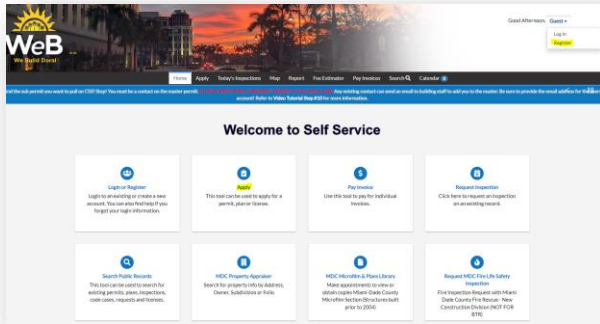


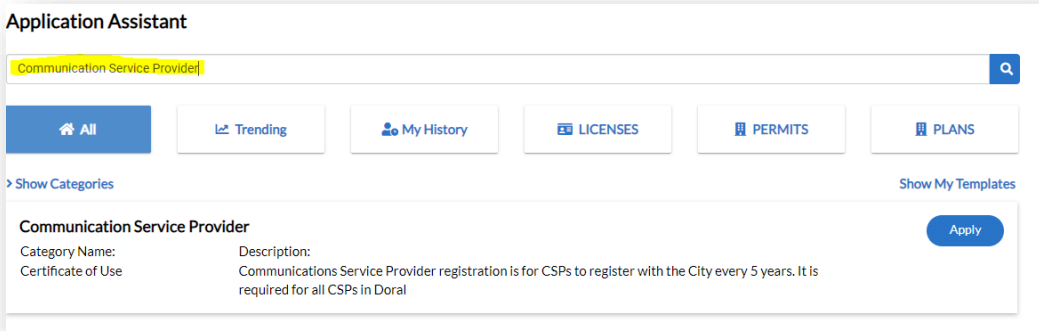
City of Doral
Public Works Department
Communication Service Provider Registration (CSPR)

<https://doralfl-energovweb.tylerhost.net/apps/SelfService#/home>

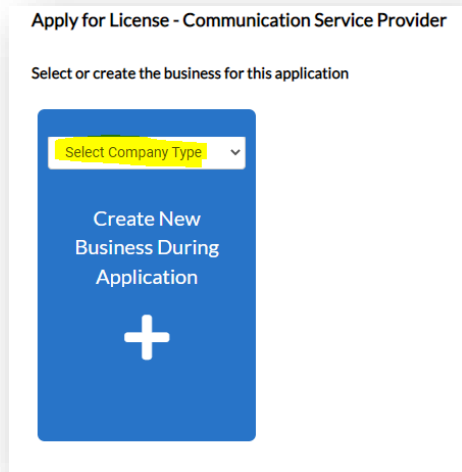
1. Register to create an account
2. Then go to “Apply”



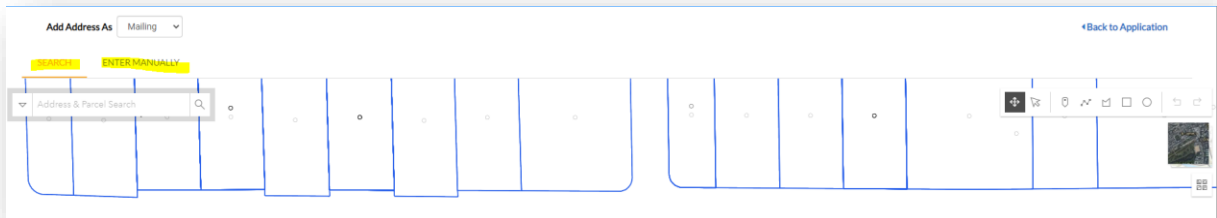
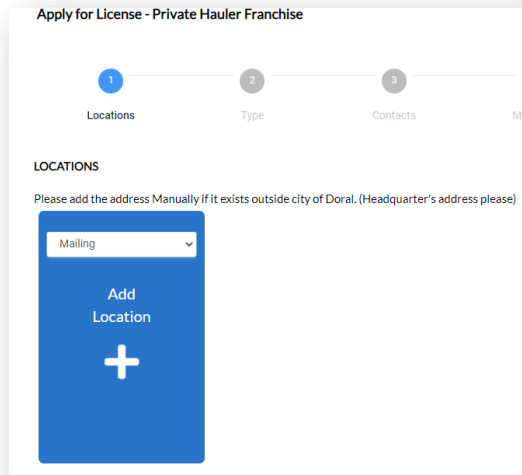
3. On the search box type “Communication Service Provider”
4. Click “Apply”



5. Select the type of company from the drop down and click the plus sign (+)



6. On "Locations" select mailing from the drop-down menu and click the plus sign (+)
***Please use the Search tab if is an address inside the City of Doral.
If it is outside city of Doral, please select enter manually.**



7. Select **enter manually** and save

The screenshot shows a form titled "Add Address As" with a dropdown menu set to "Mailing". Below the title is a search bar containing "6420 NW 102 Path, Doral, FL 33178". The main section is titled "Enter Manually" and contains several input fields: "Country Type" (set to "US"), "Enter Address" (with a "Search Addresses" placeholder), "Street Address", "Unit", "City", "State" (a dropdown menu), "Zip Code", and "County". A blue "Save" button is located at the bottom right of the form.

8. If you wish to add the headquarters' address, you may do so by adding another location, if not, click "Next"

The screenshot shows a multi-step form titled "Apply for License - Private Hauler Franchise" with a "REQUIRED" indicator. A progress bar at the top shows six steps: 1. Locations (active), 2. Type, 3. Contacts, 4. More Info, 5. Attachments, and 6. Review and Submit. Below the progress bar, the "LOCATIONS" section is active. It contains a text prompt: "Please add the address Manually if it exists outside city of Doral. (Headquarter's address please)". There are two main components: a card on the left showing address details for "Type: Mailing" (US, 6420 nw 102 path, Doral, FL, 33178) with a "Main Address" checkbox checked and a "Remove" button; and a blue card on the right with a "Location" dropdown menu, an "Add Location" button, and a large white plus sign. At the bottom of the form, there are three buttons: "Create Template", "Save Draft", and "Next".

9. Under "Business Details", fill out the fields that are marked with a red *. Then, click on "Next"

Apply for License - Communication Service Provider

Locations Type Contacts

BUSINESS DETAILS

* Company Type Corporation

* Company Name

Business Description

DBA

* Location

TIN

Industry Classification Select Industry Classification

LICENSE DETAILS

* License Type Communication Service Provider

Description

10. On “Contact” select “Authorized Individual” and click the plus sign (+)

Apply for License - Communication Service Provider

Locations Type Contacts

CONTACTS

Select Type

- Select Type
- Applicant
- Authorized Individual**
- Contractor
- Landlord
- Manager
- Owner
- Private Provider
- Title Holder

11. Select “Enter Manually” and fill out the fields that are marked with a red * and click on “Next”

Add Contact

Add Contact As Authorized Individual

Search Enter Manually My Favorites

Enter Manually

* First Name

* Last Name

Company Name

Email

* Home Phone

* Mobile Phone

* Business Phone

Submit

12. On “More Info” fill out all the fields and click on “Next”

13. On attachments, please upload required documents and click on “Next”

Apply for License - Communication Service Provider

*REQUIRED



Attachments

The attachment interface consists of four blue cards. The first three cards are for required documents: 'Annual surety bond, cash deposit or...', 'Certificate of Franchise Authority', and 'Current Worker's Compensation and..'. Each card features a white plus sign, a list of supported file formats (.jpg, .png, .jpeg, .tiff, .doc, .docx, .xls, .xlsx, .txt, .dwg, .csv, .rtf, .dxf, .dwf, .dwfx, .pdf), and a yellow 'REQUIRED' label at the bottom. The fourth card is titled 'Add Attachment' and includes a 'Select Type' dropdown menu and a white plus sign. It also lists the same supported file formats.

A row of navigation buttons. From left to right: a blue 'Back' button, a grey 'Create Template' button, a grey 'Save Draft' button, and a blue 'Next' button with a yellow highlight.

14. Review all the information enter if everything is correct click on “Submit”

15. A licenses number will be provided, and you could keep track of the results online through your CSS account.