

# Memorandum

To: Honorable Mayor and City Council Date: April 25, 2022

From: Hernan M. Organvidez, Acting City Manager

Subject: Weekly Council Update/ April 17 - April 23, 2022

# City Manager's Office

#### **POLICE**

Calls for service increased 1.2% over last week.

Police is investigating a case of human trafficking that was discovered at a residence in the 4600 Block of NW 114 Avenue.

Police responded to an attempted rape at a hotel in the city. Miami Dade Police resumed the investigation.

## INFORMATION TECHNOLOGY

We continue working with Tyler to address various ongoing issues with the ENERGOV platform.

#### **HUMAN RESOURCES**

Workmen's' Compensation claims must be submitted within 24 hours of the occurrence of the accident.

#### **PLANNING AND ZONING**

A Call to Artists board meeting will take place today to consider the proposals that were submitted for consideration.

#### **FINANCE**

Deadline for the submission of the 5-year budget submissions is April 21.

#### **PUBLIC AFFAIRS**

New Assistant Director begins today.

Meeting with IT to discuss the website redesign.

## **PROCUREMENT**

Several Solicitations for Bid are going out this week.

#### **PARKS AND RECREATION**

The "EGGstravaganza" event that was hosted by the LOCAL 1403 Chapter of the Metro-Dade Firefighters at Morgan Levy Park was well attended.

An Earth Day event will take place at Doral Glades Park on Friday. 30,000 ladybugs will be released. The public has been invited.

#### **BUILDING**

There are three openings for Building Inspector.

#### **PUBLIC WORKS**

Stormwater improvements continue to be done throughout the city.

# **Capital Improvement Project Manager**

#### **Doral Cultural Arts Center:**

- General Construction Activities:
  - o Sloped landscaped area
    - Hauling activities continue in the sloped landscape area.
      - Final layer (topsoil) will be 36" deep to be installed by the landscaper. Pending
  - o Parapet and concrete countertops.
    - Pending concrete steps for north egress path and access gate (opening) to elevator machine room. Access gates approved and released. Pending.
    - Courtyard entrance lettering approved by architect.
  - Rooftop terrace insulation and flooring.
    - City of Doral BD final approval received.
      - > KVC started rooftop terrace insulation installation.
      - ➤ Inspection scheduled for April 21st
  - Ongoing activities:
    - Elastophene (Soprema) roofing system for the sloped roof area.
      - Parapets stucco primed and painted.
      - ➤ Waterproofing installation began April 22<sup>nd</sup>.
    - Interior walls gypsum board finishes continue in the administration, break room, men's and women's restrooms and the janitor's closet areas. Ongoing.
      - > Janitor's sinks installed.
    - Metal pan stairs delivered on December 8th.
      - Pending handrails installation after concrete infill is complete.
    - AHU-I installation continues. AHU-2 installation completed. Testing lines.
      - Luminaires for MEP room and storage areas installed.
    - Downtown Doral Park playground lighting and surveillance cameras:
      - A recessed outlet box is to be installed in the center of the oval.
    - Building primer/ paint application continues this week.
      - KVC continues primer application on exposed ceilings, ductwork, and fire sprinkler lines.
      - Main art space ductwork, sprinkler lines, exposed ceilings painted.
    - Façade metal panels installation continues, about 40% completion on south façade.
    - Storefront windows installation:
      - KVC installing exterior trimming.
        - Installation passed inspection.
        - Main entrance and courtyard entrance storefront windows installed.
      - Lobby storefronts and doors installed.
  - o KVC completed tree root pruning/tree protection in the park on August 6th.
    - Four (4) Live Oaks will be relocated from the Downtown Doral Park area into the project site.
    - Grading operations completed in the BOH drop off area.
      - · Pending asphalt surfacing.
- On-going construction submittals/RFI's.
- IT Department coordination is on-going.
  - o Finalized location, elevation, and section of Interactive Display.
  - o Agreement to install cameras on existing Codina park light poles received.
  - o Positioning of building interior speakers and interior cameras verified with City IT. Wiring for speakers completed.
    - Surveillance camera's location coordination with Doral IT continues.
    - Doral IT supplied lobby camera mounting bracket.
  - o IT room plywood backboard installation completed. Pending painting of room.

- PMT coordinating with B&A and KVC for Manolo Valdez sculpture probable location.
  - Sculpture footing design and calculations for permitting. Pending engineering firm selection.
  - Sculpture site selection West of the main entrance drop -off.
  - B&A will design sculpture slab on grade. Initial field dimensioning and coordination with sculpture shop commenced.
  - Pending sculptor shop engineering calculations.
- AT&T pull box relocation on-going.
  - o AT&T completed new conduit line installation.
  - o KVC installing conduit for elevator emergency lines.
- Art in Public Places:
  - o Plan Number: PZAD-2109-0120
  - o Completed. Resolution 22-52 executed.
- Elevator:
  - o Elevator installation 90% complete (hydraulics, machine room controllers, platform, and cab). Pending hall station panels, faceplates, and key switches.
    - Telephone lines for elevator monitoring requested by Doral IT.
- PM provided to Parks and Recreation the building signage submittal. Doral Parks provided confirmation on the Code of Ordinances and the park building operational hours.
  - o Sign submittal approved and released. All building signage will use "Doral Cultural Arts Center".
  - o Sign mockups will be required for Doral Parks review.

## Morgan Levy Park:

- Project completed.
- MDC DERM Grease Trap permit in review.
  - o Proposal for additional grease trap work received.
  - o Work Order signed by contractor received.

#### White Course Park:

- Punchlist corrections continue
- Permitting Process:
  - o Miami Dade WASD permit is nearing completion.
- Submittals
  - o RFI's Submittals are on-going.
  - o AiPP Package submitted to Planning and Zoning.
- Construction activities:
  - o Performed punch list progress meeting with Chen Moore. Approximately 80% of punch list items corrected.
  - o Monument sign construction is 100% complete.
  - o Temporary plaque installed.
  - o Parking Lot curb construction 100% complete. Parking lot signage is 100% complete. Pending final signage inspection.
  - o Restrooms Building is complete.
  - Sewer lateral extension completed.
    - Palm tree in the upcoming weeks.
  - o Site Utilities:
    - Lighting schedule field meeting took place on Tuesday.
      - ➤ RFI#43 resolution has been implemented and pole base, pole and luminaire have been relocated accordingly. Replacement luminaire to arrive on April 22<sup>nd</sup>.
    - Irrigation lines installation is 100% completed. Underground lines 100% complete.
       Irrigation starts up successful.
  - o Site flat work:
    - Rain garden grading to be corrected according to the punch list
    - Directional and informational signage installed, pending final inspection

 Concrete/paver center sidewalk – Punchlist item: proper sand for the joints has been placed.

- o Fitness area:
  - Fitness equipment installation 100%.
  - Attenuated fitness area safety foam and artificial turf installation 100% complete.

## General activities:

- o IT Department
  - IT Department received P.Os.
  - IT room is ready for the IT Dept and their contractors.
- o Waterfront promenade construction by CC Homes continues (outside the park limits).
- o "DORAL" letters are in storage and are to be installed at WCP in a picturesque location for grand opening. Permit processing.

## **Doral Central Park:**

- Authorities having Jurisdiction (AHJ's)
  - o Doral Building Department Permits
    - Previous Updates: Phase I drawings have been permitted through the City of Doral and fees have been paid.
    - I/20/21: Phase II/III permit fees have been applied and are being processed through City of Doral. Phase IV permit fee is being processed and is expected to be paid soon so permit can be issued.
    - 4/8/22: Phase I-4 permits have been issued. Revision for Phase 2/3 will be submitted second week of April once design team has issued them, followed by Phase 4 after roughly 2 months.
    - 4/15/22: Phase 2/3 drawing revision being submitted to Doral Building this week.
  - FEMA CLOMR
    - 4/8/22: CLOMR will not be needed due to hardening of rec center being removed from scope of project. LOMR process can begin once the final grading has been completed, and asbuilts are provided. BCC will still be required to provide modeling once as-builts of grading work are provided.
- Construction Activities:
  - o Civil Work (Phase I)
    - Previous Updates: All drainage work has been installed that is confirmed by design will not be revised. Water & sewer main material has been delivered to the site in anticipation of starting this work.
    - 1/20/21: Water and sewer work to commence following pre-con meeting with WASD, which will take place following public works issuance of sub permit to subcontractor Central Civil by the end of this week.
    - 2/23/22: Water main lines to begin installation beginning of March. Sewer materials have not been ordered due to changes by AHJ's being confirmed. Sewer materials will be ordered by subcontractor to have on site when they are ready to install.
    - 4/15/22: Contractor KL has committed to recommencing civil work with their subcontractor Central Civil, Monday 4/18 in which they will begin with underground water main install the first few weeks, followed by sewer main install, from east to west of the project boundaries.
  - o Skate Park / Amphitheater (Phase II/III)
    - Previous Updates: Work has not commenced, pending final design decision. Expected start roughly in April 2022.
    - 2/23/22: Phase II/III work is projected to commence roughly late June to early July following GMP execution for this work. Date pushed due to redesign following City Council Workshop on 2/15/22.
  - o Recreation Center / Aquatics Facility (Phase IV)
    - Previous Updates: Work has not commenced, pending final design decision. Expected start roughly in July 2022.

- 2/23/22: Phase IV work is projected to commence roughly late August to early September following GMP execution for this work. Date pushed due to redesign following City Council Workshop on 2/15/22
- General Activities
  - o Weekly Meetings
    - OAC meetings are being held weekly on Wednesdays.
    - Site coordination meetings with contractor, subcontractor, and design teams to commence the week before civil water and sewer work starts.
    - DCP design workshop is scheduled for every Thursday, with the next meeting being 1/27/22 to review ROMs on options prepared by BA on the Amphitheater, baseball fields, rec center, and aquatics facility.
    - 2/23/22: City Council Workshop held on 2/15/22 finalized scope and budget, memorialized in summary submitted to City on 2/23/22.
    - 4/15/22: Site Coordination Meetings to begin next week, following the re-commencement of underground civil work. OAC meetings have also moved to Thursday mornings to accommodate schedules.
  - o Art in Public Places
    - Pending final design completion
  - o FF&E
    - Proposal from |C White received Dec 13th, 2021
    - Pending final design completion
  - o IT
    - Access Control system plans for all phases is complete
  - Owner Direct Purchase (ODP)
    - No update
    - 4/8/22: Ferguson is in the process of vendorization with Doral to request the opening of PO for underground sewer materials.
  - o ChargePoint EV charging stations
    - Received quote, including installation, and updated W-9 for vendor registration with the city.

## **Doral Boulevard Pedestrian Bridge:**

- General Activities
  - o RFP #2021-09:
    - City Engineer Alternative Technical Concepts (ATC's) review due August 13th.
    - Decisions on the different firms ATCs was sent on August 17th. Some of the ATCs were approved, others will require an addendum.
    - Minimum clearance from pavement lateral offset; elevators considered optional for new addendum. PHD provided revised document for the RFP (September 14th).
    - FDOT objects to a 16' lateral offset clearance, as it would require a Design Variation. FDOT recommends a conference call with Karina Fuentes to discuss.
    - Addendum II released November Ist.
    - Technical proposals due November 18th (Opt-Out deadline Nov 19th)
    - Technical Proposal Page Turn Meeting on December 15th.
    - Public Notice Technical Scores February 8th.

#### **Trail Network:**

- Project Complete
  - o Final Invoice (Retainage) submitted, pending approval.

## Trails and Tails Park (Lighting Improvements):

- Permitting:
  - o Secondary building sub-permit application complications resolved.
- General Activities:
  - o IT Department coordination is on-going.
    - IT room construction continues (connecting circuits to the electrical panel)

- Bollard installation is 100% complete.
- All light poles installations (Small & Large dog area, Share Path, and Parking Lot) are 100% complete
- Small dog area conduit layout, wiring, luminaire installation 100% complete.
- Share path conduit layout, wiring, luminaire installation 100% complete.
- Parking Lot conduit layout, wiring, luminaire installation 100% complete.
- Large dog area conduit layout, wiring, luminaire installation 100% complete.
- Conduit tie-in to the IT room complete.
- Solar power bollards coordination with Park and Recreation Department concluded.
- Damaged irrigation line coordination and repairs complete.
- Six pallets of sod have been delivered and placement has begun.
- Small dog area protection to remain to give the sod time to take hold. "Orange Fencing" has been installed in the large dog area to protect newly placed sod.

#### **Doral Meadow Park:**

Project completed.

## **Additional Items:**

- PMT weekly Status of Projects held every Thursday.

## **Planning and Zoning**

# **Occupational License**

- 3 Business Tax Receipt renewal for FY 2020-2021 processed this week.
- 7 Business Tax Receipt applications for new licenses have been received this week.
- 12 Business Tax Receipt applications for new businesses have been received this week.
- 16 Business Tax Receipt renewals for FY 2021-2022 processed this week.

# Planning and Zoning

- Addresses issued: 4
- Building permits reviewed: 100
- Zoning inspections conducted: 17
- Site plans reviewed/approved: 3
- Zoning verification letters: 2
- The Planning and Zoning Department conducted the Public Art Program Advisory Board Meeting, Call to Artists, Evaluation Criteria "Phase I".

#### **Economic Development**

- Hosted City of Doral booth at eMerge Americas conference, April 18-19.
- Hosted 'Grow with Google' webinar, April 21.
- Participated in meeting with UNITAR partners and Vice Mayor Cabral's office re: planning Sustainable Development Goals (SDGs) workshops for businesses.
- Participated in Supervisory Leadership Training.
- Met with Carlos Ballestero, Biodiesel Las Americas, re: opening in Doral.
- Met with Aruban entrepreneur Anika Stevens re: establishing business in Doral.
- Processed PTSA Grant reimbursements.
- Coordinated Planning response to Project Lunar and Doral Landings parking modification questions.

## **Building Department**

• ADMIN: Miami Dade County Hearing on Existing Building Recertification program lost quorum and item was not heard, pending confirmation of next hearing and agenda; Several staff deposed on a local project; project meetings with UHealth and others; staff attend Paycom Training and NSU Leadership training

- ENERGOV Update: Phase II Stabilization Interviews took place with SME's, Superusers', and Admins; CSS Patch Tyler-wide expected in Test environment 4/22
- HUMAN RESOURCES ACTIVITIES: 6 vacancies remain (technical); I termination late last week; I 6-month review of new staff

# **Code Compliance**

- Department held monthly Special Magistrate hearing for the month of April where 18 cases were successfully presented.
- Assistant Director attended meeting to review FY 22-23 technology request with Finance, IT, and City Manager's Office.
- Assistant Director, Field Supervisor and Code Compliance Officer attended subpoena for deposition of civil case at property where there is an existing code case.
- Field Supervisors attended EnerGov Phase II stabilization interviews for the Code Compliance Department.

# **Finance Department**

- Accounts Payable: Processed 122 invoices; 45 checks for a total of \$437,289.
- Journaled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- The department continues to work with the City's external auditors Caballero, Fierman, Llerena & Garcia, LLP on the 2021 fiscal year-end financial audit.
- Implementation of Paycom HR and Payroll software: Participated in the Manager Training, Employee Self Service Training, Reconciliation Call, and Weekly Project Call.
- FY 2023 Proposed Budget progress: Deadline for submission of Department's Five- Year Budget Projection. Reviewed FY 2023 Technology Requests with City manager's Office, Information Technology, Finance, and various departments.
- Project Kick-off with Wells Fargo Payment Manager.

#### **PROCUREMENT**

• A total of 21 PO's for a total value of \$74,048.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 04/021/2022

• Solicitation No. and Title: RFP No. 2022-02 - Towing and Wrecker Services

Dept: Police

Broadcast Date: 04/18/2022

Due Date / Bid Opening Date: 05/19/2022 Status: Pre-Bid Meeting Scheduled for 04/28/22.

Solicitation No. and Title: RFP No. 2022-04 – Instructional Tennis Programming at Doral Legacy Park

Dept: Parks & Recreation Broadcast Date: 02/16/2022

Due Date / Bid Opening Date: 03/16/2022 Status: Award Recommendation Made.

• Solicitation No. and Title: ITB No. 2022-05 – Doral Boulevard Median Landscaping Improvements

Dept: Public Works

Broadcast Date: 02/25/2022

Due Date / Bid Opening Date: 03/29/2022 Status: Award Recommendation Made.

• Solicitation No. and Title: RFP No. 2022-06 - Recreational Programming

Dept: Parks & Recreation Broadcast Date: 02/24/2022

Due Date / Bid Opening Date: 03/25/2022 Status: Award Recommendation Made.

• Solicitation No. and Title: ITB No. 2022-07 - LPR Infrastructure Construction

Dept: Information Technology Broadcast Date: 03/17/2022

Due Date / Bid Opening Date: 04/18/2022 Status: Award Recommendation Made.

• Solicitation No. and Title: ITB No. 2022-08 - Newsletter Printing & Mailing Services

Dept: Public Affairs

Broadcast Date: 03/28/2022

Due Date / Bid Opening Date: 04/29/2022 Status: 3 Firms attended the Pre-Bid Meeting.

Solicitation No. and Title: RFQ No. 2022-12 – Sidewalk, Curb & Gutter and Miscellaneous Concrete

Repair Services
Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/25/2022 Status: Pre-Bid Meeting Scheduled for 05/10/22.

• Solicitation No. and Title: RFQ No. 2022-13 - Milling, Resurfacing, and Striping Construction Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/26/2022 Status: Pre-Bid Meeting Scheduled for 05/12/22.

• Solicitation No. and Title: RFQ No. 2022-14 - Storm Drain and Roadway Repair Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/27/2022 Status: Pre-Bid Meeting Scheduled for 05/13/22.

## **Human Resources**

- Hired I full-time employee and I Executive Intern
- 4 applicants in pre-employment process
- Extended four offers of employment
- HR personnel coordinated management training on April 19 for City managers
- All City employees and managers were required to attend mandatory training for Paycom
- Paycom employee badge numbers were generated and assigned to each employee
- 147 City and Police employees have been registered on the Paycom clock
- All manager and employee self-service credentials for Paycom were sent out to enable their profiles prior to system kickoff
- Payroll schedules were created and assigned in the Paycom system accordingly

# **Information Technology**

- Smart City projects are underway:
- FPL 2 LPR Poles/Public Safety Project:

Vendor informs still waiting on wind load calculations for Doral permits to finalize structural permit approvals. Finished directional boring at 107th and 25th after having the locates for 107th and 25th. Vendor was going to GPR the area this week.

We are waiting for engineer to finish modifications on documentation, although we obtained Doral electrical permit approval, but structural review must be modified due to changes in building codes. Vendor has sent permits to engineer in order to address comments since Feb. Waiting on Miami Dade for sites 27 and 30 as this week plans will be resubmitted after addressing comments received. Vendor did submit to the city of Doral MOT permit requirements.

Project is 71 % completed.

# Paycom Project

All Timeclocks have been installed and tested. Waiting on HR to perform to start performing enrollment at PD to finalize tests of clocks. Project plan tasks were completed this week with testing all timeclocks installations and instructions provided. we received another clock replacement and installed in proper site. Paycom are verifying clocks are connecting and updating data from enrollment currently and properly transmitting.

Project is 57% completed.

• WCCD 37123- Sustainable Smart City Certification Project

We are waiting certification approval of the Iso37123 review.

Project is 89% completed.

- Smartsheet support This week:• Create new user and updates to other users and acquiring new licenses
- WCCD 37120- Yearly Smart City Certification Project this week:

We finalized updates ensuring corrections and now waiting certification

Project is 99 % completed.

Mystery Shopper Project

We have schedule Kick-off this week with HR and PD team and after this meeting we will plan implementation.

Project is 17% completed

Sr System Analyst:

Accomplishments:

Review and Keep the backups, re-run in case any failure.

Change management meeting

Enabled temporarily OneDrive for 2 users

Performed Windows Update in the scheduled early adopter servers group.

Assisted the Helpdesk supervisor to reactivate former user email.

Enabled modern authentication for our domain

Unlocked the OneDrive for some users to retrieve files.

Performed Windows Update in the scheduled production servers group.

Webinar to learn the new payment system

Meeting with consultant to plan the GIS upgrade.

Installed 4 new servers to GIS project.

Completed the scheduled monthly server windows update

#### Help Desk Support:

• Resolved 91 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.

- Setup account for the new Executive Intern.
- Attended the Toshiba Multifunctional Devices meeting.
- Repaired and Re-imaged the Chief of Staff's Laptop.
- Attended the PAYCOM Employee Self Service Training.
- Replaced monitor for the Finance Procurement Specialist.
- Replaced keyboard Event Specialist for the Parks and Recreation department.
- Installed new Desktop for the new Executive Intern.
- Modified door schedule for night events.
- Continue to work on reconciliation of physical inventory of IT equipment.

## Network Support:

- Participated in the IT coordination with AECOM for the White Course Park project.
- Met with the Construction Manager for Crown Castle for the relocation of the router at Trails and Tails Park.
- Troubleshoot Guest-Wi-Fi issue in the 3rd floor Council area.
- Installed the new Cisco C9407R switch at the Police Station.
- Forwarded calls from the Legal Office Manager's extension to the Executive Assistant to the City Manager's extension.
- Configured the pickup call feature for the City Clerk's phone.
- Created Weekly Phone Calls Report for the Period of 4/11 4/15.
- Installed Antaira switch for the Bathroom Cameras at Morgan Levy Park and configured the cisco switch port.
- AV Team provided AV support for Finance, PW, PD, PA, CM, and HR Department
- Maintenance on Council Chambers AV system
- AV Team is working with vendor to upgrade Council Chambers
- AV Team provided support for Morgan Levy Park.
- AV Team provided support for Special Magistrate Hearing.
- AV Team provided support at the Police Training and Community Center for various meetings.

# **Energov Systems Analyst:**

- Attended meetings with Tyler implementation consultant to confront pressing issues with Energov.
- Assisted customers with CSS issues.
- Cleaned up some support tickets.

## Application Development:

- Assisted Tyler support to close Cashiering batch.
- Worked on website search improvement.
- Assisted PA with site modifications.
- Assisted to GIS upgrade meeting.
- Assisted to Energov meetings.
- · Assisted FN with Munis.

## Data Integration Engineer:

- Working on a report requested by the Building Department Director.
- Attended the Energov Phase II Stabilization Interview Teams meeting.
- Attended the Paycom Employee Self Service Training Webinar.
- Attended the GIS Production Upgrade Teams Meeting.
- Working on the Electric Stations meters metrics for the Public Works Internal Dashboards.
- Assisted the Intersection Technology Systems Analyst troubleshooting issue with one of the LPR's site.

#### GIS Administration:

- Continue to conduct systems and communicate with vendor and internal Information Tech team.
- Information Tech Staff meeting.
- Attended virtual workshop related to GIS and roadway inventory.
- Meeting with GIS vendor and IT team about upgrading enterprise.
- Meeting with vendor about system.
- Meeting with public works dept about GIS program.
- Resolved an issue with GIS system.
- Researched GIS programs and projects.
- Communicated users support.
- Continue to rebuild and test systems.
- Weekly GIS maintenance.

## **Parks and Recreation**

- Parks events coordinators meet with Parks Director to discuss upcoming Earth Day event happening on April 22nd at Doral Glades Park.
- Parks Director attended Parks and Police 4 Kids Foundation Meeting on 4/18.
- Registration for summer activities for the Silver Club opened on 4/20.
- Parks staff & DORCAM representatives met to visit the Cultural Arts Center in preparation of planning opening exhibit on 4/19.
- Parks staff attended Special Needs Advisory Board Meeting on 4/19.
- Maintenance staff had annual test of fire sprinklers at Doral Glades Park on 4/20.
- Wellness Wednesday Yoga Flow held at Doral Glades Park on 4/20.
- Art After Dark Workshop Earth Day Terrarium at Doral Glades Park on 4/21.
- Silver Club Seminar "Battling the aging brain" on 4/21 with 30 participants.
- Silver Club South Florida Chamber Ensemble concert on 4/22 with about 20 participants.
- Earth Day in Doral at Doral Glades Park on 4/22.
- Receptionist / Recreation Service Aide interviews conducted on 4/22.

## **Police Department**

Arrests: 27
• Felonies: 9

• Misdemeanors: 5

Traffic: 8Warrants: 5DUI: 0Crashes: 43Hit and Runs: 4

## Traffic Citations

• Hazardous Moving Violations: 284

• Non-Hazardous Moving Violations: 319

• Disabled Parking Violations: 11

• Written Warnings: 144

Civil Citations
• Civil Citations: 4

Calls for Service: 585

Notable Arrests & Incidents

## Aggravated Assault/Deadly Weapon

Doral Patrol Officers were dispatched to the area of NW 107 Ave and NW 41 Street regarding a male subject threatening employees with an axe. Officers arrived on scene and met with a victim who told them that the male subject had fled the scene on foot. Officers began canvassing the area and located the male subject carrying the axe and took him into custody. The male subject was arrested and transported to TGK.

Concealed Firearm/Carrying Weapon, Firearm/Improper Exhibition

Doral Patrol Officers were dispatched to the area of NW 114 Ave and NW 82 Street regarding a male subject making threats. Officers arrived at the incident location and met with the complaint who told officers that a male subject had made threats to shoot a child. Officers also met with another witness who stated to officers that the male subject had exhibited a firearm. Officers were given the description of the male subject and where he was last seen. Officers canvassed the area and found the male subject and placed him into custody. A firearm was discovered in the male subject's waistband inside a black holster. He did not have a concealed weapons permit. The male subject was arrested and transported to TGK.

## Neighborhood Resource Unit

- Attended SHIELD training at City of Miami Police Department.
- Conducted Safety Fair at Miami International Mall.
- Galleria Farms reference We Care and Trespass signs.
- Doral Glades Park- Coordinating Silver Club event.
- Flex Space- Traffic Concern Follow up.
- Allegro 55+ Coordinating Dance with a Cop Event.
- Codina Partners SHIELD presentation.
- Juvenile Follow Up Case # 6638.
- Juvenile Follow Up Case # 5944.
- Midtown PUD Century Town Center CPTED plans review.
- Corsica Parking complaint.
- Glades Park Scout Troop 552 Introduction to evidence presentation.

Upcoming H.O.A.s and Meetings

4/21/22 7:00 PM DORAL HOUSE 3 4/25/22 6:30 PM DORAL OAKS

Training Unit - The Training Section coordinated the following activities:

- I. Training Unit:
- Annual Training (4-19-22 Firearms & DT, 4-20-22- Use of Force/Vehicle Pursuit & Taser, & 4-21-22-CPR & First Aid).
- Phase II, Week II 04-18-2022 04-22-2022
- Flashlight/Weapons Light Training 04-21-2022
- I. Community Room:
- Mayor's Citizens Academy 04-19-2022 from 1700-2000 hours
- Girl Scouts / CSI Presentation 04-20-2022 from 1900-2100 hours
- Medical / CPR Training 04-21-2022 from 0800-1400 hours
- Civil Air Patrol Cadet Squadron 04-21-2022 from 1900-2100 hours
- 2. MDPD Police Academy Class # 135:

Week 22 (April 11th through April 15th, 2022)

During their last week, the recruits continued their instruction on Chapter 10 (Traffic Incidents) and

firearms. This week, they will continue same with exams scheduled for Friday. They are still doing defensive tactics practicums and PT daily.

3. MDPD Police Academy Class # 136:

Week 6 (April 11th through April 15th, 2022)

During her last week of training, Recruit Rao took her test on Chapter Three (3) of her training and passed her test. This week, she began Chapter 4 (Interview and Report Writing). Throughout this week and the next, she will continue with Chapter 4 and start on Chapter 5 as well as CPR and First AID. PT continues daily.

Office of Emergency Management:

Emergency Management Highlights for the week of April 14, 2022 to April 20, 2022

- New recruits' orientation class on DPD Emergency Management function and IS-200: Basic Incident Command System for Initial Response.
- Emergency Operations Center (EOC) class to new staff on IS-200: Basic Incident Command System for Initial Response.
- On social media, continued Hurricane Season preparations campaign including promotion of the Hurricane Safety Fair to take place on Saturday, May 14, 2022.
- Created situation reports, and shared COVID-19, cybersecurity, and other relevant news with Directors, DPD command, and satellite cities. Information also included bi-weekly Covid reports provided by the Florida Department of Health (FDOH), County Covid-19 positivity rates, etc.

## **Public Affairs**

• Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 66,662 (Increase of 113 followers)

TOP POST: Instagram post highlighting IT dept and Smart City feature (5.6k reach and 178 likes)!

- Design/Web Projects –website streamlining revisions and page updates, Planning and Zoning Workshop Flyers, Hurricane Season Trolley Stop Posters
- Attended NSU Supervisory Leadership Training
- Completed Paycom Employee and Manager Trainings
- Call to Artist Evaluation Criteria "Phase I" Public Art Program Advisory Board Meeting
- Onboarding of new Assistant Director, Mr. Roman Bas.

Videos:

Published—Best of Best March Winner Promo – Rilion Gracie In Production—Your City at Work (Parks)

# **Public Works**

#### **General Government:**

- Attended the eMerge Americas Conference
- Attended the Florida Department of Transportation (FDOT) Local Agency Program (LAP) Virtual Workshop 2022 Parts I and 2 of 4

# **Quality of Place:**

- Coordinated the 2022 Earth Day Cleanup event in which the 5 out of 10 Adopt-a-Street program participants will be cleaning their respective adopted street. In addition, two separate volunteer groups reached out to the City and will be performing Cleanups. They are the Boys Scouts Troop 552 and the employees of the management company from The Manor at City Place.
- Scheduled the Kick-off Meeting for the 2022 Green Neat Streets Miami Matching grant project for 04/28/2022. Contract has been sent to the City Manager's Office for execution to send over to Miami-Dade County for full execution.

# **Transportation:**

- Met with the school administration of Eugenia B. Thomas K-8 Center and Miami-Dade School Police to discuss some traffic operations concerns of the school
- Met with Lux-Solar for their presentation of In-Road LED Crosswalk System & Internally Illuminated Raised Pavement Markers (RPM) Presentation
- Submitted the Landmark Community Traffic Calming Study to Miami-Dade County for review and approval