



City of Doral
RFP No. 2022-18
Services for Doral Trolley Circulator System
Addendum No. 1

Below are questions/ clarifications that were received regarding this project as well as the City's responses. This Addendum is and does become a part of the above-mentioned solicitation. This addendum is issued to modify the subject solicitation as follows:

**Please note: This Addendum extends the Bid Due Date to:
Thursday, October 13th, 2022, at 10:00 A.M.**

1. The In the option that isn't turnkey - where providers just do operations and maintenance, are you interested in providers hosting the technology?
 - Yes, the City currently has a technology vendor; however, the City is open to having the technology hosted by the trolley operation contractor.

2. How many RFQ Reference Surveys are needed? You mentioned that the submittal is electronic. On page 50, section 3.37.2.1 you mention:

Binder and Labeling/ Marketing Requirements

All submissions (one original and four copies) shall be placed in three-ring binders each. The original and all copies shall be clearly marked accordingly as "original" or "copy." The CD copies and the four (4) required copies must be exact duplicates of the original submission. Failure to provide exact copies shall result in submittal being non-responsive. Please confirm.

- The City is requiring a minimum of three (3), and a maximum of five (5) references surveys. This is an electronic submittal. Please disregard Binder and Labeling/Marketing Requirements.
3. Can the completed RFQ Reference Surveys be sent to the City by the proposing firm?
 - We require that the firm completing the reference survey form send it directly to Procurement via email: Procurement@cityofdoral.com.
 4. If the City awards a turnkey system, is the awarded firm expected to host the technology?
 - See response to Question No. 1
 5. Clarify contract term and conflicting information about the initial term and renewals.
 - 3 years with the option to renew for two (2) additional two (2) years.
 6. Will interested firms be able to inspect the City's current fleet of trolleys prior to proposal due date? Where is the Trolley fleet currently being held?
 - The City's trolley fleet is currently housed at the Limousines of South Florida's yard. The City can coordinate an inspection of the vehicles with interested contractors.
 7. Can the City provide Maintenance Fleet Reports?
 - Please see link: <https://cityofdoral.files.com/f/10279651f6f35383>



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8. Replacement schedule of vehicles? Any trolley's being replaced?
 - The City of Doral currently has a fleet of 17 vehicles and is budgeting to procure 2 new vehicles in FY 22/23. Additionally, the City is in the process of transferring 2 trolleys from Fort Lauderdale.
9. Should the proposers provide pricing on an hourly basis for revenue or services?
 - Revenue on a per hour basis.
10. What is the City's intent on the existing trolley fleet?
 - The RFP cost will dictate in which direction the City will move towards.
11. On page 33 of the RFP, it shows two types of Services, one for All Services (turnkey) and the other for Operations and Maintenance. The difference between the two are the **vehicles and technology**.
 - a) In the **technology section** on page 34 of the RFP, it shows AVL's, APC's, MDVR's and AVAS as the equipment that must be included. It then requires a Mobile app, Automatic Voice Information System and Wi-Fi. Do the current trolleys have this technology in place and if so, can these technical components be utilized by the selected vendor?
 - Yes, the trolleys have this equipment installed, and it can be utilized by the awarded contractor.
 - b) Who will be responsible for the monthly reoccurring fees and installation of the technical equipment?
 - The awarded Contractor will be responsible.
 - c) If the City of Doral is asking the proposers to propose a trolley for the All Services (turnkey) option, does the City have specifications on the type of vehicle that is required. Does the city have a preference on the type of vehicle to be proposed. There are no specifications on the type of vehicle (trolley or bus) or size, seating capacity, other specifications.
 - The type of vehicle is a Trolley replica.
 - Seating Capacity: 26-30 passengers
 - Trolleys shall comply with ADA requirements
 - Alternative source of fuel
12. If the selected provider proposing the **All Services** option is selected and the vehicles need to be ordered. Due to the number of vehicles and the chassis availability, having the vehicles delivered will take longer than a one (1) year period from the date of award.



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- a) Will the selected provider be able to operate the existing vehicles that are owned by the City of Doral?
 - Yes.
 - b) At what hourly rate will the provider be paid for during the time operating the service while waiting for the delivery of the vehicles?
 - It would be negotiated at the time of award.
 - c) Who will be responsible for the repairs and maintenance of the old existing fleet during the time waiting for delivery?
 - The awarded Contractor will be responsible.
 - d) If major components such as engines and transmissions need to be replaced during the time waiting for delivery of the new vehicles being proposed, who will be responsible for the replacement of the parts and labor for these major components?
 - The City will adhere the cost for major repairs.
 - e) Who will be responsible for the cost of painting or decaling the new vehicles?
 - Turnkey contract: The Contractor will be responsible.
 - O&M Contract: The City will be responsible.
13. On page 36 of the RFP, it states, “Successful Proposer will provide and have readily available an additional three (3) trolley vehicle to serve as backups (which will not include vehicles for repair). It also states on page 38 that the backup vehicles provided by the Successful Proposer must meet the same specifications and refers to the minimum specification of the trolleys but does not provide the minimum specifications.
- Backup vehicles shall be the same vehicle type as the City vehicle (it applies for Turnkey or O&M Contract)

Would the City provide those minimum specifications. Are the three (3) backup vehicles required to have all the technology requirements listed in section 3.3 of the RFP?

- The three (3) backup vehicles are required to have GPS portable units.

If the selected contractor does not have the required backup vehicles in place prior to signing an agreement with the City of Doral, will the selected proposer be given time to acquire these backup vehicles?

- Yes.

If so, what will be the timeline in acquiring the backup vehicles? Please note in section 3.25 of the RFP, it states “Backup vehicles not meeting the minimum requirement will be deemed non-responsible and shall be cause for the City to negotiate with the next highest ranked firm.



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- Once the Contract is awarded, the timeline is contingent on the lead time from the vendor.

14. On page 50, section 3.37.2.2 titled Letter of Transmittal states “The letter should not exceed one page in length but will not count toward the 15-page limitation required for Section 4.2.4.” I could not find Section 4.2.4 in this RFP, please provide this section.

- Revised Section:

3.37.2.2 Letter of Transmittal

- a. This letter will summarize in a brief and concise manner, the Respondent's understanding of the scope of work and make a positive commitment to timely perform the work.

The letter must name all of the persons authorized to make representations for the Respondent including the titles, addresses, and telephone numbers of such persons. An authorized agent of the Respondent must sign the Letter of Transmittal indicating the agent's title or authority. The letter should not exceed one page in length.

15. On page 14 of the RFP, Section 2.3 Minimum Qualifications states “All firms that submit a proposal shall meet, but not be limited to, the following minimum qualifications”. Section 2.3.5 in this section states “Establish and maintain a fully functional office, including, but not limited to, phones, facsimile, copy machine, personal computer with appropriate software as identified by the City, filing space for City staff or officials in the Tallahassee area and provide clerical assistance for said staff or officials to ensure effective coordination between Tallahassee and the City. Unfortunately, we do not do business in Tallahassee and would the City of Doral please revise Section 2.3.5 of this RFP to reflect City of Doral and/or Miami-Dade County.

- Section 2.3.5 is modified to the following:
“Establish and maintain a fully functional office, including, but not limited to, phones, facsimile, copy machine, personal computer with appropriate software”.

16. On page 17 of the RFP, it states in section 2.12 Term of Contract state that the Agreement is for a period of three (3) years with an option to renew for an additional four (4) years on a year-by-year basis. On page 18 of the RFP in Section 2.14 the third paragraph states the option to renew for an additional three (3) years on a year-by-year basis. Please clarify the correct term and renewal options.

- 3 years with the option to renew for two (2) additional two (2) years.

17. On page 4 of the RFP in paragraph 3 it states that Proposals must be submitted electronically through DemandStar or Vendor Registry and on page 50 in section 3.37.2.1 it states All submissions (one original and four copies) shall be placed in three-ring binders. Please clarify how proposals are to be submitted.

- Proposals must be submitted electronically through DemandStar or Vendor Registry. No Physical submittals will be accepted.



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18. On page 38 of the RFP, Section 3.8 titled Service Area Maps and Routes refers to Exhibit C and in the Table of Contents on page 2 of the RFP, it states in Section 5.0, Exhibit C as an attachment. There is no Exhibit C included in the Bid Package, please provide Exhibit C.
- Please see link: <https://cityofdoral.files.com/f/10279651f6f35383>
19. On page 38 of the RFP, Section 3.9 titled Operations and Performance Standards it states that Proposers are to refer to Exhibit B “Operations and Performance Standards and Specifications” and in the Table of Contents on page 2 of the RFP it states in Section 5.0, Exhibit B as an attachment. There is no Exhibit B included in the Bid Package, please provide Exhibit B.
- Please see link: <https://cityofdoral.files.com/f/10279651f6f35383>
20. On page 33 or the RFP, Section 3.1.1 titled Services to be Provided shows a chart that lists All Services (Turn-Key) Contract and Operations and Maintenance (O&M Contract). The difference between the two types of contracts is the vendor supplies vehicles and technology in the All Services (Turn-Key) contract, as discussed briefly in the Pre-Bid Meeting on August 31, 2022. Can you provide in addition to the vehicle specifications, the total number of trolleys required to be purchased by the vendor in this option, including backup vehicles.
- 17 vehicles at a minimum to start in order to meet our current fleet demand, with a potential increase depending on the City’s needs.
21. Is it a requirement for the Proposers to Quote both All Services (Turn-Key) Contract and Operations and Maintenance (O&M Contract) or can a proposer provide a quote on just one of the options?
- No, Proposer is not required to submit a response for both. Proposer may submit for both Turn-Key and O&M contracts, but not required.

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RFP No. 2022-18 - Doral Trolley Circulator System Services -Bid Opening

Thu, Oct 13, 2022, 10:00 AM - 11:00 AM (EDT)

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/489628613>

You can also dial in using your phone.

United States: +1 (224) 501-3412

One-touch: tel:+12245013412,,489628613#

Access Code: 489-628-613