

THIS **AGREEMENT** (this "Agreement") is made effective as of Monday, February 16, 2026 (the "Effective Date"), by and between the **CITY OF DORAL**, a Florida municipal corporation, (the "CITY"), and **Glen's Tents and Table Rental Service**, a Florida corporation (the "Contractor").

WHEREAS, the Contractor will perform TENT, TABLE AND CHAIR RENTAL for the CITY, as further described in Exhibit "A" attached hereto (the "Services"); and

WHEREAS, the CITY desires to engage the Contractor to perform the Services and deliverables as specified herein.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the Contractor and the CITY agree as follows:

1. Scope of Services

Contractor shall provide the Services set forth herein and in Exhibit "A" in a professional manner and in accordance with all federal, state, and local laws.

2. Term/Commencement Date

The term of this Agreement shall be from 1 years ("Initial Term"), unless earlier terminated in accordance with "Termination". After the Initial Term, this Agreement may be renewed for two one (1) year renewals ("Renewal Terms") upon mutual agreement of the Parties.

Contractor agrees that time is of the essence and Contractor shall complete the Services within the term of this Agreement, unless extended by the City Manager in writing.

3. Compensation and Payment

Contractor shall deliver an invoice, along with any other information required under this Agreement, to CITY detailing the Services completed. The CITY shall pay the Contractor in accordance with the Florida Prompt Payment Act after approval and acceptance of the Services by the City Manager, or City designee. Invoices submitted without the required back-up material or information may result in delayed payment.

4. Subcontractors

The Contractor shall be responsible for all payments to any subcontractors and shall maintain responsibility for all work related to the Services.

Contractor may only utilize the services of a subcontractor with the prior written approval of the City Manager, which approval may be granted or withheld in the City Manager's reasonable discretion.

5. Contractor's Responsibilities; Representations and Warranties

The Contractor shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily provided by a Contractor under similar circumstances.

The Contractor hereby warrants and represents that, at all times during the term of this Agreement, it shall maintain in good standing all required licenses, certifications and permits required under Federal, State and local laws applicable to and necessary to perform the Services for City as an independent contractor of the City.

The Contractor further warrants and represents that it has the required knowledge, expertise, and experience to perform the Services and carry out its obligations under this Agreement in a professional and first-class manner.

The Contractor represents that is an entity validly existing and in good standing under the laws of Florida. The execution, delivery and performance of this Agreement by Contractor have been duly authorized, and this Agreement is binding on Contractor and enforceable against Contractor in accordance with its terms. No consent of any other person or entity to such execution, delivery and performance is required.

6. Termination

The City Manager, without cause, may terminate this Agreement upon ninety (90) calendar days written notice to the Contractor, or may terminate immediately with cause if Contractor fails to cure any breach after written notice with fourteen (14) day opportunity to cure.

The City Manager may terminate immediately with cause if any of the following occur:
CONTRACTOR'S FAILURE TO MAINTAIN REQUIRED INSURANCE, VIOLATION OF PUBLIC RECORDS REQUIREMENTS, E-VERIFY NON-COMPLIANCE, MATERIAL BREACH OF SAFETY EQUIPMENT.

Upon receipt of the CITY's written notice of termination for convenience, Contractor shall stop providing Services effective immediately, unless otherwise directed by the City Manager.

The Contractor shall transfer all books, records, reports, working drafts, documents, maps, and data pertaining to the Services to the City, if any, in a hard copy and electronic format within fourteen (14) days from the date of written notice of the termination or expiration of this Agreement.

7. Insurance

Contractor shall secure and maintain throughout the duration of this Agreement insurance of such types and in such amounts not less than those specified in the attached and incorporated Exhibit B or as the City may otherwise require in order to capture the:

Certificate of Insurance. Certificates of Insurance shall be provided to the CITY, reflecting the CITY as an Additional Insured (except with respect to Worker's Compensation Insurance), prior to commencing Services. Each certificate shall include no less than (30) thirty-day advance written notice to CITY prior to cancellation, termination, or material alteration of said policies or insurance. The Contractor shall be responsible for assuring that the insurance certificates required by this Section remain in full force and effect for the duration of this Agreement, including any extensions or renewals that may be granted by the CITY. The Certificates of Insurance shall not only name the types of policy(ies) provided, but also shall refer specifically to this Agreement and shall state that such insurance is as required by this Agreement. The CITY reserves the right to inspect and return a certified copy of such policies, upon written request by the CITY. If a policy is due to expire prior to the completion of the Services, renewal Certificates of Insurance shall be furnished thirty (30) calendar days prior to the date of their policy expiration. Each policy certificate shall be endorsed with a provision that not less than thirty (30) calendar days' written notice shall be provided to the CITY before any policy or coverage is cancelled or restricted. Acceptance of the Certificate(s) is subject to approval of the CITY.

Additional Insured. Except with respect to Worker's Compensation Insurance, the CITY is to be specifically included as an Additional Insured for the liability of the CITY resulting from Services performed by or on behalf of the Contractor in performance of this Agreement. The Contractor's insurance, including that applicable to the CITY as an Additional Insured, shall apply on a primary basis and any other insurance maintained by the CITY shall be in excess of and shall not contribute to the Contractor's insurance. The Contractor's insurance shall contain a severability of interest provision providing that, except with respect to the total limits of liability, the insurance shall apply to each Insured or Additional Insured (for applicable policies) in the same manner as if separate policies had been issued to each.

Deductibles. All deductibles or self-insured retentions must be declared to and be reasonably approved by the CITY. The Contractor shall be responsible for the payment of any deductible or self-insured retentions in the event of any claim.

Waiver of Subrogation. The Contractor's insurance policies shall include a blanket waiver of subrogation endorsement in favor of the CITY.

The provisions of this section shall survive termination of this Agreement.

8. Nondiscrimination

During the term of this Agreement, Contractor shall not discriminate against any of its employees or applicants for employment because of their race, color, religion, sex, or national origin, and will abide by all Federal and State laws regarding nondiscrimination.

9. Attorney's Fees and Waiver of Jury Trial

In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover its attorneys' fees and costs, including the fees and expenses of any paralegals, law clerks and legal assistants, and including fees and expenses charged for representation at both the trial and appellate levels.

IN THE EVENT OF ANY LITIGATION ARISING OUT OF THIS AGREEMENT, EACH PARTY HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO TRIAL BY JURY.

10. Indemnification

Contractor shall indemnify and hold harmless the CITY, its officers, agents and employees, from and against any and all demands, claims, losses, suits, liabilities, causes of action, judgment or damages, arising from Contractor's performance or non-performance of any provision of this Agreement, including, but not limited to, liabilities arising from contracts between the Contractor and third parties made pursuant to this Agreement. Contractor shall reimburse the CITY for all its expenses including reasonable attorneys' fees and costs incurred in and about the defense of any such claim up through and including any appeals, or investigation and for any judgment or damages arising from Contractor's performance or non-performance of this Agreement. It is specifically understood and agreed that this indemnification clause exempts Contractor from the above obligations to the extent caused by CITY's own negligent or intentionally wrongful acts or omissions, breaches of this

agreement, or obligations arising from statute or operation of law, including, but not limited to, the duty to maintain the public right of way free from dangerous conditions.

Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by the CITY nor shall anything included herein be construed as consent to be sued by third parties in any matter arising out of this Agreement or any other contract. The CITY is subject to section 768.28, Florida Statutes, as may be amended from time to time.

The provisions of this section shall survive termination of this Agreement.

11. Notices/Authorized Representatives

Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the addresses listed on the signature page of this Agreement or such other address as the party may have designated by proper notice.

12. Governing Law and Venue

This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any proceedings arising out of this Agreement shall be proper exclusively in Miami-Dade County, Florida.

13. Entire Agreement/Modification/Amendment

This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein.

No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.

14. Ownership and Access to Records and Audits

Contractor acknowledges that all inventions, innovations, improvements, developments, methods, designs, analyses, drawings, reports, compiled information, and all similar or related information (whether patentable or not) which specifically and exclusively relate to Services to the CITY which are conceived, developed or made by Contractor during the term of this Agreement ("Work Product") belong to the CITY.

Contractor agrees to keep and maintain public records in Contractor's possession or control in connection with Contractor's performance under this Agreement. The City Manager or her designee shall, during the term of this Agreement and for a period of three (3) years from the date of termination of this Agreement, have access to and the right to examine and audit any records of the Contractor involving transactions related to this Agreement. Contractor additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the CITY.

Upon request from the CITY's custodian of public records, Contractor shall provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.

Unless otherwise provided by law, any and all records, including, but not limited to, reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the CITY.

Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Contractor shall be delivered by the Contractor to the City Manager, at no cost to the CITY, within fourteen (14) days. All such records stored electronically by Contractor shall be delivered to the CITY in a format that is compatible with the CITY's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Contractor shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.

Any compensation due to Contractor shall be withheld until all records are received as provided herein.

Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the CITY.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTRACTOR SHALL CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (TELEPHONE NUMBER 305-693-6730, EMAIL ADDRESS: CONNIE.DIAZ@CITYOFDORAL.COM, AND MAILING ADDRESS THE CITY OF DORAL HALL, 8401 NW 53RD TERRACE, DORAL, FL 33166.

Contractor shall notify CITY and label or otherwise identify any and all materials and records which would be trade secrets or proprietary information that would be exempt as defined by Florida Statutes and provide a sworn affidavit from a person with personal knowledge attesting that the exempted documents constitute trade secrets within the meaning of Section 812.081, Florida Statutes, and stating the factual basis for the same. Pursuant to Section 815.045, F.S., the CITY shall not disclose and shall maintain the confidentiality of any records which constitute a trade secret or proprietary information as defined by Florida Statutes.

15. Non-Assignability

This Agreement shall not be assignable by Contractor unless such assignment is first approved by the City Manager.

16. Severability

If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law.

17. Independent Contractor

The Contractor and its employees, volunteers and agents shall be and remain an independent contractor and not an agent or employee of the CITY with respect to all of the acts and services performed by and under the terms of this Agreement. This Agreement shall not in any way be construed to create a partnership, association or any other kind of joint undertaking, enterprise or venture between the parties.

18. Compliance with Laws

The Contractor shall comply with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities in carrying out Services under this Agreement, and in particular shall obtain all required permits from all jurisdictional agencies to perform the Services under this Agreement at its own expense.

19. Waiver

The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.

20. Survival of Provisions

Any terms or conditions of either this Agreement that require acts beyond the date of the term of the Agreement, shall survive termination of the Agreement, shall remain in full force and effect unless and until the terms or conditions are completed and shall be fully enforceable by either party.

21. Prohibition of Contingency Fees

The Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

22. Public Entity Crimes Affidavit

Pursuant to Florida Statutes Section 287.135, and subject to limited exceptions contained therein, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services if at the time of bidding, submitting a proposal for, or entering into or renewing a contract, the company is on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel. Contractors must certify that the company is not participating in a boycott of Israel. Any contract for goods or services of One Million Dollars (\$1,000,000) or more shall be terminated at the City's option if it is discovered that the company submitted a false certification, or at the time of bidding, submitting a proposal for, or entering into or renewing a contract, is listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Terrorism Sectors List, created pursuant to Florida Statute Section 215.473, or is or has been engaged in business operations in Cuba or Syria, after July 1, 2018. Contractor shall execute and provide the City with a certification, in a form

acceptable to the City, certifying compliance with this provision. Additionally, the Contractor agrees to observe the above-referenced requirements for applicable subcontracts entered into for the performance of work under this Agreement.

23. Force Majeure

Neither party shall be considered in default in performance of its obligations hereunder to the extent that performance of such obligations, or any of them, is delayed or prevented by Force Majeure. Force Majeure shall include, but not be limited to, hostility revolution, civil commotion, epidemic, fire, flood, hurricane or tropical storm, earthquake, explosion, or any act of God; provided that the cause whether or not enumerated in this Section is beyond the reasonable control and without the fault or negligence of the party seeking relief under this Section.

24. Counterparts

This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.

25. Audits

Contractor agrees to provide access to City or any of its duly authorized representatives, to any books, documents, papers, and records of Contractor which are directly pertinent to the performance of this Agreement, for the purpose of audit, examination, excerpts, and transcripts. The City may, at reasonable times, and for a period of up to three (3) years following the date of final payment by the City to Contractor audit and inspect, or cause to be audited and inspected, those books, documents, papers, and records of Contractor which are related to Contractor's performance under this Agreement. Contractor agrees to maintain any and all such books, documents, papers, and records at its principal place of business for a period of three (3) years after final payment is made under this Agreement and all other pending matters are closed. Contractor's failure to adhere to, or refusal to comply with, this condition shall result in the immediate cancellation of this Agreement by the City.

26. E-Verify Affidavit

The Contractor must comply with the Employment Eligibility Verification Program ("E-Verify Program") developed by the federal government to verify the eligibility of individuals to work in the United States and 48 CFR 52.222-54 (as amended) is incorporated herein by reference. If applicable, in accordance with Subpart 22.18 of the Federal Acquisition Register, the Contractor must (1) enroll in the E-Verify Program, (2) use E-Verify to verify the employment eligibility of all new hires working in the United States; (3) use E-Verify to verify the employment eligibility of all employees assigned to the Agreement; and (4) include this requirement in certain subcontracts, such as construction. Information on registration for and use of the E-Verify Program can be obtained via the internet at the Department of Homeland Security Web site: <http://www.dhs.gov/E-Verify>.

The Contractor shall also comply with Florida Statute 448.095, which directs all public employers, including municipal governments, and private employers with 25 or more employees to verify the employment eligibility of all new employees through the U.S. Department of Homeland Security's E-Verify System, and further provides that a public entity may not enter into a contract unless each party to the contract registers with and uses the E-Verify system. Florida Statute 448.095 further provides that if a Contractor enters into a contract with a subcontractor, the subcontractor must

provide the Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. In accordance with Florida Statute 448.095, Contractor, if it employs more than 25 employees, is required to verify employee eligibility using the E-Verify system for all existing and new employees hired by Contractor during the contract term. Further, Contractor must also require and maintain the statutorily required affidavit of its subcontractors. It is the responsibility of Contractor to ensure compliance with E-Verify requirements (as applicable). To enroll in E-Verify, employers should visit the E-Verify website (<https://www.e-verify.gov/employers/enrolling-in-e-verify>) and follow the instructions. Contractor must retain the I-9 Forms for inspection, and provide an executed E-Verify Affidavit, which is attached hereto as Exhibit "C".

In accordance with Section 448.095, Florida Statutes, the CITY requires all contractors doing business with the CITY to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The CITY will not enter into a contract unless each party to the contract registers with and uses the E-Verify system. The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: <https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify>. By entering into this Agreement, the Contractor acknowledges that it has read Section 448.095, Florida Statutes; will comply with the E-Verify requirements imposed by Section 448.095, Florida Statutes, including but not limited to obtaining E-Verify affidavits from subcontractors; and has executed the required affidavit attached hereto and incorporated herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year as first stated above.

CITY OF DORAL

Francisco Rios

Zeida Sardinas

FULL NAME

City Manager

TITLE

5/4/2026

DATE SIGNED

CONTRACTOR

Catalina Medina

SIGNATURE

Catalina Medina

FULL NAME

President

TITLE

April 27, 2026

DATE SIGNED

Attest

Connie Diaz

SI

Connie Diaz

FULL NAME

City Clerk

TITLE

5/4/2026

DATE SIGNED

Approved as to form and legal sufficiency

Lorenzo Cobiella

SIGNATURE

Lorenzo Cobiella

FULL NAME

City Attorney

TITLE

5/1/2026

DATE SIGNED

NOTARY

Exhibits List

A - SOW

B - Minimum Insurance requirement

C - CERTIFICATE OF INSURANCE

D - Glen-Binder1

E - Resolution.-no.-26-16-award-itb-2025-22-tents-tables-and-chairs

F - ITB-tent_table_and_chair

Exhibit A

SOW

EXHIBIT "A"

STATEMENT OF WORK

1. Summary

The City of Doral is seeking qualified vendors to provide rental services for tents, tables, and chairs to support various community events, recreational programs, and special functions hosted by the City. The selected vendor will be responsible for delivering, setting up, and taking down tents equipment in a timely and professional manner. The services must meet the specifications outlined in this document and adhere to all relevant safety and regulatory standards. While the City will handle the permitting process, rental companies are responsible for providing insurance, flame-retardant certificates, compliance with Fire Department regulations, and completing the permit application and any necessary permitting documents needed.

2. Detailed Specifications

All rental items must meet the following specifications:

A. Tents

1. Sizes: A variety of sizes ranging from 10x10 feet to 40x80 feet.
2. Structure: Tents must be made of high-quality, weather-resistant materials suitable for outdoor use.
3. Certification: All tents must comply with NFPA (National Fire Protection Association) 701 for flame resistance.
4. Setup: Each tent must be set up on a level surface and anchored according to manufacturer standards, with weight bags or water barrels. Staking is not permitted in any of our parks.
5. Accessories: Vendors must provide additional accessories such as sidewalls, lighting options, and flooring upon request.

B. Tables

1. Sizes: Tables available in various sizes including, but not limited to, 6-foot and 8-foot rectangular tables and round tables of 48 inches and 72 inches.
2. Material: Tables should be of sturdy construction, preferably made from polyethylene or similar weather-resistant materials.
3. Setup: Tables must be adequately cleaned before the start of events.

C. Chairs

1. Types: Vendors should offer a choice of folding chairs and other appropriate seating options as requested.
2. Comfort: All chairs must be made from durable materials and provide comfort for extended seating.
3. Color Options: A range of color options should be available for aesthetic considerations.
4. Setup: Chairs must be adequately cleaned before the start of events and be delivered in good condition.

D. Service Requirements

The vendor will be required to provide the following services:

A. Delivery:

1. Rental items must be delivered to designated locations within the City of Doral based on schedule requested by the City.
2. Delivery and setup should occur during regular business hours unless otherwise arranged.

B. Setup:

1. All rental equipment must be set up in accordance with the specified layout provided by the City representatives.
2. Setup should ensure that all equipment is stable and safe for use and in good condition.

C. Takedown:

1. After each event, the vendor shall promptly dismantle and remove all rented items as per the agreed timeline.
2. Equipment should be checked for damage during takedown, and any damaged items must be reported to the City immediately.

D. Post-Event Cleaning:

1. The vendor is responsible for ensuring that all rented items are clean and in good condition upon pickup.

E. Customer Support:

1. The vendor must provide contact information for a designated point of contact available during events for any immediate needs or concerns.
2. Customer service must be responsive and willing to accommodate additional requests when possible.

4. Delivery Requirements

All deliveries and pickups must adhere to the following requirements:

- A. Delivery trucks must be equipped to handle the rented items safely.
- B. Deliveries must occur at specified times agreed upon between the vendor and City.
- C. All equipment must be placed in the designated event area as directed by a City representative.
- D. The vendor is responsible for any damage incurred during transport and setup.
- E. Weather Considerations: The vendor must monitor weather conditions leading up to events and adjust setup and safety measures accordingly.

The awarded proposer agrees that should inclement weather prevent the event from taking place, the rental will occur on the next feasible (good weather) day, agreed upon by both parties, without additional cost to the City of Doral.

5. Order Confirmation

Orders must be confirmed within 72 hours of request. If vendor fails to respond in a timely manner, the order will be sent to the secondary awardee.

Exhibit B

Minimum Insurance requirement

2.1.3. Minimum Insurance Requirements

- **Commercial General Liability**

Limits of Liability

Bodily Injury & Property Damage Liability

Each Occurrence \$1,000,000

Policy Aggregate \$2,000,000

Personal & Advertising Injury \$1,000,000

Products & Completed Operations \$2,000,000

Endorsements Required

City of Doral listed as an Additional Insured

8401 NW 53rd Terrace, Doral, FL 33166

- Waiver of Subrogation
- Insurance must be Primary & Non-Contributory
- 30-day notice of cancellation required
- Maintain the Indemnification Clause as outlined in the agreement

- **Business Automobile Liability**

Limits of Liability

Bodily Injury & Property Damage Liability

Combined Single Limit

Any Auto/Owned Autos or Scheduled Autos

Including Hired and Non-Owned Autos

Any one accident \$1,000,000

- If using ATVs or golf carts to carry the tables and chairs \$1,000,000

Endorsements Required

City of Doral listed as an additional insured

30-day notice of cancellation required

- **Workers Compensation**

Statutory- State of Florida

Employer's Liability

Limits of Liability

Bodily Injury Caused by an Accident, Each Accident \$1,000,000

Bodily Injury Caused by Disease, Each Employee \$1,000,000

Bodily Injury Caused by Disease, Policy Limit \$1,000,000

Workers Compensation insurance must be provided for all persons fulfilling this contract, whether employed, contracted, temporary or subcontracted.

30-day notice of cancellation required

2.1.4. Umbrella or Excess Liability Insurance

Can be utilized to provide the required limits. Coverage shall be “following form” and shall not be more restrictive than the underlying insurance policy coverages, including all special endorsements and City as Additional Insured status.

2.1.5. Subcontractors' Compliance

It is the responsibility of the contractor to ensure that all subcontractors comply with all insurance requirements.

The above policies shall provide the City of Doral with written notice of cancellation or material change from the insurer in accordance to policy provisions. Companies authorized to do business in the State of Florida with the following qualifications shall issue all insurance policies required above. City reserves the right but not the obligation to reject any insurer providing coverage due to poor or deteriorating financial condition.

The Company must be rated no less than “A-” as to management, and no less than “Class V” as to financial strength, by the latest edition of Best Insurance Guide published by A.M. best Company, or its equivalent. All policies or certificates of insurance are subject to review and verification by Risk Management.

Please Note: The Certificate shall contain a provision that coverage afforded under the policy will not be cancelled, or materially changed until at least thirty (30) days prior written notice has been given to the City. Certificates of insurance, reflecting evidence of the required insurance, shall be provided to the City, or in accordance to policy provisions. In the event the Certificate of Insurance provided indicates that the insurance shall terminate and lapse during the period of this Agreement, the vendor shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Agreement or extension hereunder is in effect.

The City reserves the right to require additional or alternative insurance in order to meet the full value of the scope of services.

At time of award, the successful bidder must furnish a Certificate of Insurance and Declaration of Coverage Page showing the City of Doral as additional named insured on each of the policies referenced above.

Exhibit C

CERTIFICATE OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lopez Insurance Agency Inc. d/b/a Statewide Ins 2555 NW 102 AVENUE SUITE 204 Doral FL 33172	CONTACT NAME: Egglis Cepero PHONE (A/C, No, Ext): (305) 264-3636 FAX (A/C, No): (305) 264-3357 E-MAIL ADDRESS: egglis.cepero@statewideins.net
INSURER(S) AFFORDING COVERAGE	
INSURED	NAIC #
Glens Tents And Table Rental Service Inc. 8000 NW 56 Street Miami, FL 33166	INSURER A : EVANSTON INSURANCE COMPANY 210318 INSURER B : KEMPER AUTO COMMERCIAL 38156 INSURER C : FLORIDA CITRUS BUSINESS & INDUSTRIES FUN 31259 INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	3AA958221	12/05/2025	12/05/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	50031694601	03/24/2026	03/24/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Y	10/15/2025	10/15/2026	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The City of Doral are Additional Insured owners and/or Lessors of premises, lessors of leased equipment, sponsors, or co-promoters, to the extent required per agreement/special event. Coverage is on a primary and non-contributory basis. Waiver of Subrogation applies in favor of the Additional Insured. Please note. Waiver of Subrogation and 30-Days Notice of Cancellation endorsements in effect for all policies.

CERTIFICATE HOLDER CITY OF DORAL 8401 NW 53rd Terrace Doral, FL 33166	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

From: Rossella Montejo (PM) <rossella.montejo@cityofdoral.com>
Sent: Thursday, March 5, 2026 11:06 AM
To: Statewide Insurance - Egglis Cepero <egglis.cepero@statewideins.net>; CATALINA MEJIA MESA <catalina@glensevents.com>; Statewide insurance - Rosa <rosa.reyes@statewideins.net>
Cc: 'glenstentrental@aol.com' <glenstentrental@aol.com>
Subject: RE: ITB 2025-22 TENT, TABLE AND CHAIR RENTAL

Good morning,

The required endorsements are listed on Page 11 and 12 of the attachment.

Standard Requirements:

- The City be listed as **Additional Insured** on all applicable policies
- **Waiver of Subrogation** on all applicable policies
- **30-day Notice of Cancellation** on all applicable policies
- **Primary and Non-Contributory** on all policies, except Worker's Compensation.
- Maintain the **Indemnification Clause** as outlined in the agreement

All policy documents should have the City of Doral listed as an Additional Insured along with the required endorsements listed for each policy, however, on the COI itself, where it says, "DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES", it should read as follows:

The City of Doral are Additional Insured owners and/or lessors of premises, lessors of leased equipment, sponsors, or co-promoters, to the extent required per agreement/special event. Coverage is on a primary and non-contributory basis. Waiver of Subrogation applies in favor of the Additional Insured. Please note, Waiver of Subrogation and 30-Day Notice of Cancellation endorsements are recommended for all policies.

Should you have any questions, please feel free to contact me.

Rossella Montejo, CPPB
Procurement Manager

City of Doral
8401 NW 53 Terrace
Doral, FL 33166
T (305) 593-6725, Ext. 4020
rossella.montejo@cityofdoral.com
www.cityofdoral.com

Connect with us on X, Facebook and Instagram !

Exhibit D
Glen-Binder1



INVITATION TO BID (ITB) No. 2025-22
TENT, TABLE AND CHAIR RENTAL



GLENS TENTS & TABLE RENTAL SERVICES INC

Submission Date: Tuesday, December 9, 2025

ITB No. 2025-22



December, 2025

Dear Evaluation Committee,

On behalf of **Glens Events (Glens Tents & Table Rental Services)**, thank you for the opportunity to present this proposal in order to continue serving the City of Doral. As a proud Doral-based business with more than 30 years of experience in event rentals and logistics across South Florida, we value our longstanding relationship with this community and remain committed to delivering the highest level of service, safety, and responsiveness for every City event.

The company opened its doors to new investors in 2021, marking a new stage in which, in addition to maintaining the same trusted team and our traditionally efficient service, we have made strong efforts to invest in new inventory to further enhance our quality and service.

Our proximity to event sites in Doral ensures faster mobilization, shorter lead times, and immediate operational support when needed. We deeply appreciate the trust the City has placed in us over the years, and we look forward to continuing to provide reliable and flexible support for both planned and last-minute needs.

A handwritten signature in black ink, appearing to read "Catalina Mejía".

Sincerely,

Catalina Mejía

President

Glens Tents & Table Rental Services.



1. Company Qualifications and Overview

Glens Events is a licensed and insured event rental and logistics company headquartered in Doral, Florida. We deliver complete setup and takedown services for tents, tables, chairs, barricades, generators, lighting, and related event infrastructure for municipal events, universities, corporate functions, and large public gatherings.

Our team is trained to respond efficiently to changing event requirements, and we maintain professional installation standards, including proper anchoring, NFPA compliance for flame resistance, and safety-focused operations at all times.

We have proudly served as a **trusted vendor for the City of Doral for years**, and our local presence provides a key operational advantage: **we can respond quickly**, reduce transportation delays, and efficiently support **last-minute requests** or changes—often critical for City events.

Because our warehouse and offices are located in Doral, we can mobilize resources and crews rapidly, helping ensure events remain on schedule and fully supported.

2. Specifications Compliance

2.1 Tents

We maintain a large and diverse inventory of commercial-grade outdoor tents, ranging in size from 10×10 units up to larger structures of comparable footprint to 100×250. All tent tops comply with **NFPA 701 flame-resistant certification**, and documentation can be provided upon request.

We follow City-approved **no-staking requirements**, utilizing weights, ballast, or water barrels as necessary to support safety and stability. Accessories such as sidewalls, lighting, and flooring can be provided as needed.

Importantly, under current Miami-Dade regulations, **10×10 tents do not require special permits**, and approximately **90%** of tents used by the City of Doral fall into this category.

2.2 Tables

We provide high-quality commercial tables suitable for outdoor and indoor applications, including six-foot and eight-foot rectangular options and round tables in various diameters such as 48” and 72”.

2.3 Chairs



We supply folding chairs and additional seating solutions that are durable, comfortable, and suitable for extended event use. Color selections are available depending on inventory and event requirements.

3. Service Requirements – Delivery, Setup & Takedown

Delivery and professional installation will be performed in accordance with the City’s event layouts. Equipment will be placed as directed by City staff and inspected to ensure safety and operational quality.

After events, our team will promptly dismantle and remove all equipment. We ensure all rental items are cleaned, checked for condition, and handled properly.

A dedicated point of contact will be available through all phases of the event, providing immediate coordination and responsiveness.

4. Operational Standards – Transportation and Handling

Our fleet of delivery vehicles is equipped for secure transportation and proper loading and unloading. Crews are trained to minimize impact on public spaces while ensuring the equipment arrives safely and on time.

We closely monitor local weather conditions and adjust installations as necessary to protect public safety and City infrastructure. When serious weather concerns arise, we coordinate with City representatives to determine appropriate rescheduling or reinforcement actions.

5. Licensing, Permitting & Insurance Compliance

Under current City of Miami and Miami-Dade regulations, the previously required **Awning/Canvas-specific license** is no longer needed for tent installations of this nature.

However, as a responsible and proactive City partner, Glens Events maintains:

- Full **liability insurance** meeting all City requirements
- Ability to **immediately secure or update any license** if regulations change
- Access to certified oversight through a contractor holding a **Florida Construction License** (#RB29003962), available whenever installations require official certification or engineering review



We remain fully aligned with all current safety, zoning, and fire code standards applicable to temporary tent installations.

6. Why Glens Events

Glens Events is proud to be part of the City of Doral's success and community identity. Our partnership has been built on:

1) Long-term relationship and consistent performance

We understand the standards, timelines, and level of accountability required for municipal events. Over a decade of consistent performance supporting City events

2) 24/7 readiness and hands-on problem solving

Events do not follow office hours. Our team operates with an “always-ready” mindset, and we are known for resolving last-minute challenges without interrupting the event.

3) Inventory depth + operational flexibility

Our wide inventory allows us to scale quickly and support both planned orders and last-minute needs—especially valuable during busy City event seasons.

4) Compliance, safety, and professionalism

We prioritize safe installations, proper anchoring/ballasting as required, site protection, and clear communication with City staff and venue contacts.

5) Efficiency that protects public timelines and budgets

Our crews are trained to install and strike efficiently, minimizing on-site downtime and helping reduce the labor impact of scheduling changes.

Commitment Statement

As a Doral-based partner, Glens Events is dedicated to ensuring that every event for the City is executed seamlessly and with exceptional care. We understand the importance of providing welcoming and safe public spaces for residents and visitors, and we take pride in playing a role in those moments of community celebration.

We look forward to continuing to serve the City of Doral with the responsiveness, reliability, and professionalism you expect — and deserve.



CITY OF DORAL
INVITATION TO BID (ITB) No. 2025-22
TENT, TABLE AND CHAIR RENTAL

29. Required pricing for Packages 1–7 per Addendum #1* *Response required

5.2. Bid Pricing

REQUIRED BID ITEMS

Line Item	Description	Unit of Measure	Unit Cost
1	40 x 80 aluminum frame tent with solid white top and weights *Permit required	EA	2.400
2	40 X 60 aluminum frame tent with solid white top and weights *Permit required	EA	1800
3	30 x 50 aluminum frame tent with solid white top and weights *Permit required	EA	1125
4	30 X 30 aluminum frame tent with solid white top and weights *Permit required	EA	799
5	20 X 30 aluminum frame tent with solid white top and weights *Permit required	EA	390
6	20'x20' aluminum frame tent with solid white top and weights *Permit required	EA	290
7	10'x 20' aluminum frame tent with solid white top and weights *Permit required	EA	150
8	10'X 10' aluminum frame tent with solid white top and weights	EA	85
9	Solid White Tent Sidewall by Linear Foot	LINEAR FOOT	2.2
10	Rectangular 8' commercial grade polyethylene folding tables	EA	10

11	Rectangular 8' commercial grade wood folding tables	EA	10
12	Rectangular 6' commercial grade polyethylene folding tables	EA	10
13	Rectangular 6' commercial grade wood folding tables	EA	10
14	Rectangle 6' commercial grade polyethylene folding tables kids table	EA	10
15	Rectangle 6' commercial grade wood folding tables kids table	EA	10
16	36" cocktail tables with adjustable poles and base	EA	10
Line Item	Description	Unit of Measure	Unit Cost
17	30" cocktail tables with adjustable poles and base	EA	10
18	72" round banquet folding tables	EA	10
19	60" round banquet folding tables	EA	10
20	Commercial grade adult plastic folding chair (white)	EA	2
21	Commercial grade kids plastic folding chair (white)	EA	2
22	Padded adult plastic folding chair (white)	EA	3.3
23	Padded kids plastic folding chair (white)	EA	3.3
24	Padded adult Chiavari chairs with pad	EA	8
25	Padded kids Chiavari chairs with pad	EA	8
26	8' regular table covers	EA	15
27	8' spandex table covers	EA	15
28	6' regular table covers	EA	15

29	6' spandex table covers	EA	15
30	72" regular round table cover	EA	15
31	60" regular round table covers	EA	15
32	36" regular cocktail table covers	EA	15
33	36" spandex cocktail table covers	EA	15
34	String/Bistro Lighting per Linear Foot	LINEAR FOOT	2

MISCELLANEOUS FEES

Line Item	Description	Unit of Measure	Unit Cost
35	After hours or same day pick up fee	EA	100 Only after 7pm and before 7am

MISCELLANEOUS ADDITIONS

We are requesting pricing information to better understand the range of items offered. Failure to provide pricing on this table will not affect your eligibility to participate in the solicitation process.

Line Item	Description	Unit of Measure	Unit Cost
36	12ft High Pipe & Drape per Linear Foot	LINEAR FOOT	0.4
37	10ft High Pipe & Drape per Linear Foot	LINEAR FOOT	0.36
38	8ft High Pipe & Drape per Linear Foot	LINEAR FOOT	0.36
39	Interlocking Tiles Tent Flooring per Square Foot	SQUARE FOOT	2
40	Wood Tent Flooring per Square Foot	SQUARE FOOT	3.2
41	Barrel Covers for Tents	EA	0.5
42	Cement Bucket Covers for Tents	EA	0.5

43	Half Moon Table	EA	18
44	10'X 10' High Peak aluminum frame tent with solid white top and weights	EA	130
45	Clear Tent Sidewall by Linear Foot	LINEAR FOOT	2.5
46	Cathedral Tent Sidewall by Linear Foot	LINEAR FOOT	3.5
47	Drum Cooling Fan	EA	40
48	Pedestal Cooling Fan	EA	35
49	Portable AC Unit for Tent (Price can vary depends on the size of the tent)	EA	350
50	Wooden picnic tables	EA	99
51	54" Round tables with umbrellas	EA	55
52	Serpentine Table	EA	18

Delivery and pick up of tables and chairs	Total Fee
Package 1 Includes (15) 10x10 TENTS , (15) 8ft tables and (30) white folding chairs	170
Package 2 Includes (30) 10x10 TENTS , (30) 8ft tables and (60) white folding chairs	190
Package 3 Includes (45) 10x10 TENTS , (45) 8ft tables and (90) white folding chairs	200
Package 4 Includes (60) 10x10 tables, (60) 8ft tables and (120) white folding chairs	70
Package 5 Includes (20) 8ft tables and 40 white folding chairs	80
Package 6 Includes (40) 8ft tables and 80 white folding chairs	99
Package 7 Includes (60) 8ft tables and 120 white folding chairs	120

Setup/Breakdown of tents with delivery and pick up of tables and chairs

CONFLICT OF INTEREST DISCLOSURE

Business Name: GLENS TENTS & TABLE RENTAL SERVICES _____

D.B.A.: GLENS TENTS & TABLE RENTAL SERVICES Federal I.D. No.: 65-0429466

Business Address: 8000 NW 56 TH ST _____


City: DORAL State: FLORIDA Zip: 33166

Please note that all business entities interested in or conducting business with the City are subject to comply with the City of Doral's conflict of interest policies as stated within the certification section below. If a vendor has a relationship with a City of Doral official or employee, an immediate family member of a City of Doral official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.

Conflict of Interest Disclosure*	
Name of City of Doral employees, elected officials, or immediate family members with whom there may be a potential conflict of interest: _____ 	<input type="checkbox"/> Relationship to employee <input type="checkbox"/> Interest in vendor's company <input type="checkbox"/> Other (please describe below) _____ <p style="text-align: center;">(X) No Conflict of Interest</p>

**Disclosing a potential conflict of interest does not automatically disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.*

I certify that this Conflict-of-Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:		
	1 DEC 2025	CATALINA MEJIA MESA
Signature of Authorized Representative	Date	Printed Name of Authorized Representative

CERTIFICATE OF AUTHORITY

STATE OF Florida

SS: COUNTY OF Miami Dade

(IF CORPORATION): I HEREBY CERTIFY that at a meeting of the Board of Directors of

Glens tents table rental services, a corporation existing under the laws of the State of Florida, held on NOV, 2025, the following resolution was duly passed and adopted:

RESOLVED, that Catalina Mena, as President of the Corporation, be and is hereby authorized to execute the bid dated NOV 10, 2025, to the City of Doral on behalf of this Corporation, and that such execution, attested by the Secretary of the Corporation and with the corporate seal affixed, shall be the official act and deed of this Corporation.

(IF PARTNERSHIP): I HEREBY CERTIFY that at a meeting of the Partners of

_____, a partnership existing under the laws of the State of _____, held on _____, 2025, the following resolution was duly passed and adopted:

RESOLVED, that _____, as _____ of the Partnership, be and is hereby authorized to execute the bid dated _____, 2025, to the City of Doral on behalf of this Partnership, and that such execution, attested by _____, shall be the official act and deed of this Partnership.

(IF JOINT VENTURE): I HEREBY CERTIFY that at a meeting of the principals of

_____, a corporation existing under the laws of the State of _____, held on _____, 2025, the following resolution was duly passed and adopted:

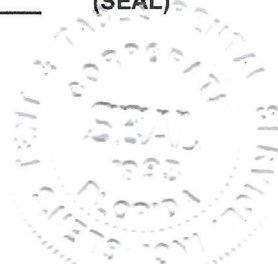
RESOLVED, that _____ is hereby authorized to execute the proposal of the Joint Venture, dated _____, 2025, to the City of Doral, and to do all acts and deeds necessary on behalf of this Joint Venture in connection therewith.

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 4 day of December, 2025.

Secretary: _____

(SEAL)



**AFFIDAVIT REGARDING UNAUTHORIZED ALIENS UNDER 448.095,
FLORIDA STATUTES**

RFP-2025-0

In compliance with section 2(b)(1) of 448.095, Florida Statutes,
Name of Entity _____

hereby affirms that it does not employ, contract
with, or subcontract with an unauthorized alien.

CATALINA MEJIA PRESIDENT *Catalina Mejia*
Printed Name of Affiant Printed Title of Affiant Signature of Affiant

Glens Tent and Table Rental Services Inc
Name of Entity

8000 NW 56ST Doral FL 33166
Address of Entity State Zip Code

Notary Public Information

Notary Public State of Florida County of Dade
Subscribed and sworn to (or affirmed) before me this 15th day of 20 25

By Catalina Mejia

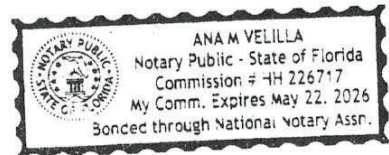
He or she is personally known to me or has produced identification

Type of identification produced

Ana Velilla HH226717
Signature of Notary Public Serial Number

Ana Velilla 5/22/26
Print or Stamp of Notary Public Expiration Date

Notary Public Seal



Under penalties of perjury, I declare that I have read the foregoing document and the facts stated in it are true.

By:  Authorized Signature

Print Name and Title:
CATALINA MEJIA MESA - PRESIDENT

Date: 1 DECEMBER 2025

BIDDER REFERENCES

The Bidder is to provide a minimum of three (3) references that best exemplify projects they have completed that are similar to the project the City is procuring.

Bidder	GLENS TENTS & TABLE RENTAL SERVICES
Years in Business	+ 30

Identify past and current client references where your company has provided similar services to those identified in this ITB. Additional tables may be added by completing additional copies of this form as needed.

Project No. 1			
Project Name:	TEAM FOOD WORKS		
Project Description:	CORPORATE RUN MIAMI The Miami Corporate Run is an annual series of community road races that brings together companies and employees to participate as teams. Each year, we provide all the tents, tables, and chairs for the three races held at different locations throughout Miami.		
Budget/Cost:	110.975	Contract Dates:	APRIL 25, 2025
Owner Name:	TEAM FOOD WORKS	Reference Name:	MARIA INES SENMANAT
Reference Phone No.:	3056667223	Reference Email:	MARIA@TEAMFOODWORKS.ORG
Project No. 2			
Project Name:	LIFE TIME FITNESS		
Project Description:	MIAMI MARATHON The Miami Marathon is a major annual road race event that brings thousands of runners and spectators to the city. Each year, we provide the event infrastructure, including the tents, tables, and chairs throughout the venue—up to and including the medical tent.		
Budget/Cost:	63.684	Contract Dates:	JAN 29, 2025

Owner Name:	LIFE TIME FITNESS	Reference Name:	ALEX DE GRACIA
Reference Phone No.:	305 278 88668	Reference Email:	ADEGRACIA@LT.LIFE
Project No. 3			
Project Name:	FLORIDA INTERNATIONAL UNIVERSITY		
Project Description:	FIU COMMENCEMENT CEREMONIES Glens provides, several times a year, all of the chairs—over 1,800—for the university graduations. We have also been providing tents located outside the auditorium for more than 10 years.		
Budget/Cost:	40.000	Contract Dates:	April, AJuly, Aug, Oct. Dec 2025
Owner Name:	FIU	Reference Name:	Kelly Escalona
Reference Phone No.:	305 348 69 79	Reference Email:	kescalona@fiu.edu

PROPOSER QUALIFICATION STATEMENT

The Proposer’s response to this questionnaire will be utilized as part of the City’s evaluation to ensure that the Proposer meets, to the satisfaction of the City, the minimum requirements for participating in this Solicitation. **PROPOSER MUST PROVIDE DETAILS FULFILLING THE SOLICITATION’S MINIMUM QUALIFICATIONS.**

Proposer	GLENS TENTS & TABLE RENTAL SERVICES
Years in Business	+ 32 years
President	Catalina Mejía Mesa

Contract No. 1			
Name:	Florida International University		
Description:	Glens provides, several times a year, all of the chairs—over 1,800—for the university graduations. We have also been providing tents located outside the auditorium for more than 10 years.		
Budget/Cost:	40.000	Contract Dates:	Febr, Apri, May. June, Aug, Oct, Dec
Owner/Client Name:	<i>Senior Events Manager, Office of University Protocol, Ceremonies, and Events</i> Division of Operations and Safety	Reference Name:	Kelly Escalona (305) 348-6979
(305) 348-6979	(305) 348-6979	Reference Email:	kescalon@fiu.edu

Contract No. 2			
Name:	LIFE TIME – MIAMI MARATHON		
Description:	The Miami Marathon is a major annual road race event that brings thousands of runners and spectators to the city. Each year, we provide the event infrastructure, including the tents, tables, and chairs throughout the venue—up to and including the medical tent.		
Budget/Cost:	63.000aprox	Contract Dates:	Jan – March April – July – Aug – Sept – Oct - Dec

Owner/Client Name:		Owner/Client Name:	Alex de Gracia
Reference Phone No.:	786 427 97 44	Reference Email:	
Contract No. 3			
Name:	Uncommon Sense Entertainment		
Description:	is a company dedicated to producing large-scale outdoor concerts. They hire us to provide all the infrastructure—tents, tables, chairs, barricades, generators, lighting, etc. They have been clients for more than 10 years.		
Budget/Cost:	13.000 Per Event	Contract Dates:	Feb, March, May, Dec
Owner/Client Name:	Niv Shaked	Owner/Client Position	President
Phone No.:	347 447 84 78	Reference Email:	niv.shaked23@gmail.com
Contract No. 4			
Name:	TEAM FOOD WORKS - Corporate Run Miami		
Description:	The Miami Corporate Run is an annual series of community road races that brings together companies and employees to participate as teams. Each year, we provide more than 200 tents, tables, and chairs for the three races held at different locations throughout Miami.		
Budget/Cost:	110.000aprox	Contract Dates:	May - Nov
Owner/Client Name:	Maria Sentmanat	Reference Name:	
Phone No.:	786 2531588	Reference Email:	maria@teamfootworks.org
Contract No. 5			
Name:	Miami Dade County		
Description:	Glens provides infrastructure for HHRR Departament, Kendall, Hialea and North College Campuses, For County Finance Dept, For Rect Open Space. Miami Dade Economy Advocacy Trust		
Budget/Cost:	5.000 Average per event aprox	Contract Dates:	Jan – March April – July – Aug – Sept – Oct - Dec
Owner/Client Name:	Sheila Powell Cohen	Owner/Client Name:	Economy Advocay Trust

Reference Phone No.:	786 626 88 69	Reference Email:	Shelia.Powell-Cohen@miamidade.gov
Contract No. 6			
Name:	Miami Orchids Festival		
Description:	They are the Miami Orchid Festival, held in May and October. Since it began over 15 years ago, we have provided the tents, chairs, tables, generators, and everything needed to make this event a resounding success every year.		
Budget/Cost:	20.000 Per event	Contract Dates:	May - Oct
Owner/Client Name:	Bartolomew Motes	Owner/Client Name:	General Director
Reference Phone No.:	305 527 69 10	Reference Email:	bartmotes@gmail.com

Contract No. 7			
Name:	City Of North Miami Beach		
Description:	We provide the tents, table, & Chairs infrastructure for several events during the year for almost 12 years already,		
Budget/Cost:	3.000 per event	Contract Dates:	Feb March, May, Aug, dec
Owner/Client Name:	Darva Pierrelouis	Owner/Client Name:	
Reference Phone No.:	754 332 87 64	Reference Email:	darva.pierrelouis@citynmb.com

RESPONDENT AFFIDAVITS

Business Name: GLENS TENTS & TABLE RENTAL SERVICES D.B.A.: GLENS TENTS & TABLE

RENTAL SERVICES Federal I.D. No.: 65-0429466

Business Address: 8000 NW 56 TH ST DORAL

City: DORAL. State FLORIDA Zip: 33166

I, the undersigned affiant, do swear and affirm that I am an authorized agent of the above-named business ("Bidder") and authorized to make the following statements and certifications on Bidder's behalf:

1. Ownership Disclosure

Pursuant to City Code Section 2-384, the above-named Bidder hereby discloses the following principals, individuals, or companies with five percent (5%) or greater ownership interest in Bidder (supplement as needed):

Name	Address	% Ownership
ANGELO IANNUZZELLI	284 Landing Blvd Weston Fl	50%
SEBASTOAN FRANGI	3624 HERON RIDGE LN WETSON FL	25%
CATALINA MEJIA MESA	3624 HERON RIDGE LN WETSON FL	25%

The above-named Bidder hereby discloses the following subcontractors (supplement as needed):

Name	Address	% Ownership

Bidder hereby recognizes and certifies that no elected official, board member, or employee of the City of Doral ("City") shall have a financial interest in any transactions or any compensation to be paid under or through any transactions between Bidder and City, and further, that no City employee, nor any elected or appointed officer (including City board members) of the City, nor any spouse, parent or child of such employee or elected or appointed officer of the City, may be a partner, officer, director or proprietor of Bidder, and further, that no such City employee or elected or appointed officer, or the spouse, parent or

child of any of them, alone or in combination, may have a material interest in the Bidder. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Bidder.

Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by City. Further, Bidder recognizes that with respect to any transactions between Bidder and City, if any Bidder violates or is a party to a violation of the ethics ordinances or rules of the City, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to City, or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Bidder may be disqualified from furnishing the goods or services for which the bid or proposal is submitted and may be further disqualified from submitting any future bids or proposals for goods or services to City. The term "Bidder," as used herein, include any person or entity making a proposal herein to City or providing goods or services to City.

2. Public Entity Crimes

1. Bidder is familiar with and understands the provisions of Section 287.133, Florida Statutes
2. Bidder further understands that a person or affiliate who has been placed on the convicted Bidder list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted Bidder list.
3. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (**Indicate which statement applies.**)

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer of the

State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Bidder list. (Attach a copy of the final order.)

3. Compliance With Foreign Entity Laws Applicant

certifies as follows:

- a. Bidder is not owned by the government of a foreign country of concern, as defined in Section 287.138, Florida Statutes.
- b. The government of a foreign country of concern does not have a controlling interest in Bidder, as defined in Section 287.138, Florida Statutes.
- c. Bidder is not organized under the laws of a foreign country of concern, as defined in Section 287.138, Florida Statutes.
- d. Bidder does not have a principal place of business in a foreign country of concern, as defined in Section 287.138, Florida Statutes.
- e. Bidder is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to s. 215.473.
- f. Bidder is not engaged in business operations in Cuba or Syria.
- g. Bidder is not participating in a boycott of Israel, and is not on the Scrutinized Companies that Boycott Israel list in accordance with the requirements of Sections 287.135 and F.S. 215.473, Florida Statutes

4. Disability, Nondiscrimination, and Equal Employment Opportunity

Applicant certifies that Bidder is in compliance with and agrees to continue to comply with, and ensure that any subcontractor, or third party contractor under any and all contracts with the City of Doral complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

- The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.
- The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501 553.513, Florida Statutes.
- The Rehabilitation Act of 1973, 229 USC Section 794. ○ The Federal Transit Act, as amended 49 USC Section 1612. ○ The Fair Housing Act as amended 42 USC Section 3601-3631

5. Conformance with OSHA Standards

Applicant certifies and agrees that Applicant has the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and in the event the City engages Bidder, Bidder agrees to indemnify and hold harmless the City of Doral, against any and all liability, claims, damages losses and expenses the City may incur due to the failure of itself or any of its subcontractors to comply with such act or regulation in the performance of the contract.

6. E-Verify Program Affidavit Affiant

certifies the following:

- a. Affiant is familiar with and understands the provisions of Section 448.095, Florida Statutes and 48 CFR 52.222-54 and has sufficient knowledge of the personnel practices of the Bidder to execute this Declaration on behalf of the Bidder.
- b. Bidder has registered with and utilizes the federal work authorization program commonly known as E-Verify or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in F.S. 448.095, which prohibits the employment, contracting or subcontracting with an unauthorized alien.
- c. Bidder does not knowingly employ Affiants or retain in its employ a person whose immigration status makes them ineligible to work for the Bidder.
- d. Bidder has verified that any subcontractors utilized to deliver goods or services to the City through the Contractor's contract with the City use the E-Verify system and do not knowingly employ persons whose immigration status makes them ineligible to work for the subcontractor. The undersigned further confirms that it has obtained all necessary affidavits from its subcontractors, if applicable, in compliance with F.S. 448.095, and that such affidavits shall be provided to the City upon request.
- e. Failure to comply with the requirements of F.S. 448.095 may result in termination of the Bidder's contract(s) with the City of Doral.

7. No Contingency Affidavit Affiant

certifies the following:

- a. Neither Bidder nor any principal, employee, agent, representative or family member has promised to pay, and Bidder has not and will not pay, a fee the amount of which is contingent upon the City of Doral awarding a contract.
- b. Bidder warrants that neither it, nor any principal, employee, agent, or representative has procured, or attempted to procure, a contract with the City of Doral in violation of any of the provisions of the Miami- Dade County conflict of interest and code of ethics ordinances.
- c. Bidder acknowledges that a violation of this warranty may result in the termination of any contracts and forfeiture of funds paid, or to be paid, to the Bidder if awarded a contract.

8. Copeland Anti-Kickback Affidavit

Affiant certifies that no portion of any sums will be paid to any employees of the City of Doral, its elected officials, or its consultants, as a commission, kickback, reward or gift, directly or indirectly by Bidder or any member of Bidder's firm or by any officer of the corporation in exchange for business with the City of Doral.

9. Non-Collusion Affidavit

I, the undersigned affiant, swear or affirm that:

- a. Affiant is fully informed respecting the preparation and contents of the attached Bid/Proposal by Contractor and of all pertinent circumstances respecting such Bid/Proposal.
- b. Such Bid/Proposal is genuine and is not a collusive or sham Bid/Proposal.
- c. Neither the said Contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including Affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other firm or person to submit a collusive or sham Bid/Proposal in connection with the Work for which the attached Bid/Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any firm or person to fix any overhead, profit, or cost elements of the Bid/Proposal or of any other person submitting a response to the solicitation, or to fix any overhead, profit, or cost elements of the quoted price(s) or the quoted price(s) of any other bidding/proposing person, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City or any person interested in the proposed Work.
- d. The price(s) quoted in the attached Bid/Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Contractor or any other of its agents, representatives, owners, employees or parties in interest, including this Affiant.

BIDDER AFFIRMATION

I, the undersigned affiant, being first duly sworn as an authorized agent of the below-named Bidder, does hereby affirm and attest under penalty of perjury as the proposed Bidder for City of Doral that the certifications and statements provided above on behalf of Bidder are true to the best of affiant's knowledge and belief and that Bidder is compliant with all requirements outlined in these City of Doral Affidavits. Bidder acknowledges it is required to comply with and keep current all statements sworn to in the above affidavits and will notify the City of Doral immediately if any of the statements attested hereto are no longer valid.

Glens Tent and Table Rental

12-04-2025

Bidder's Name

Date Signed

[Signature]

Catalina Mejia

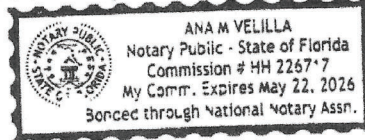
Affiant Signature

Affiant Name & Title (Printed)

STATE OF Florida

COUNTY OF Miami Dade

The foregoing instrument was affirmed, subscribed, and sworn to before me this 04 day of December 2025 by means of physical presence or online notarization, by Catalina Mejia who is personally known to me or who produced the following identification:



[Notary Seal]

Notary Public for the State of FL

My commission expires: May 22, 2026

Exhibit E

Resolution.-no.-26-16-award-itb-2025-22-tents-
tables-and-chairs

RESOLUTION No. 26-16

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE AWARD OF INVITATION TO BID ITB#2025-22, "TABLES, TENTS AND CHAIRS," TO THE TOP-RANKED PROVIDERS; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH GLEN'S TENTS AND TABLE RENTAL SERVICE INC. AND SBS INVESTMENTS OF DADE COUNTY INC. FOR THE PROVISION OF RENTAL SERVICES FOR TENTS, TABLES AND CHAIRS FOR THE CITY'S RECREATIONAL PROGRAMS AND SPECIAL EVENTS, FOR A PERIOD OF ONE (1) YEAR WITH TWO (2) ONE (1) YEAR RENEWAL TERMS, FOR A TOTAL OF THREE (3) YEARS, IN AN AMOUNT NOT TO EXCEED APPROVED BUDGETED FUNDS PER FISCAL YEAR; PROVIDING AUTHORIZATION TO USE MIAMI DADE COUNTY RTQ-00880 IN ORDER TO EXPAND AND SUPPLEMENT THE VENDOR POOL FOR THESE SERVICES; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral ("City"), through its Parks and Recreation Department, in coordination with the Procurement and Asset Management Department, issued Invitation to Bid (ITB) No. 2025-22 on November 10, 2025, for the purpose of soliciting qualified and experienced vendors to provide rental services for tents, tables, and chairs in support of City programs and special events; and

WHEREAS, the ITB required the selected contractor to provide delivery, set-up, and break-down services for tents, tables, and chairs, as requested, in a timely and professional manner; and

WHEREAS, while the City will handle the permitting process, selected contractor is responsible for providing insurance, flame-retardant certificates, compliance with Fire Department regulations, and completing the permit application; and

WHEREAS, on December 11, 2025, the City received pricing proposals from five (5) vendors, of which four (4) vendors were deemed responsive after submitting pricing for

all required items; and

WHEREAS, following a comprehensive evaluation of the responsive proposal, the Procurement Department, with support from the Parks and Recreation, determined that Glen's Tent & Table Rental Service, Inc., submitted the lowest responsive bid, with SBS Investments of Dade County, Inc. identified as the second-lowest responsive bidder; and

WHEREAS, staff recommends award to both vendors. The primary vendor will be utilized when available, and the secondary vendor will be engaged if the primary vendor is unable to provide the requested services for a specific event or program; and

WHEREAS, the Procurement Department and the Parks and Recreation Department recommend awarding ITB No. 2025-22, "Tables, Tents and Chairs," to Glen's Tent & Table Rental Service, Inc and SBS Investments of Dade County Inc. for a period of one (1) year with two (2) one (1) year renewal terms, for a total contract term of three (3) years, in an amount not to exceed budgeted funds per fiscal year.

WHEREAS, the Procurement Department and the Parks and Recreation Department request authorization to use Miami Dade County RTQ-00880 in order to expand and supplement the vendor pool for these services, when needed.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval & Authorization. The City Council hereby approves the award of Invitation to Bid No. 2025-22 to Glen's Tents and Table Rental Services Inc. and SBS Investments of Dade County Inc. and authorizes the City Manager to negotiate and

enter into an agreement with Glen's Tents and Table Rental Services Inc. and SBS Investments of Dade County Inc. for the provision of rental services for tents, tables and chairs for recreational programs and special events for a period of one (1) year with two (2) one (1) year renewal terms, for a total contract term of three (3) years, in an amount not to exceed budgeted funds per fiscal year, subject to the terms and conditions acceptable to the City Manager and City Attorney. Additionally, The City Council authorizes the City Manager to use Miami Dade County RTQ-00880 in order to expand and supplement the vendor pool for these services, as needed.

Section 3. Implementation. The City Manager and City Attorney are authorized to take any additional actions necessary to implement this Resolution, including making any modifications, executing any documents and addendums as necessary to effectuate this Resolution, provided that such actions remain consistent with the Council's intent.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Pineyro who moved its adoption. The motion was seconded by Councilmember Reinoso and upon being put to a vote, the vote was as follows:

Mayor Christi Fraga	Yes
Vice Mayor Digna Cabral	Yes
Councilman Rafael Pineyro	Yes
Councilwoman Maureen Porras	Absent
Councilwoman Nicole Reinoso	Yes

PASSED AND ADOPTED this 15 day of January, 2026.



CHRISTI FRAGA, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LORENZO COBIELLA
GASTESI, LOPEZ, MESTRE & COBIELLA, PLLC
CITY ATTORNEY

Exhibit F

ITB-tent_table_and_chair



CITY OF DORAL
INVITATION TO BID (ITB) No. 2025-22
TENT, TABLE AND CHAIR RENTAL

NOTICE IS HEREBY GIVEN that the City of Doral is soliciting Invitation to Bid from qualified contractors to submit their solicitation response for **TENT, TABLE AND CHAIR RENTAL**

Solicitation documents, addenda, and notices for this Solicitation can be viewed and downloaded through [OpenGov](#) Interested parties must register with [OpenGov](#) to receive automatic notifications of addenda or notices related to this Solicitation.

Electronic responses will only be received online via [OpenGov](#).

Issuance/Advertisement Date	November 10, 2025
Pre-Bid Conference (Non-Mandatory)	November 21, 2025, 11:00am Meeting ID: 228 778 252 270 05 Passcode: 7HN3YA2L https://teams.microsoft.com/join/19%3ameeting_YmJINmNkZTctZmJIMy00NmRkLWI3NGMtODg2ZjYwN2I4Yzlm%40thread.v2/0?context=%7b%22Tid%22%3a%22f375165c-34cf-4c00-976b-64cde81346d6%22%2c%22Oid%22%3a%22d6e7ec3a-0ee6-4303-b6b8-c597e558eea7%22%7d
Cut-off Date for Written Questions	December 2, 2025, 11:00am

<p>Deadline for Submittals & Bid Opening</p>	<p>December 11, 2025, 3:00pm Meeting ID: 243 106 937 252 6 Passcode: Cz6JR6ZG</p> <p>https://teams.microsoft.com//meetup-join/19%3ameeting_N2MyZDUxYTMtOTVINC00MjBkLWEyY2EtZmU1NjRkNmQ5NmQy%40thread.v2/0?context=%7b%22Tid%22%3a%22f375165c-34cf-4c00-976b-64cde81346d6%22%2c%22Oid%22%3a%22d6e7ec3a-0ee6-4303-b6b8-c597e558eea7%22%7d</p>
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Attendance at the scheduled pre-bid meeting is **HIGHLY encouraged**. Attendees will be able to receive important information which will be discussed as it relates to this ITB procurement process.

This ITB procurement process is subject to the “Cone of Silence” as more particularly described in the solicitation. Accordingly, all questions regarding this ITB must be made in writing using the [OpenGov](#) platform.

Connie Diaz, MMC
City Clerk, City of Doral

CITY OF DORAL



Invitation to Bid

TENT, TABLE AND CHAIR RENTAL

**Submission Due Date: Thursday, December 11, 2025, at 3:00
pm**

ITB No. 2025-22

**Procurement and Asset Management Director:
ROMAN MARTINEZ, MPA, CPPO, CPPB**

Table Of Contents

- 1. GENERAL INFORMATION**
 - 1.1. General Instructions and Submittal Requirements
- 2. SCOPE OF WORK**
 - 2.1. Technical Specifications
- 3. RESPONSE REQUIREMENTS**
 - 3.1. Required Forms & Certifications
- 4. GENERAL DEFINITIONS & SOLICITATION TERMS & CONDITIONS**
 - 4.1. General Definitions
 - 4.2. General Terms and Conditions
- 5. VENDOR RESPONSE**
 - 5.1. Vendor Questionnaire
 - 5.2. Bid Pricing

Attachments:

A - ITB_Term_-_Part_H_(Exhibits)_Client_Rev._09.25

- 1. GENERAL INFORMATION**
 - 1.1. General Instructions and Submittal Requirements**

- 1.1.1. Notice to Proposers**

NOTICE: The City of Doral ("City") hereby gives notice of its intent to seek Bids from interested and qualified parties in response to this Invitation to Bid ("ITB") to provide the goods and services described herein. Bids must be received no later than the deadline date and time specified below.

- 1.1.2. Solicitation Overview**

The City of Doral is seeking Bids from a qualified Contractor to provide Tent, table and chair rental.

Through the ITB process described herein, qualified Contractors interested in providing such goods and services to the City must prepare and submit a bid packet in accordance with the procedures and schedule of this ITB.

- 1.1.3. Procurement Schedule**

All dates and times in this Solicitation may be changed by a written addendum issued by the City.

The City's schedule for this ITB is as follows:

<p style="text-align: center;">Issuance/Advertisement Date:</p>	<p>November 10, 2025</p>
<p style="text-align: center;">Pre-Bid Conference (Non-Mandatory):</p>	<p>November 21, 2025, 11:00am</p> <p>Meeting ID: 228 778 252 270 05 Passcode: 7HN3YA2L</p> <p>https://teams.microsoft.com//meetup-join/19%3ameeting_YmJINmNkZTctZmJIMy00NmRkLWI3NGMtODg2ZjYwN2I4Yzlm%40thread.v2/0?context=%7b%22Tid%22%3a%22f375165c-34cf-4c00-976b-64cde81346d6%22%2c%22Oid%22%3a%22d6e7ec3a-0ee6-4303-b6b8-c597e558eea7%22%7d</p>
<p style="text-align: center;">Cut-off Date for Written Questions:</p>	<p>December 2, 2025, 11:00am</p>
<p style="text-align: center;">Deadline for Submittals & Bid Opening:</p>	<p>December 11, 2025, 3:00pm</p> <p>Meeting ID: 243 106 937 252 6 Passcode: Cz6JR6ZG</p> <p>https://teams.microsoft.com//meetup-join/19%3ameeting_N2MyZDUxYTMtOTVINC00MjBkLWEyY2EtZmU1NjRkNmQ5NmQy%40thread.v2/0?context=%7b%22Tid%22%3a%22f375165c-34cf-4c00-976b-64cde81346d6%22%2c%22Oid%22%3a%22d6e7ec3a-0ee6-4303-b6b8-c597e558eea7%22%7d</p>

1.1.4. Pre-Bid Conference
Conference Type: Non-Mandatory

A Pre-Bid Conference will be held on the date and time specified in the Procurement Schedule. During this meeting, the requirements of this Solicitation will be reviewed and discussed.

If Mandatory: Prospective Respondents must attend. Those who do not attend will be ineligible to submit a Response. Any Response submitted by a non-attendeo will be deemed non-responsive.

If Non-Mandatory: Prospective Respondents are encouraged to attend, but attendance is not required to submit a Response.

Any changes to this Solicitation discussed during the conference or site visit are not binding unless included in a written addendum issued by the City.

Any substantive questions regarding the Solicitation must be submitted in writing using the [OpenGov](#) platform, on or before the question deadline.

Respondents are responsible for reviewing all information related to this Solicitation, including information presented at the conference. By submitting a Proposal, the Proposer certifies that it is sufficiently familiar with the facilities, work requirements, and all conditions that may affect contract performance.

1.1.5. Cone of Silence Policy and Inquiries

This ITB is subject to the "Cone of Silence". Accordingly, all questions and/or comments regarding this ITB must be made in writing and be directed to Procurement at the following email at procurement@cityofdoral.com. All inquiries must reference "2025-22 TENT, TABLE AND CHAIR RENTAL" in the subject line. No phone calls will be accepted in reference to this solicitation. If it becomes necessary to provide additional clarifying information that revises any part of this solicitation, supplements or revisions will be made available via a written addendum.

1.1.6. Method and Deadline for Submittal

Bids must be submitted electronically through the OpenGov Procurement Portal <https://procurement.opengov.com/portal/cityofdoral/projects/207795> by the date and time stated above. The responsibility for submitting a Bid before the stated time and date is solely and strictly that of the Bidder. The City is not responsible for any delayed, lost, late, misdelivered, or non-delivered Bids, no matter the cause. Any submittals received after the due date and time specified will not be considered.

Solicitations and addenda or notices in connection therewith may be downloaded OpenGov. To receive notifications of addenda or notices issued in connection with this ITB, interested parties must register with OpenGov. The City reserves the right to reject any and all submissions, to waive any and all irregularities in any submission, to solicit and re-advertise for bids, and to make awards in the best interest of the City, as determined in its sole discretion.

The City reserves the right to accept any response deemed to be in the best interest of the City, to waive any minor irregularities, scrivener's errors, minor omissions, minor deviations, and/or technicalities in any Bids, or to reject any or all Bids and to re-advertise for new Bids, in accordance with the applicable sections of the Florida Statutes, the City Charter and Code, and this ITB. Minor issues may be corrected at the City's discretion; however, material deficiencies, missing mandatory information, or failure to meet basic requirements may result in disqualification.

1.1.7. Identification of Subcontractors

Bidders shall list all proposed subcontractors in the appropriate portion of the Vendor Questionnaire. Contractor shall be responsible for the coordination of the trades, Subcontractors, materials and staff necessary to complete the Work.

1.1.8. Term of Contract & Renewal Options

The initial contract resulting from this solicitation will be for a term of Three (3) years. Prior to or upon completion of the initial term, the City will have the option to renew for one (1) additional Two (2) year period, for a total possible term of Five (5) years.

The Awarded Bidder(s) must uphold the terms and conditions of the original contract throughout any extended period(s). The decision to extend the contract beyond its initial term, including the exercise of any optional extensions, rests solely with the City and does not constitute a right entitled to the Awarded Bidder(s).

The City and the Awarded Respondent(s) shall execute a contract within thirty (30) days after Notification of the Award based upon the requirements outlined in the ITB through action taken by the City Council at a fully authorized meeting. If the Respondent awarded the contract fails to enter into a contract as herein provided,

the award may be declared null and void, and the contract may be awarded to the next most responsible and responsive Respondent or re-advertised, as determined by the City.

1.1.9. Pricing

Should the Bidder be awarded a contract pursuant to this ITB, the prices provided in their Bid must remain fixed and unchanged throughout the duration of the contract. Nonetheless, the Bidder is permitted to propose incentives and discounts from the fixed price to the City at any point during the term of the contract.

The City reserves the right to negotiate reduced prices for any additional term(s) based on market trends or other relevant factors that may affect pricing. Furthermore, the City may adjust the pricing for these additional term(s) in response to decreases in the relevant pricing index.

The City will not pay any deposit fees for the rental of goods.

Price Adjustments (Applicable to Multi-Year Contracts Only):

The awarded vendor may request an annual price adjustment on the anniversary of the contract start date **only if the contract term exceeds one year**. Any such adjustment shall be based on the **Consumer Price Index for All Urban Consumers (CPI-U), All Items, Miami-Fort Lauderdale-West Palm Beach, FL area**, as published by the U.S. Bureau of Labor Statistics.

The adjustment shall **not exceed 4% per year**, and must reflect the percentage change in the CPI over the most recent 12-month period for which data is available. Requests must be submitted in writing at least **30 days prior to the anniversary date** and are subject to approval by the City.

1.1.10. Method of Ordering

Goods and services will be ordered via individual Purchase Order. Invoices must be submitted against each individual Purchase Order.

2. SCOPE OF WORK

2.1. Technical Specifications

2.1.1. Statement of Need/Objectives

1. Summary

The City of Doral is seeking qualified vendors to provide rental services for tents, tables, and chairs to support various community events, recreational programs, and special functions hosted by the City. The selected vendor will be responsible for delivering, setting up, and taking down tents equipment in a timely and professional manner. The services must meet the specifications outlined in this document and adhere to all relevant safety and regulatory standards. While the City will handle the permitting process, rental companies are responsible for providing insurance, flame-retardant certificates, compliance with Fire Department regulations, and completing the permit application.

2. Detailed Specifications

All rental items must meet the following specifications:

A. Tents

1. Sizes: A variety of sizes ranging from 10x10 feet to 40x80 feet.
2. Structure: Tents must be made of high-quality, weather-resistant materials suitable for outdoor use.

3. Certification: All tents must comply with NFPA (National Fire Protection Association) 701 for flame resistance.
4. Setup: Each tent must be set up on a level surface and anchored according to manufacturer standards, with weight bags or water barrels. Staking is not permitted in any of our parks.
5. Accessories: Vendors must provide additional accessories such as sidewalls, lighting options, and flooring upon request.

B. Tables

1. Sizes: Tables available in various sizes including 6-foot and 8-foot rectangular tables and round tables of 48 inches and 72 inches.
2. Material: Tables should be of sturdy construction, preferably made from polyethylene or similar weather-resistant materials.
3. Setup: Tables must be adequately cleaned before the start of events.

C. Chairs

1. Types: Vendors should offer a choice of folding chairs and other appropriate seating options as requested.
2. Comfort: All chairs must be made from durable materials and provide comfort for extended seating.
3. Color Options: A range of color options should be available for aesthetic considerations.
4. Setup: Chairs must be adequately cleaned before the start of events.

3. Service Requirements

The vendor will be required to provide the following services:

A. Delivery:

1. Rental items must be delivered to designated locations within the City of Doral at least 24 hours prior to the event.
2. Delivery and setup should occur during regular business hours unless otherwise arranged.

B. Setup:

1. All rental equipment must be set up in accordance with the specified layout provided by the City representatives.
2. Setup should ensure that all equipment is stable and safe for use.

C. Takedown:

1. After each event, the vendor shall promptly dismantle and remove all rented items as per the agreed timeline.
2. Equipment should be checked for damage during takedown, and any damaged items must be reported to the City immediately.

D. Post-Event Cleaning:

1. The vendor is responsible for ensuring that all rented items are clean and in good condition upon pickup.

E. Customer Support:

1. The vendor must provide contact information for a designated point of contact available during events for any immediate needs or concerns.
2. Customer service must be responsive and willing to accommodate additional requests when possible.

4. Delivery Requirements

All deliveries and pickups must adhere to the following requirements:

- A. Delivery trucks must be equipped to handle the rented items safely.
- B. Deliveries must occur at specified times agreed upon in the contract.
- C. All equipment must be placed in the designated event area as directed by a City representative.
- D. The vendor is responsible for any damage incurred during transport and setup.
- E. Weather Considerations: The vendor must monitor weather conditions leading up to events and adjust tent setup and safety measures accordingly. The awarded proposer agrees that should inclement weather prevent the event take place, the rental will occur on the next feasible (good weather) day, agreed upon by both parties, without additional cost to the City of Doral.

5. Compliance and Insurance

Vendors must comply with all applicable local, state, and federal regulations, including but not limited to:

- A. Local codes and regulations pertaining to public safety and event planning. Some tents require a Special Event Permit from the [City of Doral Planning and Zoning Department](#). You must submit a permit application with a site plan and a hold harmless letter and owner's approval letter if applicable. The City pays permit fees for events. The tent installation must comply with the [Florida Building Code](#) (FBC) and [NFPA](#) 102 standards, and you may also need a [building permit](#) for electrical connections, depending on the installation's complexity.
- B. Insurance: The vendor must provide proof of liability insurance with limits of no less than \$1,000,000 per occurrence.
- C. Certifications: Vendors should provide documentation of compliance with any relevant safety standards, such as those set forth by OSHA (Occupational Safety and Health Administration).

6. Proposal Submission and Evaluation

Interested vendors should submit a detailed proposal that includes:

- A. Company background and experience in providing similar services.
- B. A detailed price list.

C. References from previous clients where similar services were provided.

D. Proof of insurance and compliance with necessary regulations.

7. Contact Information

For any questions related to this solicitation, please contact:

Rossella Montejo
Purchasing Manager
City of Doral
8401 N.W. 53rd Terr.
Doral, FL 33166
305-593-6725 ext.4020
rossella.montejo@cityofdoral.com

9. Conclusion

The City of Doral is committed to enhancing community engagement through well-organized events and functions that foster a vibrant community atmosphere. By partnering with a qualified vendor for tent, table, and chair rentals, the City aims to ensure that these gatherings are successful, safe, and enjoyable for all participants. All interested vendors are encouraged to thoroughly review this scope of work and submit their proposals per the outlined requirements.

2.1.2. Qualifications

The City wishes to engage a contractor regularly engaged in the business of providing the services as described herein. The Proposer must have sufficient financial support, equipment, and organization to ensure that they can satisfactorily execute the services if awarded a Contract under the terms and conditions herein stated. There shall not be any pending criminal charges against the Proposer, principal owners, partners, corporate officers, management and field employees. The term "equipment and organization" as used herein shall be construed to mean a fully equipped and well- established operation as determined by officials of the City of Doral. Awarded Proposer shall be fully licensed to perform the work described herein and shall comply with all applicable State Statutes, local codes, and ordinances.

All Proposers must meet the following minimum qualifications to be considered for award:

- Provide a minimum of three (3) references that your firm has provided services to where references are of similar size to the City of Doral, satisfactorily completed with location, dates of contracts, names, addresses and phone numbers of owners.
- The Proposing firm shall have a record of performance and operation three (3) years immediately preceding the issuance of this ITB.

Failure to meet the above-stated mandatory minimum qualifications will result in the Proposer's submittal being disqualified as non-responsive. The City may consider a Proposal responsive where a Proposer has less than the stipulated minimum number of years of experience solely where the Proposer has undergone a name change and such change-of-name has been filed with the State of Florida, or where the Proposer was a subsidiary of a larger firm and the Proposer's firm has been merged into the larger firm. Proposers must include documentation substantiating the above stated minimum requirements as part of its Proposal for the City to consider crediting the years of experience from the Proposer under its previous name, if applicable.

Workers Compensation insurance must be provided for all persons fulfilling this contract, whether employed, contracted, temporary or subcontracted.

30-day notice of cancellation required

2.1.4. Umbrella or Excess Liability Insurance

Can be utilized to provide the required limits. Coverage shall be “following form” and shall not be more restrictive than the underlying insurance policy coverages, including all special endorsements and City as Additional Insured status.

2.1.5. Subcontractors' Compliance

It is the responsibility of the contractor to ensure that all subcontractors comply with all insurance requirements.

The above policies shall provide the City of Doral with written notice of cancellation or material change from the insurer in accordance to policy provisions. Companies authorized to do business in the State of Florida with the following qualifications shall issue all insurance policies required above. City reserves the right but not the obligation to reject any insurer providing coverage due to poor or deteriorating financial condition.

The Company must be rated no less than “A-” as to management, and no less than “Class V” as to financial strength, by the latest edition of Best Insurance Guide published by A.M. best Company, or its equivalent. All policies or certificates of insurance are subject to review and verification by Risk Management.

Please Note: The Certificate shall contain a provision that coverage afforded under the policy will not be cancelled, or materially changed until at least thirty (30) days prior written notice has been given to the City. Certificates of insurance, reflecting evidence of the required insurance, shall be provided to the City, or in accordance to policy provisions. In the event the Certificate of Insurance provided indicates that the insurance shall terminate and lapse during the period of this Agreement, the vendor shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Agreement or extension hereunder is in effect.

The City reserves the right to require additional or alternative insurance in order to meet the full value of the scope of services.

At time of award, the successful bidder must furnish a Certificate of Insurance and Declaration of Coverage Page showing the City of Doral as additional named insured on each of the policies referenced above.

3. RESPONSE REQUIREMENTS

3.1. Required Forms & Certifications

Interested Respondents shall submit the following forms, including insertion of documents where specified. The following materials are considered essential and non-waivable for any response to this solicitation.

1. Submission Forms

The forms, found under the Vendor Questionnaire section, are inclusive of the following:

- Ownership Disclosure
- Public Entity Crimes
- Compliance with Foreign Entity Laws
- Disability Non-Discrimination & Equal Employment Opportunity

- Conformance with OSHA Standards
 - E-Verify Program Affidavit
 - No Contingency Affidavit
 - Copeland “Anti-Kickback” Act Affidavit
 - Non-Collusion Affidavit
 - Drug Free Workplace Program
 - Cone of Silence Certification
 - Bidder Affirmation
 - 1. Performance Evaluation Survey
 - 2. Bidder References
 - 3. Proposer Qualification Statement
 - 4. List of Proposed Subcontractors
 - 5. Bidder/Proposer Affidavits
 - 6. Conflict of Interest Disclosure
 - 7. Certificate of Authority
 - 8. Affidavit regarding Unauthorized Aliens
 - 9. Affidavit regarding the use of Coercion
 - 10. Bid Price Sheet
- B. Veteran Certified Certificate
1. Respondents must submit their Veteran Certified Business Certificate with their response.

Respondents are required to submit the following if checked.

√ Licenses and Permits

Contractor shall obtain all permits and provide any licenses necessary to conduct this project. The cost of all permits should be included in the bid proposal.

4. GENERAL DEFINITIONS & SOLICITATION TERMS & CONDITIONS

4.1. General Definitions

- A. “Authorized Representative” means the Department contact for interaction regarding contract administration.
- B. “City” means the City of Doral, a duly organized municipality under the laws of the State of Florida. This term may also refer to one of the various departments or agencies of the City of Doral, as the context indicates.
- C. “Contract” means the contractual agreement ultimately entered into by the City and the Successful Respondent(s) in accordance with the terms of this Solicitation and applicable laws.
- D. “Department(s)” means the City department(s) and offices for which this solicitation is prepared, which will be the end user(s) of the goods and/or services sought.
- E. “Procurement Division” means the office responsible for handling procurement-related matters within the City.

- F. "Respondent(s)": means any person, individual, or entity submitting a response to this solicitation. The terms "Proposer" and "Bidder" are each interchangeable with "Respondent" and with each other and will be used as appropriate in the given context.
- G. "Response(s)" means the written, sealed document submitted by the Respondent(s) according to the instructions set forth in this Solicitation. A response to this Solicitation shall not include any verbal interactions with the City apart from submittal of a formal written submittal. The terms "Proposal" and "Bid" are each interchangeable with "Response" and with each other will be used as appropriate in the given context.
- H. "Solicitation" means this formal request to solicit Responses from responsible and responsive Respondents for the scope and specifications set forth herein. The terms "Invitation to Bid", "Request for Proposals", "Request for Qualifications", and the like are each interchangeable with "Solicitation" and will be used as appropriate in the given context.
- I. "Successful Respondent(s)" means the Respondent(s) whose response to this Solicitation is deemed by the City to be in the City's best interest and is awarded a contract in accordance with the terms of this Solicitation. The terms "Successful Proposer", "Successful Bidder", or "Contractor" are each interchangeable with "Successful Respondent" and will be used as appropriate in the given context.
- J. "Work" means the actual task (i.e., good and/or services to be provided) contemplated by this Solicitation and required in accordance with the terms of the Contract.

4.2. General Terms and Conditions

4.2.1. Addition/Deletion of Goods or Services

The City reserves the right to amend this contract to add or remove goods or services at its discretion. The awarded Respondent will be requested to provide price quotations for any additional goods or services. Should these quotations be deemed fair and reasonable by the City, the awarded Respondent will be granted the opportunity to supply these additional goods or services.

4.2.2. Anti-Trust/Non-Exclusivity

At such times as may serve its best interest, the City reserves the right to advertise for, receive, and award additional Contracts for the goods and/or services specified in this Solicitation, and to make use of other contracts for the purchase of these goods and/or services as may be available.

In case of a default by the Successful Respondent or failure of Successful Respondent to provide the goods and/or services indicated in the Contract, the City may procure the applicable goods and/or services from other sources and hold the Successful Respondent responsible for any excess costs incurred thereby, including, without limitation and as applicable, by retaining any amounts held by the City.

4.2.3. Assignment or Transfer

The Successful Respondent shall not assign, transfer, convey, sublet, or otherwise dispose of its interest in the Solicitation or the subsequent Contract, including any or all of its right, title, or interest therein, or its power to execute such Contract to any person, company, or corporation without the prior written consent of the City at its sole and absolute discretion.

Further, in the event that the majority ownership or control of the Successful Respondent changes subsequent to the award of this Solicitation or Contract, the Successful Respondent shall promptly notify City in writing of

such change at least thirty (30) days prior to such change and the City shall have the right to terminate the contract, at City's sole discretion.

4.2.4. Attorney Fees

In connection with any litigation, mediation, or arbitration arising out of this Contract, each party shall be responsible for its own attorney fees through and including appellate litigation and any post-judgment proceedings.

4.2.5. Audit Rights and Records Retention

The Successful Respondent agrees to provide access to the City, or any of their duly authorized representatives, to any books, documents, papers, and records of the Successful Respondent which are directly pertinent to the Contract, for the purposes of audit, examination, excerpts, and transcriptions. The Successful Respondent shall maintain and retain any and all of the aforementioned records for a minimum of three years after the expiration and/or termination of the Contract.

4.2.6. Basis of Award

Bids shall be evaluated on a unit price basis. Award of this Contract will be made to the lowest responsive and responsible Bidder who submits pricing for all items listed as *required* on the Bid Price Sheet, and whose Bid offers the lowest total project cost when those required items are totaled in the aggregate. Failure to submit pricing for all required items shall deem your Bid non-responsive. Additionally, the City shall give preference to a responsive and responsible Bidder that is a certified veteran business enterprise, in accordance with the provisions set forth in City Code Section 2-324(2)(a).

The City reserves the right to utilize any combination of the base bid, add alternates as they so desire to achieve the proper balance between the required improvements, desired improvements, and the City's available project budget. The City reserves the right to request per unit/each pricing of materials listed on the bid form for clarification or to purchase additional materials.

Award of this contract may be made to up to two (2) vendors, a primary and secondary, for each group of items. Award will be made to the lowest priced responsive, responsible respondents. The City reserves the right to award in any manner that the City determines to be in its best interest.

While the award may be made to multiple respondents to ensure availability, the primary respondent will be given the first opportunity to perform under this contract. Awarding multiple respondents is made for the convenience of the City and does not exempt the primary respondent from fulfilling its contractual obligations. Failure to perform as noted may result in the respondent being deemed in breach of contract. If applicable, the City may terminate the contract for default and charge the respondent re-procurement costs.

The City will open all submittals received before the stated deadline in a public forum and announce the names and bid amounts submitted. The city will then review and evaluate all submittals for bid compliance according to the requirements outlined in this ITB.

To be deemed responsive, the bids must meet or exceed this ITB's minimum requirements and provide all required forms. Respondents considered for an award must also be responsible. In awarding a contract to Respondent(s), the City reserves the right to consider such Respondent's price, responsiveness, and responsibility, including but not limited to its capacity to perform, such as a performance record, references, staffing, materials, experience, etc. The City, at its sole discretion, reserves the right to inspect Respondents' facilities to determine their capability of meeting the requirements for the Contract. The City of Doral shall be the sole judge in determining the Respondent's qualifications and responsibilities.

Upon approval of the City Council, a contract shall be awarded to one (1) or more Respondents selected as the most responsible, responsive Respondent(s), meeting all specifications and providing the lowest pricing

per group. Any award made shall be subject to the execution of the contract in a form and substance which the City Attorney approves. The City of Doral reserves the right not to award or to reject proposals from vendors that are currently in litigation with the City of Doral or as a result of any prior lawsuit with the City of Doral.

4.2.7. Brand Names

Unless otherwise provided in this Solicitation, if a brand name, make, manufacturer trade name, or vendor catalog is mentioned, whether followed by the words "approved equal" or otherwise, it is the intent of the City that such name is included for the purpose of establishing a grade or quality of material only. Bidder may offer alternatives of equal quality and appropriateness for the City's needs with appropriate identification, samples, and/or specifications. The City shall be the sole judge concerning the merits of items as equals.

4.2.8. Capital and Other Expenditures

Successful Respondent understands that any capital expenditures that the Successful Respondent makes, or prepares to make, in order to provide the goods or perform the services required by the City under the Contract, is a business risk which the Successful Respondent must assume. The City will not be obligated to reimburse amortized or unamortized capital expenditures or any other expenses unless otherwise explicitly agreed to by the City in writing and as part of the Contract.

4.2.9. City Property

Unless explicitly provided otherwise in this Solicitation, property owned by the City which may be furnished for repair, modification, study, etc., shall remain the property of the City. The Successful Respondent shall be liable for any and all damages to City-owned property occurring while in the Successful Respondent's possession. Damages occurring to such property while in route to the City shall be the responsibility of the Successful Respondent. In the event that such property is destroyed or declared a total loss, the Successful Respondent shall be responsible for replacement value of the property at the current market value, less depreciation of the property if any plus any other damages incurred by the City as a result of such loss.

Where Successful Respondents are required to enter onto City real property to deliver materials or to perform work or services in connection with a Contract, the Successful Respondent will assume the full duty, obligation, and expense of obtaining all necessary licenses, permits, inspections, and insurance required. The Successful Respondent shall be liable for any damages or loss to the City occasioned by negligence of the Successful Respondent (or their agent, representatives, or invitees).

4.2.10. City Rights as Sovereign

Notwithstanding any language contained in this Solicitation or subsequent Contract, Successful Respondent understands that the City retains all of its sovereign prerogatives and rights as a municipality under applicable laws, including, but not limited to, any regulatory authority and approvals. Neither the issuance of this Solicitation nor any subsequent Contract shall constitute a waiver of the City's rights as sovereign. In no event shall the City have any obligations or liabilities to the Successful Respondent under the Contract or otherwise on account of the City's exercise of its sovereign prerogatives and rights and regulatory authority (quasi-judicial or otherwise) as a municipal government.

4.2.11. Clarifications and Addenda

Questions regarding this Solicitation shall be directed in writing by email to the Procurement Division at the email address specified in this Solicitation. Answers will be issued simultaneously to all registered Respondents. If it becomes evident that this Solicitation must be amended, the City will issue a formal written addendum to all registered Respondent(s) via email or through OpenGov. The addendum will be uploaded to the City's Procurement webpage.

No person is authorized to give oral interpretations of, or make oral changes to, the Solicitation. The issuance of a written addendum shall be the only official method whereby such a clarification is made. Only questions answered by written addenda shall be binding.

4.2.12. Collusion

Where two (2) or more related parties, as defined herein, each submit a Response to this Solicitation, such Responses shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control, and management of such related parties in preparation and submission under such solicitation. Related parties shall mean employees, officers, or the principals thereof, who have a direct or indirect ownership interest in another firm or in which a parent company or the principals thereof of one Respondent have a direct or indirect ownership interest in another Respondent, for the same Project. Responses found to be collusive, or related as provided above, shall be rejected.

4.2.13. Compliance with Applicable Laws

Successful Respondent(s) shall comply with all local, state, and federal directives, ordinances, rules, orders, and laws as applicable to this Solicitation and subsequent Contract. Lack of knowledge by the Respondent(s) will in no way be a cause for relief from responsibility. Respondents must be legally authorized to transact business in the State of Florida.

Non-compliance with all local, state, and federal directives, orders, and laws may be considered grounds for termination of contract(s). If the Successful Respondent(s) observe that the Response or subsequent Contract is at variance with applicable laws, the Successful Respondent(s) will give the City prompt written notice thereof. If the Successful Respondent(s) perform knowing it to be contrary to such laws, ordinances, rules, and regulations, such Successful Respondent(s) will bear all liability arising therefrom.

In the event that any governmental restrictions are imposed that would necessitate alteration of the goods or services requested by this Solicitation and/or offered by the Successful Respondent prior to delivery or completion, it shall be the responsibility of the Respondent(s) to notify the City immediately. In the event the City determines that the alteration diminishes the City's bargained-for exchange or frustrates the project, the City reserves the right to accept the alteration or cancel the Contract.

4.2.14. Compliance with Occupational Health and Safety Act (OSHA) Standards

Respondent certifies that all materials, equipment, etc., contained in its Response meet all OSHA requirements. Respondent further certifies that, if he/she is the Successful Respondent, and the materials, equipment, etc., delivered are subsequently found to be deficient in any OSHA requirement in effect on the date of use, all costs necessary to bring the materials, equipment, etc., into compliance with the aforementioned requirements shall be borne solely by the Successful Respondent. Upon request, the contractor shall provide the City with a copy of their written safety program pertaining to the subject of the Contract, if such a program is required by law.

The Successful Respondent shall be solely and completely responsible for the conditions of the job site, including the safety of all persons (including employees) and property during performance of the work. This requirement shall apply continuously and not be limited to normal working hours. Safety provisions shall conform to the U.S. Department of Labor OSHA, Florida Department of Labor, and all other applicable federal, state, county, and local laws, ordinances, codes, and regulations. Where any of these are in conflict, the more stringent requirement shall be followed.

4.2.15. Cone of Silence

This Solicitation shall be subject to the "Cone of Silence" which shall mean a prohibition on any communication regarding a Solicitation between potential Respondent(s) or their lobbyists or representatives and the City

Council, City staff including, but not limited to, the City Manager and his or her staff, and any member of the City's selection or evaluation committee, except as otherwise explicitly provided herein.

The Cone of Silence shall be imposed upon this Solicitation after the advertisement thereof and shall terminate upon the issuance of the City Manager's recommendation to award. However, if the City Council refers the City Manager's recommendation back to the City Manager or committee for further review, the Cone of Silence shall be re-imposed until such time a recommendation is issued by the City Manager after such additional review.

The Cone of Silence shall not apply to:

- Communications with the City Attorney;
- Oral presentations before evaluation committees;
- Public presentations made to the City Council during any duly noticed public meeting;
- Written communications regarding a particular Solicitation between a potential Respondent, and the City's Procurement Division, provided the communication is limited strictly to matters of process or procedure already contained in the Solicitation;
- Duly noticed site visits to determine the competency of Bidders/Respondent(s) regarding a particular Bid/Proposal during the time period between the opening of Bids and the time the City Manager makes his or her written recommendation;
- Any emergency procurement of goods or services pursuant to City Code;
- Responses to the City's request for clarification or additional information;
- Contract negotiations during any duly noticed public meeting;
- Communications to enable City staff to seek and obtain industry comment or perform market research, provided all communications related thereto are in writing or made at a duly noticed public meeting.

Please contact the City Attorney for any questions concerning Cone of Silence compliance. Violation of the Cone of Silence by a Respondent shall render any award of this Solicitation to said Respondent voidable by the City Manager or Council.

4.2.16. Confidentiality

As a political subdivision, the City is subject to the Florida Sunshine Act and Public Records Law. If the Contract contains a confidentiality provision, it shall have no application when disclosure is required by Florida law or upon court order.

4.2.17. Conflict of Interest

By way of its Response, Successful Respondent recognizes and certifies that no elected official, board member, or employee of the City shall have a financial interest directly or indirectly in the Contract or any compensation to be paid under or through this transaction, and further, that no City employee, nor any elected or appointed officer (including City Council members) of the City, nor any spouse, parent or child of such employee or elected or appointed officer of the City, may be a partner, officer, director or proprietor of Respondent, and further, that no such City employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a Material Interest in the Respondent. "Material Interest" for purposes of this subsection shall mean direct or indirect ownership of more than 5% of the total

assets or capital stock of the Respondent. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by City. Further, Respondent recognizes that with respect to its Response to this Solicitation, if any Respondent violates or is a party to a violation of the ethics ordinances or rules of the City, the provisions of Miami- Dade County Code Section 2-11.1, as applicable to City, or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Respondent may be disqualified from furnishing the goods or services for which the Response is submitted and may be further disqualified from submitting any future Responses for goods or services to City. Respondent must complete and execute the Business Entity Affidavit form.

4.2.18. Conflicts and Order of Precedence

This Solicitation and Contract shall be read together to avoid any conflicts. However, in the event of a conflict or inconsistency between this Solicitation or any exhibit attached hereto, any document referred to herein, or any document incorporated into this Solicitation and Contract by reference, and a term, statement, requirement, the Response by Successful Respondent, specifications and plans prepared by the Successful Respondent, if applicable, or provision of the Contract the following order of precedence shall apply:

In the event of any conflicts between the Contract and Solicitation, the Contract, as may be amended, shall govern. Where there appears to be a conflict between the General Terms and Conditions, Special Terms and Conditions, the Technical Specifications, or any addendum issued, the order of precedence shall be the last addendum issued, the Technical Specifications, the Special Terms and Conditions, and then the General Terms and Conditions.

In the event of conflicts within the Contract, as amended the priorities stated below shall govern, as applicable:

- Scope of Work and Specifications shall govern over the Response, including without limitation any plans and drawings submitted thereby;
- Larger scale drawings shall govern over smaller scale drawings;
- Figured or numerical dimensions shall govern over dimensions obtained by scaling; and
- Where provisions of codes, manufacturer's specifications or industry standards are in conflict, the more restrictive or higher quality shall govern.

4.2.19. Contract Amendments

The Contract(s) that result from this Solicitation may not be modified except pursuant to a written amendment executed by both the City and the Successful Respondent, or their authorized successors or assigns.

4.2.20. Contract Interpretation and Construction

The singular includes the plural, and the plural includes the singular. "Shall", "must", "will" is mandatory and "may" is permissive. The masculine gender includes the feminine and neuter. The words "furnish" and "furnish and install", "install", and "provide" or words with similar meaning shall be interpreted, unless otherwise specifically stated, to mean "furnish and install complete in place and ready for service".

Miscellaneous items and accessories which are not explicitly mentioned, but which are essential to produce a complete and properly operating product providing the function indicated, shall be furnished and installed without change in the Contract price. Such miscellaneous items and accessories shall be of the same quality standards, including material, style, finish, strength, class, weight, or other applicable characteristics as specified for the major component of which the miscellaneous item or accessory is an essential part, and shall be approved by the City before installation. The above requirement is not intended to include major components not covered by or inferable from the Response and Contract specifications.

4.2.21. Delivery

The delivery of any all goods required by this Solicitation and resultant Contract shall be delivered F.O.B. Destination (i.e., at a specific City-designated address), and delivery costs and charges (if any) will be included in the quoted price. Exceptions shall be noted.

Goods or material(s) delivered to the City pursuant to this Solicitation and resultant Contract shall remain the property of the Successful Respondent until accepted to the satisfaction of the City. In the event goods or materials delivered to the City are found to be defective or do not conform to specifications, the City reserves the right to reject or return the same to the Successful Respondent at the Successful Respondent's expense. Rejected goods left longer than thirty (30) calendar days will be regarded as abandoned, and the City shall have the right to dispose of them as its own property. Rejection for non-conformance or failure to meet delivery schedules may result in the Contractor being found in default.

4.2.22. Disputes

If any dispute concerning a question of fact arises under the Contract, other than termination for default or convenience, the Successful Respondent and the City department responsible for the administration of the Contract shall make a good-faith effort to resolve the dispute. If the dispute cannot be resolved by mutual agreement, then the City Manager will resolve the dispute and send a written copy of its decision to the Successful Respondent, which shall be binding on both parties.

4.2.23. Employees

Successful Respondent shall be responsible for the appearance of all working on-site personnel assigned to the work in connection with the Contract (clean and appropriately dressed at all times). On-site personnel always supply proper identification upon request.

All employees of the Successful Respondent shall be considered to be at all times the sole employees of the Successful Respondent, under the Successful Respondent's sole direction, and not an employee or agent of the City. The Successful Respondent shall supply competent, suitably qualified, and capable employees, and the City may require the Successful Respondent to remove any employee it deems careless, incompetent, insubordinate, or otherwise objectionable and whose presence on City property is not in the best interest of the City. The City shall not have any duty to implement or enforce such requirements.

Each employee of the Successful Respondent shall be a citizen of the United States or an alien who has been lawfully admitted for permanent residence as evidenced by an Alien Registration Card. The Successful Respondent agrees not to employ any person undergoing a sentence of imprisonment except as otherwise provided by applicable laws.

4.2.24. Equal Employment Opportunity

The Respondent shall comply with Title VII of the Civil Rights Act of 1964 42 U.S.C. Section 2000e et seq., Section 504 of the Rehabilitation Act of 1973 29 U.S.C Section 701 et seq., and Title I of the Americans with Disabilities Act, 42 U.S.C Section 12101 as of 1990 in that: No person in the United States shall on the grounds of race, creed, color, national origin, sex, age, political affiliation, beliefs or disability be subject to discrimination under any program or activity which the Respondent has agreed to undertake by and through the covenants, and provisions set forth in this Contract.

4.2.25. E-verify

Section 448.095, Florida Statutes, directs all public employers, including municipal governments, and private employers with 25 or more employees to verify the employment eligibility of all new employees through the U.S. Department of Homeland Security's E-Verify System, and further provides that a public entity may not enter into a contract unless each party to the contract registers with and uses the E-Verify system. Section 448.095, Florida Statutes, further provides that if a Contractor enters into a contract with a subcontractor, the

subcontractor must provide the Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. In accordance with Section 448.095, Florida Statutes, CONTRACTOR, if it employs more than 25 employees, is required to verify employee eligibility using the E-Verify system for all existing and new employees hired by CONTRACTOR during the contract term. Further, CONTRACTOR must also require and maintain the statutorily required affidavit of its subcontractors. It is the responsibility of CONTRACTOR to ensure compliance with E-Verify requirements (as applicable). To enroll in E-Verify, employers should visit the E-Verify website (<https://www.e-verify.gov/employers/enrolling-in-e-verify>) and follow the instructions.

4.2.26. Examination Prior to Submission

Respondents must thoroughly examine each section. If there is any doubt or obscurity as to the meaning of any part of this Solicitation, Respondents may request clarification by written request to the Procurement Division.

Respondents are required to be familiar with any conditions that may, in any manner, affect the Work to be done or affect the equipment, materials, or labor required. Respondents are also required to carefully examine the specifications and all equipment and all site locations and be thoroughly informed regarding all conditions that may, in any manner, affect the Work to be performed under the Contract. By submission of a Response, it will be construed that the Respondent is acquainted sufficiently with the site(s) and work to be performed.

4.2.27. Extensions

The City reserves the right to automatically extend the Contract for up to one hundred twenty (120) calendar days beyond the stated contract term in order to provide City departments with continual service and supplies while a new contract is being solicited, evaluated, negotiated and/or awarded. If the right is exercised, the City shall notify the Contractor, in writing, of its intent to extend the Contract at the same price, terms and conditions for a specific number of days. Additional extensions over the first one hundred twenty (120) day extension may occur if the City and the Contractor are in mutual agreement on such extensions.

4.2.28. Fraud and Misrepresentation

Any individual, corporation, or other entity that attempts to meet its contractual obligations with the City through fraud, misrepresentation, or material misstatement, or omission of any material fact, may be debarred in accordance with the applicable provisions of the City Code. The City may, as a further sanction, terminate or cancel any other Contracts with such individual, corporation, or entity. Such individual or entity shall be responsible for all direct or indirect costs associated with termination or cancellation.

4.2.29. Governing Law and Venue

The validity and effect of the Contract shall be governed by the laws of the State of Florida. The Successful Respondent agrees that any action, mediation, or arbitration arising out of the Solicitation or Contract shall take place in Miami-Dade County, Florida.

4.2.30. Hiring Preference for Procured Projects

To the extent applicable, Successful Respondent shall comply with the provisions of City Code Section 2-325, providing a preference for Doral Businesses and Residents in Public Works and Improvements Contracts unless otherwise prohibited by applicable law or grant requirement.

4.2.31. Identical (Tie) Responses

Responses that are evaluated as being equal with respect to price, quality, and service for the procurement of commodities or contractual services (sometimes referred to herein as "Tie Bids"), received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process provided the Respondent complies with the requirements of Section 287.087, Florida Statutes.

4.2.32. Incurred Expenses

The City shall not be responsible for any expenses incurred by any of the Respondents for the preparation of their Responses to this Solicitation, or for any associated costs in relation thereto, including, without limitation, the cost incurred during any presentation or negotiations related to potential award.

4.2.33. Indemnification

The Successful Respondent granted a Contract with the City as a result of this Solicitation shall indemnify and hold harmless the City, its officers, agents, directors, and employees, from liabilities, damages, losses, and costs, including, but not limited to all reasonable attorney's fees and costs, to the extent caused by the error, omission, negligence, recklessness or intentional misconduct of the Successful Respondent or its agents, employees, or subcontractors or consultants, arising out of or in connection with this Solicitation or the Contract. These indemnifications shall survive the term of the Contract. In the event that any action or proceeding is brought against City by reason of any such claim or demand, the Successful Respondent shall, upon written notice from City, resist and defend such action or proceeding by counsel satisfactory to City. The Successful Respondent expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by the Successful Respondent shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

The indemnification provided above shall obligate the Successful Respondent to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at City's option, any and all claims of liability and all suits and actions of every name and description which may be brought against City whether performed by the Successful Respondent or persons employed or utilized by the Successful Respondent. This indemnity will survive the cancellation or expiration of the Contract.

This indemnity will be interpreted under the laws of the State of Florida, including, without limitation, in a manner that conforms to the limitations of §768.28, §725.06 and/or §725.08, Florida Statutes, as applicable and as amended.

The Successful Respondent shall require all subconsultants and subcontractors' agreements to include a provision specifying that they will indemnify and hold harmless the City in the manner substantially set forth above.

The Successful Respondent agrees and recognizes that the City shall not be held liable or responsible for any claims which may result from any actions or omissions of the Successful Respondent in which the City participated either through review or concurrence of the Successful Respondent's actions. In reviewing, approving, or rejecting any submissions by the Successful Respondent or other acts of the Successful Respondent, the City in no way assumes or shares any responsibility or liability of the Successful Respondent or subcontracted entities under the Contract.

The Successful Respondent agrees and recognizes that the City shall not be held liable for claims liabilities damages, losses or costs arising directly from Acts of God or Force Majeure events, which shall include floods, hurricanes, tornadoes, earthquakes, lightning, fires epidemics, pandemics, quarantine restrictions, usually severe weather conditions, acts of public enemies, war, blockade, riots, civil disturbances, freight embargoes, or other similar events beyond the reasonable control of the City.

Successful Respondent warrants that there has been no violation of copyrights or patent rights in submitting their Response or providing the goods or services requested by this Solicitation. The Successful Respondent shall pay all royalties and assume all costs arising from the use of any invention, design, process, materials, equipment, product, or device which is the subject of patent rights or copyrights. Successful Respondent shall, at its own expense, hold harmless and defend the City against any claim, suit, or proceeding brought against

the City which is based upon a claim, whether rightful or otherwise, that the goods or services, or any part thereof, furnished under the contract, constitute an infringement of any patent or copyright of the United States. The Successful Respondent shall pay all damages and costs awarded against the City.

4.2.34. Inspection of Project Records

The City shall have the right to inspect and copy during regular business hours at City's expense, the books and records and accounts of Successful Respondent which relate in any way to the Contract, and to any claim for additional compensation made by Successful Respondent, and to conduct an audit of the financial and accounting records of Successful Respondent, which arise out of the Contract. Successful Respondent shall retain and make available to City all such books and records and accounts, financial or otherwise, which relate to the Contract and to any claim for a period of three (3) years following final completion of the underlying project at no cost to the City. During the implementation of the work contemplated under the Contract and the three (3) year period following final completion of the same, the Successful Respondent shall provide the City access to such books and records upon five (5) days written notice.

4.2.35. Insurance Requirements

Contractor shall maintain the insurance requirements outlined at their sole expense and during the term of this agreement.

4.2.36. No Partnership or Joint Venture

Nothing contained in this Solicitation or Contract will be deemed or construed to create a partnership or joint venture between the City and Successful Respondent, or to create any such relationship between the parties.

The Successful Respondent is an independent entity under the Contract. Services provided by the Successful Respondent shall be provided by employees of the Successful Respondent and subject to supervision by the Successful Respondent, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies, and other similar administrative procedures applicable to services rendered under the Contract shall be those of the Successful Respondent.

4.2.37. Notice

Whenever any provision of the Contract requires the giving of written notice it shall be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to them who gives the notice.

4.2.38. Payment

The City, as a municipal corporation, is subject to the Local Government Prompt Payment Act, Chapter 218, Part VII, Fla. Stat., as amended. Payments made by the City shall not preclude the City from disputing any items or services billed under this Contract and shall not be construed as waiver or acceptance of any part of the goods or services.

4.2.39. Preparation of Response

Responses should be prepared simply and economically, providing a straightforward, concise description of the Respondent's ability to fulfill the requirements of the Solicitation.

Responses shall include all of the information and forms required by this Solicitation. Failure to utilize the City's forms, or fully complete said forms, may result in the Response being deemed non-responsive. The Respondent shall be considered non-responsive if its Response is conditioned on modifications, changes, or revisions to the terms and conditions of the Solicitation.

4.2.40. Prohibition Against Considering Social, Political, or Ideological Interests

Respondents are hereby notified of the provisions of Section 287.05701, Florida Statutes, as amended, which provides that the City will not request documentation of or consider a Respondent's social, political, or ideological interests when evaluating Respondent's responsibility. Respondents are further notified that the City Council will not give preference to Respondents based on their social, political, or ideological interests.

4.2.41. Protests

Protests of Solicitations and awards shall be submitted and resolved pursuant to City Code Section 2-338. Protests failing to meet all the requirements for filing will not be accepted. Failure of a party to timely file shall constitute a forfeiture of such party's right to file a protest. NO EXCEPTIONS WILL BE MADE TO THIS REQUIREMENT.

4.2.42. Public Entity Crime

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Response on a contract to provide any goods or services to a public entity, may not submit a Response on a contract with a public entity for the construction or repair of a public building or Public Works project, may not submit a Response on a lease of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes for Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list, as defined in Section 287.133, Florida Statutes.

4.2.43. Public Records

This Solicitation and any Responses or other information provided by Respondents in connection therewith, including but not limited to any subsequent Contract, shall be subject to the provisions of Chapter 119, Florida Statutes ("Public Records Law"). Responses are exempt from public disclosure until the City provides notice of an intended decision or until 30 days after opening the Responses, whichever occurs earlier.

By submitting a Response, Respondent(s) acknowledge that the Response, the materials submitted with the Response, the results of the City's evaluation, and the subsequent Contract are open to public inspection upon proper request unless explicitly exempt under Florida law. Respondent(s) should take special note of this as it relates to proprietary information that might be included in their Response.

In the event that a Respondent submits information to the City that is proprietary or otherwise exempt from the Public Records Law, such Respondent shall explicitly indicate the information that is exempt from public disclosure, shall provide reasons therefor, and shall identify the applicable exemption with a reference to the applicable law allowing for the exemption. The City reserves the right to make any final determination on the applicability of the Public Records Law.

4.2.44. Quantities

The City does not guarantee or warrant as to the total amount that may or may not be purchased from any resultant Contract. Any quantities included are for bidding purposes only and will be used for tabulation and presentation. The City reserves the right to reasonably increase or decrease quantities as required.

4.2.45. Respondent in Arrears or Default

The Respondent represents and warrants that the Respondent is not in arrears to the City, City agency, or instrumentality, and is not a default as a Contractor, Vendor, Provider or whose default has not been fully cured by the Respondent's surety or otherwise upon any obligation to the City. In addition, the Respondent warrants that the Bidder has not been declared "not responsible" or "disqualified" by, suspended, or debarred from doing business with any state or local government entity in the State of Florida, the Federal Government or any other State/local governmental entity in the United States of America, nor is there any proceeding

pending pertaining to the Respondent's responsibility or qualifications to receive public agreements. The Respondent considers this warrant, as stated in this section, to be a continual obligation and shall inform the City of any change during the term of the Contract.

The City shall deem as non-responsible, Respondents that the City has determined are in monetary arrears, in debt, or in default to the City at the time Bids are due.

4.2.46. Rights and Remedies

The duties and obligations imposed by this Solicitation and Contract and the rights and remedies available thereunder, and, in particular but without limitation, the warranties, guarantees and obligations imposed upon Successful Respondent and those rights and remedies available to the City, shall be in addition to, and shall not be construed in any way as a limitation of, any rights and remedies available by law, by special guarantee or by other provisions of the Contract.

4.2.47. Right to Cancel or Reject Responses

The City reserves the right to cancel this Solicitation or reject any and/or all Responses or portions thereof, and to waive any technicalities or minor irregularities. Each Respondent agrees to hold harmless and covenant not to sue the City, its officials, officers, or employees, for any claims arising out of or in connection with the administration, evaluation, recommendation, or rejection of Responses.

The City does not bind itself to accept the minimum specifications stated herein, but reserves the right to accept any Response, which, in the sole judgment of the City, will best serve the needs and interests of the City. This issuance of this Solicitation itself does not in any way constitute a contractual agreement between the City and the Respondent(s) unless and until the City awards the Solicitation, obtains all required approvals, and executes a Contract in accordance herewith. Furthermore, the City reserves the right to award without further discussion.

The City also reserves the right to award the Contract on a split order basis, group by group, or item by item, or such combination as will best serve the interests of the City, unless otherwise stated.

4.2.48. Scrutinized Companies

Respondent must certify that it is not participating in a boycott of Israel and must also certify that it is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. The contractor must submit the certification that is attached to this agreement. Submitting a false certification shall be deemed a material breach of contract. The City shall have the right to terminate the Contract and seek civil remedies pursuant to Florida Statute § 287.135.

4.2.49. Severability

If any provision of the Contract or the application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of the Contract, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

4.2.50. Subcontractors or Suppliers

Prior to the commencement of any work pursuant to the Contract, the Successful Respondent shall furnish, in writing to the City, the names of all persons/entities (including those who are to furnish materials or equipment fabricated to a special design), if any, proposed for each principal portion of the work. The City shall notify the Successful Respondent, in writing, of any proposed person or entity to which the City has an objection. The Successful Respondent will not employ any subcontractor or supplier against whom the City may have a reasonable objection. Nor will the Successful Respondent be required to employ any subcontractor or supplier

who has been accepted by the City, unless the City determines that there is good cause for doing so or if the terms of this Solicitation or Contract specify otherwise.

The Successful Respondent shall be fully responsible for all acts and omissions of their subcontractors and/or suppliers and of persons and organizations directly or indirectly employed by them and of persons and organizations for whose acts any of them may be liable to the same extent that they are responsible for the acts and omissions of persons directly employed by them.

All work performed for the Successful Respondent by a subcontractor, supplier, or other person will be pursuant to an appropriate agreement between the Successful Respondent and such person. All agreements between the Successful Respondent and all subcontractors, suppliers, or others shall specifically bind the subcontractor, supplier, or other person to all applicable terms and conditions of the Contract for the City's benefit. Nothing in the Contract shall create any contractual obligation or liability on the part of the City to any subcontractor, supplier, or other person having a direct contract with Successful Respondent, including, without limitation, any payment to any such person, except as may otherwise be required by law.

4.2.51. Submission of Responses & Evaluations

Acknowledgment by Respondent: By submitting a Response, the Respondent certifies that they have fully read and understand the Solicitation and have full knowledge of the scope, nature, and quality of services to be performed or goods to be provided. Incomplete, unresponsive, irresponsible, vague, or ambiguous responses to the Solicitation will be cause for rejection, as determined in the sole discretion of the City.

Acceptance/Rejection/Modification: The City reserves the right to negotiate modifications to proposals that it deems acceptable, reject any and all proposals, and waive minor irregularities in the submittals.

Postponement of Response Opening: The City reserves the right to postpone the date for receipt and opening of Response submissions and will make a reasonable effort to give at least three (3) calendar days' notice, whenever practicable, of any such postponement to prospective Respondents.

Responses Binding: All Responses submitted in connection with this Solicitation will constitute binding offers to the City for one hundred and eighty (180) calendar days after opening.

Alternate Responses: An alternate Response will not be considered or accepted by the City.

Interviews: The City reserves the right to conduct interviews or require presentations prior to award.

Samples: When required by this Solicitation, samples of any goods proposed to be provided by the Successful Respondent must be furnished to the City free of charge. Materials or equipment for which samples are required shall not be used in work until approved by the City. Each sample must be labeled with the Respondent's name and delivered within ten (10) calendar days of the Solicitation opening unless another timeframe is specified in this Solicitation. If samples are requested after the Solicitation opening, they should be delivered within ten (10) calendar days of the request. The City will not be responsible for returning samples. Acceptance or approval of a sample must not be construed to change or modify any Contract requirements.

Inspections: The City, at its sole discretion, reserves the right to inspect Respondent's facilities or products, as applicable, to determine their capability of meeting the requirements for the Contract.

Proprietary Responses: By submitting a Response, the Respondent acknowledges that the Response will become the property of the City and will not be returned to the Respondents. In the event of a Contract award, all documentation produced as part of the Contract will become the exclusive property of the City.

4.2.52. Taxes

The cost of all applicable sales, use, and other taxes for which Respondent is liable under the Contract shall be included in the prices quoted provided by Respondent.

4.2.53. Termination for Convenience

The City Manager may terminate the Contract, in whole or in part, upon 30 days prior written notice when it is in the best interests of the City. If the Contract is for supplies, products, equipment, or software, and so terminated for the convenience by the City, the Successful Respondent will be compensated solely for the supplies, products, equipment, or software that have been delivered to and accepted by the City prior to termination. To the extent that this Contract is for services and so terminated, the City of Doral shall be liable only for payment in accordance with the payment provisions of the Contract for those services rendered prior to termination. Except as expressly provided herein, the City shall not be liable for any damages incurred by the counterparty to the Contract in connection with such termination.

4.2.54. Termination for Default

If the Successful Respondent defaults in its performance under the Contract and does not cure the default within thirty (30) days after written notice of default, the City Manager may terminate this Contract, in whole or in part, upon written notice without penalty to the City. In such event, the Successful Respondent shall be liable for damages including the excess cost of procuring similar supplies or services: provided that if, (1) it is determined for any reason that the Successful Respondent was not in default or (2) the Successful Respondent's failure to perform is without his control, fault or negligence, the termination will be deemed to be a termination for the convenience of the City.

4.2.55. Time is of the Essence

Successful Respondent understands and agrees that time is of the essence in the completion and delivery of the goods and/or services to be provided in connection with the Solicitation and subsequent Contract.

Contractor will promptly perform its duties under the Contract and will give the Work as much priority as is necessary to cause the Work to be completed on a timely basis in accordance with the Contract. All Work shall be performed strictly (not substantially) within the time limitations necessary to maintain the critical path and all deadlines established in the Contract. Time is of the essence in the performance of the Work.

4.2.56. Waiver of Jury Trial

The City and the Successful Respondent knowingly, irrevocably, voluntarily, and intentionally waive any right either may have to a trial by jury in State or Federal Court proceedings in respect to any dispute arising out of the Contract or the performance of the Work thereunder.

4.2.57. Withdrawal of Response

A Respondent(s) may, without prejudice, withdraw, modify, or correct the Response after it has been submitted to the City, provided the request and any subsequent modifications and/or corrections are filed with the City in writing before the deadline to submit the Response. The original Response, as modified by such writing, will be considered as the Response submitted by the Respondent(s). No oral modifications will be considered.

4.2.58. Tariff Impact and Price Adjustments

The proposer shall include in their pricing all applicable duties, tariffs, and fees in effect at the time of submission. In the event of any new or increased tariffs, duties, or government-imposed fees that directly impact the cost of goods or services after the contract award, the awarded vendor may submit a written request for a price adjustment.

Such requests must:

- Clearly identify the specific tariff or duty change,

- Provide documentation from a credible source (e.g., U.S. Customs, Department of Commerce),
- Demonstrate the direct impact on the cost of the affected item(s),
- Be submitted at least 30 days prior to the proposed price change.

The City of Doral reserves the right to:

- Approve or deny any price adjustment requests,
- Request additional documentation,
- Negotiate revised pricing or alternative solutions.

No price increases due to tariff changes will be accepted without prior written approval.

5. VENDOR RESPONSE

5.1. Vendor Questionnaire

1. Performance Evaluation Survey*

Please download the below documents, complete, and upload.

- [Performance Evaluation Surv...](#)

*Response required

2. Date of Entity Formation*

*Response required

3. Entity Type*

- Corporation
- Partnership
- LLC
- Other

*Response required

4. Office Location*

*Response required

5. FEI/EIN Number*

*Response required

6. Authorized Representative*

Name and Title

*Response required

- 7. By clicking "Please confirm", the Respondent agrees, if this Bid is accepted by the City, to enter into an agreement with the City of Doral to perform and furnish all goods and/or services as specified or indicated in the Contract for the Price and within the timeframe indicated in this Solicitation and in accordance with the terms and conditions of the Contract.***

Please confirm

*Response required

8. **By clicking "Please confirm", the Respondent accepts all of the terms and conditions of the Solicitation, including without limitation those dealing with the disposition of Bid Security. This Bid will remain subject to acceptance for 180 days after the day of Bid opening. Respondent agrees to sign and submit the Contract with any applicable documents required by this ITB within ten days after the date of City's Notice of Award (If applicable).**

Please confirm

9. **By responding to this sealed Solicitation, the Respondent makes all representations required by the Solicitation and further warrants and represents that Respondent acknowledges that it has received and examined copies of the entire Solicitation documents, including all addenda.***

Please confirm

*Response required

10. **By clicking "Please confirm", the Respondent further warrants and represents that it has familiarized itself with the nature and extent of the Contract, required goods and/or services, site, locality, and all local conditions and applicable laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the Work.***

Please confirm

*Response required

11. **By clicking "Please confirm", the Respondent further warrants and represents ***
It has studied carefully all reports and drawings of subsurface conditions and drawings of physical conditions to the extent applicable to the Work, and has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all information that pertains to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance, or furnishing of the Work, and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by Respondent for such purposes.

Please confirm

*Response required

12. **By clicking "Please confirm", the Respondent further warrants and represents that it has given the City written notice of all errors or discrepancies it has discovered in the Contract and the resolution thereof by the City is acceptable to Respondent.***

Please confirm

*Response required

13. **By clicking "Please confirm", the Respondent further warrants and represents ***
This Bid/Proposal is genuine and not made in the interest of or on behalf of any other undisclosed person, firm or corporation; Respondent has not directly or indirectly induced or solicited any other Respondent to submit a false or sham Submittal; Respondent has not solicited or induced any person, firm or corporation to refrain from submitting; and Respondent has not sought by collusion to obtain for itself any advantage over any other Respondent or over the City.

Please confirm

*Response required

14. By clicking "Please confirm", the Respondent understands that the quantities provided are only provided for proposal Submittal evaluation only. The actual quantities may be higher or lower than those in the proposal Submittal form.*

Please confirm

*Response required

15. By clicking "Please confirm", the Respondent understands and agrees that the Contract Price is a Unit Rate Contract to furnish and deliver all of the Work complete in place. As such, the Proposer shall furnish all labor, materials, equipment, tools, supervision, and services necessary to provide a complete Project.*

Please confirm

*Response required

16. Communication - If information is different than what is provided in Vendor Profile:
Communications concerning this Proposal shall be addressed to:

Please provide:

- Name of Bidder/Proposer
- Telephone Number
- Email Address
- Attention

17. Bidder References*

Please download the below documents, complete, and upload.

- [BIDDER REFERENCES.pdf](#)

*Response required

18. Qualification Statement*

Please download the below documents, complete, and upload.

- [PROPOSER QUALIFICATION STAT...](#)

*Response required

19. Added Value

Detail any additional information that showcases the vendor's ability to meet or exceed the specifications outlined in this scope of work.

Maximum response length: 400 characters

20. List of Proposed Subcontractors*

Please download the below documents, complete, and upload.

- [LIST OF PROPOSED SUBCONTRAC...](#)

*Response required

21. Respondent Affidavits*

Please download the below documents, complete, and upload.

- [RESPONDENT AFFIDAVITS.pdf](#)

*Response required

22. Conflict of Interest Disclosure*

Please download the below documents, complete, and upload.

- [CONFLICT OF INTEREST DISCLO...](#)

*Response required

23. Certificate of Authority*

Please download the below documents, complete, and upload.

- [CERTIFICATE OF AUTHORITY..pdf](#)

*Response required

24. AFFIDAVIT REGARDING UNAUTHORIZED ALIENS UNDER 448.095, FLORIDA STATUTES*

Please download the below documents, complete, and upload.

- [AFFIDAVIT REGARDING UNAUTHO...](#)

*Response required

25. REQUIRED AFFIDAVIT REGARDING THE USE OF COERCION FOR LABOR AND SERVICES*

Please download the below documents, complete, and upload.

- [REQUIRED AFFIDAVIT REGARDIN...](#)

*Response required

26. IRS Form W-9*

*Response required

27. Upload Certificate of Insurance*

City requests a **Certificate of Insurance** in accordance with the requirements outlined in the solicitation.

If a COI is not currently available, a formal letter from your insurance provider confirming that your company has access to the required coverage will be accepted in the interim.

*Response required

28. Statement*

I understand that a "person" as defined in 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding Contract and which Bids or applies to Bid on Contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "persons" includes officers, directors, executives, partners, shareholders, employees, members, and agents active in the management of the entity.

Please confirm

*Response required

29. Required pricing for Packages 1–7 per Addendum #1*

*Response required

30. Proposal submission*

Upload proposal and any licenses or certifications relevant to the scope of work as part of your submission.

*Response required

5.2. Bid Pricing

REQUIRED BID ITEMS

All items listed as required in this ITB must be priced. Failure to provide pricing for any required item will result in the bid being deemed non-responsive and excluded from consideration.

Line Item	Description	Unit of Measure	Unit Cost
1	40 x 80 aluminum frame tent with solid white top and weights *Permit required	EA	
2	40 X 60 aluminum frame tent with solid white top and weights *Permit required	EA	
3	30 x 50 aluminum frame tent with solid white top and weights *Permit required	EA	
4	30 X 30 aluminum frame tent with solid white top and weights *Permit required	EA	
5	20 X 30 aluminum frame tent with solid white top and weights *Permit required	EA	
6	20'x20' aluminum frame tent with solid white top and weights *Permit required	EA	
7	10'x 20' aluminum frame tent with solid white top and weights *Permit required	EA	
8	10'X 10' aluminum frame tent with solid white top and weights	EA	
9	Solid White Tent Sidewall by Linear Foot	LINEAR FOOT	
10	Rectangular 8' commercial grade polyethylene folding tables	EA	
11	Rectangular 8' commercial grade wood folding tables	EA	

Line Item	Description	Unit of Measure	Unit Cost
12	Rectangular 6' commercial grade polyethylene folding tables	EA	
13	Rectangular 6' commercial grade wood folding tables	EA	
14	Rectangle 6' commercial grade polyethylene folding tables kids table	EA	
15	Rectangle 6' commercial grade wood folding tables kids table	EA	
16	36" cocktail tables with adjustable poles and base	EA	
17	30" cocktail tables with adjustable poles and base	EA	
18	72" round banquet folding tables	EA	
19	60" round banquet folding tables	EA	
20	Commercial grade adult plastic folding chair (white)	EA	
21	Commercial grade kids plastic folding chair (white)	EA	
22	Padded adult plastic folding chair (white)	EA	
23	Padded kids plastic folding chair (white)	EA	
24	Padded adult Chiavari chairs with pad	EA	
25	Padded kids Chiavari chairs with pad	EA	
26	8' regular table covers	EA	
27	8' spandex table covers	EA	
28	6' regular table covers	EA	
29	6' spandex table covers	EA	
30	72" regular round table cover	EA	
31	60" regular round table covers	EA	
32	36" regular cocktail table covers	EA	

Line Item	Description	Unit of Measure	Unit Cost
33	36" spandex cocktail table covers	EA	
34	String/Bistro Lighting per Linear Foot	LINEAR FOOT	

MISCELLANEOUS FEES

Line Item	Description	Unit of Measure	Unit Cost
35	After hours or same day pick up fee	EA	

MISCELLANEOUS ADDITIONS

We are requesting pricing information to better understand the range of items offered. Failure to provide pricing on this table will not affect your eligibility to participate in the solicitation process.

Line Item	Description	Unit of Measure	Unit Cost
36	12ft High Pipe & Drape per Linear Foot	LINEAR FOOT	
37	10ft High Pipe & Drape per Linear Foot	LINEAR FOOT	
38	8ft High Pipe & Drape per Linear Foot	LINEAR FOOT	
39	Interlocking Tiles Tent Flooring per Square Foot	SQUARE FOOT	
40	Wood Tent Flooring per Square Foot	SQUARE FOOT	
41	Barrel Covers for Tents	EA	
42	Cement Bucket Covers for Tents	EA	
43	Half Moon Table	EA	
44	10'X 10' High Peak aluminum frame tent with solid white top and weights	EA	
45	Clear Tent Sidewall by Linear Foot	LINEAR FOOT	
46	Cathedral Tent Sidewall by Linear Foot	LINEAR FOOT	

Line Item	Description	Unit of Measure	Unit Cost
47	Drum Cooling Fan	EA	
48	Pedestal Cooling Fan	EA	
49	Portable AC Unit for Tent	EA	
50	Wooden picnic tables	EA	
51	54" Round tables with umbrellas	EA	
52	Serpentine Table	EA	

RESOLUTION No. 26-16

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE AWARD OF INVITATION TO BID ITB#2025-22, "TABLES, TENTS AND CHAIRS," TO THE TOP-RANKED PROVIDERS; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH GLEN'S TENTS AND TABLE RENTAL SERVICE INC. AND SBS INVESTMENTS OF DADE COUNTY INC. FOR THE PROVISION OF RENTAL SERVICES FOR TENTS, TABLES AND CHAIRS FOR THE CITY'S RECREATIONAL PROGRAMS AND SPECIAL EVENTS, FOR A PERIOD OF ONE (1) YEAR WITH TWO (2) ONE (1) YEAR RENEWAL TERMS, FOR A TOTAL OF THREE (3) YEARS, IN AN AMOUNT NOT TO EXCEED APPROVED BUDGETED FUNDS PER FISCAL YEAR; PROVIDING AUTHORIZATION TO USE MIAMI DADE COUNTY RTQ-00880 IN ORDER TO EXPAND AND SUPPLEMENT THE VENDOR POOL FOR THESE SERVICES; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral ("City"), through its Parks and Recreation Department, in coordination with the Procurement and Asset Management Department, issued Invitation to Bid (ITB) No. 2025-22 on November 10, 2025, for the purpose of soliciting qualified and experienced vendors to provide rental services for tents, tables, and chairs in support of City programs and special events; and

WHEREAS, the ITB required the selected contractor to provide delivery, set-up, and break-down services for tents, tables, and chairs, as requested, in a timely and professional manner; and

WHEREAS, while the City will handle the permitting process, selected contractor is responsible for providing insurance, flame-retardant certificates, compliance with Fire Department regulations, and completing the permit application; and

WHEREAS, on December 11, 2025, the City received pricing proposals from five (5) vendors, of which four (4) vendors were deemed responsive after submitting pricing for

all required items; and

WHEREAS, following a comprehensive evaluation of the responsive proposal, the Procurement Department, with support from the Parks and Recreation, determined that Glen's Tent & Table Rental Service, Inc., submitted the lowest responsive bid, with SBS Investments of Dade County, Inc. identified as the second-lowest responsive bidder; and

WHEREAS, staff recommends award to both vendors. The primary vendor will be utilized when available, and the secondary vendor will be engaged if the primary vendor is unable to provide the requested services for a specific event or program; and

WHEREAS, the Procurement Department and the Parks and Recreation Department recommend awarding ITB No. 2025-22, "Tables, Tents and Chairs," to Glen's Tent & Table Rental Service, Inc and SBS Investments of Dade County Inc. for a period of one (1) year with two (2) one (1) year renewal terms, for a total contract term of three (3) years, in an amount not to exceed budgeted funds per fiscal year.

WHEREAS, the Procurement Department and the Parks and Recreation Department request authorization to use Miami Dade County RTQ-00880 in order to expand and supplement the vendor pool for these services, when needed.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval & Authorization. The City Council hereby approves the award of Invitation to Bid No. 2025-22 to Glen's Tents and Table Rental Services Inc. and SBS Investments of Dade County Inc. and authorizes the City Manager to negotiate and

enter into an agreement with Glen's Tents and Table Rental Services Inc. and SBS Investments of Dade County Inc. for the provision of rental services for tents, tables and chairs for recreational programs and special events for a period of one (1) year with two (2) one (1) year renewal terms, for a total contract term of three (3) years, in an amount not to exceed budgeted funds per fiscal year, subject to the terms and conditions acceptable to the City Manager and City Attorney. Additionally, The City Council authorizes the City Manager to use Miami Dade County RTQ-00880 in order to expand and supplement the vendor pool for these services, as needed.

Section 3. Implementation. The City Manager and City Attorney are authorized to take any additional actions necessary to implement this Resolution, including making any modifications, executing any documents and addendums as necessary to effectuate this Resolution, provided that such actions remain consistent with the Council's intent.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Pineyro who moved its adoption. The motion was seconded by Councilmember Reinoso and upon being put to a vote, the vote was as follows:


Mayor Christi Fraga	Yes
Vice Mayor Digna Cabral	Yes
Councilman Rafael Pineyro	Yes
Councilwoman Maureen Porras	Absent
Councilwoman Nicole Reinoso	Yes

PASSED AND ADOPTED this 15 day of January, 2026.



CHRISTI FRAGA, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LORENZO COBIELLA
GASTESI, LOPEZ, MESTRE & COBIELLA, PLLC
CITY ATTORNEY