



**City Of Doral
Request for Proposals
Operations and Maintenance Services
for Doral Trolley Circulator System
RFP No. 2023-03**

NOTICE: Pursuant to the Procurement Ordinance, the City of Doral (the “City”) hereby gives notice of its intent to seek proposals from experienced firms in response to this Request for Proposal for “RFP No. 2023-03 – Operation and Maintenance Services for Doral Trolley Circulator System” (the “RFP”) to provide the services described herein. Proposals must be received by 10:00 A.M. on Wednesday, May 17, 2023.

A mandatory Pre-Proposal conference will be held on Thursday, April 27, 2023 at 10:00 a.m. In order to be eligible to submit a proposal on this project. Proposers are required to attend the pre-proposal conference.

All submittals shall be publicly opened and recorded on **10:00 am, Wednesday, May 17, 2023**. Late submittals shall not be accepted or considered. Proposals must be submitted electronically through <https://network.demandstar.com/> or Vendor Registry by the date and time stated above. Any proposals received after the due date and time specified, will not be considered.

A Bid Bond in the amount of five (5) percent of the base bid amount is required for this project.

The City of Doral reserves the right to accept any proposal deemed to be in the best interest of the City or to waive any informality in any submittal. The city may reject any or all proposals and re-advertise.

PROJECT OVERVIEW

The City of Doral Public Works Department is soliciting proposals from qualified and experienced firms for the operation and maintenance of city owned vehicles. The awarded Contractor shall provide day to day management, operation and maintenance of the trolley transportation services for the City of Doral.

The City of Doral’s Circulator Trolley system provides an alternative mode of transport (transit) which alleviates traffic load to the transportation system during peak hours resulting in associated environmental and social benefits.

The City currently has seventeen (17) owned trolleys in operation. There are four (4) routes providing service throughout the City, and complements Miami-Dade Transit service, including

Metrobus and Metrorail service. The City coordinates existing transit services with Miami-Dade Services.

All questions and/or comments regarding this request for proposal should be directed to Procurement at the following email at procurement@cityofdoral.com.

All inquiries must reference "RFQ No. 2023-03 – Operation and Maintenance Services for Doral Trolley Circulator System" in the subject line. No phone calls will be accepted in reference to this RFP.

Any communications regarding matters of clarification must be made in writing to the email address listed above. If it becomes necessary to provide additional clarifying data or information that revises any part of this RFP, supplements or revisions will be made available via written addendum.

Solicitations may be found via the City of Doral website (www.cityofdoral.com) under Procurement, via [Vendor Registry](#) and via [Onvia DemandStar](#), central notification systems which provide bid notification services to interested parties. To obtain the solicitation, interested parties must follow the link and register to be able to download the document.

The City's schedule for this Request for Proposals is as follows:

RFP Advertisement Date: April 14, 2023

Mandatory Pre-Proposal Meeting Apr 27, 2023, 10:00 – 10:45 AM
<https://meet.goto.com/348868133>

You can also dial in using your phone.
United States: +1 (571) 317-3112
Access Code: 348-868-133

Cut-off Date for Written Questions: Wednesday, May 10, 2023 at 5:00 P.M.
procurement@cityofdoral.com

Deadline for Submittals & Opening: Wednesday May 17, 2023 at 10:00 A.M.

Connie Diaz, MMC City Clerk