

WORK ORDER No. 3 FOR PROFESSIONAL SERVICES

TO: A&P Consulting Transportation Engineers
10305 N.W. 41 Street, Suite 115
Miami, Florida 33178
(305) 592-7283

DATE: August 9, 2022

The City of Doral authorizes the firm of A&P Consulting Transportation Engineers to provide professional engineering design services for the provision of CEI Services & LAP Administration for City Sidewalk Improvement Project Phase II. Where A&P Consulting Transportation Engineers is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in October 2020 through Resolution 20-243. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between A&P Consulting Transportation Engineers and the City of Doral dated January 1, 2020, and the attached Proposal dated 4/28/2021 and submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from A&P Consulting Transportation Engineers dated 4/28/2021 for the CEI Services & LAP Administration of City Sidewalk Improvement Project Phase II. The schedule requires the scope of work to be completed within 180 Days of Notice to Proceed. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$119,000.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

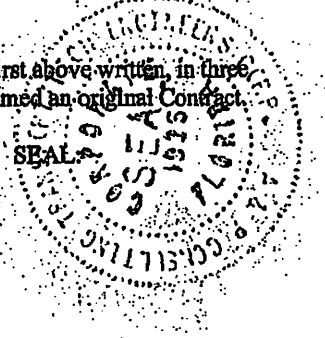
Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated January 1, 2020 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: A&P Consulting Transportation Engineers

BY: *Antonio G. Acosta, P.E.*
NAME: Antonio G. Acosta, P.E.
TITLE: VP

WITNESSES:
1. *[Signature]*
2. *[Signature]*



OWNER: City of Doral

AUTHENTICATION:

BY: *Hernan M. Organvidez*
NAME: Hernan M. Organvidez
TITLE: City Manager

BY: *Connie Diaz*
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY: *[Signature]*
NAME: Luis Figueredo, Esq
TITLE: City Attorney

RESOLUTION No. 22-147

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A WORK ORDER WITH AP CONSULTING TRANSPORTATION ENGINEERS, CORP (APCTE) FOR THE PROVISIONS OF CONSTRUCTION ENGINEERING INSPECTION (CEI) AND LOCAL PROGRAM AGENCY (LAP) GRANT ADMINISTRATION SERVICES FOR THE CONSTRUCTION OF THE CITYWIDE SIDEWALK IMPROVEMENTS PROJECT PHASE II, IN AN AMOUNT NOT TO EXCEED \$119,000.00; RECOGNIZING THAT (APCTE) IS A CITY OF DORAL PRE-QUALIFIED VENDOR; AUTHORIZING THE CITY MANAGER TO EXECUTE THE WORK ORDER AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral Public Works Department (PWD) wishes to secure a firm to provide Construction Engineering Inspection (CEI) and Local Program Agency (LAP) Grant services for the construction of citywide sidewalk improvements; and

WHEREAS, in 2018, the Public Works Department (PWD) submitted and presented an application for a Transportation Alternatives Program (TAP) Grant for Citywide Sidewalk, Curb Ramp, and Crosswalk Improvements; and

WHEREAS, in efforts for the City to receive the \$1,000,000 LAP grant funding, appropriate documentation and federal forms are required to be compiled and submitted throughout the Bid, Construction, and Close-out phases of the Citywide Sidewalk Improvement Project; and

WHEREAS, the PWD requested a proposal from APCTE, for the provision of Construction Engineering Inspection (CEI) services and LAP Grant administration services in efforts to have day-to-day oversight of the construction, ensuring that the improvements are constructed consistent with the approved plans; and

WHEREAS, APCTE, is a pre-qualified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in December 2020, Resolution # 20-243; and

WHEREAS, City staff respectfully requests that the City Council approve Work Order No. 3 for APCTE, a copy of which is attached hereto as Exhibit "A", for the provision of CEI and LAP grant support services for the construction of citywide sidewalk improvements in an amount not to exceed \$119,000.00; and

WHEREAS, funding for this request is available from Transportation Fund – "Construction in Progress" Account, Account Num. 101.8000.500650.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. Work Order No.3 for CEI and LAP support services of the construction of the Citywide Sidewalk Improvements Phase II, in an amount not to exceed \$119,000.00, a copy of which is attached hereto as Exhibit "A", together with such non-material changes as may be acceptable to the City Manager and approved as to form and legality by the City Attorney, is hereby approved.

Section 3. Authorization. The City Manager is authorized to execute the work order and expend budgeted funds on behalf of the City.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption.
The motion was seconded by Vice Mayor Cabral and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Digna Cabral	Yes
Councilman Pete Cabrera	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 9 day of August, 2022.




JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY



A&P Consulting Transportation Engineers

10305 N.W. 41st Street, Suite 115
Doral, Florida 33178
Phone: (305) 592-7283

April 27, 2021

Julio Amoedo, MPA, CUC, GEC, GC.
Chief of Construction
City of Doral

8401 NW 53rd Terrace
Doral, FL 33166
T (305) 593-6740 Ext. 6018
F (305) 593-6617

CONSULTANT WORK ORDER Sidewalk Improvements Project Phase II

Dear Mr. Amoedo,
A & P Consulting Transportation Engineers (APCTE) proposes to provide the services identified below for the project entitled "**Sidewalk Improvements Project Phase II**".

I. GENERAL

Pursuant to the Scope of Work of the Professional Service Agreement, APCTE shall provide professional services in support of the City's Department of Public Works for the above mentioned project. APCTE shall provide CEI by field observation and oversight services to ensure construction of improvements is in reasonable close conformance to the approved contract documents and the City of Doral policies and procedures. This includes but is not limited to any coordination between governing agencies, overseeing safety concerns, and ensuring compliance with MOT plans. In addition, APCTE will verify quantities installed by the Contractor and make payment recommendation to the City. Both services shall be accomplished within the following tasks:

II. SCOPE OF WORK

- A. *Task 1 - Monitor Contractor implementation and compliance with MOT plans along the project - CEI*
 - a. *Review Safety Plans and MOT plans for compliance.*
 - b. *Work Day review of MOT set up.*
- B. *Task 2 - Monitor sidewalk construction and curb & gutter installation by Contractor - CEI*
- C. *Task 3 - Monitor drainage installation by Contractor - CEI*
- D. *Task 4 - Monitor milling and resurfacing by Contractor - CEI*
- E. *Task 5 - Monitor miscellaneous construction activities by Contractor - CEI*
 - a. *Oversight of clearing and grubbing including demolition and tree removal*
 - b. *Oversight of erosion and sedimentation control measures*
 - c. *Oversight of drainage installation*
- F. *Task 6 - Monitor finish grading and sod installation by Contractor - CEI*
- G. *Task 7 - Comply with City and FDOT documentation requirements for LAP projects - CEI*
- H. *Task 8 - Other relevant tasks as required by the City of Doral - CEI*

APCTE will generate daily reports and document events of relevance while performing tasks 1 through 8.



A&P Consulting Transportation Engineers

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III. SCHEDULE OF WORK – TIME OF PERFORMANCE

APCTE shall submit the Deliverables and perform the Work as depicted in the tables below

SCHEDULE OF DELIVERABLES		
Sheet or ID Number	Deliverable	Anticipated Delivery Date
	Daily Construction Reports	At the completion of the job
	Review of Pay Estimate	At the completion of the job

SCHEDULE OF WORK				
Task	Task Name	Duration <i>(specify weeks, months, calendar or working days)</i>	Projected Start date	Projected Finish Date*
1	Monitor Contractor MOT compliance	Days	NTP	NTP + 180 CD's
2	Monitor sidewalk construction and curb & gutter installation	Days	NTP	NTP + 180 CD's
3	Monitor drainage installation	Days	NTP	NTP + 180 CD's
4	Monitor milling and resurfacing activities	Days	NTP	NTP + 180 CD's
5	Monitor miscellaneous construction activities	Days	NTP	NTP + 180 CD's
6	Monitor finish grading and sodding	Days	NTP	NTP + 180 CD's
7	Comply with City and FDOT documentation requirements for LAP projects	Days	NTP	NTP + 180 CD's
8	Monitor other relevant tasks	Days	NTP	NTP + 180 CD's
9	Provide weekly updates and pictures of projects as well as logging RFIs and Shop Drawings that are submitted	Days	NTP	NTP + 180 CD's

*An updated schedule, indicating actual delivery dates, based on the above durations, will be provided to the City upon receipt of the NTP.

APCTE will provide the City with the Services defined by Task 1 through Task 9, above. The anticipated Notice to Proceed for these Services is: October 2021. As requested, the proposal is for a duration time of 180 Calendar Days.

IV. COMPENSATION

APCTE shall perform the Work detailed in this Proposal for an Hourly Rate, Not to Exceed fee of one hundred nineteen thousand dollars with 00 cents (\$119,000.00). This Proposal is based exclusively on the staff outlined in Attachment and the Estimate of Work Effort Schedule. If multiple crews are used by the Contractor, APCTE will require additional Observers to monitor simultaneous work. The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount. Reimbursable Expenses if applicable, shall be utilized in accordance with the Agreement Provisions and shall conform to the limitations of Florida Statutes § 112.061.

SUMMARY OF COMPENSATION			
Task or Activity ID #	Major Task Name and/or Activity Description	Fee Amount	Fee Basis
1 thru 9	Sidewalk Improvements - CEI	\$119,000.00	Hourly Rate, Not to Exceed



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V. DATA PROVIDED BY CITY

CITY shall provide APCTE with any data information available to perform the scope of work. The CITY shall provide plans and specifications for the project for APCTE's use in the performance of services.

Submitted by: Erik Sibila Digitally signed by Erik Sibila
Date: 2021.04.28
14:31:03 -04'00' 04.28.2021
Erik Sibila, P.E. Date
Principal, CEI Division

Approved by: _____ Date _____
Julio Amoedo, MPA, CUC, GEC, GC.
Chief of Construction

CEI FOR SIDEWALK IMPROVEMENTS PROJECT						
A&P Consulting Transportation Engineers, Corp.						
Staffhour Break Down						
	PM	SE	ET	CI	RCS / ET	
Task/ Description	Project Manager	SR Engineer	Engineering Tech	Construction Inspector	Resident Compliance Support (Engineering Tech)	Total
General Project Administration			200			200
Compliance					200	200
Conduct Daily Construction Inspection & Oversight				1000		1000
Total hours			200	1000	200	1400
Hourly Rate:			\$85.00	\$85.00	\$85.00	
Subtotal	\$0.00	\$0.00	\$17,000.00	\$85,000.00	\$17,000.00	
ESTIMATED FEE - CEI \$		119,000.00				

TOTAL A&P Consulting Transp Engineers, Corp. \$ 119,000.00