



"For all the right reasons!" SM

CHANGE ORDER FORM

To Contractor:

Contractor Address:

Project Name:

Project Number:

The City and Contractor hereby agree to perform the changes to the work as shown on the Field Work Order No. , dated:

and/or the additional work as described on Proposal Number and/or Change Request:

N/A

PROPOSAL DESCRIPTION:

This change order includes all material, equipment and labor for the following scope of work:

Contract extension request: (Calendar Days)	0 Days	Justification	Checked by:
Contract expiration date:		<input type="checkbox"/> AHJ Requirement	<input type="checkbox"/> Contractor Error
Total additional dollar amount requested:	\$ -	<input type="checkbox"/> Errors & Omissions	<input type="checkbox"/> Vis Major
		<input type="checkbox"/> Owner Request	<input type="checkbox"/> Unforeseen
			<input type="checkbox"/> Owner Direct Purchase

Total Amount of this Change Order:

\$ -

The City and Contractor agree to modify the original Contract by the following CHANGE ORDER amount:

Original Contract Amount.....	\$ -
Net change by Previous authorized Change Orders.....	\$ -
Contract Amount prior to this Change Order.....	\$ -
Contract Amount will be (increased)(decrease)(unchanged) in the amount of.....	N/A
Contract Deduction for Owner Direct Purchase.....	\$ -
New Contract Amount including this Change Order.....	\$ -
Contract Time will be (increased)(decreased)(unchanged) by.....	N/A

ACCEPTANCE: The above prices and specifications of the Change Order Proposal are satisfactory and are hereby accepted.

Contractor Signature:

Title: President

Date:

Authorized CITY Signature:

Title: Capital Improvements Division Chief/Parks & Recs Director

Date:

Authorized CITY Signature:

Title: City Manager

Date: