

**WORK ORDER No. 4 FOR PROFESSIONAL SERVICES**

TO: Marlin Engineering Inc.  
1700 NW 66<sup>th</sup> Avenue, Suite 106  
Plantation, Florida 33313  
(954) 870-5070

DATE: June 7, 2021

The City of Doral authorizes the firm of Marlin Engineering Inc. to provide professional engineering Post Design Services for City Sidewalk Improvement Project Phase II. Where Marlin Engineering Inc. is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in October 2020 through Resolution 20-243. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between Marlin Engineering Inc. and the City of Doral dated January 1, 2020, and the attached Proposal dated May 14<sup>th</sup>, 2021 and submitted by your firm for the above referenced project.

**SCOPE OF SERVICES AND SCHEDULE:**

The scope of the project will be as described in the attached proposal from Marlin Engineering Inc. dated 5/14/2021 for the Post Design Services of City Sidewalk Improvement Project Phase II. The schedule requires the scope of work to be completed within 180 Days of Notice to Proceed. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$10,478.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated January 1, 2020 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Marlin Engineering Inc.

WITNESSES:

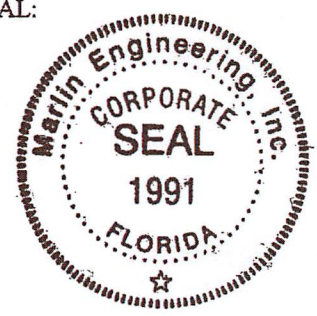
SEAL:

BY: [Signature]  
NAME: Ayudala  
TITLE: Design Engineer

1. [Signature]  
2. [Signature]

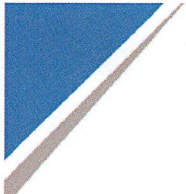
OWNER: City of Doral  
BY: [Signature]  
NAME: Hernan M. Organvidez  
TITLE: Interim City Manager

AUTHENTICATION:  
BY: [Signature]  
NAME: Connie Diaz  
TITLE: City Clerk



APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY: [Signature]  
NAME: Luis Figueredo, Esq  
TITLE: City Attorney



May 14, 2021

Carlos Arroyo  
Public Works Department  
City of Doral  
8401 Northwest 53<sup>rd</sup> Terrace, 2<sup>nd</sup> Floor  
Doral, FL 33166  
[carlos.arroyo@cityofdoral.com](mailto:carlos.arroyo@cityofdoral.com)

**Re: Citywide Sidewalk Improvements Phase 2 – Post Design Services**  
**City of Doral, Miami Dade County, Florida**

Dear Mr. Collings:

Marlin Engineering, Inc. proposes to provide the services identified below pursuant to the Continuing Services Final Agreement provided by the City of Doral (The City) for Engineering and Architectural services, dated December 16<sup>th</sup>, 2020.

**I. General**

The project consists of providing Post Design Services for the Citywide Sidewalk Improvements project.

**II. Scope of Services**

Task 1 – Post Design Services

- Attend to preconstruction meeting by Senior Engineer (3 hours)
- Final walk through and certification letter by Senior Engineer (5hrs)
- Provide written responses and/or revisions to all requests for information (RFIs). Assist with the review and technical evaluation of Contractor's request for change orders, and claims, and provide recommendations and cost evaluations to the City. Assume (2.5) hours for responses to two (2) requests for information (RFI's) per month. (60 hours – 12-month construction duration).

### III. Subconsultants – Optional Services

The below listed subconsultants will assist in the performance of the Work.

Subconsultant Name	Specialty or Expertise
N/A	N/A

### IV. Schedule of Work

SCHEDULE OF DELIVERABLES			
Task or Activity ID#	Major Task, Sub-Task, Activity, or Deliverables	Duration	Delivery Date
1	Post Design Services	12 months	Ongoing

### V. Compensation

Consultant shall perform the work detailed in this Proposal for a Total fee of \$10,478.00. The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount unless approved in a supplemental work order.

SUMMARY OF COMPENSATION			
Task or Activity ID #	Task Name and/or Activity Description	Fee Amount	Fee Basis
1	Post Design Services	\$10,478.00	Not to Exceed



**VI. Additional Services**

Additional services and unforeseen circumstances beyond established scope shall be negotiated in good faith and at the sole discretion of The City.

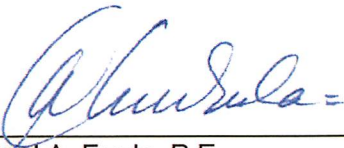
**VII. Data Provided by the City**

The following information or documents are to be provided by The City, if available: As-built information including survey and geotechnical information.

**VIII. Project Manager**

Consultant's Project Manager for this Project will be Aycel A. Freda, P.E.

Submitted by:

  
\_\_\_\_\_  
Aycel A. Freda, P.E.  
Marlin Engineering, Inc

Reviewed and approval in concept recommended by:

\_\_\_\_\_  
Department Director

\_\_\_\_\_  
City Manager



CITY OF SOUTH MIAMI

Consultant Fee Proposal Worksheet

Consultant Name: Marlin Engineering, Inc.  
 Contract No.:  
 Date: 5/14/2021  
 Work Order No:

Project: Citywide Sidewalk Improvements Phase 2 - Post Design  
 Project No.: Description:

STAFF CLASSIFICATION

Job Classification Assigned Staff Approved Rate	Project Manager Aysel Freda Rate: \$185.00		Senior Engineer Rafael Lagos Rate: \$169.00		Project Engineer Yanin Anton Rate: \$132.00		Engineering Tech Rate:		Rate:		Rate:		Rate:		Staff Hours By Task	Salary Cost By Task	Average Rate Per Task
	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task			
1																	
2																	
3																	
4																	
5																	
6	Preconst. Meeting, Final Walk-through & certification			8	\$1,352										8	\$1,352	\$169.00
7																	
9	RFI and Revision Support	6	\$1,110	24	\$4,056	30	\$3,960								60	\$9,126	\$152.10
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<b>Total Staff Hours</b>	6		32		30										68		
<b>Total Staff Cost</b>		\$1,110.00		\$5,408.00		\$3,960.00										\$10,478.00	\$154.09
<b>Total % of Work by Position</b>	8.8%		47.1%		44.1%												

Note: Fee for the Principal(s) of the firm are not to be included above as the multiplier is not applicable to their hours. The fee is to be shown below and entered as a separate

Estimate of Principal's Fee

Total hours \_\_\_\_\_ / hour = \$ \_\_\_\_\_

- Notes:
1. This sheet is to be used by Prime Consultant to calculate the Grand Total Fee and one is to be used for each Subconsultant
  2. Manually enter fee from each subconsultant. Unused subconsultant rows may be hidden
  3. Where applicable the basis for work activity descriptions shall be the FICE/FDOT Standard Scope and Staff Hour Estimation Handbook.
  4. Enter the multiplier value in the field after the word "multiplier" Maximum of 2 decimal points.

<b>1 - SUBTOTAL ESTIMATED FEE:</b>	multiplier 1.00	\$10,478.00
additional Services (All		
Subconsultant:		
Subconsultant:		
Subconsultant:		
Principal's Fee		\$ -
<b>2 - SUBTOTAL ESTIMATED FEE:</b>		\$10,478.00
Geotechnical Field/Lab Testing:		
Survey Fee (or Survey Crew Fee):		
Other Misc. Fee: <a href="#">Enter Fee Description</a>		
<b>3 - SUBTOTAL ESTIMATED FEE:</b>		\$10,478.00
Additional Services (Allowance)		
Reimbursables (Allowance)		
<b>GRAND TOTAL ESTIMATED FEE:</b>		\$10,478.00

**RESOLUTION No. 20-243**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH 300 ENGINEERING GROUP, A&P CONSULTING TRANSPORTATION ENGINEERS CORP., BCC ENGINEERING, EAC CONSULTING, GANNETT FLEMING, HW LOCHNER, KIMLEY-HORN, MARLIN ENGINEERING, STANTEC, AND THE CORRADINO GROUP; FOR THE PROVISION OF PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in response to RFQ #2020-22 titled “Professional General Engineering and Architectural Services”, the City of Doral received twenty-five (25) submittals by the August 7, 2020, 10:00 a.m. deadline; and

**WHEREAS**, the selected firms will be used to create a “pool” of pre-qualified consultants to provide professional general engineering and architectural services thereby reducing the costly and time-consuming process of individual solicitations; and

**WHEREAS**, this expedited process would follow the City of Doral Procurement Ordinance #2004-03 whereby any work in excess of the stated minimum is brought before the City Council for approval; and

**WHEREAS**, funding for the tasks assigned under these contracts will be budgeted each fiscal year; and

**WHEREAS**, Staff respectfully recommends that the City Council authorize the City Manager to negotiate and enter into professional service agreements with the following ten (10) firms: 300 Engineering Group, A&P Consulting Transportation Engineers, BCC Engineering, EAC Consulting, Gannett Fleming, H W Lochner, Kimley-Horn, Marlin

Engineering, Stantec, and The Corradino Group for the provision of professional engineering and architectural services;

**WHEREAS**, in the event the City cannot successfully negotiate with one of/or any of the firms recommended, staff and the City Manager are authorized to move onto the next highest ranked firm and commence negotiations, and so forth, until ten (10) firms have executed contracts.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Rankings.** The City Council hereby approves the rankings of the ten (10) firms, attached as Exhibit "A", as provided by the proposals submitted.

**Section 3. Authorization.** The City Manager is authorized to expend budgeted funds for professional services associated with this Professional Services Agreement.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 16 day of December, 2020.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY