

**WORK ORDER No. 1 FOR PROFESSIONAL SERVICES**

TO: The Corradino Group  
4055 N.W. 97<sup>th</sup> Avenue, Suite 200  
Doral, Florida 33178  
(305) 594-0735

DATE: January 4, 2021

The City of Doral authorizes the firm of The Corradino Group to provide professional engineering design services for the provision of Plan Reviews for the Public Works Department. Where The Corradino Group is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in October 2020 through Resolution 20-243. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between The Corradino Group and the City of Doral dated January 4, 2021, and the attached Proposal dated January 4, 2021 and submitted by your firm for the above referenced project.

**SCOPE OF SERVICES AND SCEHDULE:**

The scope of the project will be as described in the attached proposal from The Corradino Group dated January 4, 2021 for the Plan Reviews for the Public Works Department. The schedule requires the scoped of work to be completed on a monthly basis. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$13,720.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated January 1, 2020 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: The Corradino Group

BY: [Signature]  
NAME: Joseph M. Corradino  
TITLE: President

OWNER: City of Doral  
BY: [Signature]  
NAME: Albert P. Childress  
TITLE: City Manager

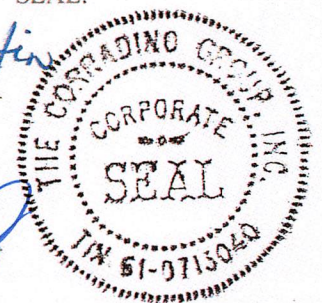
WITNESSES:

SEAL:

- 1. [Signature]
- 2. [Signature]

AUTHENTICATION:

BY: [Signature]  
NAME: Connie Diaz  
TITLE: City Clerk



APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY: [Signature]  
NAME: Luis Figueredo, Esq  
TITLE: City Attorney



January 4, 2021

Eugene Collings-Bonfill, P.E., P.S.M., DBIA, PMP, CFM  
*Assistant Director/Chief of Engineering*  
City of Doral  
8401 NW 53 Terrace  
Doral, FL 33166

*Work Order Proposal - Supplemental Planning/Engineering Services for Public Works*

Dear Mr. Collings-Bonfill:

It is our understanding that this City desires to supplement its Public Works engineering review staff to address the Department's needs in providing good and responsive service. The services enclosed involve on-call review of Public Works permit plans, site plans and building permit plans as related to Public Works. The reviews are to ensure the permit applicant are adhering the City's Land Development Code, Engineering standards (FDOT or MDC), and all adopted City master plans. Corradino staff proposed under this work order currently perform similar tasks for peer municipalities in Miami-Dade County.

Scope of Services:

*Task I: Engineering Review Staffing*

Corradino will provide staffing for the City for up to 24 hours per week for the purposes of review of Public Works permit plans, site plans and building permit plans as related to Public Works, and other tasks as directed by the Assistant Director/Chief of Engineering. It is understood that any building permit queued will generally be to review in reference to construction access or work within an easement.

Upon receipt of each review plans from the City, Corradino's Project Manager will distribute to the appropriate available review staff and confirm with the City on the expected review timeframe and staff assignment. Depending on the complexity of the assignment, Corradino expects that the review will take 1-2 weeks regularly but will advise the City Project Manager accordingly based on initial review of task assignment. The Principal Engineer and the Project Manager will be responsible to the City's Project Manager for QA and timely delivery of assignments. Reviews will be held to adopted engineering and planning standards utilized by the City, Miami-Dade County, and/or FDOT as applicable, and will be consistent with the City's adopted master plans and Land Development Code.

To assist the City, for this task, Corradino will provide a licensed Principal Engineer/Senior Engineer to QA the process and provide final sign-offs; a Senior or Project Engineer as a primary reviewer, dependent on review complexity; and senior Planners to support engineers regarding the land development code and adopted master plans, including the Transportation Master Plan.

Timeframe:

Corradino will provide these services beginning the week of the Notice to Proceed, for a minimum period of 4 weeks, not to exceed 96 hours at 24 hours/week. At the City’s discretion, this task order may be extended. Any hours above the 24 hours per week will be billed on an hourly basis only at pre-approved rates within this scope of services for tasks and only after written direction by the City of Doral’s Assistant Director/Chief of Engineering.

Staffing and Compensation:

Corradino shall provide the services to the City based on the following hourly rates, by position:

- Principal Engineer: \$205.00/hr
- Project Manager: \$180.00/hr
- Senior Engineer/Senior Planner: \$160.00/hr
- Project Engineer: \$120.00/hr

It is expected, given potential project review tasks and complexity, that the 24 hours/week will be typically assigned as follows:

	Rate (/Hour)	Week 1	Week 2	Week 3	Week 4	Total Hours/Cost	
Principal Engineer	\$ 205.00	2	2	2	2	8	\$ 1,640
Project Manager	\$ 180.00	1	1	1	1	4	\$ 720
Sr Engineer/Sr. Planner	\$ 160.00	8	8	8	8	32	\$ 5,120
Project Engineer	\$ 120.00	13	13	13	13	52	\$ 6,240
		24	24	24	24	96	\$ 13,720

The Principal Engineer and the Project Manager will be responsible to the City’s Project Manager for QA and timely delivery of assignments.

Corradino will make available the following staff by position for the City’s review. Individual resumes of these staff members are enclosed.

- Principal Engineer: Eric Czerniejewski
- Project Manager: Edward Ng
- Senior Engineer/Senior Planner: Marvin Guillen, Juan Sotero, Mark Alvarez; Vanessa Spatafora
- Project Engineer: David Mairena

Compensation:

The following provides the Not-to-Exceed by task:

**Task 1: \$13,720**

Corradino will bill on an hourly basis based on the review item assigned by the City.

**RESOLUTION No. 20-243**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH 300 ENGINEERING GROUP, A&P CONSULTING TRANSPORTATION ENGINEERS CORP., BCC ENGINEERING, EAC CONSULTING, GANNETT FLEMING, HW LOCHNER, KIMLEY-HORN, MARLIN ENGINEERING, STANTEC, AND THE CORRADINO GROUP; FOR THE PROVISION OF PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in response to RFQ #2020-22 titled “Professional General Engineering and Architectural Services”, the City of Doral received twenty-five (25) submittals by the August 7, 2020, 10:00 a.m. deadline; and

**WHEREAS**, the selected firms will be used to create a “pool” of pre-qualified consultants to provide professional general engineering and architectural services thereby reducing the costly and time-consuming process of individual solicitations; and

**WHEREAS**, this expedited process would follow the City of Doral Procurement Ordinance #2004-03 whereby any work in excess of the stated minimum is brought before the City Council for approval; and

**WHEREAS**, funding for the tasks assigned under these contracts will be budgeted each fiscal year; and

**WHEREAS**, Staff respectfully recommends that the City Council authorize the City Manager to negotiate and enter into professional service agreements with the following ten (10) firms: 300 Engineering Group, A&P Consulting Transportation Engineers, BCC Engineering, EAC Consulting, Gannett Fleming, H W Lochner, Kimley-Horn, Marlin

Engineering, Stantec, and The Corradino Group for the provision of professional engineering and architectural services;

**WHEREAS**, in the event the City cannot successfully negotiate with one of/or any of the firms recommended, staff and the City Manager are authorized to move onto the next highest ranked firm and commence negotiations, and so forth, until ten (10) firms have executed contracts.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Rankings.** The City Council hereby approves the rankings of the ten (10) firms, attached as Exhibit "A", as provided by the proposals submitted.

**Section 3. Authorization.** The City Manager is authorized to expend budgeted funds for professional services associated with this Professional Services Agreement.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.


The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 16 day of December, 2020.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY