



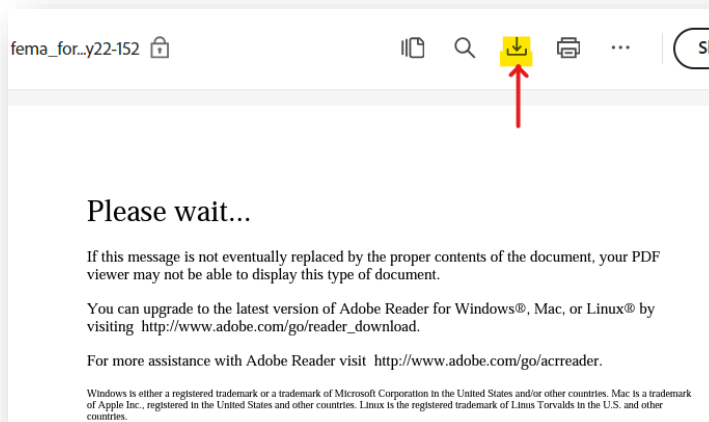
## MEMORANDUM

To: External Stakeholders including Surveyors, Engineers, etc. Date: November 3, 2023

From: City of Doral Building Department Floodplain Management Division Re: New FEMA Elevation Certificate – Effective November 1, 2023

### ADVISORY

The new Elevation Certificate is finally here and can be downloaded at [www.fema.gov/flood-insurance/find-form/underwriting](http://www.fema.gov/flood-insurance/find-form/underwriting). Scroll down the page to “Elevation Certificate Form & Instructions. Select “Download File”. You **must** download the file to your computer to use, as opening it in the web browser will most likely result in an “outdated PDF viewer” message.



Form Instructions

U.S. DEPARTMENT OF HOMELAND SECURITY  
Federal Emergency Management Agency  
National Flood Insurance Program

OMB Control No. 1660-0008  
Expiration Date: 06/30/2026

### ELEVATION CERTIFICATE

**IMPORTANT: MUST FOLLOW THE INSTRUCTIONS ON INSTRUCTION PAGES 1-11**

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION	FOR INSURANCE COMPANY USE
A1. Building Owner's Name: _____	Policy Number: _____
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: _____	Company NAIC Number: _____

Reminder: Once the official FEMA bulletin is issued, there will be **NO TRANSITION PERIOD**. New forms will be required as of that date. This is consistent with FEMA Bulletin W-16040.

The City of Doral Building Department Floodplain Management Division is encouraging EC Certifiers, including surveyors, engineers, and architects, to begin using the new form. Questions and comments can be forwarded to Floodplain Manager, Ingrys Farias, [ingrys.farias@cityofdoral.com](mailto:ingrys.farias@cityofdoral.com) or 305-593-6700 ext 3108.