



BUILDING DEPARTMENT

SCOPE OF WORK / LIST OF MINOR REPAIRS

Permit Number: _____ Job Address: _____

Please indicate any of the following trades that are included in the scope of work (**Separate permits will be required for Electrical, Plumbing, Mechanical, Roofing and Window related work**):

<u>Description of Work</u>	<u>Location of Work</u> (Specify where on the property the work will be conducted for each description of work)	<u>Itemized Cost</u>
<input type="radio"/> Building		
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
<input type="radio"/> Plumbing/Gas		
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
<input type="radio"/> Mechanical (A/C, Heating & Ventilation)		
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
<input type="radio"/> Electrical		
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
<input type="radio"/> Roofing		
17. _____	_____	_____
18. _____	_____	_____

Total Labor & Materials estimated value of the above repairs: \$ _____

Is there a pool on the property? Yes No If yes, is the safety barrier up? Yes No

Repairs for structural require plans. The following types of construction require the submittal of plans:

- Roof truss repair/replacement
- Any new construction including additions and alterations
- Damage to load bearing partitions
- Structural Engineer Report for Fire Damage