

RESOLUTION No. 25-78

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A WORK ORDER WITH CHA INC. FOR THE PROVISION OF DESIGN, DEVELOPMENT, AND PERMITTING OF CONSTRUCTION DOCUMENTS, FOR THE RECONDITIONING OF OFFICE SPACE FOR THE ELECTED OFFICIALS WITHIN THE THIRD FLOOR OF THE GOVERNMENT CENTER IN A AMOUNT NOT TO EXCEED (FIFTY FIVE THOUSAND SIX HUNDRED THIRTY NINE DOLLARS AND 84/100) \$55,639.84; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY IN FURTHERANCE HEREOF; APPROVING A BUDGET TRANSFER OF \$55,639.84 FROM ACCOUNT No. 301.80005.500634 TO ACCOUNT No. 301.80005.500310 TO PROVIDE FOR SUFFICIENT FUNDING; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, as the City continues to grow, there is a need for the City's Government Center to adapt and transform in order to address the needs of a growing staff and ensure that the best possible service is provided to the community; and

WHEREAS, during Fiscal Year 2024-25, the City Manager's Office provided a directive to the PWD to recondition the existing open space area in the northeast side of the third level within the Government Center Building and create a new working area for the Elected Officials; and

WHEREAS, the proposed area includes four new offices for the Elected Officials as well as the Legislative Analyst, four intern work stations, and a Councilmembers conference room; and

WHEREAS, the Public Works Department (PWD) requested a proposal from CHA INC. to provide professional services for provision of design, development of construction documents, and permitting of offices of new Councilmembers area; and

WHEREAS, CHA, Inc. is a prequalified provider of professional engineer services selected by Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council on March 13, 2024, via Resolution 24-54; and

WHEREAS, the contract between CHA, Inc. and the City of Doral was procured through the publicly advertised Invitation to Bid (ITB) 2023-08 process to select a pool of pre-qualified Engineering and Architecture firms; and

WHEREAS, CHA, Inc. submitted the attached proposal which includes the design, development, and permitting of the construction documents for the new Elected Officials area in an amount not to exceed \$55,639.84; and

WHEREAS, City staff recommends that the City Council approve and authorize the City Manager to execute Work Order # 3 CHA, Inc. to provide design and permitting services for the Elected Officials new office space at the Government Center in a not to exceed amount of \$55,639.84; and

WHEREAS, in addition, City Staff respectfully requests that the Mayor and the City Councilmembers authorize the transfer of \$55,639.84 from Account Num. 301.80005.500634 to Account Num. 301.80005.500310 to provide sufficient funding for this request.

**NOW, THEREFORE, BE RESOLVED BY THE MAYOR AND THE CITY COUNCIL
OF THE CITY OF DORAL AS FOLLOWS:**

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. Work Order No. 3 between the City of Doral and CHA Inc. for the provision of design, development of construction documents, and permitting of the Elected Officials new working area at the Government Center in amount not to exceed \$55,639.84, a copy of which is attached as Exhibit "A", and the transfer of \$55,639.84 from Account No. 301.80005.500634 to Account No. 301.80005.500310 to provide sufficient funding, are hereby approved.

Section 3. Authorization. The City Manager is authorized to execute the Work Order, transfer the funds, and expend budgeted funds on behalf of the City in furtherance hereof.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Reinoso who moved its adoption. The motion was seconded by Councilmember Pineyro and upon being put to a vote, the vote was as follows:

Mayor Christi Fraga	Yes
Vice Mayor Maureen Porras	Yes
Councilwoman Digna Cabral	Yes
Councilman Rafael Pineyro	Yes
Councilwoman Nicole Reinoso	Yes

PASSED AND ADOPTED this 12 day of March, 2025.



CHRISTI FRAGA, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LORENZO COBIELLA
GASTESI, LOPEZ, MESTRE & COBIELLA, PLLC
CITY ATTORNEY

EXHIBIT “A”

WORK ORDER No. 3 FOR PROFESSIONAL SERVICES

TO: CHA, Inc
 10305 N.W. 41 Street, Suite 115
 Miami, Florida 33178
 (305) 592-7283

DATE: March 13, 2025

The City of Doral authorizes the firm of CHA, Inc to provide professional engineering design services for the provision of design and permitting of the New Council Area on the 3rd Floor of Government Center Building. Where CHA is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in March 2024 through Resolution 24-54. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between CHA and the City of Doral dated March 13, 2025, and the attached Proposal dated March 3, 2025 and submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCEHDULE:

The scope of the project will be as described in the attached proposal from CHA dated February, 2025 for the design of the New Council Area. The schedule requires the work to be completed within 90 calendar days from Notice to Proceed. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$55,639.84.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated March 13, 2025 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: CHA, Inc.

WITNESSES: SEAL:

BY: _____
NAME: _____
TITLE: _____

1. _____
2. _____

OWNER: City of Doral

AUTHENTICATION:

BY: _____
NAME: Zeida Sardiñas
TITLE: City Manager

BY: _____
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY: _____
NAME: Lorenzo Cobiella
 Gastesi, Lopez and Mestre, PLLC
TITLE: City Attorney