

## City of Doral Citizens Audit Advisory Board Minutes

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Friday, February 2, 2018  
9:00 a.m.

Doral Government Center  
3<sup>rd</sup> Floor Room #353  
8401 N.W. 53<sup>rd</sup> Terrace  
Doral, FL 33166

1. **Call to Order**

Meeting was called to order at 9:40 am.

2. **Roll Call of Board Members**

Alberto H. Chavez, Chair	Present
Roberto Gatica, Vice Chair	Present
Ivette Gonzalez Petcovich, Secretary	Present
Luis A. Cedeño, Board Member	Present
Edward Recio, Board Member	Absent

**Also present were:**

Matilde Menendez, Finance Director  
Eliza Rassi, Assistant Finance Director

**Motion to Establish 10-minute Waiting Period for Members** made by Ivette Gonzalez Petcovich and seconded by Roberto Gatica. By consensus, motion passes unanimously.

3. **Pledge of Allegiance**

4. **Public Comments**

There were no comments made during the public comment section.

5. **Discussion Items**

a. **Discussion: 2016-2017 Budget**

All members expressed the need for more time to review the 2016-2017 Budget as it had been provided to the Board on January 31, 2018, two (2) days prior to the meeting, and the information was too voluminous to review in order to discuss within such a short period of time.

By consensus, the Board Members unanimously agreed to continue the discussion as to this item to the next Board meeting in March of 2018.

**b. Discussion: 2015-2016 Budget**

All members expressed the need for more time to review the 2015-2016 Budget as it had been provided to the Board on January 31, 2018, two (2) days prior to the meeting, and the information was too voluminous to review in order to discuss within such a short period of time.

By consensus, the Board Members unanimously agreed to continue the discussion as to this item to the next Board meeting in March of 2018.

**c. Open Discussion**

All members had opportunity to share initial impressions of the 2015 though 2017 budgets. All members had questions for Finance Department Director about the budgets, how they are compiled and how they are audited. Finance Director answered all of the Members questions to the best of their ability.

By consensus, the Board Members unanimously agreed to request that the Finance Department provide the auditing firm's *Request for Information* (a.k.a. Fieldworks Document Request) on or before February 16, 2018. The Finance Department confirmed it would do so.

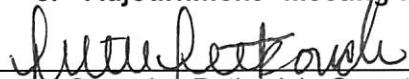
**6. Future Meeting Date**

Friday, March 2, 2018 9:30 am

**7. Discussion of next meeting agenda items.**

- a. 2016-2017 Budget
- b. 2015-2016 Budget
- c. The Board will discuss two (2) to five (5) takeaways after a review of the 2015-2017 budgets which will be used to decide that which the Board will focus on moving forward.

**8. Adjournment Meeting adjourns at 10:00 am.**

  
Ivette Gonzalez Petkovich, Secretary

Motion to approve the minutes of the February 2, 2018 Citizens Audit Advisory Board Meeting made by Board Member Alberto Chavez and seconded by Board Member Ivette Gonzalez Petkovich

Chair Alberto H. Chavez  
Vice Chair Roberto Gatica  
Secretary Ivette Gonzalez Petkovich  
Board Member Luis A. Cedeño  
Board Member Edward Recio

Yes  
Yes  
Yes  
Yes  
Yes

APPROVED and ADOPTED this 2<sup>nd</sup> day of March 2018.

  
Alberto H. Chavez, Chair