

**RESOLUTION No. 21-82**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, PURSUANT TO SECTION 2-321 OF THE CITY CODE OF ORDINANCES, WAIVING THE COMPETITIVE BID PROCESS AND APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF DORAL AND EXP U.S. SERVICES, INC., TO PROCEED WITH STAFF AUGMENTATION SERVICES FOR THE MANAGEMENT AND OVERSIGHT OF THE DORAL PARKS BOND PROGRAM; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Doral currently is in progress of developing the projects within the Doral Parks Bond Program; and

**WHEREAS**, the Parks Bond Program currently has seven (7) on-going active projects in either design or construction; and

**WHEREAS**, EXP is proposing to augment City staff in order to assist the City and allow the on-going Parks Bond projects to continue without delay within their respective schedules and budgeting which is in the best interest of the City and its on-going projects; and

**WHEREAS**, the agreement with EXP will be for a 12-month period with the option to renew on a monthly basis until the completion of the Program; and

**WHEREAS**, the City Manager respectfully requests the waiving of the competitive bid process, pursuant to section 2-321 of the City of Doral Code of Ordinances, and respectfully requests authorization from the Mayor and City Council members to approve the professional service agreement for EXP, a copy of which is attached hereto as Exhibit "A", for the provision of staff augmentation services for the Parks Bond Program, in a Lump Sum not to exceed amount of \$16,516.67 monthly for a total not to exceed amount of \$198,200.00 over

the 12-month period and a monthly lump sum not to exceed amount of \$16,635.00 for the monthly renewals thereafter, and

**WHEREAS**, funding for these services will be allocated from the Park Bond Fund account number 303.9005.500650, Construction in Progress.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

**Section 2. Approval.** The professional services agreement between the City of Doral and EXP U.S. Services, Inc. for the provisions of staff augmentation for the Parks Bond Program, in a Lump Sum not to exceed amount of \$16,516.67 monthly for a total not to exceed amount of \$198,200.00 over the 12-month period and a monthly lump sum not to exceed amount of \$16,635.00 for the monthly renewals thereafter, a copy which is attached as Exhibit "A", is hereby approved.

**Section 3. Authorization.** The City Manager is authorized to execute the professional services agreement and expend budgeted funds on behalf of the City in furtherance hereof.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption.

The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilman Claudia Mariaca	Yes
Councilwoman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 14 day of April, 2021.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY

# EXHIBIT “A”



Date 4/14/21

Mr. Albert P. Childress  
City Manager  
City of Doral  
8401 NW 53<sup>rd</sup> Terrace  
Doral, Florida 33166

Re: Staff Augmentation for the Doral Parks Bond Management and Senior Engineering Consultant Services

Dear Mr. Childress:

We are pleased to submit for your consideration this proposal to provide professional engineering services that will encompass the management of the Doral Parks Bond, including all the projects under the program, through engineering and design as staff augmentation.

#### **SCOPE OF PROJECT**

It is EXP understanding that the City of Doral is currently in the process of designing and constructing multiple projects under the Doral Parks Bond Program. Since the projects are ongoing and proceeding with an accelerated schedule, EXP is ready to provide staff augmentation services in order to ensure that the projects under the Bond program remain on schedule and within budget.

#### **SCOPE OF BASIC SERVICES**

For the Project described above, EXP shall provide the following professional services:

##### **Task 1 – Parks Bond Program Management Services Oversight**

- EXP will provide staff augmentation in order to ensure oversight on behalf of the City Manager.
- EXP will attend all necessary Parks Bond meeting for the projects under the program.
- EXP will provide a weekly outline for the City Manager with all required decisions necessary for the projects to move forward.
- EXP will oversee the Program Management Team (PMT) on behalf of the City.
- EXP will oversee the design consultants and contractors on behalf of the City.
- EXP will be available for City of Doral Council meetings at the direction of the City Manager to respond to Council questions or comments regarding the Parks Bond.
- EXP will lead all coordination with City personnel in an effort to maintain a single path of dissemination for information of the projects.
- EXP will assist in the preparation of procurement documents, approval of invoicing for the PMT and all design consultants and contractors, management of the PMT and City Staff involved in the projects.
- EXP will oversee all City staff as involved with all the projects on behalf of the City Manager.

- EXP staff will solely report to the City Manager.

### **SCHEDULE**

We have assumed in our preparation of this proposal that services for Task 1 will provide services for a 12-month consecutive period with the option to renew for additional periods as necessary in order to assist through the completion of Parks Bond Program projects.

### **COMPENSATION**

**BASIC SERVICES:** For Basic Services as defined above, EXP U.S. Services Inc. will be compensated a Not to Exceed Lump Sum Fee of sixteen thousand five hundred and sixteen dollars and sixty seven cents (\$16,516.67) monthly over a twelve (12) month period for the Park Bond Services which totals a not to exceed amount of one hundred ninety-eight thousand two hundred dollars (\$198,200.00) including customary reimbursable direct costs such as printing, reproduction and permit fees. If the City elects to exercise the options to renew, the monthly fee would equal sixteen thousand six hundred and thirty-five dollars (\$16,635.00) for the agreed upon duration.

Sincerely,



Kyle Henry  
Vice President  
EXP U.S. Services Inc.

Date: April 14, 2021

		Labor								
Work Item	Principal in Charge	Project Manager	Senior Engineer	Project Engineer	Estimator	Administrative Staff	Total			
	Billable Rate \$	215.00 \$	210.00 \$	185.00 \$	150.00 \$	128.00 \$	80.00			
<b>1</b>	<b>Program Management Service for the Doral Parks Bond (12-Month Period)</b>									
<b>1.1</b>	Management of the Parks Bond Program (1 Year)		900	138			75	1113		
	<b>Total Hours</b>	0	900	138	0	75	1113			
	<b>Direct Labor Fee \$</b>	\$ -	\$ 166,500.00	\$ 20,700.00	\$ -	\$ 6,000.00	\$ 193,200.00			
								Direct labor	\$193,200.00	
								Reim direct expenses	\$5,000.00	
								<b>Total</b>	<b>\$198,200.00</b>	

