



City Of Doral
Request for Qualifications
Building Inspections & Plans Review Services
RFQ No. 2023-04

NOTICE: Pursuant to the Procurement Ordinance, the City of Doral (the “City”) hereby gives notice of its intent to use the Statement of Qualifications (SOQs) submitted in response to this RFQ to rank the Consultants according to the most qualified and to then initiate contract negotiations with the top ranked firms. The qualifications and selection of the firm(s) shall be in accordance with F.S.§287.055, Florida Statutes.

All submittals shall be publicly opened and recorded on **10:00 am, Wednesday, June 7, 2023**. Late submittals shall not be accepted or considered. Proposals must be submitted electronically through <https://network.demandstar.com/> or Vendor Registry <https://vendorregistry.com/> by the date and time stated above. Any proposals received after the due date and time specified, will not be considered.

The City of Doral reserves the right to accept any proposal deemed to be in the best interest of the City or to waive any informality in any submittal. The city may reject any or all proposals and re-advertise.

PROJECT OVERVIEW

The City is soliciting proposals from qualified and experienced firms for professional building inspection and plans review services in various disciplines for the city’s Building Department. Services in the following specialized areas will include the following but may not be limited to: Building Inspector, Roofing Inspector, Electrical Inspector, Mechanical Inspector, Plumbing Inspector, Building Plans Examiner, Electrical Plans Examiner, Plumbing Plans Examiner, Mechanical Plans Examiner, Structural Plans Examiner, and Roofing Plans Examiner. The awarded firm(s) must be certified by Miami-Dade County Board of Rules & Appeals (BORA).

It is the city’s intent to award to multiple firms for the services required to ensure that adequate coverage is provided without compromising the delivery of any given city project and that: (a) possesses the professional and administrative capabilities to provide the proposed services, and (b) will agree to work under the compensation terms and conditions determined by the City to provide the greatest benefit to the taxpayers of the City.

All questions and/or comments regarding this request for proposal should be directed to Procurement at the following email at procurement@cityofdoral.com.

All inquiries must reference “*RFQ No. 2023-04 – Building Inspection & Plans Review Services*” in the subject line. No phone calls will be accepted in reference to this RFQ.

Any communications regarding matters of clarification must be made in writing to the email address listed above. If it becomes necessary to provide additional clarifying data or information that revises any part of this RFQ, supplements or revisions will be made available via written addendum.

Solicitations may be found via the City of Doral website (www.cityofdoral.com) under Procurement, via [Vendor Registry](#) and via [Onvia DemandStar](#), central notification systems which provide bid/proposal notification services to interested parties. To obtain the solicitation, interested parties must follow the link and register to be able to download the document.

The City's schedule for this Request for Proposals is as follows:

RFQ Advertisement Date:	May 5, 2023
Cut-off Date for Written Questions:	Friday, May 26, 2023 at 5:00 P.M. procurement@cityofdoral.com
Deadline for Submittals & Opening:	Wednesday June 7, 2023 at 10:00 A.M.

Connie Diaz, MMC City Clerk