



City of Doral

Request for Proposal

Doral Trolley Circulator System Services

RFP No. 2022-18

NOTICE: Pursuant to Article V of the City's Code of Ordinance, the City of Doral (the "City") hereby gives notice of its intent to seek sealed proposals from interested parties in response to this Request for Proposal for "**RFP No. 2022-18 – Doral Trolley Circulator System Services**" (the "RFP") to provide the services described herein. Proposals must be received by **10:00 am on Wednesday, September 28th, 2022.**

All submittals shall be publicly opened and recorded on 10:00 am, Wednesday, September 28th, 2022. Late submittals shall not be accepted or considered. Proposals must be submitted electronically through DemandStar or Vendor Registry by the date and time stated above. Any proposals received after the due date and time specified, will not be considered. See attached instructions for further details on E-Bidding.

The City of Doral reserves the right to accept any proposals deemed to be in the best interest of the City or to waive any informality in any submittal. The city may reject any or all proposals and re-advertise.

PROJECT OVERVIEW

By way of this RFP, the City is soliciting Request for Proposals from qualified and interested parties for the provision of Doral Trolley Circulator System Services. The City will review submittals only from those Proposers that submit an RFP packet which includes all the information required as described herein.

All questions and/or comments should be directed to Procurement at the following email at procurement@cityofdoral.com.

All inquiries must reference "**RFP No. 2022-18 – Doral Trolley Circulator System Services**" in the subject line. No phone calls will be accepted in reference to this RFP.

Any communications regarding matters of clarification must be made in writing to the email address listed above. If it becomes necessary to provide additional clarifying data or information that revises any part of this RFP, supplements or revisions will be made available via written addendum.

Solicitations may be found via the City of Doral website (www.cityofdoral.com) under Procurement. To obtain the solicitation interested parties must follow the link to download the document.

The City's tentative schedule for this Request for Proposals is as follows:

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| RFP Advertisement Date: | August 17th, 2022, at 5:00 P.M. |
| Mandatory Pre-Bid Meeting: | August 31st, 2022, at 10:00 A.M. From your computer, tablet or smartphone https://meet.goto.com/700274693 United States: 1 (872) 240-3212 Access Code: 700-274-693 |
| Cut-off Date for Written Questions: | September 14th, 2022, at 5:00 P.M. procurement@cityofdoral.com |
| Deadline for Submittals & Bid Opening: | September 28th, 2022, at 10:00 A.M. https://meet.goto.com/489628613 United States: 1 (224) 501-3412 Access Code: 489-628-613 |
| Evaluation Committee Meeting (Phase I): | October 12th, 2022, at 2:00 P.M. https://meet.goto.com/639793429 United States: 1 (571) 317-3122 Access Code: 639-793-429 |
| Evaluation Committee Meeting Phase II: | October 25th, 2022, at 2:00 P.M. https://meet.goto.com/919402349 United States: 1 (571) 317-3122 Access Code: 919-402-349 |
| Notification of Award (by the City Council): | TBD |

During this conference all work will be discussed. The Procurement Division will respond to all questions submitted during the pre-bid conference by issuance of a written addendum to the RFP. All times noted are in Eastern Standard Time (EST).

The City reserves the right to delay or modify scheduled dates and will notify Bidders of all changes in scheduled dates.

Connie Diaz, MMC
City Clerk