



**City of Doral**  
**Invitation to Negotiate**  
**Independent IT Audit Services**  
**ITN No. 2024-05**

**NOTICE:** The City of Doral (“City”) hereby gives notice of its intent to seek proposals from interested and qualified vendors in response to this Invitation to Negotiate (“ITN”) to provide independent IT security auditing services, as more particularly described herein.

**PROJECT OVERVIEW**

The City invites proposals from qualified independent firms specializing in IT security audits, digital forensics, and penetration testing to conduct an analysis of the City’s IT security and access. The City intends to use the Proposals submitted in response to this ITN to rank order the Proposers according to the requirements of the solicitation and to then initiate contract negotiations with the top ranked Proposer.

**SCHEDULE**

<b>Issuance/Advertisement Date:</b>	<b>Wednesday, March 6, 2024</b>
<b>Cut-off Date for Written Questions:</b>	<b>Tuesday, March 19, 2024, at 3:00 PM</b>
<b>Deadline for Submittals and Date of Opening:</b>	<b>Wednesday, March 27, 2024, at 10:00 AM</b> Due Electronically via DemandStar or Vendor Registry

This ITN is not intended to be a comprehensive list of all work and materials necessary to supply the goods and/or services required. Each firm is responsible for determining all factors necessary for submission of a comprehensive response. The City will review submittals only from those firms that submit a Proposal that complies with all the minimum requirements set forth in this ITN.

Proposals must be submitted electronically through DemandStar <https://network.demandstar.com/> or Vendor Registry <https://vendorregistry.com/> by the date and time stated above. The responsibility for submitting a Proposal before the stated time and date is solely and strictly that of the Proposer. The City is not responsible for any delayed, lost, late, misdelivered, or non-delivered Proposals, no matter the cause. Any submittals received after the due date and time specified will not be considered.

This ITN is subject to the “Cone of Silence”. Accordingly, all questions and/or comments regarding this ITN must be made in writing and be directed to Procurement at the following email at [procurement@cityofdoral.com](mailto:procurement@cityofdoral.com). All inquiries must reference “**ITN 2024-05 Independent IT Audit Services**” in the subject line. No phone calls will be accepted in reference to this solicitation. If it becomes necessary to provide additional clarifying information that revises any part of this solicitation, supplements or revisions will be made available via written addendum.

Solicitations and addenda or notices in connection therewith may be downloaded from the City of Doral

Procurement Department webpage under "[Active Solicitations](#)", on [Vendor Registry](#), and on [Demand Star](#). To receive notifications of addenda or notices issued in connection with this ITN, interested parties must register on Vendor Registry or on Demand Star. The City reserves the right to reject any and all submissions, to waive any and all irregularities in any submission, to solicit and re-advertise for bids and to make awards in the best interest of the City, as determined in its sole discretion.

Notwithstanding any language contained in the solicitation to the contrary, the City reserves the right to accept any submittals deemed to be in the best interest of the City, to waive any minor irregularities, scrivener's errors, minor omissions, minor deviations, and/or technicalities in any Proposals, or to reject any or all Proposals and to re-advertise for new Proposals, in accordance with the applicable sections of the Florida Statutes, the City Charter and Code, and this ITN. PROPOSERS ARE ADVISED THAT PROPOSALS OR BIDS SUBMITTED WITH IRREGULARITIES, DEFICIENCIES, AND/OR TECHNICALITIES THAT THE CITY DETERMINES IN ITS SOLE DISCRETION DEVIATE FROM MINIMUM / MANDATORY SUBMISSION REQUIREMENTS OF THIS SOLICITATION SHALL RESULT IN A NON-RESPONSIVE DETERMINATION. ONLY MINOR IRREGULARITIES, DEFICIENCIES, AND TECHNICALITIES MAY BE ALLOWED TO BE TIMELY CURED BY PROPOSERS AT THE SOLE DISCRETION OF THE CITY.