

## Addendum to 2016 Out-of-School Time Programs Grant MOU

### Use of Grant Funds

The Grantee shall use the full amount of the grant for the purposes set forth in the Budget Narrative. Unless otherwise agreed in writing by the Grantor, the Grantee shall return any portion of the grant and the income earned thereon that is not expended for such purposes.

The Grantee agrees not to use any portion of the grant or any income derived from the grant for the following:

- To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the Code;
- To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code;
- To provide a grant to an individual for travel, study, or similar purpose within the meaning of Section 4945(g) of the Code, without prior written approval of Grantor. Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute "grants" for these purposes and are not subject to these restrictions;
- Except as expressly may be authorized in the Grant Description, to provide a grant to any other organization without prior written approval of the Grantor; or
- To promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.
- To travel to NRPA's Annual Conference or any other conference travel, without prior written approval of Grantor.

All unspent or uncommitted grant funds shall be invested in highly liquid investments (such as an interest-bearing bank account) with the primary objective being preserving the grant funds availability for the project described in the Grant Description. Any interest or other income generated by the grant funds must be applied to the purposes described in the Grant Description.

City of Doral  
Name of Agency

(Signature)  
Signature

EDUARDO A. POJAS  
Printed Name



Parks and Recreation **Dept. Cover Memo**

Date: 5/18/16

To: Edward Rojas, City Manager

City Attorney Approval/Signature Required

From: Barbara Hernandez

Subject: 2016 NRPA Out-of-School Time Grant

Due Date: 5/19/16  **URGENT (check if time sensitive)**

**History:**

Council Approved Date: 5/11/16 Res./Ord.: 16-105

Non-Council Item (Provide Brief Explanation)

Special Notes:

Attached is the Memorandum of Understanding to enter into agreement.



# National Recreation and Park Association

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April 4, 2016

Barbara Herandez  
City of Doral Department of Parks and Recreation  
8401 NW 53 Terr  
Doral, Florida 33166

Dear Barbara Herandez,

Thank you for applying for an Out-of-School Time Programs grant from the National Recreation and Park Association (NRPA) in partnership with the Walmart Foundation. I am pleased to inform you that your agency has been selected to receive grant funding in the amount of \$30000 to support your agency's out-of-school time programs.

Congratulations – we look forward to working with you to ensure as many children as possible receive nutritious meals and healthy enrichment activity during out-of-school times.

The grant agreement period is April 4, 2016 to March 1, 2017. During this period, your agency is required to:

1. Direct grant funds to:
  - A. Increase the number of healthy meals children in low-income communities receive through the Summer Food Service Program (SFSP) and the Child and Adult Care Food Program (CACFP) during out-of-school times.
  - B. Provide nutrition literacy to children and families that creates behavior change by teaching the importance of healthy eating.
  - C. Implement nutrition and physical activity standards that increase access to healthier foods and increase opportunities for physical activity.
  - D. Promote meal and program efficiencies that will decrease food waste and lead to more sustainable meal programs.
2. Provide a copy of your agency's W-9 along with this signed MOU by **May 15, 2016**.
3. Complete the following items at the beginning of the grant period. No grant funds will be disbursed until each of these items are complete.
  - a. Complete the Commit to Health pledge for each of your out-of-school time sites where you plan to implement the Healthy Eating and Physical Activity (HEPA) standards. Note that while this grant period is less than a year, Commit to Health is a five year initiative.
  - b. Complete the Alliance for a Healthier Generation's Healthy Out-of-School Time Assessment (accessible after registering your sites) at the beginning of the grant period and again by **January 15, 2017**.



- c. Create an Action Plan for each of your out-of-school time sites where you will be implementing the HEPA standards (this can be done while completing the assessment) at the beginning of the grant period and again by January 15, 2017.
4. At least one representative from your agency must attend:
  - a. Mandatory preliminary phone conference on April 26, 2016.
  - b. Mandatory virtual training for Summer programming on May 10, 2016 (it is recommended that additional management and program staff attend this training).
  - c. Mandatory virtual training for Fall programming on August 16, 2016 (it is recommended that additional management and program staff attend this training).
5. Implement the Nutrition Literacy Curriculum in at least 2 out-of-school time sites in the Summer and Fall of 2016.
6. Implement the Cooking Matters at the Store Program in the Summer and Fall of 2016.
7. Promote the mHealth (mobile texting) campaign at your park and recreation sites to help engage parents and teens.
8. If selected, participate in an evaluation group conference call on May 17, 2016 and administer surveys pre and post-program to children and staff to evaluate the effectiveness of the nutrition literacy curriculum on increasing knowledge of nutrition and healthy living.
9. If requested, host a half-day site visit by NRPA staff, including local stakeholders.
10. If selected, host focus groups conducted by NRPA staff at one or more of your sites to include program participants, parents/caregivers, and staff.
11. Participate in occasional conference calls with NRPA and other grantees, as requested.
12. If requested, participate in a phone interview with NRPA and a consultant to share information on your successes, challenges, and lessons learned. Your information will be compiled into a case study publication which NRPA will produce as part of this initiative.
13. Share success stories, press releases, photos, videos, quotes, local media and other outreach information highlighting the impact of the grant throughout the grant period. (Please forward to Allison Colman at [acolman@nrpa.org](mailto:acolman@nrpa.org))
14. Submit a final report by **January 15, 2017** using an online survey tool provided by NRPA. This report will collect information, such as the number of healthy meals served and the number of children who participated in your out-of-school time programs. It will also collect information on how the grant funds were spent.

**Termination for Cause:** Either party shall have the right to terminate this MOU for cause if the other party (i) materially breaches its obligations and agreements hereunder, or (ii) commits and/or demonstrates gross neglect in the conduct of its duties hereunder. In addition, NRPA retains the right to terminate this MOU, upon written notice, if it determines



# National Recreation and Park Association

that continued affiliation with your agency is inconsistent with its mission and/or adversely affects its reputation. In order to terminate this MOU for cause, and as a condition to exercising such right to terminate for cause, a party shall give the other party thirty (30) days' prior written notice of such intention to terminate, specifying in detail the grounds or reasons for such termination for cause. Following any notice of termination for cause, the receiving party shall be permitted a reasonable opportunity to cure such claimed cause to the reasonable satisfaction of the other party.

Please acknowledge your agreement to the terms above by signing below. Upon receipt of this signed form, your agency's W-9, and NRPA's verification that your Commit to Health pledges and Healthy Out-of-School Time Assessments and Action Plans have been completed, a check will be issued for your grant funds minus \$5000 that will be disbursed upon completion of all grant requirements.

City of Doral Parks & Recreation  
Name of Agency

(Edward A. Rojas)  
Signature

EDWARD A. ROJAS  
Printed Name

73-1690945  
EIN Number

George Vega  
Primary Point of Contact

George.Vega@cityofdoral.com  
Email for Primary Contact

305-593-6200  
Telephone for Primary Contact

Once signed, please scan and e-mail to Allison Colman, Program Manager, at [acolman@nrpa.org](mailto:acolman@nrpa.org). Please do not hesitate to contact Allison directly at (703) 858-2156 should you have any questions.

Sincerely,

*Rebecca Wickline*

Rebecca Wickline  
Vice President, Business Development

**RESOLUTION No. 16-105**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, ACCEPTING A GRANT AWARD FROM NATIONAL RECREATION AND PARKS ASSOCIATION AND THE WALMART FOUNDATION IN THE AMOUNT OF \$30,000.00 FOR THE PURPOSE OF ENHANCING OUR SUMMER PROGRAMMING AND OUR OUT-OF-SCHOOL TIME PROGRAMS; AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE NATIONAL RECREATION AND PARKS ASSOCIATION AND THE WALMART FOUNDATION TO ACCEPT AND RECEIVE THE GRANT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in March of 2016, the Parks & Recreation Department for the City of Doral (the "City") applied for Out-of-School Time Programs Grant (the "Grant") through the National Recreation and Parks Association ("NRPA") and the Walmart Foundation for the enhancement of our summer programs; and

**WHEREAS**, on April 4, 2016, the City was notified that the Grant has been granted, subject to the entering into of a memorandum of understanding by the City and the NRPA, attached hereto as Exhibit "A" (the "MOU"), which is incorporated herein and made a part hereof by this reference; and

**WHEREAS**, staff has recommended that Mayor and City Council accept the Grant in the amount of \$30,000.00 for the purpose of enhancing our Summer Programming and our out-of-school time programs and authorize the City Manager to execute the MOU in furtherance hereof.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Grant.** The Grant from the National Recreation and Parks Association and the Walmart Foundation to the City of Doral is hereby accepted.

**Section 3. Authorization.** The City Manager is hereby authorized to execute the Memorandum of Understanding, attached as Exhibit "A", as a condition of accepting the grant.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

**Section 5. Effective Date.** This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Rodriguez who moved its adoption. The motion was seconded by Vice Mayor Fraga and upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Christi Fraga	Yes
Councilman Pete Cabrera	Yes
Councilwoman Ana Maria Rodriguez	Yes
Councilwoman Sandra Ruiz	Yes

PASSED AND ADOPTED this 11 day of May, 2016.

  
\_\_\_\_\_  
LUIGI BORIA, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, CMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
WEISS, SEROTA, HELFMAN, COLE, & BIERMANN, PL  
CITY ATTORNEY



# EXHIBIT "A"



# National Recreation and Park Association

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April 4, 2016

Barbara Hernandez  
City of Doral Department of Parks and Recreation  
8401 NW 53 Terr  
Doral, Florida 33166

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## National Recreation and Park Association

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\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
Primary Point of Contact

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email for Primary Contact

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Telephone for Primary Contact

\_\_\_\_\_  
EIN Number

Once signed, please scan and e-mail to Allison Colman, Program Manager, at [acolman@nrpa.org](mailto:acolman@nrpa.org). Please do not hesitate to contact Allison directly at (703) 858-2156 should you have any questions.

Sincerely,

*Rebecca Wickline*

Rebecca Wickline  
Vice President, Business Development

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Vice Mayor Christi Fraga	Yes
Councilman Pete Cabrera	Yes
Councilwoman Ana Maria Rodriguez	Yes
Councilwoman Sandra Ruiz	Yes

PASSED AND ADOPTED this 11 day of May, 2016.



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LUIGI BORIA, MAYOR

ATTEST:



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CONNIE DIAZ, CMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



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WEISS, SEROTA, HELFMAN, COLE, & BIERMAN, PL  
CITY ATTORNEY