

**RESOLUTION NO. 11 – 156**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA DIRECTING THE CITY MANAGER TO ESTABLISH A DEVELOPMENT SERVICES COORDINATION PROGRAM AT THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, one of the most important functions of local government is the oversight of construction and development activities within its jurisdiction; and

**WHEREAS**, the City Council of the City of Doral (the “City”) has in the past expressed concerns about the difficulties sometimes faced by residents and businesses in the City when they are trying to work with the various City departments that play a role in the zoning and permitting process; and

**WHEREAS**, the City Council created a Building Task Force that examined many of these issues, conducted public hearings, and presented a set of issues and recommendations to the City Council on ways to improve the building permitting process; and

**WHEREAS**, the City Council recognizes that City staff is currently working on responses to many of the issues raised and implementation of many of the recommendations made by the Building Task Force; and

**WHEREAS**, one of the issues that arises in cities and counties across the state is the frustration residents and businesses feel when they deal with multiple departments and even multiple disciplines within departments; and

**WHEREAS**, some communities are trying to address this by designating liaisons or coordinators for larger projects so that the property owner/developer can have one consistent contact with the local government; and

**WHEREAS**, the City Council believes that the establishment of such a program at the City would benefit the residents and businesses in Doral and promote the positive development of our community;

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1.** The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** The City Council hereby directs the City Manager to establish a Development Services Coordination Program (the "Program") at the City to provide guidance and facilitation of larger construction projects in the City. The Program should at a minimum include the following concepts and requirements:

- A. The establishment of a minimum threshold level (e.g. amount of square footage of the project) in order to qualify for the Program.
- B. The designation of a specific staff member to serve as the Development Services Coordinator for each qualifying project. This could be one designated person for all qualifying projects or an identified pool of persons from which a Coordinator could be selected.
- C. The Coordinator should be the point of contact in the City for the property owner/developer for project requirements, information and general status, including coordinating meetings and monitoring overall project schedule.
- D. The Program should identify the City Departments that will be participating in the Program.

- E. The Program should make clear to the public that the creation of this function does not mean that other members of the City staff will not be involved in the review, inspection and approval process. The purpose is to coordinate the multi-departmental services provided.
- F. Nothing herein shall in any way excuse or waive compliance with any applicable state, county and City laws and regulations governing the development and construction process.
- G. The Program shall not include any agencies outside of the City that also play a role in the development approval and construction permitting process. The City shall have no responsibility with respect to any approvals or permits required from such agencies
- H. The Program shall be implemented within the existing staff head counts and departmental budgets. There should be no additional cost to the Program.

**Section 3.** The City Council further directs the City Manager to submit an administrative order to the City Council, for its review and approval that creates the Development Services Coordination Program and sets out the rules and policies thereof at the regular City Council meeting in February 2012.

**Section 4.** This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Councilman Cabrera who moved its adoption. The motion was seconded by Vice Mayor DiPietro and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Michael DiPietro	Yes
Councilman Luigi Boria	Yes
Councilman Pete Cabrera	Yes
Councilwoman Ana Maria Rodriguez	Yes

PASSED and ADOPTED this 14<sup>th</sup> day of December, 2011.

  
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JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
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BARBARA HERRERA, CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE  
SOLE USE OF THE CITY OF DORAL:

  
\_\_\_\_\_  
JIMMY MORALES, CITY ATTORNEY