



# Memorandum

**To:** Honorable Mayor and City Council

**Date:** May 13, 2022

**From:** Hernan M. Organvidez, Acting City Manager

**Subject:** **Weekly Council Update/ May 8 - May 14, 2022**

## City Manager's Office

Acting City Manager along with Deputy City Manager, City Clerk Diaz and, City Attorney Figueredo held weekly Staff Meeting with Department Directors. The following items were discussed:

### **POLICE**

Police responded to a domestic battery involving a two-year-old and a 31-year-old female. Verbal argument between subject and victim escalated and turned physical.

Two vehicle crash resulted in serious injuries at NW 25th Street/ NW 113th Avenue. Four (4) juveniles (Doral Academy Students) were transported to Kendall Regional, one (1) as a Trauma Alert due to facial injuries.

Two subjects, who are known Bank Jugglers 10725 NW 58th Street, were subsequently arrested. Inside the vehicle were various burglary tools, gloves, and masks- all items frequently used to commit crimes. Disorderly Intoxication Arrest at 10505 NW 41st Street following a traffic stop for a traffic violation, the driver who exhibited signs of intoxication, began to yell and scream causing a scene and the customers at the Winn-Dixie to gather. Subject was arrested.

### **INFORMATION TECHNOLOGY**

Approve door access departments

Cisco upgrade NAP

EnerGov Phase II

Garage cameras will be installed this week

Wiring City Hall completed

### **HUMAN RESOURCES**

Payroll this week, approvals must be in by noon on Mondays

100% compliance with Paycom

### **FINANCE**

1st round of budget meetings start this week

Payroll processing

### **ECONOMIC DEVELOPMENT**

Sister cities recommendation

Citizens Academy Presentation on May 10

Attended Sustainability conference for World Council on City Data

Grand opening Pinecrest Bakery

Presentation to Venezuelan Freight forwarded on May 12

Façade grants due on May 13

## **PLANNING AND ZONING**

Citizens Academy Presentation on May 10

Finalizing agenda items for Zoning Agenda Council Meeting

Art in Public Places: we received project recommendation for the Cultural Arts Center

## **PUBLIC WORKS**

Stormwater Improvement ongoing

Painting Bus Shelters

National Public Works Week is the week of May 16

## **PUBLIC AFFAIRS**

Commission on Women Board

Hurricane Safety Fair Social Media coverage

## **PARKS AND RECREATION**

Mother's Day Artisan Market held on Saturday, May 7 had a great turnout

Evaluating continuous events for market

Cultural Board and Seniors bingo event

Installing Downtown Doral Park sod in the next couple of weeks

## **CODE COMPLIANCE**

Citizens Academy - Planning & Zoning and Economic Development will be presenting

Hurricane Safety Fair

## **PROCUREMENT**

We have three public Pre-bid meetings all related to Public Works:

- Sidewalks
- Milling and Resurfacing
- Stormdrain Repairs

Uniform solicitation will be published this week

Red Light Cameras solicitation will be published this week

## **Capital Improvement Project Manager**

### **Doral Cultural Arts Center:**

- General Construction Activities:
  - o Sloped landscaped area
    - Hauling activities continue in the sloped landscape area.
      - Final layer (topsoil) will be installed by the landscaper. Ongoing
  - o Rooftop terrace insulation and flooring.
    - KVC continues rooftop terrace insulation installation.
- On-going activities:
  - o Elastophene (Soprema) roofing system for the sloped roof area.
    - SBS modified bitumen granulated cap installation completed.
    - Contractor installing parapet waterproofing flashing.
  - o Painting of administration, and main art space areas commenced.
  - o Metal pan stairs:
    - Concrete infill completed May 10th
    - Handrails installation next.
  - o Concrete steps for north egress path and access gate (opening) to elevator machine room poured on May 10th
  - o BOH roll-up grills installation to begin May 13th
  - o Polished concrete flooring patching mockup ready for architect's inspection.

- o Water heaters brackets installation to be coordinated with architect.
- o Courtyard entrance lettering frame installed.
- o Restrooms floor tiles installation to begin May 13th.
- o Downtown Doral Park playground lighting poles installation completed.
  - A recessed outlet box is to be installed in the center of the oval. Ongoing, conduit affected by park event.
  - Pending repairs to park affected landscaped areas.
- o Stepped terrace (RCO 032):
  - Contractor was instructed to move ahead on time and materials.
  - Contractor will submit costs associated with terrace separately.
  - Rebar, PVC piping, and concrete stormwater structures released.
- o KVC completed tree root pruning/tree protection in the park on August 6<sup>th</sup>.
  - Four (4) Live Oaks will be relocated from the Downtown Doral Park area into the project site.
  - BOH drop off area. Pending asphalt surfacing after existing poles are removed.
- On-going construction submittals/RFI's.
  - o KVC was advised to start calling for building inspections.
  - o KVC was advised to provide status update on water meter and FPL meter.
- IT Department coordination is on-going.
  - o Finalized location, elevation, and section of Interactive Display.
  - o Agreement to install cameras on existing Codina park light poles received.
  - o Positioning of building interior speakers and interior cameras verified with City IT. Wiring for speakers completed.
    - Surveillance camera's location coordination with Doral IT continues.
    - Doral IT supplied lobby camera mounting bracket.
- PMT coordinating with B&A and KVC for Manolo Valdez sculpture probable location.
  - o Sculpture site selection – West of the main entrance drop -off.
  - o B&A will provide design calculations for sculpture slab on grade.
- AT&T pull box relocation on-going.
  - o KVC installed conduit for elevator emergency lines.
  - o PMT to follow up with AT&T for May installation.
    - AT&T confirmed the material was ordered, installation to begin as soon as they receive it. Pending
- Art in Public Places:
  - o Plan Number: PZAD-2109-0120
  - o Completed. Resolution 22-52 executed.
- Elevator:
  - o Elevator installation 90% complete (hydraulics, machine room controllers, platform and cab).
    - Pending hall station panels, faceplates, and key switches.
- PM provided to Parks and Recreation the building signage submittal. Doral Parks provided confirmation on the Code of Ordinances and the park building operational hours.
  - o Sign submittal approved and released. All building signage will use "Doral Cultural Arts Center".
  - o Sign mockups will be required for Doral Parks review.

#### **White Course Park:**

- Punchlist corrections nearly complete.
- Permitting Process:
  - o Miami Dade WASD permit is nearing completion.
- Submittals
  - o RFI's Submittals are on-going.
- Construction activities:
  - o RFI#54 to block the east side gates is pending a response.
  - o Water fountain skirt on order.

- o Site flat work:
  - Field meeting to discuss implementation RFI#57 for east side ponding scheduled for Monday morning.
  - Directional and informational signage installed, pending final inspection. Typo to be corrected shortly.
- General activities:
  - o IT Department
    - IT Department received P.Os.
    - IT room RFI#55 (add additional conduit and swap out two pull boxes) is under review and anticipating a response shortly.

### **Doral Central Park:**

- Authorities having Jurisdiction (AHJ's)
  - o Doral Building Department - Permits
    - Previous Updates: Phase I drawings have been permitted through the City of Doral and fees have been paid.
    - May 9<sup>th</sup>, 2022 - Phase II/III revision submitted by Architect for City review.
    - May 9<sup>th</sup>, 2022 - Phase IV Rec Center revision submitted by BA for City review.
    - May 12<sup>th</sup>, 2022 - MOT for 92<sup>nd</sup> Street tie-in permit fees applied. To be paid by Contractor. Work to begin next week.
  - o FEMA CLOMR
    - 4/8/22: CLOMR will not be needed due to hardening of rec center being removed from scope of project. LOMR process can begin once the final grading has been completed, and as-builts are provided. BCC will still be required to provide modeling once as-builts of grading work are provided.
- Construction Activities:
  - o Civil Work (Phase I)
    - Previous Updates: All drainage work has been installed that is confirmed by design will not be revised. Water & sewer main material has been delivered to the site in anticipation of starting this work.
    - 1/20/21: Water and sewer work to commence following pre-con meeting with WASD, which will take place following public works issuance of sub permit to subcontractor Central Civil by the end of this week.
    - 5/12/2022: Water main on the northside is 100% complete, backfill continues. Concurrently west water main in progress. Sewer main install to follow, from east to west of the project boundaries.
    - 5/13/2022: Fence for Parks' connex storage installed.
  - o Skate Park / Amphitheater (Phase II/III)
    - Phase II/III GMP to be split into 2 packages and projected to be released July and August 2022.
  - o Recreation Center / Aquatics Facility (Phase IV)
    - Phase IV Rec Center GMP to be split into 2 packages and projected to be released August and September 2022.
    - Phase IV Aquatics Facility GMP to be split into 2 packages and projected to be released September and October 2022.
- General Activities
  - o Weekly Meetings
    - OAC meetings are being held weekly on Wednesdays.
    - Site coordination meetings with contractor, subcontractor, and design teams to commence the week before civil water and sewer work starts.

- DCP design workshop is scheduled for every Thursday, with the next meeting being 1/27/22 to review ROMs on options prepared by BA on the Amphitheater, baseball fields, rec center, and aquatics facility.
- 2/23/22: City Council Workshop held on 2/15/22 finalized scope and budget, memorialized in summary submitted to City on 2/23/22.
- 4/15/22: Site Coordination Meetings to begin next week, following the re-commencement of underground civil work. OAC meetings have also moved to Thursday mornings to accommodate schedules.
- Art in Public Places
  - Pending final design completion
- FF&E
  - Pending final design completion
- IT
  - AV vendor PO issued for renewed design services for all Phases.
- Owner Direct Purchase (ODP)
  - April 25<sup>th</sup>, 2022 - Ferguson PO issued for underground materials for Central Civil scope of work

#### **Doral Boulevard Pedestrian Bridge: (no updates)**

- General Activities
  - Pending final agreement execution

#### **Trails and Tails Park (Lighting Improvements):**

- Permitting:
  - Secondary building sub-permit application complications resolved.
- General Activities:
  - IT Department coordination is on-going.
    - IT room construction complete. Pending inspection.
    - Conduit tie-in to the IT room complete.
    - Revised plans accounting or IT room changes and new conduits complete.
    - Ten pallets of sod have been ordered, awaiting delivery.

#### **Morgan Levy Park:**

- Project completed.
  - NTP for Grease Trap issued.
  - Waypoint commenced work on May 10<sup>th</sup>, 2022.
  - Anticipated completion date of May 20<sup>th</sup>, 2022.

#### **Trail Network:**

- Project Complete

#### **Doral Meadow Park:**

- Project completed.

#### **Additional Items:**

- PMT weekly Status of Projects held every Thursday.

### **Planning and Zoning**

#### **Occupational License**

- 8 Business Tax Receipt applications for new licenses have been received this week.
- 7 Business Tax Receipt applications for new businesses have been received this week.
- 2 Business Tax Receipt renewals for FY 2020-2021 processed this week.
- 15 Business Tax Receipt renewals for FY 2021-2022 processed this week.

#### **Planning and Zoning**

- Addresses issued: 37
- Building permits reviewed: 52
- Zoning inspections conducted: 37

- Site plans reviewed/approved: 5
- The Planning and Zoning Department participated in the Citizens Academy Presentation located at the Police Training & Community Center on May 10, 2022.
- The Planning and Zoning Director attended the Council Meeting on May 11, 2022. No Planning & Zoning items were on the agenda.

### **Economic Development**

- Participated as speaker in VeriStell Institute's "Daring to Leap: A Symposium on Corporate Purpose & Impact" in panel discussion World Council on City Data President and CEO Dr. Patricia McCarney and VeriStell Institute Founder Faith Goodman.
- Participated as speaker at Venezuelan American Freight Forwarders Association meeting.
- Participated as speaker at Mayor's Citizens Government Academy.
- Wrote LTC on announcement of World Council on City Data ISO 37123 certification.
- Met with Public Affairs to plan potential Sister Cities signing ceremony.
- Attended ribbon cutting for Pinecrest Bakery.
- Participated in 1st round budget meeting for Planning and Zoning department with Planning and Zoning Director, Acting City Manager and Finance department.
- Participated in Supervisory Leadership Training.
- Met with Façade Improvement Grant applicants re: pre-application meetings and coordinated Façade Improvement Grant Evaluation Committee meeting.
- Processed PTSA, Facade and CBO Grant reimbursements.
- Worked on Q1-Q2 Economic Report.

### **Building Department**

- ADMIN: Admins continued NSU Leadership training. Director, BO, Asst Director and Budget Coordinator met with the Manager, DCM, and Finance team to discuss FY23 budget goals and objectives. Several team members assisted with the 19th Annual SFBOA Charity Golf Tournament, which supports the I Have a Dream Foundation Miami and provides programming dollars for the South Florida Building Officials Association.
- ENERGOV Update: Phase II Stabilization project meetings underway this week with specific focus in each area of opportunity in the Statement of Work. Granular details identified for future meeting topics. Development services directors were encouraged to participate in calls and understand their department level SME's responsibilities for project.
- HUMAN RESOURCES ACTIVITIES: 5 vacancies remain (technical); Please welcome Marc Romero, Roofing/Building Inspector and Juan Sequera, Mechanical Inspector.

### **Code Compliance**

- Department presented J.R.T. Construction, Co. with the Keep Doral Beautiful Business Award for the month of May at the morning council meeting.
- Department coordinated Week 5 of the Mayor's Government Citizen Academy with presentations from Planning & Zoning / Economic Development.
- Department coordinated and participated in the 2022 Hurricane Safety Fair.

### **Finance**

- Accounts Payable: Processed 191 invoices; 148 checks for a total of \$1,059,203.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- The City's 2021 Annual Comprehensive Financial Report is posted on the City's website.
- The City 2021 Popular Annual Financial Report is posted on the City's website.

- Implementation of Paycom HR and Payroll software: The City's Bi-Weekly Payroll for the pay period ending May 8th was processed successfully in the new payroll software.
- FY 2023 Proposed Budget progress: First Round of Departmental meetings with the City Manager took place throughout the week.

## **PROCUREMENT**

- A total of 36 PO's were created for a total value of \$462,511.38.
- A total of 8 Purchase Order Maintenance Increase were processed at a value of \$54,540.52.
- A total of 1 purchase order Maintenance Decrease/ Close were processed at a value of \$978,771.00.

### **CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 05/13/2022**

- Solicitation No. and Title: RFP No. 2022-02 – Towing and Wrecker Services

Dept: Police

Broadcast Date: 04/18/2022

Due Date / Bid Opening Date: 05/19/2022

Status: 8 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-09 – (CEI) and (PM) Services for Pedestrian Bridge Construction Project

Dept: Public Works

Broadcast Date: 05/12/2022

Due Date / Bid Opening Date: 06/21/2022

Status: Pre-Bid Meeting Scheduled for 05/23/22.

- Solicitation No. and Title: RFP No. 2022-10 – Red Light Cameras Enforcement System

Dept: Police

Broadcast Date: 05/10/2022

Due Date / Bid Opening Date: 06/14/2022

Status: Pre-Bid Meeting Scheduled for 05/18/22.

- Solicitation No. and Title: RFQ No. 2022-12 – Sidewalk, Curb & Gutter and Miscellaneous Concrete Repair Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/25/2022

Status: 11 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-13 – Milling, Resurfacing, and Striping Construction Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/26/2022

Status: 7 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-14 – Storm Drain and Roadway Repair Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/27/2022

Status: Pre-Bid Meeting Scheduled for 05/13/22.

- Solicitation No. and Title: ITB No. 2022-15 – Media Monitoring Services

Dept: Public Affairs

Broadcast Date: 05/02/2022

Due Date / Bid Opening Date: 06/17/2022

Status: Pre-Bid Meeting Scheduled for 05/31/22.

• Solicitation No. and Title: RFP No. 2022-16 – Instructional Tennis Programming at Doral Legacy Park  
Dept: Parks & Recreation  
Broadcast Date: 04/29/2022  
Due Date / Bid Opening Date: 06/10/2022  
Status: Pre-Bid Meeting Scheduled for 05/18/22.

• Solicitation No. and Title: ITB No. 2022-17 – Purchase of Citywide Uniform  
Dept: Procurement  
Broadcast Date: 05/09/2022  
Due Date / Bid Opening Date: 06/10/2022  
Status: Pre-Bid Meeting Scheduled for 05/24/22.

• Solicitation No. and Title: RFQ No. 2022-19 – Transportation Master Plan Update  
Dept: Public Works  
Broadcast Date: 05/09/2022  
Due Date / Bid Opening Date: 06/13/2022  
Status: Pre-Bid Meeting Scheduled for 05/20/22.

## **Human Resources**

- Hired 2 Police Officers, 1 Building Inspectors and 1 Mechanical Inspector
- There are currently 7 Full-time applicants, 3 Part Time applicants and 2 unpaid interns in the pre-employment process
- Extended three offers of employment this week
- The Human Resources Department received the certification for the WELCOA (Wellness Counsel of America), which will allow the City to apply for future Wellness Awards
- The Human Resources Department continues to work with the Paycom team to ensure all aspects of the HR modules are setup correctly

## **Information Technology**

Phase 2: EnerGov Stabilization Project

Following tasks have been completed to commence the Energov Implementation Consultation meetings with department SME's this week:

1. Keep up with CRM tickets, some issues came up that were resolved but need to ensure staff is making tickets for errors, especially service errors- Near Term/Long term Components of continuing/if further dialog needed on resources.
2. Review of the set up for the Bluebeam process to make sure there are not any errors from configuration- Near Term
3. Review Automations with processes, with some special attention to how some IAAs should work- Near Term Fix/ Long Term if adding IAAs
4. Review the workflows of the groups mentioning issues, such as Building- Long Term (could go near term, depends on how much changed wanted)
5. Finance- checking all set up and maybe turning on integration once all resolved- Long Term
6. Review Renewal Setup for BTR- Near Term
7. Ensure any report requests are in/ establish a process for it- Long Term
8. Save time for HUB training, after MUNIS upgrade- Long Term
9. User security groups need updated. - Near Term
10. Work on CSS Descriptions- Investigate feasibility of implementing Decision Engine- Near Term for fix/ Long Term for DE
11. Custom Field Review for Reports and Fees (might need help with no Silverlight Access)- Near Term for fix/ Long Term for SL fix
12. Help clean up some processes for how to do notes and other procedures- Long Term

This is a preliminary report of different topics that should be addressed based on the interviews. This is subject to change based on new information or needs coming forward during the sessions this week.



### Energov Weekly Support

- Meeting with ACM, IT and Energov President to discuss EnerGov outages and issues.
- Meeting with Darlene Graner, Energov Sr Director, to discuss resolution to outstanding support.

### Paycom Project

- First Paycom Payroll 5/12/22.

### Support Desk

- Resolved 93 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Installed ARM360 for 17 iPads.

### Network:

- Powered on and started with the initial setup of the Core switches for the NAP.
- Resolved the network down incident at Police training Center caused by cut fiber.

### Security

- This week, over 91 emails were reported and analyzed for malicious intent.
- Attended weekly Cybersecurity Update meeting with other municipalities and Counties.
- Assisted the IT Department in validating 2022 separation of duties.

### • Dashboards

- Working on the Electric Stations meters metrics for the Public Works Internal Dashboards.

### Training:

- NSU Leadership Training Week 5: Chief Information Officer and Assistant IT Director.

### Public Safety Initiatives

#### FUSUS System

- Continue working with City of Doral businesses to integrate security cameras.

### FirstNet a CRD (Compact Rapid Deployable)

- Successfully tested PD CRD equipment next week.

### Intersection LPR and Traffic monitoring cameras:

- New LPR Intersections (Site 27&30): The vendor obtained Doral electrical permit approval, but structural review must be modified due to change in building code. Vendor has sent permits to engineer to address comments.

## **Smart City:**

- WCCD 37123- Sustainable Smart City Certification Project

A letter of congratulations from the WCCD confirming the new certification was received by the City of Doral on May 5, 2022. The letter from WCCD President and CEO Dr. Patricia McCarney congratulated Mayor Juan Carlos Bermudez and the City of Doral for “your significant achievement in becoming one of the first cities globally to be certified by the WCCD under its newest ISO Standard, ISO 37123 Sustainable Cities and Communities – Indicators for Resilient Cities.” Furthermore, the letter stated: “This certification positions Doral as a WCCD ISO 37123 Early Adopter City, joining an early cohort of approximately 10 cities worldwide committed to harnessing standardized city data to drive a citizen-focused approach to building a more resilient future for your city.”

On Friday, May 6th, 2022, City of Doral Economic Developer Manuel Pila and Dr. Patricia McCarney participated as joint speakers in a global sustainability symposium by the VeriStell Institute where the city’s resiliency, sustainability and smart city efforts were highlighted. During the interview by VeriStell Institute Founder Faith Goodman, Dr. McCarney announced to a global audience that the City of Doral is the only city in the US and Canada to obtain all three certifications: ISO 37120 - Sustainable Development in Communities; ISO 37122 - Indicators for Smart Cities and ISO 37123 - Indicators for Resilient Cities.

- WCCD 37120- Yearly Smart City Certification Project this week:

A letter of congratulations from the WCCD confirming the ISO 37120 certification Platinum level, for the fourth year in a row. was received by the City of Doral on May 5, 2022., The letter stated: "In working with your team to update its data, the City of Doral is on track to achieving an impressive 6 years of annually reported data." Dr. McCarney concluded, "Your team's exceptional efforts will undoubtedly serve as an incredible example for other cities in our network."

- WCCD 37122-year2021- Yearly Smart City re-Certification Project

We started inquiries to all companies , departments and research for most of the 27 topics for over 70 indicators .

We are also working on a new smart city graphics sheet with many smart solutions we have in place related to Iso37122.

Project is 7% completed.

## **Parks and Recreation**

- Online tennis reservations went live on May 9th.
- Recreation Marketing & Sponsorship Coordinator interviews conducted on 5/9.
- Parks Director presented the Parks & Recreation Department Recap at the Council Meeting on 5/11.
- Parks Director attended weekly meeting with Acting Deputy City Manager to discuss ongoing department items.
- Silver Club Bingo Night on 5/13 at Doral Legacy Park Event Hall with 60 participants registered.

## **Police Department**

Arrests: 36

- Felonies: 5
- Misdemeanors: 21
- Traffic: 4
- Warrants: 6
- DUI: 0
- Crashes: 38
- Hit and Runs: 10

Traffic Citations

- Hazardous Moving Violations: 335
- Non-Hazardous Moving Violations: 361
- Disabled Parking Violations: 10
- Written Warnings: 179

Civil Citations

- Civil Citations: 0

Calls for Service: 562

Notable Arrests & Incidents

Loitering or Prowling

Doral Police Detectives were alerted to a known burglary subject at NW 107 Avenue and 58th Street. Detectives began to surveil the area and located the vehicle parked directly in front of an ATM. The vehicle in question was occupied by two male subjects and their seats were completely leaned back concealing themselves. After several minutes, the subjects began to drive out of the location and were stopped by detectives. During the traffic stop investigation, detectives located numerous burglary tools and ski masks. These subjects are known as "Bank Juggers" they follow victims out of banks after withdrawing money and later burglarizing their vehicles. Detectives arrested both male subjects and were transported to TGK.

#### Child Neglect no Great Bodily Harm

Doral Patrol Officer were summoned to the area of NW 87th Avenue and NW 15th Street regarding a 3-year-old child left unattended inside a vehicle. Officers arrived at the location and located the vehicle with the child inside. During the investigation, officers learned that the child's father had left him in the car while he shopped inside the location. Officers located the male subject and took him into custody. The male subject was transported to TGK.

#### Neighborhood Resource Unit

- Montblanc, meeting with owner in reference to SHIELD and Hurricane Safety Fair.
- Rama Luggage, meeting with owner in reference to SHIELD and Hurricane Safety Fair.
- Home Depot (1650 NW 117th Pl.) Contacted store manager to coordinate Hurricane Preparedness.
- Loyola Academy KAPOW class planning.
- IMECA. Safe Cam/ We care program. Partnership for hurricane preparation
- Sunshine Bottling. We Care program. SHIELD program.
- Winn Dixie. Spoke with manager reference Hurricane Season Preparedness.
- Pinecrest Bakery. Met with manager and did presentation on Safecam and We care program, SHIELD program, hurricane preparation
- Any Lab Doral. Meeting with owner, reference Silver Club event.
- D'Cata Wine. Safecam, We Care, SHIELD program.
- La Fogata - Malls of the America, Mall Watch meeting.
- Landmark South – Meeting with property manager
- Warner Media – Low light Security Survey
- Pepsi - Partnership for Hurricane Preparation
- Badia - Partnership for Hurricane Preparation
- Publix - Partnership for Hurricane Preparation
- Estepona Ave. Juvenile follow up – Case xxxxx-xx3566
- NW 112 Pl., Juvenile follow up – Case xxxxx-xx5364
- Shelton Academy - DARE
- Sam's Club – Meet with Manager ref Shield & Hurricane Preparation
- Doral Cay residential community – Follow up ref vehicle vandalism
- Coordinated with Doral Rotary Club ref upcoming presentation

#### H.O.A. Meetings

- Town House of Doral Oaks, May 12, 2022, 7:00PM  
5001 NW 104 Ave. Attending: V. Ten
- Doral Greens, May 12, 2022, 7:00PM  
5001 NW 104 Ave. Attending: V. Ten/ N. Feliciano
- Palmera, May 18, 2022, 6:00 PM  
8400 NW 102 Ave. Attending: V. Ten
- Vesada, May 19, 2022, 7:00PM  
10540 NW 78 street, Attending: N. Feliciano
- Doral Lakes, May 19, 2022, 7:00PM  
5001 NW 104 Ave. Attending: N. Feliciano/ V. Ten
- Doral House III, May 19, 2022, 7:00PM  
5001 NW 104 Ave. Attending: N. Feliciano

## Training Unit

The Training Section coordinated the following activities:

### I. Training Unit:

- Annual Training (05-10-22 Firearms & DT, 05-11-22- Use of Force/Vehicle Pursuit & Taser, & 05-12-22- CPR & First Aid).

### 2. Phase II Academy: (First Week for Officers Kelsey Lopez and Kevin Orellana)

- Welcome Employees and Expectations
- Employee Benefits and Paycom
- Power DMS and social media Policy
- Body Worn Camera Training
- Code of Conduct
- Property & Evidence, Quartermaster, Fleet and Accreditation
- Taser Certification,
- Crime Scene
- EOC and ICS 200
- PT Test
- Use of Force and Vehicle Pursuits
- Authorized Firearms, Non-Lethal, Ammunition and Safety

### Office of Emergency Management:

- Attended WebEOC virtual training with County Office of Emergency Management and Municipalities.
- Attended Cybersecurity Update virtual meeting with County and Municipalities.
- Continued coordination of WebEOC training with Miami-Dade County Office of Emergency Management.
- Conducted Hurricane Exercise with Directors.
- Concluded FEMA cybersecurity class with Texas A&M/TEEX eLearning.
- With Code Enforcement and Public Affairs, continued work on Hurricane Safety Fair preparations.
- Updated New Recruit Orientation OEM Presentation.
- On social media, launched Hurricane Preparedness Week Campaign (May 1-7), continued promotion of the Hurricane Safety Fair to take place on Saturday, May 14, and cybersecurity measures to protect residents and businesses owners' networks.
- Created situation reports, and shared COVID-19, cybersecurity, and other relevant news with Directors, DPD command, and satellite cities. Information also included bi-weekly Covid reports provided by the Florida Department of Health (FDOH), County Covid-19 positivity rates, etc.

## **Public Affairs**

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 66,976 (Increase of 79 followers)

Facebook Reach increased by 185% (16.4)

TOP POST: Instagram post informing public about Code Compliance's new night shift – 7.8k reach and engaged 293!

- Design/Web Projects –website streamlining revisions and page updates; MDCLC ad; certificates; proclamations
- Attended NSU - Supervisory Leadership Training
- Commission on the Status of Women Advisory Board Meeting – Eval for Women of Legacy

- Filming of Police facilities for hurricane prep archiving
- Executed National Day of Prayer Event
- Covered Hurricane Safety Fair (video, community outreach & social media)

Videos:

Published – Your City at Work Code Compliance

Published – Inside Doral: Citizens Academy

In production – Memorial Day Message

In production – Hurricane Fair Recap

## **Public Works**

### **General Government:**

- Grants Awarded - Stormwater Division as notified on May 3rd that the City of Doral Stormwater Vulnerability Study grant was awarded \$160,000.00 to update the plan by the Florida Department of Environmental Protection. This grant award is to update the existing 2019 Vulnerability Study to meet Florida Standards.
  - o ITB 2021-18 “Stormwater Improvements at NW 89th Place and NW 24th Terrace” - Notice to Proceed was issued on 2/7/2022. Drainage installation along NW 24th Terrace phase has been completed with the asphalt phase scheduled to be completed by Friday, May 13th. Next phase for drainage installation for this project will begin next week at NW 23rd Street and NW 89th Place.
- Held Mandatory Pre-Bid Meeting - RFQ No. 2022-12 "Sidewalk, Curb, Gutter, and Miscellaneous Concrete Repair Services".
- Held Mandatory Pre-Bid Meeting - RFQ No. 2022-13 "Milling, Resurfacing, and Striping Construction Services".
- Held Mandatory Pre-Bid Meeting - RFQ No. 2022-14 "Storm Drain and Right-of-Way Repair Services".

### **Transportation:**

- Attended the Miami-Dade Transportation Planning Organization (TPO) Freight Transportation Advisory Committee (FTAC) Meeting.