

# Memorandum

# To: Honorable Mayor and City Council

Date: March 13, 2020

From: Albert P. Childress, City Manager

# Subject: Weekly Council Update/ March 8 - March 14, 2020

# City Manager

City Manager held weekly Directors Staff Meeting along with Deputy City Manager Gallet and City Attorney Figueredo. The following items were discussed:

- I) Recap of the weekend
- 2) Dealing with the Media
- 3) L.E.O. Awards
- 4) Odor Complaints for weekend
- 5) I.T. Department Security
- 6) COVID 19 -Virus Update
- 7) City Council Meeting
- 8) Strategic Planning Session
- 9) Census 2020 Public Workshop
- 10) Ritmo Doral
- II) Miami Diabetes Walk Tropical Park

• Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Alexander Adams and Economic Developer, Mr. Manuel Pila.

• Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.

• City Manager and Deputy City Manager held individual meetings with City Council Members and Legislative Analysts to review the Agenda for March 11 Council Meeting.

• Deputy City Manager participated as a committee member for the Phase I Evaluation of 2020-06 RFP.

• City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.

• City Manager and Deputy City Manager along with Mayor Bermudez, Chief of Staff, Mr. Alfredo Ortega, City Clerk Diaz, City Attorney Figueredo, Legal Office Manager to City Attorney's Office, Ms. Yamileth Pereyra, Planning and Zoning Director, Mr. Alexander Adams held Agenda Review for Zoning Council Meeting March 18, 2020.

• Deputy City Manager held weekly meeting with Acting Human Resources Director, Ms. Rita Garcia.

• City Manager and Deputy City Manager along with City Clerk Diaz held Agenda Briefing meeting for Council Meeting March 11, 2020.

• City Manager and Deputy City Manager attended Council Meeting held on March 11, 2020 morning and afternoon sessions.

• Deputy City Manager held meeting with Communications & Protocol Manager, Ms. Maggie Santos and Constituent Services Coordinator, Ms. Andrea Viejo regarding constituent services reporting (dashboard).

• Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.

• Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada and Assistant Code Compliance Director, Mr. Danny Del Toro.

• Deputy City Manager held weekly meeting with Building Official/Director, Mr. Rene Velazco.

• Deputy City Manager held meeting with Parks and Recreation Director, Ms. Erin Weislow regarding Organizational Review.

• Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.

• City Manager held meeting with Chief of Police, Mr. Hernan Organvidez and Deputy Chief of Police, Mr. Raul Ubieta, Acting Human Resources Director, Ms. Rita Garcia, City Attorney Figueredo, Attorney John Hearn and Professional Law Enforcement Association representatives Mr. Domingo Howard and Ms. Elena Schaffer regarding Step 2 of Grievance for Officer Javier Diaz DAR 2020-03 and Officer Maylee Bardelas EDR 2020-02 Employee Discipline Reports.

• City Manager and Deputy City Manager held weekly meeting with Mayor Bermudez.

• City Manager and Deputy City Manager held After Action meeting along with City Clerk Diaz and staff members.

• Deputy City Manager held Bond Meeting Process regarding Construction Management.

• City Manager held weekly meeting with Communications & Protocol Manager, Ms. Maggie Santos.

# Capital Improvement Project Manager

- Doral Cultural Arts Center:
  - Pending Opinion of Title (issued within 30 days) / Agreement with WASD (Issued within 6 months).
- Morgan Levy ITB
  - WGI submitted a 100% Owner review set on March 11<sup>th</sup>
  - Asbestos testing company Fee proposal received March 10<sup>th</sup>
- White Course RFQ advertised November 4<sup>th</sup>

- Final scope and pricing received March 9th
- Coordination meeting with Greystone/CODINA March 11<sup>th</sup>
- Doral Meadow RFQ advertised November 1<sup>st</sup>
  - $\circ$  Proposal Review Meeting with Karmil March 11  $^{\rm th}$
- Doral Boulevard Pedestrian Bridge:
  - Follow up with FDOT NEPA Evaluation March II<sup>th</sup>
  - Securing FDOT funding commitment
- Trail Network:
  - Coordination On-going
- Doral Central Park:
  - Completed Phase I Evaluation for Pre-construction and CM@R;
    - Three (3) firms shortlisted March 10<sup>th</sup>
      - Kaufman Lynn Constr.; PCL-Pirtle Construction; A&F Wharton & Smith
    - Presentation set for March 23<sup>rd</sup>
    - Completed Phase I Evaluation for A&E;
      - Three (3) firms shortlisted March 12<sup>th</sup>
        - Bermello Ajamil & Partners; Borrelli & Partners; Perkins & Will
        - Presentation set for March 24th
- Lighting of Trails:
  - Lighting of Trails Criteria due March 13<sup>th</sup>
- Trails and Tails:
  - IT Components coordination March 12<sup>th</sup>

# **Building Department**

• ADMIN: Director attended Directors Meeting; Director participated in Phase I Evaluation for 2020-06 RFP; Assistant Director participated in 2020-05 RFP; Director attended Board of Rules & Appeals meeting at Miami-Dade County

• "WeB" We Build Doral Software UPDATE: Project Team held a call with Laserfiche provider to full understand scope of integration (EnerGov/Bluebeam/Laserfiche); Goal is to be able to AUTOMATE archive, retention and disposition of records according to established schedules, reduce touch time and manual record-keeping; EnerGov Team Meeting and Discussion on Council Item for remaining Plug-ins necessary for the successful implementation of EnerGov. Team participated in biweekly EnerGov update meeting. IT/BD held call with EnerGov PM to discuss implementation costs and workplan risks between 2019.3 (current product under configuration) and 2020.1 (slated for release May 2020) and Tyler's Support schedule. Team will review RFP matrix for conformance with product being developed. IT/BD/CA/CM met to discuss additional agenda items that need to be presented to council for a complete configuration package.

• HUMAN RESOURCES ACTIVITIES: Permit Clerk & Administrative Assistant positions are pending interviews.

• 2nd FLOOR LEADERSHIP TEAM MEETINGS: Meeting scheduled for 3/17.

• Item 20-3635 Permit Fee Utilization Report: RFP Invitations to City of Miami Contract prequalified bidders sent and are due Friday, March 13th. PMG submitted on 3/10. Management Partners declined to participate 3/12. Report MUST be posted on city website NO LATER THAN December 31, 2020. • Uniform Contract: Delivery expected by end of March.

• STAFF ACCOMPLISHMENTS: Electrical Inspector Armando Mediavilla, former Pubilc Works facilities technician, has passed his Principles & Practices with DBPR.

• Building Department Weekly Stats for week ending 03/06/2020

- PHONES: Data available: (+)263 Inbound call count for week
- INSPECTIONS: (+)145 Average Daily Inspections, (+)724 total Inspections Completed (week)

• PLANS REVIEWS: (-)360 Plan Reviews (Quantity), +11% Expedite, +9% Walk-Thru, +28% Rework, -51% Drop-off

• Average plan review time per plan per trade = 46 mins

• LOBBY DATA (DORALQ): (-)506 Total Building Dept Customers: (-)101 Lobby Daily Average, (+)9.4 mins Lobby Wait Time (Weekly Average)

• Average Time Spent Per Customer = (+)14 mins

• Number of clerks needed/provided = 3.4/3 (I vacant)

• VELARO CHAT PORTAL: Not active this week. Active replies to missed chats.

• EMOJI SURVEY RESULTS - BUILDING ONLY: 92% Satisfaction Rating (13 valid reviews received)

• Granular data available upon request.

# Code Compliance

• Director participated as panelist on evaluation committee for RFQ #2020-05 "Architectural Engineering Services for Doral Central Park."

• Director met with City Manager's Office, City Attorney, Planning & Zoning, Mayor, and resident to discuss ongoing signage concerns at commercial property.

• Code Compliance Department presented Keep Doral Beautiful Award to Artefacto at Council Meeting.

• Code Compliance Officer conducted a work without permit detail in the residential area of the community on Sunday.

• Code Compliance Department delivered copies of Governor's Executive Order to ALF/Adult Day Cares in the city regarding COVID-19.

# Finance Department

- During this period 210 invoices were processed.
- Sixty-five checks were issued for a total of \$256,422.42.
- Daily transactions for Cashier, Parks and Recreation Department including online payment system (OPS) have been entered in the Journal.
- External auditors are conducting the financial audit of FY 2019.

Procurement:

- Twenty eight purchase orders were created this week for a total of \$150,289.81.
- FY19-20 YTD: 994 Purchase Orders processed for a total of \$59,985,277.74.

PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 3/12/2020:NUMBERBROADCASTDUE DATEBID NAME

RFP No. 2019-47 12/26/2019 01/27/2020 Custodial Services for City Facilities Pre-bid meeting scheduled for 1/10/2020. Twenty firms attended. Nine submittals received. Bids are being evaluated.

#### DEPARTMENT PW

RFP No. 2020-01 01/10/2020 02/11/2020 Grant Writing Consulting Services

No Pre-Bid. Two submittals received. Bids are being evaluated.

#### DEPARTMENT CM

RFP No. 2020-02 01/21/2020 02/14/2020 Recreational Programming

Pre-bid meeting 1/28/2020, 22 firms attended. Eight submittals received. Bids are being evaluated. DEPARTMENT PR

RFQ No. 2020-05 01/21/2020 02/21/2020 A&E Services and Related Disciplines for Central Park Pre-bid meeting 2/04/2020. Fifty-five firms attended. Bids being evaluated.

# DEPARTMENT PW

RFQ No. 2020-06 01/21/2020 02/21/2020 Pre-Construction & Con. Manager at Risk for Central Park PW

Pre-bid meeting 2/04/2020. Forty-one firms attended. Five submittals received. Bids being evaluated.

#### DEPARTMENT PW

ITB No. 2020-07 02/4/2020 03/04/2020 Right-of-Way Maintenance Services

Pre-bid meeting 2/20/2020. Twenty firms attended.

DEPARTMENT PW

RFP No. 2020-11 03/02/2020 03/31/2020 Nature Focused Camp at Doral Glades Park Pre-bid meeting 3/12/2020

#### DEPARTMENT PR

RFP No. 2020-12 03/05/2020 04/03/2020 Special Needs Camp Pre-bid meeting 3/19/2020.

#### DEPARTMENT PR

ITB No. 2020-13 03/05/2020 04/02/2020 NW 112 Avenue (25-34 St.) Roadway Improvements Pre-bid meeting 3/17/2020.

#### DEPARTMENT PW

#### Human Resources

- Participated in two grievances meeting along with management
- Participated as a panel member for two interviews for City departments
- Cleared and provided start date to 9 Police Department candidates
- Submitted all documentation to the payroll section for processing
- Conducted 5 pre-employment meeting.
- Generated audit reports for the Florida Department of Law Enforcement
- Generated incentive report for State Incentive
- Reconciled all carriers bills with payroll deductions amounts for accuracy and provided to the finance department for processing
- Opened | FMLA case

- Participated in the weekly HRIS training session
- Provided response to mutual applicants and completed 5 verifications of employment.

#### Information Technology

- Website Projects
- FPL LPR Poles:

Site 22 is completed and functioning

Project is 100 % completed.

• WCCD 37122- New Smart City Certification Project

WCCD had closed the website for 3 weeks and We are continue answering comments of the first review, WCCD is requesting more documentation, we are sending emails and calling all respondents to provide additional information requested this week. Project is 77% completed

• Citywide Projects

• 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

Project overall is 20% completed

• Currently we are obtaining training and performing configurations for GIS, CSS Portal and the IT department is obtaining training. Configuration Training includes also automation/Configuration of best practice configuration decisions, to design the system to meet the needs of their business process. The training will focus on topics such as, the application process, renewal process, fees.

#### 2019-2020 Tyler 311

Continue to setup configuration for Portal and users profiles,

Portal is for citizens accessing 311/requesting services via mobile app.

IT will interface to populate dashboards.

We will finalize plan to use the latest version of Tyler311 and mobile app for citizen use.

Project overall is 20% completed

• 2019-2020 Integration to Document Retention Project-BlueBeam

After Legal and Procurement are reviewing documentation for Bluebeam Plug in, we are going to council for approval in April. Initial due diligence phase to use the software and preparing schedule is continuing.

Project overall is 12% completed

- Police Support:
- Presented Command Staff new County CAD.
- Added new hires to County CAD.
- Presented Command Staff new Virtual Roll Call Dashboard.
- Imaged new desktops for Dispatch.
- Acquired FIBRS/NIBRS quote for Command Staff to implement.
- Acquired quote for Support Assistance to migrate PD servers.
- Tested mobile GeoTab app.
- Network Administration

Met with the Security Partner and addressed security concerns.

Troubleshot of the Main Monitoring System.

Met with Vendor for a New Security Project.

Network Monitoring and notified the IT team as needed.

Supported the PD technicians on Network troubleshooting.

Worked on a performance issue with a storage appliance.

Supported the Intersection Analyst on increasing network storage on a monitoring system. Troubleshoot of a phone issue at the City Manager's office.

- Systems Administration.
- Keep the backups 100% operational.
- Fixed the issue in VX PD
- Applied the WSUS GPO to development servers and PD servers with a few exceptions.
- Upgrade building file server.
- Restored the Building file server from backup.
- Synchronized the server with March Updates.
- Installed VM to Network Admin

• City Wide Help Desk

City Wide Help Desk SLA at 97% of all Support Tickets

- (IT) Windows 10 upgrade campaign In Progress
- (CH) DGC Calendar Door schedule WE 3/14 Completed
- (CC) PRR01386 Stand-by
- (HR) Ricoh Copier replaced Streamline configured Completed
- (IT) IT Help Desk Survey draft In Progress

• Systems Analyst

IT CD-PLUS Server Windows Updates IN PROGRESS

IT EnerGov IG Inspect and IG Enforce App. Deployment IN PROGRESS

IT CH/PD/PR Access Control Upgrade Vendor Work Order Revision IN PROGRESS

IT/PW Elevator and Access Control Integration Purchase Order (Onsite Meeting) IN PROGRESS BD/PW/PZ/CE Workflows Revision IN PROGRESS

• Events:

Council Meeting Florida Department of Health Budget workshop **FDOH Nutritional Program** Census Workshop 2020 Sister Cities Entrepreneurial Workshop Master Plan Workshop Startup Doral Women of Vision Zoning Workshop FDOH **Reforma Florida Certification Course** Misc Continued with CCTV server implementation for briefcam Designed Meadows park future AV system Assessed CCTV coverage for Meadows park

• GIS Administration:

GIS meeting with public works and building depts about EnerGov set up.

As per building dept's request, set up search widget intersection with longitude and latitude.

Created new fields latitude and longitude for GIS intersection data.

Researched and watched tutorials about ArcGIS Hub and Enterprise Login.

- Database Administrator:
- Applied Windows Update on the production Failover Cluster servers.
- Assisting the Assistant Building Department Director to run a report for Inspection Statistics for

last year and year to date.

• Working on the Data Conversion Energov Project, finalizing cleaning duplicates business names for the Occupational License table in the current system.

• Working identifying the master public works permits without a unique address identifier and map them with the coordinates (Lat/Long) for intersections in the GIS map using County info.

- Application Development: Tested City website performance. Updated City website for lazy image load. Assisted CE and PZ with Properties. Assisted to Energov meetings.
- Intersection LPR's & CCTV
- Maintenance and monitoring of License Plate Readers to include field repairs.
- Maintenance and monitoring of Traffic surveillance cameras to include field repairs.

• Assist AV technician in the maintenance and monitoring of surveillance cameras at city facilities to include field repairs.

• Supervision and coordination of new LPR intersection project.

• Continue working with MiamiDade PW and HP Electric's engineer on the preliminary design of Site I, Site 26 ,and Site 30 LPR camera installation.

• Completed the transfer of Trafcam02 to new server with the assistance of Sr. System Analyst and PD IT Supervisor.

# Parks and Recreation

- Coordinator and Receptionist meeting at Morgan Levy Park
- Students in Action Orientation
- Census Workshop
- Parks and Recreation Weekly Meeting
- Doral Soccer Club Coaches Meeting
- Full Moon Yoga at Doral Glades Park.
- Silver Club Trip to Flamingo Gardens
- Story time at Morgan Levy Park
- Silver Club Seminar and Luncheon
- Art After Dark

# Planning and Zoning

- Planning and Zoning:
- 88 Permits reviewed for the week of March 6th to March 12th, 2020
- 20 Inspection performed for the week of March 6th to March 12th
- 43 New BTR/CU for the week of March 2nd March 6th

#### **Economic Development**

- Reviewed Façade Grant applications.
- Attended Florida Economic Development Council SE Regional Forum.
- Attended Economic Development Advisory Board meeting

# Police Department

Arrests

- Felonies: 4
- Misdemeanors: 5
- Traffic: 3
- Warrants: 5
- DUI: 0

**Traffic Citations** 

- Hazardous Moving Violations: 481
- Non-Hazardous Moving Violations: 256

Notable Arrests & Incidents

Grand Theft Organized Fraud Fraudulent use of Identification

Detectives arrested a Doral resident who was involved in an organized scheme to commit identity theft. Doral Police was contacted by the Keller Police Department in Texas regarding a person who was defrauded of \$1,800. The victim in Texas advised that someone used his identity to apply for a loan. The funds were then sent to an account in a Doral bank which was controlled by the subject. After verifying the subject's identity, he was taken into custody without incident. After being advised of is Miranda Rights, the subject advised that he got a phone call from someone in the Dominican Republic who enlisted his services to deposit some funds into his account and then send the money to the individual in the D.R. In exchange, the subject was allowed to keep \$100. The subject added that he knew that his actions were illegal, however, he was in need of money, so he did it anyway. The man was charged accordingly and transported to TGK.

#### Robbery / Strongarm

#### Battery

Doral patrol units responded to a domestic violence call. The victim and subject in this case are married with no children in common. They are presently separated and not residing together. The subject went to the victim's residence and when she saw him, she asked a friend that was with her to call police because she feared the subject. The subject proceeded to take his wife's phone from her and threw it on the ground to keep her from calling police. When he saw that the friend was calling police, he struck her and attempted to stop her from effecting the call. The subject was taken into custody and transported to TGK.

#### Grand Theft Auto

Fraudulent Use of Identification

Fraudulent Use of Credit Cards

A Doral patrol unit was conducting an area check of the parking lot of the Walmart Store located in the 8600 Block of NW 13 Street when he spotted a vehicle that had been reported stolen. The officer conducted a traffic stop and placed the female driver under arrest. A search of the vehicle's interior revealed a journal that contained numerous names of other people along with their bank account numbers, credit card numbers, etc. The woman was transported to the Doral Police Station for further investigation. A United States Secret Service Special Agent was summoned to assist. The woman invoked her Fifth Amendment Rights and the questioning ceased. She was charged accordingly and transported to TGK.

#### Battery

Doral Police are investigating two separate incidents where two women were physically assaulted while they were walking in the Turnpike Trail located at NW 117 Avenue and approximately 52 Street. An unidentified black male approached the women from behind and touched them in an inappropriate manner.

The subject fled on foot. Both incidents occurred within minutes of each other on Friday, March 6, at around 7:15 pm. The Department issued a Media Advisory with a description of the subject as well as a composite sketch of the subject. The PIO conducted interviews with the Miami Herald and Channel 23 (Univision Affiliate). The sketch was also featured on the Channels 6 and 7 news shows.

Public Information Office:

• The PIO handled inquiries from the media on matters involving the Doral Police Department.

• The PIO conducted roll call training with all personnel and discussed proper relations with the general public when dealing with inquiries and requests for specific information on public safety issues.

• The PIO is promoting a campaign being spearheaded by the Florida Department of Transportation to bring awareness to the State's new laws prohibiting the texting and driving as well as the use of mobile phone in a handheld mode while in a designated school zone or work area.

• The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.

• As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.

• The PIO compiled the statistical data and arrest reports and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.

• The PIO coordinated and monitored a live television interview with the Telemundo Network. A female police officer was interviewed for a segment on the Un Nuevo Dia program. The segment focused on women police officers and the job they perform on a daily basis.

• The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resources Unit

# Thursday-5

- WAWA grand opening
- DRE-DARE logistics-certificates
- Walmart follow up Drug take back program
- 4200 Doral Follow up on recent stolen vehicle and vehicle burglaries
- Doral Gardens follow on gate codes working
- Kendall Regional ER met w/medical director of Doral ER-upcoming events-& Taser prong removal process
- Grand Bay crime prevention meeting

Friday-6

• DRE DARE graduation ceremony

- Pastor Lorenzo Teen curfew program follow up with Adolpho
- International Mall -mall watch and Grand Bay follow up
- Doral Park Country Club watch order and f/u with club GM
- JIS relief dismissal

#### Monday-9

- SAMS-follow up contact in reference to opening in the morning employee safety
- Walmart-follow up on Drug take back event
- Renaissance Middle Charter-case 4911
- Las Vistas public records request case 4334
- Atlantic Doral -coordinate Crime prevention meeting 3-19-20
- Grand Bay-follow up on lead provided various 26V on 2-28-20 Marfil restaurant case 4276 Tuesday-10
- Doral Atlantic provided meeting information
- Follow up with Med Director from Kendall Regional ER Doral -future events
- Doral Park Country Club Executive Committee HOA meeting
- DRE-relief afternoon CP-court
- Greens @ Doral HOA meeting
- Townhomes of Doral Place HOA meeting
- Doral Park Country Club HOA meeting

Wednesday-11

- Doral Estates Survey
- Coordinate Doral Terrace Crime Prevention meeting 3-18-20
- Follow up with Contempo on coordinating a crime prevention meeting
- Villas of Doral Place HOA meeting
- Doral Chase HOA meeting
- Doral House HOA meeting

Training Bureau

The Training Section coordinated the following activities:

- Annual Qualifications continued
- o Firearms
- o Defensive Tactics
- o Use of Force
- o Taser
- o CPR
- PSA Academy Week 3 @ Doral Police Training Center
- Week 30 Recruit Progress Memo (PAC-133)
- CIT classes scheduled
- o April 20 24
- o May 18 22
- o June 22 26

• Virtual Roll Call Dashboard Program review o Presentation March 12, 2020

The Training Unit disseminated the following Training Bulletins:

• Legal Tip – Issuing Speeding Tickets

# Public Works

• USSI sanitized the Government Center, Police Department, training and Community Center utilizing a chlorine-based product commonly used in commercial spaces including day cares. USSI will continue apply the product every weekend.

• Attended the Miami-Dade County Department of Regulatory and Economic Resources (RER) reception for the kick-off of their 2020 Baynanza – Biscayne Bay Clean-up and Earth Day related events at the Vizcaya Museum & Gardens.

• Provided signs to the Facility Manager to install for the "Think before you Flush" and the "Recycle Right" posters to install in all City Facilities and Parks.

• Notified all exhibitors of postponements of the 2020 Earth Day Art Walk event.

# **Transportation:**

• Issued Notice to Proceed to A&P Consulting Transportation Engineers to provide pedestrian safety and mobility assessment along NW 107 Avenue from NW 86 Street and NW 88 Street

• New Trolley DT17 was delivered to Limousines of South Florida (LSF)

• Attended the Miami-Dade Transportation Planning Organization (TPO) 2021 - 2025 Transportation Improvement Plan (TIP) Development Committee Meeting

• Held the Traffic Operations Plan Review Meeting with Eugenia B. Thomas K-8 School

• Held the Traffic Operations Plan Review Meeting with John I. Smith K-8 School

• Attended the Citizen's Independent Transportation Trust (CITT's) Transportation Partners Coordinating Committee (TPCC) Meeting

• Met with Freebee to discuss the program's data

• Conducted a Dry Run of the RailVolution Westward Ho! Mobile Workshop

• Contractor has built numerous steel cages at their facility in anticipation of long lead item delivery to install spread footers for light poles on 82nd avenue. Two weeks remain for complete cure of asphalt in order to apply permanent striping.

• Contractor has mobilized to job site; surrounding community and business have been formally notified of construction efforts; met with FPL to confirm points of connection; utility clearances have been executed.

• The corner of NW 82nd avenue and 33rd street has been constructed and harmonized with Roadway Improvement project on 82nd avenue; work on the south side of 33rd street BTWN 107th avenue and 112th avenue has been 100% completed; construction on the north side is at 65% completed. Damaged FPL box at 11490 NW 39th street has been resolved; pending light pole removal on 19th street and box on 30th terrace.

• Formal NTP has been issued for 3/16. Public notices of anticipated construction have been distributed to local communities and businesses.

• Attended the Light your Bike Night at Doral Central Park, to provide awareness of Bike Path within the City and safety awareness.