



City of Doral

RFP No. 2022-06 - Recreational Programming

Addendum No. 1

Below are questions/ clarifications that were received regarding this project as well as the City's responses. This Addendum is and does become a part of the above-mentioned solicitation. This addendum is issued to modify the subject solicitation as follows:

1. How many computers are available in Doral Glades Park?
 - There are seven (7) computers available at Doral Glades Park.
2. Does Doral Glades have Wi-Fi in the room?
 - Yes.
3. Is there a projector or a smartboard in Doral Glades Park?
 - There is not a projector or smartboard in the computer room of Doral Glades Park. There is a projector screen in a different room, which can be used upon availability but would not be accessible in the computer room.
4. In terms of uniform, can we have our own, and if so, do we need to send you the design?
 - If a program requires a uniform the approval of the uniform is up to the discretion of the City of Doral Parks and Recreation department. Please provide the uniform details within your RFP submittal and the City will review.
5. In section (3.2.12) let's just say we are working with another institution for a concert, would that be a problem since they are another entity?
 - Working with a third party is a possibility based on the city's approval. Please mention all partnerships and/or third parties that will be used by your company within your RFP submittal and the City will review.
6. In section (3.2.23) If we wanted to do a holiday concert for the city, such as Independence Day, we wouldn't be able to do it on that specific day? Or could some be open for discussion?
 - If a musical program is interested in providing a concert, the City would need to approve the date and location. The city hosts a large-scale Independence Day event every year coordinated by our Parks and Recreation department. This request would need to be reviewed by the Parks and Recreation department to see if this would fit into the planning of that event. We would not have two separate events on Independence Day.
7. In section (3.5.4) I cannot find the payout form, could you send it to me via email?
 - The Payout Form is Exhibit "F" in the document. (Pg. 66)
8. In section (3.5.5) I don't really understand that question, could you provide further information about the subject?
 - If the provider has a different method of registration, you must present this to the City, and it would be up to the City to approve this method.
9. In Page.27, Tab 4, I keep seeing the city referring to the tennis programs, are you only referring to them, or ALL programs applying?
 - This should be for ALL programs, not only tennis.

10. As we are renewing our bid for the city, we have done a lot of structural changes to our program throughout the year, such as offering online lessons, academic tutoring and structuring our payment option. We are dividing it into 3 monthly payment plans so that parents who can't afford it have an option, our cheapest plan offers only music lessons as we originally started, our second brings academic tutoring, and our third brings all of them together plus online lessons and much more! Would we need to make a separate bid for each plan? and what would be the process if we wanted to bring a guest speaker like principal violinist of the new York philharmonic, what would be the process or form for that?
- Fill out three (3) forms for Exhibit “B” (The Program Request Form). This will be submitted in Tab 7. Each form would have one of the three (3) options you are proposing. Please provide all guest speakers within Tab 6.
11. If we wanted to include transportation from the kids' school to the park, how would we go about presenting it?
- Tab 6 is the area where you would describe the program you are offering, and you would include this information here. If there are any extra fees included in the transportation that should also be included in Tab 7.
12. I have an assistant that sometimes verifies the work of some of the projects we have started in other states, would he need to be included in the staff list?
- Yes.
13. Every year or two, we offer an international tour, teaming with several music organizations across the globe, but due to covid or borders being closed off for other reasons, we can cannot 100% guaranteed if the tour would happen, therefore it cannot be a guaranteed part in our month-to-month payment plan, could we presented as a special offer if the times allowed for it, since we are dependent of not only covid but other circumstances as well?
- Include this as an extra item in Tab 7 if it is something extra but not guaranteed.
14. As we can continue over the years, we have met parents who are enthusiastic over the program, but can't afford it, therefore we often work with federal agencies or philanthropists to offer that financial assistance they might need. How would we go about presenting this in the bid, and what if an opportunity came during the 3 years to offer more help towards our parents, how would we go about it since?
- Please provide in detail on how this is offered in Tab 6. The City will then review and advise at the time of award.
15. To further prosper our students' music future, we offer scholarships or financial assistance to our principal players, so they have rewards and show further commitment to their musical careers, Would we need to present to you our qualification sheet for it and document each name of kids per month who we help?
- Yes
16. In order to provide better service, we are in the midst of creating an app where parents are able to track their kids' musical process and scholarships, is that something we are allowed to do?

- Please provide in detail on how this is offered in Tab 6. The City will then review and advise at the time of award.