

**ORDINANCE #2014 - 30**

**AN ORDINANCE OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, FINALIZING AND ADOPTING THE GENERAL FUND; THE TRANSPORTATION FUND; THE PARK IMPACT FEE FUND; THE POLICE IMPACT FEE FUND; THE CAPITAL PROJECTS FUND; AND THE STORMWATER FUND OF THE CITY OF DORAL FOR FISCAL YEAR 2014-2015, REVIEWED, MODIFIED AND APPROVED BY THE CITY COUNCIL AT MEETINGS HELD ON SEPTEMBER 10, 2014 AND SEPTEMBER 24, 2014; PROVIDING THAT IN THE EVENT A VARIATION FROM THE TOTAL BUDGET IS OR BECOMES NECESSARY, THIS ORDINANCE SHALL BE AMENDED ONLY BY A SUBSEQUENT ORDINANCE CONSISTENT WITH CHAPTER 166, FLORIDA STATUTES, THE CHARTER AND CODE OF ORDINANCES OF THE CITY OF DORAL, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in accordance with the City Charter and all the laws of the State of Florida, the City Manager has presented to the City Council a proposed operating budget for Fiscal Year 2014-2015 for the City of Doral; and

**WHEREAS**, pursuant to law, the City Council has conducted a public workshop meeting as well as public hearings to review said budgets and to accept the recommendations of the public relative to the adoption of said budgets; and

**WHEREAS**, pursuant to said meetings and public hearings and after consideration of the recommendations of the public, the City Council on this date, September 24, 2014, has finalized its operating budget for Fiscal Year 2014 - 2015, that is, October 1, 2014 through September 30, 2015; and

**WHEREAS**, the City Council acknowledges that the General Fund budget reflects \$57,713,079 in estimated expenditures and \$52,100,372 in estimated revenues and \$5,612,707 in Use of Fund Balance for the General Fund; and

**WHEREAS**, the City Council acknowledges that the Transportation Fund budget reflects \$10,163,780 in estimated expenditures and \$4,337,700 in estimated revenues and \$5,826,080 in Use of Fund Balance for the Transportation Fund; and

**WHEREAS**, the City Council acknowledges that the Park Impact Fee Fund budget reflects \$8,518,346 in estimated expenditures and \$2,493,904 in estimated revenues and \$6,204,442 in estimated Use of Fund Balance for the Park Impact Fee Fund; and

**WHEREAS**, the City Council acknowledges that the Police Impact Fee Fund budget reflects \$1,614,072 in estimated expenditures and \$180,000 in estimated revenues and \$1,434,072 in estimated Use of Fund Balance for the Police Impact Fee Fund; and

**WHEREAS**, the City Council acknowledges that the Capital Project Fund budget reflects \$388,686 in estimated expenditures and \$388,686 in Use of Fund Balance for the Capital Project Fund; and

**WHEREAS**, the City Council acknowledges that the Stormwater Enterprise Fund budget reflects \$6,324,173 in estimated expenditures and \$4,650,000 in estimated revenues and \$1,674,173 in Use of Fund Balance for the Stormwater Enterprise Fund.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA:**

**Section 1.** Each and all of the foregoing "Whereas" clauses are true and correct and are incorporated herein.

**Section 2.** The City Council hereby adopts the General Fund budget, the Transportation Fund budget, Park Impact Fee Fund budget, Police Impact Fee Fund budget, Capital Project Fund Budget and the Stormwater Fund budget for Fiscal Year 2014 -2015 as presented herein.

**Section 3.** That the Annual Operating Budget Fiscal Year 2014 -2015, reviewed in a workshop on September 3, 2014 and September 4, 2014 which a final budget is attached hereto and made a part hereof, as Exhibit "A", as specifically as set forth herein and as revised on September 10, 2014 and September 24, 2014, and is hereby

established and adopted as the City of Doral's final Annual Operating Budget for Fiscal Year 2014-2015.

**Section 4.** That the Annual Operating Budget for Fiscal Year 2014-2015 establishes limitations on expenditures / expenses by fund total. Said limitation meaning that the total sum allocated to each fund for total expenditures/expenses may not be increased without specific authorization by a duly enacted Resolution and/or Ordinance effecting such amendment or transfer. However, specific activity/departmental amounts within a fund may be exceeded so long as excesses exist in other activities/departments within said fund.

**Section 5.** That when the City of Doral receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance, any limitation regarding the use or expenditure of the monies received, the funds so received need not be shown in the Annual Budget nor shall said budget be subject to amendment or expenditure as a result of disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the City under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and, where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon the Gift or Grant as aforesaid.

**Section 6.** That in the event a variation from the total budget appropriation is or becomes necessary, such variations shall only become legally effective upon the adoption of an amending Ordinance consistent with Chapter 166, Florida Statutes, the Charter and Code of Ordinances of the City of Doral, Florida.

**Section 7.** Repeal of Conflicting Ordinances.

All prior ordinances or resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

**Section 8.** Severability.

Should any part, term or provision of this Ordinance be by the courts decided to be invalid, illegal or in conflict with any law of this State, the validity of the remaining portions or provision shall not be affected thereby.

**Section 9.** Effective Date.

This Ordinance shall become effective on October 1, 2014.

[Section left blank intentionally]

The foregoing Ordinance was offered by Councilmember Rodriguez, who moved its adoption. The motion was seconded by Mayor Boria upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Christi Fraga	No
Councilwoman Bettina Rodriguez Aguilera	No
Councilwoman Ana Maria Rodriguez	Yes
Councilwoman Sandra Ruiz	Yes

PASSED AND ADOPTED upon first reading this 10<sup>th</sup> day of September, 2014.

PASSED AND ADOPTED upon second reading this 24<sup>th</sup> day of September, 2014.

  
\_\_\_\_\_  
LUIGI BORIA, MAYOR

ATTEST:

  
\_\_\_\_\_  
BARBARA HERRERA, CITY CLERK

APPROVED AS TO LEGAL FORM  
AND SUFFICIENCY:

  
\_\_\_\_\_  
WEISS, SEROTA, HELFMAN, ET AL, CITY ATTORNEY

# EXHIBITS

**City of Doral - General Fund  
Adopted Revenue Estimates  
Fiscal Year 2014 - 2015**

Account Number	Account Title	Actual	Actual	Approved	Amended	Actual	Year End	Department	City Manager	Council
		2011-2012	2012-2013	Budget 2013 - 2014	Budget 2013 - 2014	Receipts 6/30/2013	Estimate 2013 - 2014	Proposed 2014 - 2015	Proposed 2014 - 2015	Approved 2014 - 2015
<b>General Fund</b>									<b>1.928</b>	<b>1.928</b>
1	001.5000.300100	0	0	0	0	0	0	0	3,112,707	5,612,707
2	001.5000.311100	19,766,557.14	17,031,371.96	<b>16,269,251</b>	<b>16,269,251</b>	15,285,386.44	15,535,386	17,411,000	17,411,000	17,411,000
3	001.5000.313100	4,136,740.46	3,804,584.63	<b>3,800,000</b>	<b>3,800,000</b>	2,893,883.49	2,893,883	2,890,000	2,900,000	2,900,000
4	001.8000.313700	781,334.26	761,533.82	<b>775,000</b>	<b>775,000</b>	812,620.79	1,006,621	1,000,000	1,000,000	1,000,000
5	001.8000.313900	28,998.00	29,232.03	<b>30,000</b>	<b>30,000</b>	24,066.80	24,067	30,000	30,000	30,000
6	001.8000.313910	0.00	2,500.00	<b>5,000</b>	<b>5,000</b>	2,500.00	2,500	0	0	0
7	001.6000.313920	0.00	0.00	<b>0</b>	<b>0</b>	3,390.00	6,590	7,500	7,500	7,500
8	001.5000.314100	6,033,261.30	6,492,295.66	<b>6,200,000</b>	<b>6,200,000</b>	3,909,980.30	6,809,980	6,600,000	6,600,000	6,600,000
9	001.5000.314200	5,080,171.26	4,980,272.85	<b>5,100,000</b>	<b>5,100,000</b>	3,992,654.66	5,577,655	4,881,000	4,881,000	4,881,000
10	001.5000.314300	714,199.96	716,384.69	<b>700,000</b>	<b>700,000</b>	378,540.10	708,540	715,000	715,000	715,000
11	001.5000.314400	55,911.15	62,588.78	<b>55,000</b>	<b>55,000</b>	27,920.92	77,921	70,000	70,000	70,000
12	001.4000.321100	849,781.27	879,594.37	<b>1,250,000</b>	<b>1,250,000</b>	964,937.87	1,200,000	1,260,000	1,323,000	1,323,000
13	001.7000.322100	4,467,557.98	6,312,808.87	<b>7,159,523</b>	<b>7,159,523</b>	4,038,081.48	6,000,000	7,656,000	7,656,000	7,656,000
14	001.7000.329101	56,395.00	60,290.00	<b>88,466</b>	<b>88,466</b>	44,710.00	64,500	67,720	67,720	67,720
15	001.6000.329200	277,824.51	270,986.35	<b>275,000</b>	<b>275,000</b>	191,445.18	246,445	270,000	270,000	270,000
16	001.4000.329300	239,450.96	376,290.09	<b>250,000</b>	<b>250,000</b>	503,063.32	550,000	400,000	400,000	400,000
17	001.4000.329400	21,650.00	24,640.00	<b>20,000</b>	<b>20,000</b>	17,119.00	18,000	20,000	20,000	20,000
18	001.7000.329500	241,167.15	277,535.48	<b>325,000</b>	<b>325,000</b>	206,595.52	256,600	269,470	269,470	269,470
19	001.7000.329600	56,175.31	83,183.47	<b>84,850</b>	<b>84,850</b>	66,626.69	88,400	94,934	94,934	94,934
20	001.8000.329700	164,562.43	183,012.75	<b>220,000</b>	<b>220,000</b>	233,587.00	293,587	250,000	250,000	250,000
21	001.6000.331200	19,461.00	0.00	<b>0</b>	<b>0</b>	(645.00)	(645)	0	0	0
22	001.6000.331201	543,075.52	0.00	<b>0</b>	<b>0</b>	0.00	0	0	0	0
23	001.6000.331202	405,144.00	0.00	<b>0</b>	<b>0</b>	0.00	0	0	0	0
24	001.6000.331203	198,999.00	0.00	<b>0</b>	<b>0</b>	0.00	0	0	0	0
25	001.6000.331204	11,417.00	0.00	<b>0</b>	<b>0</b>	14,639.24	14,639	0	0	0
26	001.6000.331205	500,000.00	0.00	<b>0</b>	<b>0</b>	0.00	0	0	0	0
27	001.5000.335120	959,928.46	1,039,798.53	<b>1,100,000</b>	<b>1,100,000</b>	790,083.73	1,080,084	1,200,000	1,200,000	1,200,000
28	001.5000.335150	56,653.80	51,371.97	<b>55,000</b>	<b>55,000</b>	48,889.81	58,890	55,000	55,000	55,000
29	001.5000.335180	2,970,577.66	3,192,945.35	<b>3,226,000</b>	<b>3,226,000</b>	2,295,031.11	3,375,031	3,593,000	3,593,000	3,593,000
30	001.6000.337200	3,865.67	14,704.04	<b>0</b>	<b>0</b>	4,673.00	4,673	0	0	0
31	001.6000.337201	4,782.00	6,282.00	<b>0</b>	<b>0</b>	0.00	0	0	0	0
32	001.9000.337202	2,500.00	0.00	<b>0</b>	<b>0</b>	0.00	0	0	0	0
33	001.8000.337701	0.00	8,281.36	<b>0</b>	<b>0</b>	8,281.52	8,282	0	0	0
34	001.9000.337706	0.00	0.00	<b>0</b>	<b>0</b>	2,671.00	7,671	0	0	0
34	001.4000.338100	37,462.21	20,799.68	<b>35,000</b>	<b>35,000</b>	42,503.63	42,504	35,000	35,000	35,000
35	001.7000.341301	0.00	320.00	<b>57,000</b>	<b>57,000</b>	7,897.65	13,000	15,000	15,000	15,000
36	001.7000.341302	0.00	24,975.00	<b>90,000</b>	<b>90,000</b>	45,893.00	51,300	52,788	52,788	52,788
37	001.1200.341900	18,887.47	17,586.36	<b>18,000</b>	<b>18,000</b>	17,203.11	17,500	18,000	18,000	18,000
38	001.7100.341900	106,739.00	114,050.52	<b>110,000</b>	<b>110,000</b>	76,938.50	97,500	95,000	95,000	95,000
39	001.1200.341901	0.00	1,360.00	<b>1,400</b>	<b>1,400</b>	0.00	600	1,400	1,400	1,400
40	001.7000.341902	86,599.32	66,294.10	<b>80,000</b>	<b>80,000</b>	51,269.89	56,000	56,851	56,851	56,851

**City of Doral - General Fund  
Adopted Revenue Estimates  
Fiscal Year 2014 - 2015**

Account Number	Account Title	Actual 2011-2012	Actual 2012-2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual Receipts 6/30/2013	Year End Estimate 2013 - 2014	Department Proposed 2014 - 2015	City Manager Proposed 2014 - 2015	Council Approved 2014 - 2015	
41	001.7000.341903	Building Records Request Fees	48,681.48	69,172.72	80,000	80,000	56,585.89	75,600	82,455	82,455	82,455
42	001.6000.342100	Police Off Duty Services	272,801.58	696,651.07	750,000	750,000	578,563.79	728,564	750,000	750,000	750,000
43	001.6000.342110	Police Services	32,533.44	5,100.23	10,000	10,000	3,217.55	4,418	5,000	5,000	5,000
44	001.6000.342115	School Crossing Guards	90,322.73	74,830.21	90,000	90,000	17,969.52	64,470	65,000	65,000	65,000
45	001.7000.342901	Building Recertification fees - 40yr	1,240.00	511.80	100,749	100,749	2,100.00	20,000	35,000	35,000	35,000
46	001.9000.347200	Recreation Fees	248,369.33	212,262.12	132,000	132,000	90,288.69	135,000	135,000	135,000	135,000
47	001.9000.347201	Recreation - Rentals	45,330.00	40,407.00	60,000	60,000	47,647.61	65,000	60,000	60,000	60,000
48	001.9000.347202	Recreation - Bronco Registration	4,696.70	870.00	45,000	45,000	24,288.00	45,000	33,000	33,000	33,000
49	001.9000.347203	Recreation - Concessions	0.00	0.00	20,000	20,000	14,852.57	18,000	20,000	20,000	20,000
49	001.9000.347400	Recreation - Special Events	49,424.00	64,741.17	23,000	23,000	32,320.07	33,000	33,000	33,000	33,000
50	001.9000.347401	Recreation - Sponsorship	0.00	0.00	50,000	50,000	30,385.00	30,385	35,000	35,000	35,000
50	001.9000.347402	Recreation - Camps	22,795.26	26,827.57	25,000	25,000	14,874.43	25,000	40,000	60,000	60,000
51	001.9000.347403	Recreation - Tennis	141,645.75	129,132.50	140,000	140,000	118,834.25	140,000	140,000	140,000	140,000
52	001.9000.347.404	Recreation - Soccer	137,040.20	63,886.40	65,000	65,000	53,410.00	65,000	70,000	70,000	70,000
53	001.9000.347405	Recreation - Community Center	0.00	0.00	55,000	55,000	48,177.82	55,000	55,000	55,000	55,000
54	001.9000.347.406	Recreation - Training	0.00	0.00	5,000	5,000	0.00	0	5,000	5,000	5,000
55	001.9000.347.406	Recreation - Baseball	0.00	0.00	0.00	0.00	0.00	0.00	10,000	10,000	10,000
56	001.6000.351100	Judgement & Fines - Police	392,991.16	228,475.43	200,000	200,000	122,143.65	167,144	200,000	200,000	200,000
57	001.7100.351100	Judgement & Fines - Code	62,685.24	33,042.00	50,000	50,000	24,009.99	40,000	30,000	30,000	30,000
58	001.6000.351150	Safety Camera Program	624,344.15	427,249.90	526,000	526,000	234,945.87	399,946	400,000	400,000	400,000
59	001.7100.359101	Fines - Permits Violations	111,473.16	128,326.70	150,074	150,074	275,523.21	285,000	150,000	150,000	150,000
60	001.5000.361100	Interest Income	776,469.10	591,123.14	250,000	250,000	456,339.13	606,339	250,000	250,000	250,000
61	001.5000.367100	Change in Investment Values	(214,482.45)	(391,397.36)	0	0	(129,049.29)	(279,049)	0	0	0
62	001.9000.366000	Private Grants	1,500.00	5,590.00	0	0	1,000.00	1,000	0	0	0
63	001.5000.369100	Miscellaneous Income	1,754,553.70	362,483.60	35,000	35,000	29,132.52	35,133	35,000	35,000	35,000
64	001.7000.369101	Misc. Inc.-O/T Recv Special Insp.	91,227.76	121,959.00	150,000	150,000	103,046.71	132,000	139,741	139,741	139,741
65	001.7000.369102	Misc. Inc. - Copy Fees/Scanning	52,364.19	58,303.10	69,611	69,611	57,870.20	70,000	79,513	79,513	79,513
66	001.6000.369103	Police Take Home Vehicles	95,583.21	91,587.98	119,000	119,000	65,300.00	86,300	85,000	85,000	85,000
67	001.5000.369200	Misc. Inc. - Prior Years Recovery	2,163,262.13	59,615.23	50,000	50,000	43,990.66	272,027	50,000	50,000	50,000
68	001.5000.369301	Settlement-Viewpoint	75,000.00	0.00	0	0	0.00	0	0	0	0
69	001.5000.389500	Appropriation of Fund Balance	0.00	0.00	0	0	0.00	0	0	0	0
	<b>TOTAL</b>	<b>55,979,682.07</b>	<b>50,008,626.22</b>	<b>50,629,924.00</b>	<b>50,629,924.00</b>	<b>39,420,207.59</b>	<b>49,507,981.00</b>	<b>52,007,372.00</b>	<b>55,213,079.00</b>	<b>57,713,079.00</b>	

2013 -2014	2014 -2015
49,507,981.00	Estimated Revenues
(34,287,516.00)	Estimated Expenditures
45,852,964.00	Undesignated Fund Balance
<b>61,073,429.00</b>	<b>61,073,429.00</b>
	Estimated Fund Balance
	<b>55,460,722.00</b>
	15% Minimum requirement
	<b>(\$8,656,962.00)</b>
	Fund Bal Remaining
	<b>\$46,803,760.00</b>
	Actual % of Fund Bal Remaining
	<b>84%</b>



City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual	Actual	Approved	Amended	Actual	Year End	Department	City Manager	Council
		2011 - 2012	2012 - 2013	Budget 2013 - 2014	Budget 2013 - 2014	As Of 6/30/2014	Estimate 2013 - 2014	Request 2014 - 2015	Proposed Budget 2014 - 2015	Adopted Budget 2014 - 2015
<b>GENERAL FUND - 001</b>										
<b>OFFICE OF THE MAYOR &amp; COUNCIL</b>										
001.10005.500110	CHARTER COMPENSATION	113,196.00	119,490.69	123,783.00	123,783.00	82,522.00	123,873.00	127,498.00	127,498.00	127,498.00
001.10005.500120	FULL TIME SALARIES	80,985.40	75,197.32	82,524.00	99,759.00	22,222.56	96,371.00	284,891.00	286,019.00	327,031.00
001.10005.500125	COMPENSATED ABSENCES	8,274.36	4,833.08	3,174.00	3,174.00	194.75	195.00	10,957.00	11,001.00	12,578.00
001.10005.500140	OVERTIME	-	9.90	-	-	15.71	16.00	-	-	-
001.10005.500210	FICA & MICA TAXES	21,310.80	22,002.01	25,582.00	27,130.00	14,340.19	26,448.00	41,937.00	42,023.00	50,431.00
001.10005.500220	RETIREMENT CONTRIBUTIONS	30,060.73	27,465.91	27,232.00	32,678.00	14,532.20	32,835.00	57,137.00	57,272.00	62,194.00
001.10005.500230	LIFE & HEALTH INSURANCE	96,327.63	93,692.57	62,851.00	77,921.00	48,332.33	74,569.00	124,413.00	99,505.00	134,878.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>350,154.92</b>	<b>342,691.48</b>	<b>325,146.00</b>	<b>364,445.00</b>	<b>182,159.74</b>	<b>354,307.00</b>	<b>646,833.00</b>	<b>623,318.00</b>	<b>714,610.00</b>
001.10005.500400	TRAVEL & PER DIEM	17,661.10	5,185.00	4,020.00	4,020.00	1,864.50	4,000.00	9,720.00	26,190.00	31,320.00
001.10005.50040.A	MAYOR	-	1,920.92	7,500.00	7,500.00	584.00	2,000.00	7,500.00	7,500.00	10,000.00
001.10005.50040.B	SEAT 1	-	4,512.98	7,500.00	7,500.00	794.00	5,000.00	7,500.00	7,500.00	10,000.00
001.10005.50040.C	SEAT 2	-	4,221.86	7,500.00	7,500.00	4,215.59	5,000.00	7,500.00	7,500.00	10,000.00
001.10005.50040.D	SEAT 3	-	5,061.27	7,500.00	7,500.00	2,490.13	5,000.00	7,500.00	7,500.00	10,000.00
001.10005.50040.E	SEAT 4	-	4,345.79	7,500.00	7,500.00	3,409.38	5,000.00	7,500.00	7,500.00	10,000.00
001.10005.500401	COUNCIL STIPEND	72,126.59	80,193.55	120,000.00	120,000.00	80,000.00	120,000.00	120,000.00	120,000.00	150,000.00
001.10005.500410	COMMUNICATIONS & FREIGHT SERVICES	11,964.85	11,390.28	13,380.00	16,380.00	6,429.64	9,000.00	21,300.00	21,300.00	21,300.00
001.10005.500510	OFFICE SUPPLIES	3,667.04	5,365.32	6,000.00	10,000.00	6,849.32	10,000.00	15,000.00	15,000.00	15,000.00
001.10005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	15,065.10	15,647.65	26,360.00	22,263.00	17,759.38	22,360.00	33,325.00	33,325.00	33,325.00
	<b>TOTAL OPERATING COST</b>	<b>120,484.68</b>	<b>137,844.62</b>	<b>207,260.00</b>	<b>210,163.00</b>	<b>124,395.94</b>	<b>187,360.00</b>	<b>236,845.00</b>	<b>253,315.00</b>	<b>300,945.00</b>
001.10005.500640	CAPITAL OUTLAY - OFFICE EQUIPMENT &	829.99	5,430.67	1,000.00	1,097.00	1,096.31	1,097.00	1,000.00	1,000.00	1,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>829.99</b>	<b>5,430.67</b>	<b>1,000.00</b>	<b>1,097.00</b>	<b>1,096.31</b>	<b>1,097.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
<b>Total Mayor &amp; Council</b>		<b>471,469.59</b>	<b>485,966.77</b>	<b>533,406.00</b>	<b>575,705.00</b>	<b>307,651.99</b>	<b>542,764.00</b>	<b>884,678.00</b>	<b>877,633.00</b>	<b>1,016,555.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>OFFICE OF THE CITY MANAGER</b>										
001.11005.500111	ADMINISTRATIVE SALARIES	308,526.28	298,739.84	399,611.00	399,611.00	255,689.85	371,194.00	298,120.00	298,120.00	298,120.00
001.11005.500120	FULL TIME SALARIES	71,103.84	87,591.48	95,277.00	99,168.00	63,586.00	104,160.00	148,208.00	148,208.00	138,896.00
001.11005.500125	COMPENSATED ABSENCES	19,329.54	45,961.48	28,954.00	28,954.00	11,169.97	29,919.00	22,908.00	22,909.00	22,551.00
001.11005.500130	OTHER SALARIES	-	-	-	-	-	-	15,147.00	15,147.00	15,147.00
001.11005.500140	OVERTIME	-	131.58	-	-	146.79	200.00	500.00	500.00	500.00
001.11005.500210	FICA & MICA TAXES	24,305.24	26,435.85	42,981.00	43,279.00	25,813.03	39,507.00	39,555.00	38,879.00	37,180.00
001.11005.500220	RETIREMENT CONTRIBUTIONS	45,244.84	45,458.78	56,058.00	57,195.00	34,741.30	50,459.00	53,560.00	53,560.00	52,442.00
001.11005.500230	LIFE & HEALTH INSURANCE	33,377.68	35,437.74	63,749.00	63,749.00	30,526.16	48,427.00	51,015.00	45,797.00	61,176.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>501,887.42</b>	<b>539,756.75</b>	<b>686,630.00</b>	<b>691,956.00</b>	<b>421,673.10</b>	<b>643,866.00</b>	<b>629,013.00</b>	<b>623,120.00</b>	<b>626,012.00</b>
001.11005.500340	CONTRACTUAL SERVICES	-	-	-	2,000.00	-	2,000.00	-	-	-
001.11005.500400	TRAVEL & PER DIEM	21,311.62	17,257.19	21,220.00	20,610.00	7,385.67	10,000.00	16,000.00	16,000.00	16,000.00
001.11005.500410	COMMUNICATIONS & FREIGHT SERVICES	7,359.67	6,419.64	8,041.00	8,041.00	4,976.63	6,500.00	4,800.00	4,800.00	4,800.00
001.11005.500440	RENTALS & LEASES	2,737.54	-	6,840.00	-	-	-	-	-	-
001.11005.500450	INSURANCE	1,934.55	-	-	-	-	-	-	-	-
001.11005.500510	OFFICE SUPPLIES	2,171.09	4,606.98	1,700.00	4,600.00	3,673.11	4,600.00	3,000.00	3,000.00	3,000.00
001.11005.500521	OPERATING SUPPLIES-FUEL	-	-	-	2,500.00	1,873.62	2,500.00	-	-	-
001.11005.500522	OPERATING SUPPLIES-VEHICLES	-	-	-	1,650.00	1,628.26	1,650.00	-	-	-
001.11005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	20,048.26	14,623.80	5,000.00	5,000.00	2,766.45	5,000.00	6,425.00	6,425.00	6,425.00
	<b>TOTAL OPERATING COST</b>	<b>55,562.73</b>	<b>42,907.61</b>	<b>42,801.00</b>	<b>44,401.00</b>	<b>22,303.74</b>	<b>32,250.00</b>	<b>30,225.00</b>	<b>30,225.00</b>	<b>30,225.00</b>
001.11005.500640	CAPITAL OUTLAY - OFFICE EQUIP. & MACH	925.39	1,453.01	2,500.00	900.00	880.30	881.00	1,000.00	1,000.00	1,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>925.39</b>	<b>1,453.01</b>	<b>2,500.00</b>	<b>900.00</b>	<b>880.30</b>	<b>881.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
	<b>Total Manager</b>	<b>558,375.54</b>	<b>584,117.37</b>	<b>731,931.00</b>	<b>737,257.00</b>	<b>444,857.14</b>	<b>676,997.00</b>	<b>660,238.00</b>	<b>654,345.00</b>	<b>657,237.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>DIVISION OF PUBLIC AFFAIRS</b>										
001.11505.500111	ADMINISTRATIVE SALARIES	-	31,057.36	71,455.00	72,175.00	-	-	74,102.00	-	-
001.11505.500120	FULL TIME SALARIES	226,319.44	143,186.03	227,968.00	228,418.00	153,912.05	204,668.00	139,416.00	291,331.00	291,331.00
001.11505.500125	COMPENSATED ABSENCES	1,405.03	976.61	11,516.00	11,516.00	1,923.08	3,000.00	8,791.00	11,205.00	11,205.00
001.11505.500210	FICA & MICA TAXES	17,755.50	13,814.74	25,264.00	25,353.00	11,792.32	16,286.00	18,479.00	23,144.00	24,425.00
001.11505.500220	RETIREMENT CONTRIBUTIONS	27,322.77	19,382.64	18,952.00	20,821.00	12,034.09	18,125.00	27,242.00	34,914.00	34,960.00
001.11505.500230	LIFE & HEALTH INSURANCE	15,505.39	35,151.35	49,254.00	49,254.00	7,819.60	20,343.00	54,022.00	41,152.00	46,229.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>288,308.13</b>	<b>243,568.73</b>	<b>404,409.00</b>	<b>407,537.00</b>	<b>187,481.14</b>	<b>262,422.00</b>	<b>322,052.00</b>	<b>401,746.00</b>	<b>408,150.00</b>
001.11505.500310	PROFESSIONAL SERVICES	68,310.00	7,000.00	-	-	-	-	-	-	-
001.11505.500340	CONTRACTUAL SERVICES	271,502.90	176,463.48	66,628.00	256,700.00	69,236.25	91,913.00	318,000.00	420,000.00	420,000.00
001.11505.500400	TRAVEL & PER DIEM	17,736.04	14,722.17	13,320.00	13,320.00	4,690.68	14,114.00	8,620.00	11,685.00	11,919.00
001.11505.500410	COMMUNICATIONS & FREIGHT SERVICES	5,190.19	5,997.59	6,000.00	6,000.00	3,357.59	5,438.00	4,200.00	4,800.00	6,300.00
001.11505.500440	RENTALS & LEASES	41.25	-	1,800.00	1,800.00	-	-	-	-	-
001.11505.500481	PROMOTIONAL ACTIVITIES	44,081.48	27,432.43	50,000.00	40,900.00	22,112.01	23,219.00	62,000.00	62,000.00	65,000.00
001.11505.500482	PROMOTIONAL ACTIVITIES - ECONOMIC D	33,959.25	121,106.33	-	-	-	-	-	-	-
001.11505.500483	ECONOMIC ADVISORY BOARD	25,000.70	10,685.00	-	-	-	-	-	-	-
001.11505.500510	OFFICE SUPPLIES	1,782.06	4,908.28	3,200.00	4,500.00	2,337.68	4,500.00	-	3,200.00	3,200.00
001.11505.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	11,170.52	1,445.55	3,183.00	3,783.00	3,313.52	3,783.00	3,255.00	3,255.00	3,255.00
	<b>TOTAL OPERATING COST</b>	<b>478,774.39</b>	<b>369,760.83</b>	<b>144,131.00</b>	<b>327,003.00</b>	<b>105,047.73</b>	<b>142,967.00</b>	<b>396,075.00</b>	<b>504,940.00</b>	<b>509,674.00</b>
001.11505.500640	CAPITAL OUTLAY - OFFICE EQUIP. & MACH	778.00	3,812.13	-	8,500.00	8,356.98	8,500.00	2,000.00	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>778.00</b>	<b>3,812.13</b>	<b>-</b>	<b>8,500.00</b>	<b>8,356.98</b>	<b>8,500.00</b>	<b>2,000.00</b>	<b>-</b>	<b>-</b>
	<b>Total Public Affairs</b>	<b>767,860.52</b>	<b>617,141.69</b>	<b>548,540.00</b>	<b>743,040.00</b>	<b>300,885.85</b>	<b>413,889.00</b>	<b>720,127.00</b>	<b>906,686.00</b>	<b>917,824.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>DIVISION OF ECONOMIC DEVELOPMENT</b>										
001.11605.500111	ADMINISTRATIVE SALARIES	-	-	-	-	-	-	-	-	-
001.11605.500120	FULL TIME SALARIES	-	-	-	-	-	-	148,582.00	148,582.00	135,000.00
001.11605.500125	COMPENSATED ABSENCES	-	-	-	-	-	-	5,735.00	5,715.00	5,192.00
001.11605.500210	FICA & MICA TAXES	-	-	-	-	-	-	12,383.00	12,341.00	11,262.00
001.11605.500220	RETIREMENT CONTRIBUTIONS	-	-	-	-	-	-	17,894.00	17,830.00	16,200.00
001.11605.500230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	29,827.00	21,927.00	20,460.00
	<b>TOTAL PERSONNEL COSTS</b>	-	-	-	-	-	-	<b>214,421.00</b>	<b>206,395.00</b>	<b>188,114.00</b>
001.11605.500310	PROFESSIONAL SERVICES	-	-	-	-	-	-	70,000.00	70,000.00	70,000.00
001.11605.500340	CONTRACTUAL SERVICES	-	-	-	-	-	-	10,000.00	10,000.00	10,000.00
001.11605.500400	TRAVEL & PER DIEM	-	-	-	-	-	-	8,470.00	8,470.00	8,470.00
001.11605.500410	COMMUNICATIONS & FREIGHT SERVICES	-	-	-	-	-	-	1,800.00	1,800.00	1,800.00
001.11605.500481	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	15,000.00	15,000.00	15,000.00
001.11605.500510	OFFICE SUPPLIES	-	-	-	-	-	-	500.00	500.00	500.00
001.11605.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	-	-	-	-	-	-	1,200.00	1,200.00	1,200.00
	<b>TOTAL OPERATING COST</b>	-	-	-	-	-	-	<b>106,970.00</b>	<b>106,970.00</b>	<b>106,970.00</b>
001.11605.500640	CAPITAL OUTLAY - OFFICE EQUIP. & MACH	-	-	-	-	-	-	1,000.00	1,000.00	1,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	-	-	-	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
<b>Total Economic Development</b>		-	-	-	-	-	-	<b>322,391.00</b>	<b>314,365.00</b>	<b>296,084.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>OFFICE OF THE CITY CLERK</b>										
001.12005.500111	ADMINISTRATIVE SALARIES	77,815.97	79,104.10	91,069.00	91,980.00	64,799.21	91,069.00	96,928.00	96,701.00	96,701.00
001.12005.500120	FULL TIME SALARIES	68,656.90	65,396.99	112,754.00	113,881.00	75,257.31	112,754.00	157,000.00	157,000.00	157,000.00
001.12005.500125	COMPENSATED ABSENCES	-	8,583.12	7,839.00	7,839.00	-	7,839.00	9,758.00	9,758.00	9,637.00
001.12005.500130	OTHER SALARIES	-	3,066.74	-	-	-	-	-	-	-
001.12005.500140	OVERTIME	1,451.79	1,980.31	-	-	117.19	117.00	-	-	-
001.12005.500210	FICA & MICA TAXES	11,774.97	12,616.72	16,822.00	16,978.00	11,106.31	16,822.00	20,783.00	20,783.00	20,774.00
001.12005.500220	RETIREMENT CONTRIBUTIONS	17,646.44	16,850.59	20,500.00	21,870.00	14,849.15	20,500.00	30,069.00	30,069.00	30,069.00
001.12005.500230	LIFE & HEALTH INSURANCE	18,745.64	15,507.93	25,071.00	25,071.00	5,416.28	25,071.00	50,230.00	22,845.00	27,695.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>196,091.71</b>	<b>203,106.50</b>	<b>274,055.00</b>	<b>277,619.00</b>	<b>171,545.45</b>	<b>274,172.00</b>	<b>364,768.00</b>	<b>337,156.00</b>	<b>341,876.00</b>
001.12005.500310	PROFESSIONAL SERVICES	36,800.00	40,000.00	38,400.00	38,400.00	30,400.00	38,400.00	38,400.00	38,400.00	38,400.00
001.12005.500331	COURT REPORTING SERVICES	3,138.19	2,071.60	4,500.00	4,500.00	2,512.60	4,500.00	5,500.00	5,500.00	5,500.00
001.12005.500340	SPECIAL MASTERS RECORDING	-	-	23,400.00	23,400.00	1,950.00	23,400.00	23,400.00	7,200.00	7,200.00
001.12005.500400	TRAVEL & PER DIEM	6,263.01	8,293.19	6,995.00	6,995.00	4,219.56	4,000.00	9,770.00	9,770.00	9,770.00
001.12005.500410	COMMUNICATIONS & FREIGHT SERVICES	3,600.38	4,093.44	3,631.00	3,631.00	2,795.42	3,631.00	3,150.00	3,150.00	3,150.00
001.12005.500440	RENTALS & LEASES	14,572.62	14,278.49	30,600.00	30,600.00	13,078.22	30,600.00	35,000.00	20,000.00	20,000.00
001.12005.500460	REPAIRS & MAINTENANCE - OFFICE EQUIP	10,023.88	39,718.30	44,480.00	44,480.00	36,428.30	44,480.00	64,980.00	53,680.00	53,680.00
001.12005.500470	PRINTING & BINDING	15,010.85	13,566.61	16,700.00	16,700.00	4,706.87	5,000.00	19,000.00	17,000.00	17,000.00
001.12005.500491	LEGAL ADVERTISING	56,889.16	50,382.29	32,000.00	98,592.00	24,938.16	65,000.00	110,000.00	55,000.00	55,000.00
001.12005.500495	ELECTION EXPENSES	-	50,981.32	-	-	-	-	70,000.00	70,000.00	70,000.00
001.12005.500510	OFFICE SUPPLIES	5,097.83	929.35	1,500.00	1,500.00	1,455.18	1,500.00	3,500.00	3,500.00	3,500.00
001.12005.500520	OPERATING SUPPLIES	43,794.56	9,071.60	9,500.00	14,500.00	10,508.14	15,000.00	15,000.00	18,500.00	12,000.00
001.12005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	3,415.50	3,177.11	775.00	813.00	1,214.85	2,000.00	1,650.00	1,650.00	1,650.00
	<b>TOTAL OPERATING COST</b>	<b>198,605.98</b>	<b>236,563.30</b>	<b>212,481.00</b>	<b>284,111.00</b>	<b>134,207.30</b>	<b>237,511.00</b>	<b>399,350.00</b>	<b>303,350.00</b>	<b>296,850.00</b>
001.12005.500640	CAPITAL OUTLAY - OFFICE EQUIPMENT &	1,167.00	-	1,300.00	1,970.00	1,969.91	1,970.00	1,351.00	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,167.00</b>	<b>-</b>	<b>1,300.00</b>	<b>1,970.00</b>	<b>1,969.91</b>	<b>1,970.00</b>	<b>1,351.00</b>	<b>-</b>	<b>-</b>
	<b>Total Clerk</b>	<b>395,864.69</b>	<b>439,669.80</b>	<b>487,836.00</b>	<b>563,700.00</b>	<b>307,722.66</b>	<b>513,653.00</b>	<b>765,469.00</b>	<b>640,506.00</b>	<b>638,726.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual	Actual	Approved	Amended	Actual	Year End	Department	City Manager	Council
		2011 - 2012	2012 - 2013	Budget	Budget	As Of	Estimate	Request	Proposed Budget	Adopted Budget
				2013 - 2014	2013 - 2014	6/30/2014	2013 - 2014	2014 - 2015	2014 - 2015	2014 - 2015
<b>OFFICE OF CHARTER ENFORCEMENT</b>										
001.13005.500310	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	150,000.00
	<b>Total Charter Enforcement</b>	-	-	-	-	-	-	-	-	<b>150,000.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>HUMAN RESOURCES</b>										
001.20005.500111	ADMINISTRATIVE SALARIES	83,957.81	77,774.41	76,335.00	76,335.00	53,363.21	57,335.00	100,000.00	100,000.00	100,000.00
001.20005.500120	FULL TIME SALARIES	89,512.51	95,434.88	84,251.00	85,159.00	54,009.72	84,251.00	202,709.00	152,203.00	152,203.00
001.20005.500125	COMPENSATED ABSENCES	4,992.48	9,250.81	6,176.00	6,176.00	4,887.33	6,176.00	11,090.00	9,700.00	9,700.00
001.20005.500130	OTHER SALARIES	1,352.00	930.49	25,593.00	25,593.00	16,375.15	25,593.00	26,361.00	23,065.00	23,065.00
001.20005.500140	OVERTIME	121.25	28.85	1,000.00	1,000.00	63.44	500.00	1,500.00	250.00	250.00
001.20005.500210	FICA & MICA TAXES	13,813.16	14,650.71	15,329.00	15,398.00	9,867.49	13,533.00	25,975.00	22,356.00	22,494.00
001.20005.500220	RETIREMENT CONTRIBUTIONS	21,433.77	19,095.14	14,215.00	16,100.00	9,883.51	12,215.00	34,378.00	30,264.00	30,264.00
001.20005.500230	LIFE & HEALTH INSURANCE	33,640.48	31,441.86	31,947.00	31,947.00	16,397.23	26,947.00	63,247.00	31,893.00	39,576.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>248,823.46</b>	<b>248,607.15</b>	<b>254,846.00</b>	<b>257,708.00</b>	<b>164,847.08</b>	<b>226,550.00</b>	<b>465,260.00</b>	<b>369,731.00</b>	<b>377,552.00</b>
001.20005.500310	PROFESSIONAL SERVICES	9,000.00	6,000.00	12,500.00	12,500.00	-	10,500.00	12,500.00	7,500.00	7,500.00
001.20005.500340	OTHER CONTRACTUAL SERVICES	27,098.95	37,819.51	32,142.00	32,142.00	15,871.42	32,142.00	43,962.00	16,417.00	16,417.00
001.20005.500400	TRAVEL & PER DIEM	6,333.00	7,905.20	6,775.00	5,775.00	3,045.00	6,775.00	7,775.00	6,595.00	6,595.00
001.20005.500410	COMMUNICATIONS & FREIGHT SERVICES	1,725.00	1,957.73	2,281.00	2,281.00	1,354.32	1,981.00	3,600.00	3,600.00	3,600.00
001.20005.500440	RENTALS & LEASES	1,137.94		2,000.00	2,000.00	-	2,000.00	-	-	-
001.20005.500460	REPAIRS & MAINTENANCE - OFFICE EQUIP	15,736.32	23,434.37	29,158.00	29,158.00	9,950.37	16,197.00	34,786.00	24,355.00	24,355.00
001.20005.500470	PRINTING & BINDING	1,550.00	2,215.18	1,933.00	2,533.00	1,073.16	1,933.00	2,810.00	1,200.00	1,200.00
001.20005.500480	PROMOTIONAL ACTIVITIES	3,235.31	2,639.86	12,100.00	12,100.00	3,942.65	12,100.00	53,300.00	7,800.00	7,800.00
001.20005.500510	OFFICE SUPPLIES	1,402.46	745.83	650.00	1,050.00	515.99	650.00	2,300.00	2,300.00	2,300.00
001.20005.500520	OPERATING SUPPLIES	234.50	333.96	180.00	180.00	205.27	476.00	1,800.00	1,800.00	1,800.00
001.20005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	63,063.86	42,566.72	44,100.00	44,100.00	28,576.96	44,100.00	54,100.00	66,840.00	66,840.00
	<b>TOTAL OPERATING COST</b>	<b>130,517.34</b>	<b>125,618.36</b>	<b>143,819.00</b>	<b>143,819.00</b>	<b>64,535.14</b>	<b>128,854.00</b>	<b>216,933.00</b>	<b>138,407.00</b>	<b>138,407.00</b>
001.20005.500640	CAPITAL OUTLAY - OFFICE EQUIPMENT &	12,279.09	957.13	600.00	600.00	-	-	2,300.00	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>12,279.09</b>	<b>957.13</b>	<b>600.00</b>	<b>600.00</b>	<b>-</b>	<b>-</b>	<b>2,300.00</b>	<b>-</b>	<b>-</b>
	<b>Total Human Resources</b>	<b>391,619.89</b>	<b>375,182.64</b>	<b>399,265.00</b>	<b>402,127.00</b>	<b>229,382.22</b>	<b>355,404.00</b>	<b>684,493.00</b>	<b>508,138.00</b>	<b>515,959.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>FINANCE DEPARTMENT</b>										
001.21005.500111	FINANCE DIRECTOR	125,480.98	127,557.93	221,836.00	223,136.00	106,166.07	205,000.00	133,464.00	133,464.00	133,464.00
001.21005.500120	FULL TIME SALARIES	249,643.68	260,902.74	316,030.00	318,457.00	232,537.53	279,738.00	449,779.00	449,779.00	476,643.00
001.21005.500125	COMPENSATED ABSENCES	7,209.23	8,257.57	20,687.00	20,687.00	1,353.87	10,000.00	22,432.00	22,432.00	23,466.00
001.21005.500130	OTHER SALARIES	-	-	24,960.00	24,960.00	-	-	-	-	-
001.21005.500140	OVERTIME	2,137.41	2,385.96	-	-	392.24	500.00	-	-	-
001.21005.500210	FICA & MICA TAXES	27,859.34	28,608.56	45,313.00	45,598.00	24,139.11	34,719.00	47,009.00	47,009.00	49,143.00
001.21005.500220	RETIREMENT CONTRIBUTIONS	46,468.32	43,220.25	45,452.00	52,103.00	30,615.02	48,596.00	69,894.00	69,894.00	73,213.00
001.21005.500230	LIFE & HEALTH INSURANCE	49,545.45	53,519.27	68,613.00	68,613.00	28,054.19	44,883.00	129,151.00	78,133.00	99,132.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>508,344.41</b>	<b>524,452.28</b>	<b>742,891.00</b>	<b>753,554.00</b>	<b>423,258.03</b>	<b>623,436.00</b>	<b>851,729.00</b>	<b>800,711.00</b>	<b>855,061.00</b>
001.21005.500310	PROFESSIONAL SERVICES	21,234.50	10,412.52	16,500.00	16,500.00	3,544.99	5,000.00	-	-	-
001.21005.500321	INDEPENDENT AUDITORS	54,000.00	48,000.00	55,000.00	55,000.00	40,000.00	42,000.00	58,000.00	58,000.00	58,000.00
001.21005.500340	CONTRACTUAL SERVICES	9,656.81	22,801.55	5,000.00	25,000.00	-	-	5,000.00	5,000.00	5,000.00
001.21005.500400	TRAVEL & PER DIEM	10,019.46	7,499.87	8,370.00	8,370.00	5,445.72	7,500.00	10,195.00	10,195.00	10,195.00
001.21005.500410	COMMUNICATION & FREIGHT	3,750.87	4,220.87	4,131.00	4,131.00	3,004.32	4,050.00	3,650.00	3,650.00	3,650.00
001.21005.500440	RENTALS & LEASES	3,817.21	-	3,600.00	3,600.00	-	-	-	-	-
001.21005.500460	REPAIR & MAINTENANCE OFFICE EQUIP'	28,682.79	28,212.16	39,500.00	39,500.00	36,405.00	36,405.00	42,500.00	42,500.00	42,500.00
001.21005.500470	PRINTING & BINDING	2,460.97	4,330.61	7,000.00	7,000.00	484.16	5,000.00	7,000.00	7,000.00	7,000.00
001.21005.500510	OFFICE SUPPLIES	4,526.28	3,724.24	4,000.00	4,000.00	2,504.83	4,000.00	4,850.00	4,850.00	4,850.00
001.21005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	4,156.63	2,403.00	2,940.00	2,940.00	2,219.00	2,960.00	4,695.00	4,695.00	4,695.00
	<b>TOTAL OPERATING COST</b>	<b>142,305.52</b>	<b>131,604.82</b>	<b>146,041.00</b>	<b>166,041.00</b>	<b>93,608.02</b>	<b>106,915.00</b>	<b>135,890.00</b>	<b>135,890.00</b>	<b>135,890.00</b>
001.21005.500640	CAPITAL OUTLAY - OFFICE EQUIPMENT &	2,278.08	4,144.15	2,500.00	2,500.00	-	-	1,000.00	1,000.00	1,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,278.08</b>	<b>4,144.15</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
	<b>Total Finance</b>	<b>652,928.01</b>	<b>660,201.25</b>	<b>891,432.00</b>	<b>922,095.00</b>	<b>516,866.05</b>	<b>730,351.00</b>	<b>988,619.00</b>	<b>937,601.00</b>	<b>991,951.00</b>



City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>INFORMATION TECHNOLOGY SERVICES</b>										
001.22005.500111	ADMINISTRATIVE SALARIES	87,978.74	84,758.03	249,569.00	250,569.00	70,758.69	109,992.00	200,000.00	115,000.00	115,000.00
001.22005.500120	FULL TIME SALARIES	351,276.85	356,355.62	272,245.00	275,274.00	189,849.41	161,123.00	692,755.00	588,305.00	588,305.00
001.22005.500125	COMPENSATED ABSENCES	6,359.61	17,226.12	20,070.00	20,070.00	3,603.35	10,350.00	34,337.00	27,050.00	27,050.00
001.22005.500130	OTHER SALARIES	24,374.25	-	-	-	-	-	-	-	-
001.22005.500140	OVERTIME	112.13	677.90	-	-	(152.18)	400.00	1,600.00	500.00	500.00
001.22005.500210	PAYROLL TAXES	35,590.14	34,821.28	41,991.00	42,299.00	19,886.66	20,996.00	71,674.00	56,631.00	56,447.00
001.22005.500220	RETIREMENT CONTRIBUTIONS	52,514.01	49,536.98	46,203.00	52,607.00	25,054.36	23,102.00	106,753.00	84,355.00	84,397.00
001.22005.500230	LIFE & HEALTH INSURANCE	57,442.76	59,421.61	73,435.00	73,435.00	32,734.17	36,717.00	177,075.00	93,741.00	96,886.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>615,648.49</b>	<b>602,797.54</b>	<b>703,513.00</b>	<b>714,254.00</b>	<b>341,734.46</b>	<b>362,680.00</b>	<b>1,284,194.00</b>	<b>965,582.00</b>	<b>968,585.00</b>
001.22005.500310	PROFESSIONAL SERVICES	389,486.36	287,441.88	436,910.00	477,145.00	152,954.60	405,170.00	477,145.00	121,500.00	121,500.00
001.22005.500400	TRAVEL & PER DIEM	15,896.19	6,999.21	10,146.00	10,146.00	4,701.53	11,611.00	12,248.00	8,838.00	9,345.00
001.22005.500410	COMMUNICATIONS & FREIGHT SERVICES	211,595.83	251,045.84	249,541.00	249,541.00	175,033.42	151,250.00	418,192.00	415,932.00	415,932.00
001.22005.500440	RENTALS & LEASES	-	1,124.06	1,200.00	1,200.00	941.99	700.00	40,800.00	40,800.00	40,800.00
001.22005.500460	REPAIRS & MAINTENANCE	206,208.74	172,851.07	185,675.00	188,395.00	110,084.15	94,198.00	307,740.00	309,540.00	309,540.00
001.22005.500461	REPAIRS & MAINTENANCE - VEHICLES	1,381.75	1,149.48	1,800.00	1,800.00	406.45	900.00	600.00	600.00	600.00
001.22005.500510	OFFICE SUPPLIES	899.43	1,369.09	1,650.00	1,650.00	506.08	1,369.00	1,850.00	1,850.00	1,850.00
001.22005.500520	OPERATING SUPPLIES	52,938.51	75,657.43	52,420.00	52,420.00	16,717.81	46,545.00	26,840.00	26,840.00	26,840.00
001.22005.500521	OPERATING SUPPLIES - FUEL	517.51	456.84	1,286.00	1,286.00	250.20	400.00	-	-	-
001.22005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	17,926.28	11,148.98	12,700.00	12,700.00	7,993.50	19,200.00	44,870.00	16,870.00	16,870.00
	<b>TOTAL OPERATING COST</b>	<b>896,850.60</b>	<b>809,243.88</b>	<b>953,328.00</b>	<b>996,283.00</b>	<b>469,589.73</b>	<b>731,343.00</b>	<b>1,330,285.00</b>	<b>942,770.00</b>	<b>943,277.00</b>
001.22005.500640	CAPITAL OUTLAY	369,071.86	347,659.36	578,140.00	579,119.00	257,592.00	398,807.00	702,000.00	570,652.00	570,652.00
001.22005.500640	CAPITAL OUTLAY - VEHICLE	-	-	-	-	-	-	23,000.00	23,000.00	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>369,071.86</b>	<b>347,659.36</b>	<b>578,140.00</b>	<b>579,119.00</b>	<b>257,592.00</b>	<b>398,807.00</b>	<b>725,000.00</b>	<b>593,652.00</b>	<b>570,652.00</b>
<b>Total Information Technology</b>		<b>1,881,570.95</b>	<b>1,759,700.78</b>	<b>2,234,981.00</b>	<b>2,289,656.00</b>	<b>1,068,916.19</b>	<b>1,492,830.00</b>	<b>3,339,479.00</b>	<b>2,502,004.00</b>	<b>2,482,514.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual	Actual	Approved	Amended	Actual	Year End	Department	City Manager	Council
		2011 - 2012	2012 - 2013	Budget 2013 - 2014	Budget 2013 - 2014	As Of 6/30/2014	Estimate 2013 - 2014	Request 2014 - 2015	Proposed Budget 2014 - 2015	Adopted Budget 2014 - 2015
<b>OFFICE OF THE CITY ATTORNEY</b>										
001.30005.500311	PROFESSIONAL SVC.- CITY ATTORNEY AC	434,169.87	416,124.84	435,000.00	435,000.00	181,257.07	340,000.00	495,000.00	435,000.00	435,000.00
001.30005.500312	PROFESSIONAL SVC.- ATTORNEY OTHER	184,612.84	262,276.13	100,000.00	100,000.00	143,950.64	194,000.00	200,000.00	125,000.00	125,000.00
001.30005.500316	PROFESSIONAL SVC.- LITIGATION CONTIN	-	10,346.29	50,000.00	50,000.00	42,391.25	50,000.00	50,000.00	65,000.00	65,000.00
001.30005.500400	TRAVEL & PER DIEM	-	40.00	-	-	40.00	40.00	-	-	-
001.30005.500410	COMMUNICATIONS & FREIGHT SERVICES	924.08	687.95	481.00	481.00	333.38	481.00	-	-	-
001.30005.500470	PRINTING & BINDING	-	99.74	500.00	500.00	-	-	-	-	-
001.30005.500640	CAPITAL OUTLAY-OFFICE	-	2,124.91	-	-	1,460.02	1,460.00	-	-	-
	<b>Total Attorney</b>	<b>619,706.79</b>	<b>691,699.86</b>	<b>585,981.00</b>	<b>585,981.00</b>	<b>369,432.36</b>	<b>585,981.00</b>	<b>745,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>PLANNING &amp; ZONING &amp; LICENSES DEPARTMENT</b>										
001.40005.500111	ADMINISTRATIVE SALARIES	97,339.12	103,027.21	110,330.00	110,330.00	84,755.11	122,424.25	100,919.00	99,695.00	99,695.00
001.40005.500120	FULL TIME SALARIES	325,597.72	348,191.67	471,045.00	474,493.00	263,027.91	325,049.25	463,022.00	458,763.00	458,763.00
001.40005.500125	COMPENSATED ABSENCES	1,060.01	23,116.15	22,361.00	22,361.00	678.20	22,361.00	18,805.00	21,479.00	21,479.00
001.40005.500140	OVERTIME	59.78	577.63	2,000.00	2,000.00	106.88	100.00	2,000.00	2,000.00	2,000.00
001.40005.500210	PAYROLL TAXES	31,543.18	35,586.67	46,876.00	47,140.00	25,969.52	32,713.54	39,670.00	45,193.00	45,193.00
001.40005.500220	RETIREMENT CONTRIBUTIONS	50,583.83	49,882.87	53,764.00	60,753.00	31,207.70	27,753.69	67,673.00	67,015.00	67,015.00
001.40005.500230	LIFE & HEALTH INSURANCE	70,108.98	66,788.54	72,829.00	72,829.00	37,715.91	51,916.07	124,710.00	73,650.00	86,356.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>576,292.62</b>	<b>627,170.74</b>	<b>779,205.00</b>	<b>789,906.00</b>	<b>443,461.23</b>	<b>582,317.80</b>	<b>816,799.00</b>	<b>767,795.00</b>	<b>780,501.00</b>
001.40005.500310	PROFESSIONAL SERVICES	120,399.54	95,501.43	130,000.00	213,285.00	34,436.65	50,000.00	385,000.00	63,000.00	63,000.00
001.40005.500340	OTHER CONTRACTUAL SERVICES	19,368.48	1,000.00	7,000.00	9,000.00	1,000.00	3,000.00	7,000.00	1,000.00	1,000.00
001.40005.500400	TRAVEL & PER DIEM	10,688.51	10,758.05	16,280.00	13,280.00	5,755.74	10,000.00	16,280.00	13,000.00	16,895.00
001.40005.500410	COMMUNICATIONS & FREIGHT SERVICES	8,136.12	3,946.16	3,476.00	3,476.00	2,915.68	3,000.00	5,276.00	4,795.00	4,795.00
001.40005.500440	RENTALS & LEASES	1,994.82		240.00	1,740.00	144.24	240.00	-	-	-
001.40005.500460	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	5,000.00	5,000.00
001.40005.500461	REPAIRS & MAINTENANCE VEHICLES	-	447.16	1,240.00	1,240.00	178.75	300.00	1,240.00	740.00	740.00
001.40005.500470	PRINTING & BINDING	9,933.46	11,433.33	19,315.00	19,315.00	4,807.94	12,000.00	9,315.00	9,315.00	9,315.00
001.40005.500482	PROMOTIONAL ACTIVITIES	-		20,000.00	30,000.00	17,000.00	30,000.00	20,000.00	30,000.00	30,000.00
001.40005.500510	OFFICE SUPPLIES	2,905.52	1,601.65	1,250.00	1,250.00	1,284.34	1,500.00	1,250.00	1,500.00	1,500.00
001.40005.500520	OPERATING SUPPLIES	9,029.08	15,231.08		1,000.00	423.75	500.00	-	-	-
001.40005.500521	OPERATING SUPPLIES - VEHICLES	-	303.08	938.00	938.00		938.00	-	-	-
001.40005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	4,805.40	2,871.80	5,950.00	5,950.00	3,027.75	5,950.00	5,950.00	4,780.00	6,280.00
	<b>TOTAL OPERATING COST</b>	<b>187,260.93</b>	<b>143,093.74</b>	<b>205,689.00</b>	<b>300,474.00</b>	<b>70,974.84</b>	<b>117,428.00</b>	<b>451,311.00</b>	<b>133,130.00</b>	<b>138,525.00</b>
001.40005.500640	CAPITAL OUTLAY	3,646.40	134.04	2,000.00	120,500.00	435.00	1,000.00	2,000.00	2,000.00	2,000.00
001.40005.500641	CAPITAL OUTLAY - VEHICLES	-	24,977.00	-	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>3,646.40</b>	<b>25,111.04</b>	<b>2,000.00</b>	<b>120,500.00</b>	<b>435.00</b>	<b>1,000.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>2,000.00</b>
<b>Total Planning &amp; Zoning</b>		<b>767,199.95</b>	<b>795,375.52</b>	<b>986,894.00</b>	<b>1,210,880.00</b>	<b>514,871.07</b>	<b>700,745.80</b>	<b>1,270,110.00</b>	<b>902,925.00</b>	<b>921,026.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>GENERAL GOVERNMENT</b>										
001.50005.500121	NON-RECURRING PERFORMANCE AWARD	179,525.91	230,721.69	-	-	-	-	-	-	-
001.50005.500210	PAYROLL TAXES	12,156.23	15,830.98	-	-	-	-	-	-	-
001.50005.500240	WORKERS' COMPENSATION	189,544.31	271,268.81	300,000.00	300,000.00	282,890.00	282,890.00	300,000.00	255,000.00	255,000.00
001.50005.500250	UNEMPLOYMENT COMPENSATION	20,784.66	39,504.00	30,000.00	30,000.00	6,228.06	15,000.00	20,000.00	20,000.00	20,000.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>402,011.11</b>	<b>557,325.48</b>	<b>330,000.00</b>	<b>330,000.00</b>	<b>289,118.06</b>	<b>297,890.00</b>	<b>320,000.00</b>	<b>275,000.00</b>	<b>275,000.00</b>
001.50005.500310	PROFESSIONAL SERVICES	206,506.25	418,010.79	449,500.00	449,500.00	224,753.48	449,500.00	413,000.00	413,000.00	413,000.00
001.50005.500340	OTHER CONTRACTUAL SERVICES	122,761.43	98,323.07	71,000.00	71,000.00	70,603.91	71,000.00	96,000.00	96,000.00	96,000.00
001.50005.500400	TRAVEL & PER DIEM STRATEGIC PLANNING	2,595.30	-	-	2,205.00	-	-	5,000.00	5,000.00	5,000.00
001.50005.500410	COMMUNICATIONS & FREIGHT SERVICES	63,407.27	52,497.92	50,000.00	50,000.00	17,854.29	25,000.00	65,000.00	65,000.00	65,000.00
001.50005.500430	UTILITY SERVICES	103,587.23	143,877.62	168,000.00	171,184.00	109,101.24	170,000.00	177,480.00	177,480.00	177,480.00
001.50005.500440	RENTALS & LEASES	696,076.91	3,948.21	4,500.00	4,500.00	4,112.66	4,500.00	6,100.00	6,100.00	6,100.00
001.50005.500450	INSURANCE	355,651.19	464,265.53	500,000.00	500,000.00	528,382.84	528,383.00	580,000.00	625,000.00	625,000.00
001.50005.500460	REPAIRS & MAINTENANCE	16,435.46	28,469.22	33,000.00	33,000.00	-	-	12,500.00	12,500.00	12,500.00
001.50005.500470	PRINTING & BINDING	32,345.68	17,829.78	15,000.00	15,000.00	3,984.36	10,000.00	15,000.00	15,000.00	15,000.00
001.50005.500480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-	-	2,500,000.00
001.50005.500490	OTHER CURRENT CHARGES	81,074.00	107,483.11	125,100.00	125,100.00	83,078.27	100,000.00	140,100.00	140,100.00	140,100.00
001.50005.500492	CONTINGENT RESERVE	79,917.31	136,208.59	324,000.00	85,995.00	8,235.97	12,000.00	500,000.00	500,000.00	350,000.00
001.50005.500494	OTHER CURRENT CHARGES - BOARD FUN	-	-	70,000.00	100,000.00	29,204.04	100,000.00	50,000.00	50,000.00	20,000.00
001.50005.500520	OPERATING SUPPLIES	6,325.24	10,834.89	10,000.00	10,000.00	10,449.03	15,000.00	10,000.00	10,000.00	10,000.00
	<b>TOTAL OPERATING COST</b>	<b>1,766,683.27</b>	<b>1,481,748.73</b>	<b>1,820,100.00</b>	<b>1,617,484.00</b>	<b>1,089,760.09</b>	<b>1,485,383.00</b>	<b>2,070,180.00</b>	<b>2,115,180.00</b>	<b>4,435,180.00</b>
<b>DEBT SERVICE</b>										
001.50005.500710	DEBT SERVICE - PRINCIPAL EXPENSE	1,261,593.74	1,061,290.70	1,107,327.00	1,107,327.00	1,106,197.22	1,106,200.00	2,052,128.00	1,151,968.00	1,151,968.00
001.50005.500712	DEBT SERVICE - STATE OF FLORIDA	-	300.00	300.00	300.00	-	300.00	300.00	300.00	300.00
001.50005.500720	DEBT SERVICE - INTEREST EXPENSE	884,736.07	884,036.89	838,500.00	838,500.00	838,444.95	838,445.00	741,065.00	794,315.00	794,315.00
	<b>Total Debt Service</b>	<b>2,146,329.81</b>	<b>1,945,627.59</b>	<b>1,946,127.00</b>	<b>1,946,127.00</b>	<b>1,944,642.17</b>	<b>1,944,945.00</b>	<b>2,793,493.00</b>	<b>1,946,583.00</b>	<b>1,946,583.00</b>
001.50005.500820	GRANTS & AIDS	170,000.00	90,000.00	50,000.00	47,795.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
	<b>TOTAL GRANTS &amp; AIDS</b>	<b>170,000.00</b>	<b>90,000.00</b>	<b>50,000.00</b>	<b>47,795.00</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>45,000.00</b>
<b>OPERATING TRANSFERS</b>										
001.50005.500910	TRANSFER TO TRANSPORTATION FUND	2,000,000.00	2,000,000.00	-	-	-	-	-	-	-
001.50005.500912	TRANSFER TO CAPITAL IMPROVEMENT FUND	2,000,000.00	-	-	-	-	-	-	-	-
001.50005.500913	OPERATING TRANSFER	-	(224,635.04)	-	-	-	-	-	-	-
	<b>Total Operating Transfers</b>	<b>4,000,000.00</b>	<b>1,775,364.96</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total General Government</b>	<b>8,485,024.19</b>	<b>5,850,066.76</b>	<b>4,146,227.00</b>	<b>3,941,406.00</b>	<b>3,368,520.32</b>	<b>3,773,218.00</b>	<b>5,228,673.00</b>	<b>4,381,763.00</b>	<b>6,701,763.00</b>

City of Doral  
**Adopted General Fund Expenditure Budget**  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual	Actual	Approved	Amended	Actual	Year End	Department	City Manager	Council
		2011 - 2012	2012 - 2013	Budget 2013 - 2014	Budget 2013 - 2014	As Of 6/30/2014	Estimate 2013 - 2014	Request 2014 - 2015	Proposed Budget 2014 - 2015	Adopted Budget 2014 - 2015
<b>POLICE DEPARTMENT</b>										
001.60005.500111	ADMINISTRATIVE SALARIES	148,757.75	119,029.59	111,438.00	112,560.00	78,379.41	135,343.00	113,300.00	137,500.00	137,500.00
001.60005.500120	FULL TIME SALARIES	970,538.91	879,459.26	5,713,771.00	1,173,194.00	675,249.89	946,540.00	1,260,660.00	1,327,258.00	1,275,050.00
001.60005.500121	FULL TIME SALARIES - SWORN	4,749,892.40	4,729,326.04	1,164,320.00	5,720,677.00	3,651,810.61	5,269,522.00	5,986,696.00	6,288,048.00	6,336,186.00
001.60005.500125	COMPENSATED ABSENCES	113,972.19	121,645.76	268,793.00	268,793.00	657.35	125,000.00	283,071.00	298,154.00	287,403.00
001.60005.500130	OTHER SALARIES	-	24,571.94	30,588.00	30,588.00	16,962.62	23,705.00	31,313.00	30,234.00	30,234.00
001.60005.500140	OVERTIME	508,958.94	609,380.08	425,000.00	425,000.00	418,245.47	650,201.00	567,565.00	384,165.00	384,165.00
001.60005.500144	OVERTIME - HOLIDAY PAY	-	-	-	-	-	-	250,000.00	250,000.00	250,000.00
001.60005.500150	SPECIAL PAY - OFF DUTY	343,134.35	647,975.70	625,000.00	625,000.00	512,737.54	700,000.00	625,000.00	625,000.00	625,000.00
001.60005.500151	SPECIAL PAY - DIFFERENTIAL	168,584.96	154,053.94	175,000.00	175,000.00	122,424.01	175,000.00	175,000.00	175,000.00	175,000.00
001.60005.500152	SPECIAL PAY - INCENTIVE	61,182.50	61,040.00	60,000.00	60,000.00	49,915.00	70,540.00	60,000.00	60,000.00	60,000.00
001.60005.500210	PAYROLL TAXES	521,966.85	543,961.68	656,042.00	657,335.00	408,347.49	536,569.00	715,612.00	732,790.00	731,657.00
001.60005.500220	RETIREMENT CONTRIBUTIONS	937,421.56	1,005,463.86	1,378,062.00	1,402,768.00	1,046,558.73	1,255,912.00	1,631,086.00	1,639,081.00	1,677,830.00
001.60005.500230	LIFE & HEALTH INSURANCE	948,550.56	900,055.05	1,119,375.00	1,119,375.00	700,909.07	1,081,197.00	1,819,293.00	1,162,160.00	1,400,300.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>9,472,960.97</b>	<b>9,795,962.90</b>	<b>11,727,389.00</b>	<b>11,770,290.00</b>	<b>7,682,197.19</b>	<b>10,969,529.00</b>	<b>13,518,596.00</b>	<b>13,109,390.00</b>	<b>13,370,325.00</b>
001.60005.500310	PROFESSIONAL SERVICES	34,428.28	145,040.01	5,000.00	7,000.00	4,928.02	7,935.01	18,100.00	19,100.00	19,100.00
001.60005.500340	OTHER CONTRACTUAL SERVICES	5,321.00	5,263.50	-	-	-	-	-	-	-
001.60005.500342	CONTRACT - SCHOOL CROSSING GUARD	201,533.29	191,878.10	200,000.00	200,000.00	109,187.07	222,742.20	260,000.00	260,000.00	260,000.00
001.60005.500343	CONTRACT - SAFETY CAMERA PROGRAM	303,328.60	298,765.11	345,700.00	305,000.00	198,365.61	297,324.34	345,700.00	345,700.00	345,700.00
001.60005.500345	CS- MD PRISONER-GRANT	4,782.00	-	-	-	-	-	-	-	-
001.60005.500350	INVESTIGATIONS	50.00	1,217.50	1,500.00	1,500.00	795.25	1,370.50	2,000.00	1,500.00	1,500.00
001.60005.500400	TRAVEL & PER DIEM	14,918.90	11,686.03	20,000.00	20,000.00	9,175.15	18,018.47	32,000.00	32,000.00	35,198.00
001.60005.500410	COMMUNICATIONS & FREIGHT SERVICES	96,042.18	87,897.78	95,600.00	93,600.00	55,858.94	78,420.41	49,800.00	50,000.00	50,000.00
001.60005.500430	UTILITY SERVICES	2,326.90	2,863.55	4,000.00	4,000.00	2,447.94	3,697.94	5,000.00	5,000.00	5,000.00
001.60005.500440	RENTALS & LEASES	295,970.14	251,930.17	153,670.00	172,840.00	115,413.51	153,324.00	175,070.00	175,070.00	153,470.00
001.60005.500460	REPAIRS & MAINTENANCE	356,960.50	397,607.36	454,210.00	454,210.00	261,425.36	454,000.00	471,160.00	471,160.00	471,160.00
001.60005.500470	PRINTING & BINDING	2,922.25	4,030.81	3,500.00	3,500.00	2,109.87	3,429.06	5,000.00	5,000.00	5,000.00
001.60005.500480	PROMOTIONAL ACTIVITIES	1,204.22	4,049.25	5,000.00	5,000.00	696.23	4,193.54	5,000.00	5,000.00	5,000.00
001.60005.500510	OFFICE SUPPLIES	10,623.52	12,991.15	23,000.00	23,000.00	17,328.65	23,000.00	23,000.00	23,000.00	23,000.00
001.60005.500520	OPERATING SUPPLIES	75,037.27	69,862.33	123,480.00	177,183.00	89,205.75	136,483.00	162,600.00	136,600.00	136,600.00
001.60005.500521	OPERATING SUPPLIES- Fuel	402,882.22	442,074.03	451,169.00	451,169.00	318,646.21	451,169.00	12,000.00	12,000.00	12,000.00
001.60005.500523	OPERATING SUPPLIES - COMMUNITY SER	63,262.63	26,191.57	70,500.00	70,500.00	39,539.23	69,000.00	70,500.00	70,500.00	85,500.00
001.60005.500527	OPERATING SUPPLIES - CRYWOLF	32,425.18	12,101.37	20,000.00	20,000.00	16,316.87	20,000.00	23,000.00	23,000.00	23,000.00
001.60005.500529	OPERATING EXPENSES- GRANTS	1,380.55	-	-	-	-	-	-	-	-
001.60005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	44,960.21	9,443.32	38,835.00	38,835.00	14,693.71	35,000.00	54,155.00	54,155.00	54,155.00
	<b>TOTAL OPERATING COST</b>	<b>1,950,359.84</b>	<b>1,974,892.94</b>	<b>2,015,164.00</b>	<b>2,047,337.00</b>	<b>1,256,133.37</b>	<b>1,979,107.47</b>	<b>1,714,085.00</b>	<b>1,688,785.00</b>	<b>1,685,383.00</b>
001.60005.500620	CAPITAL OUTLAY-BUILDING	-	-	300,000.00	300,000.00	170,432.80	300,000.00	4,278,744.00	-	-
001.60005.500640	CAPITAL OUTLAY	272,192.09	37,336.11	150,900.00	193,937.00	104,223.22	109,167.34	491,244.00	416,244.00	443,244.00
001.60005.500641	CAPITAL OUTLAY - VEHICLES	314,488.00	1,970.40	-	471,770.00	250,365.00	587,780.00	1,015,904.00	1,085,904.00	1,085,904.00
001.60005.500642	DOJ BYRNE GRANT - CAPITAL	21,847.00	16,010.00	-	-	14,639.24	14,639.24	-	-	-
001.60005.500643	GRANT - CAPITAL	202,836.39	-	-	-	-	-	-	-	-
001.60005.500644	GRANT - CAPITAL	11,417.00	-	-	-	-	-	-	-	-
001.60005.500645	CAPITAL COPS 09 SOS GRANT	591,499.48	-	-	75,266.00	-	75,266.00	-	-	-
001.60005.500646	GRANT - CAPITAL	499,884.78	-	-	-	-	-	-	-	-
001.60005.500647	CAPITAL- TECH GRANT 2010	542,802.31	66.05	-	199,119.00	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,456,967.05</b>	<b>55,382.56</b>	<b>450,900.00</b>	<b>1,240,092.00</b>	<b>539,660.26</b>	<b>1,086,852.58</b>	<b>5,785,892.00</b>	<b>1,502,148.00</b>	<b>1,529,148.00</b>
	<b>Total Police</b>	<b>13,880,287.86</b>	<b>11,826,238.40</b>	<b>14,193,453.00</b>	<b>15,057,719.00</b>	<b>9,477,990.82</b>	<b>14,035,489.05</b>	<b>21,018,573.00</b>	<b>16,300,323.00</b>	<b>16,584,856.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual	Actual	Approved	Amended	Actual	Year End	Department	City Manager	Council
		2011 - 2012	2012 - 2013	Budget 2013 - 2014	Budget 2013 - 2014	As Of 6/30/2014	Estimate 2013 - 2014	Request 2014 - 2015	Proposed Budget 2014 - 2015	Adopted Budget 2014 - 2015
<b>BUILDING DEPARTMENT</b>										
001.70005.500111	ADMINISTRATIVE SALARIES	98,682.30	99,354.24	111,100.00	112,222.00	77,341.18	104,923.22	113,300.00	110,000.00	110,000.00
001.70005.500120	FULL TIME SALARIES	1,291,530.89	1,347,477.49	1,686,927.00	1,702,650.00	1,094,056.77	1,686,927.00	2,036,013.00	2,025,393.00	1,932,940.00
001.70005.500125	COMPENSATED ABSENCES	6,491.51	37,201.81	125,000.00	69,155.00	4,516.11	209,647.50	137,800.00	124,400.00	124,400.00
001.70005.500130	OTHER SALARIES	74,522.50	141,413.00	69,155.00	125,000.00	153,158.00	9,032.22	82,666.00	82,131.00	78,575.00
001.70005.500140	OVERTIME	59,676.63	79,079.97	127,004.00	127,004.00	62,770.12	100,000.00	104,605.00	99,384.00	99,384.00
001.70005.500143	OVERTIME- BLD OPT		10,084.82	92,340.00	92,340.00	11,544.02	25,000.00	39,600.00	39,600.00	39,600.00
001.70005.500210	PAYROLL TAXES	112,612.12	127,713.94	169,719.00	171,008.00	103,895.55	169,719.00	192,857.00	190,464.00	183,120.00
001.70005.500220	RETIREMENT CONTRIBUTIONS	165,086.53	155,000.86	134,637.00	162,659.00	94,268.40	134,637.00	252,720.00	255,883.00	245,153.00
001.70005.500230	LIFE & HEALTH INSURANCE	217,686.11	187,307.77	256,447.00	256,447.00	161,508.38	256,447.00	455,786.00	261,535.00	313,676.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>2,026,288.59</b>	<b>2,184,633.90</b>	<b>2,772,329.00</b>	<b>2,818,485.00</b>	<b>1,763,058.53</b>	<b>2,696,332.94</b>	<b>3,415,347.00</b>	<b>3,188,790.00</b>	<b>3,126,848.00</b>
001.70005.500310	PROFESSIONAL SERVICES	-	82,406.55	100,000.00	104,095.00	22,758.28	95,000.00	100,000.00	75,000.00	75,000.00
001.70005.500400	TRAVEL & PER DIEM	7,311.42	7,173.36	7,898.00	7,898.00	4,693.32	4,000.00	8,705.00	8,705.00	9,017.00
001.70005.500410	COMMUNICATIONS & FREIGHT SERVICES	12,592.76	11,789.77	14,242.00	14,242.00	8,927.89	14,200.00	3,700.00	3,700.00	3,700.00
001.70005.500440	RENTALS & LEASES	36,113.16	5,941.62	600.00	600.00	528.81	717.76	46,000.00	-	-
001.70005.500460	REPAIRS & MAINTENANCE	-	1,430.59	2,301.00	2,301.00	-	2,200.00	1,690.00	27,690.00	27,690.00
001.70005.500461	REPAIRS & MAINTENANCE VEHICLES	10,588.84	23,950.68	24,625.00	24,625.00	8,368.20	23,500.00	27,418.00	19,950.00	19,950.00
001.70005.500470	PRINTING & BINDING	8,256.51	11,302.17	25,980.00	25,980.00	9,596.91	24,000.00	28,878.00	26,135.00	26,135.00
001.70005.500490	OTHER CURRENT CHARGES	40,897.87	100,967.70	2,990.00	2,990.00	1,995.00	1,995.00	-	-	-
001.70005.500510	OFFICE SUPPLIES	11,343.16	8,618.12	10,406.00	10,552.00	7,547.12	10,550.00	10,261.00	10,261.00	10,261.00
001.70005.500520	OPERATING SUPPLIES	10,182.83	13,937.98	19,794.00	19,794.00	2,707.86	18,500.00	34,964.00	20,645.00	20,645.00
001.70005.500522	OPERATING SUPPLIES - VEHICLES	16,849.93	19,567.56	23,040.00	23,040.00	13,382.95	21,500.00	-	-	-
001.70005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	9,737.93	7,785.13	13,143.00	13,143.00	9,233.55	13,000.00	13,323.00	16,218.00	16,218.00
	<b>TOTAL OPERATING COST</b>	<b>163,874.41</b>	<b>294,871.23</b>	<b>242,029.00</b>	<b>249,260.00</b>	<b>89,739.89</b>	<b>229,162.76</b>	<b>274,939.00</b>	<b>208,304.00</b>	<b>208,616.00</b>
001.70005.500640	CAPITAL OUTLAY -	49,739.88	241,989.81	220,759.00	285,173.00	161,688.49	250,000.00	71,333.00	10,000.00	10,000.00
001.70005.500641	CAPITAL OUTLAY - VEHICLES	-	-	40,000.00	79,790.00	37,190.00	79,000.00	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>49,739.88</b>	<b>241,989.81</b>	<b>260,759.00</b>	<b>364,963.00</b>	<b>198,878.49</b>	<b>329,000.00</b>	<b>71,333.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
	<b>Total Building</b>	<b>2,239,902.88</b>	<b>2,721,494.94</b>	<b>3,275,117.00</b>	<b>3,432,708.00</b>	<b>2,051,676.91</b>	<b>3,254,495.70</b>	<b>3,761,619.00</b>	<b>3,407,094.00</b>	<b>3,345,464.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>CODE COMPLIANCE</b>										
001.71005.500111	ADMINISTRATIVE SALARIES	91,191.31	80,666.50	75,000.00	75,768.00	54,350.19	75,000.00	79,103.00	90,000.00	90,000.00
001.71005.500120	FULL TIME SALARIES	473,670.57	447,237.32	551,039.00	555,856.00	375,886.22	520,000.00	682,586.00	654,334.00	654,334.00
001.71005.500125	COMPENSATED ABSENCES	-	1,157.84	24,078.00	24,078.00	-	12,000.00	29,296.00	28,628.00	28,628.00
001.71005.500130	OTHER SALARIES	-	-	-	-	-	-	-	18,200.00	18,200.00
001.71005.500140	OVERTIME	34,857.95	35,090.77	13,500.00	13,500.00	9,960.10	13,000.00	13,500.00	13,500.00	13,500.00
001.71005.500210	PAYROLL TAXES	46,097.42	43,113.96	51,497.00	51,924.00	33,704.28	51,497.00	62,273.00	63,679.00	62,286.00
001.71005.500220	RETIREMENT CONTRIBUTIONS	67,619.22	56,707.06	45,485.00	56,941.00	33,870.00	40,000.00	91,243.00	89,160.00	89,160.00
001.71005.500230	LIFE & HEALTH INSURANCE	75,764.36	84,111.52	105,847.00	105,847.00	44,064.31	65,000.00	130,701.00	122,812.00	131,184.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>789,200.83</b>	<b>748,084.97</b>	<b>866,446.00</b>	<b>883,914.00</b>	<b>551,835.10</b>	<b>776,497.00</b>	<b>1,088,702.00</b>	<b>1,080,313.00</b>	<b>1,087,292.00</b>
001.71005.500340	OTHER CONTRACTUAL SERVICES	17,130.00	20,500.00	34,000.00	32,500.00	4,105.00	12,000.00	32,200.00	17,200.00	17,200.00
001.71005.500400	TRAVEL & PER DIEM	7,725.41	8,934.71	9,945.00	9,945.00	6,669.76	9,000.00	9,945.00	7,845.00	8,040.00
001.71005.500410	COMMUNICATIONS & FREIGHT SERVICES	12,673.30	12,084.28	13,682.00	13,682.00	8,013.10	12,000.00	7,920.00	7,920.00	7,920.00
001.71005.500440	RENTALS & LEASES	2,962.54	-	2,500.00	2,500.00	417.30	-	-	-	-
001.71005.500460	REPAIRS & MAINTENANCE	-	204.00	500.00	500.00	-	250.00	1,200.00	10,000.00	10,000.00
001.71005.500461	REPAIRS & MAINTENANCE VEHICLES	7,873.79	8,070.65	11,780.00	11,780.00	3,864.32	10,000.00	9,680.00	8,680.00	8,680.00
001.71005.500470	PRINTING & BINDING	3,309.60	3,477.31	4,100.00	5,600.00	4,887.22	5,600.00	5,350.00	5,350.00	5,350.00
001.71005.500510	OFFICE SUPPLIES	3,729.00	2,088.49	3,300.00	3,300.00	1,943.49	3,300.00	3,300.00	3,300.00	3,300.00
001.71005.500520	OPERATING SUPPLIES	9,667.84	7,594.33	9,250.00	9,250.00	5,731.55	9,000.00	10,800.00	10,800.00	10,800.00
001.71005.500522	OPERATING SUPPLIES - VEHICLES	14,308.88	15,066.40	14,000.00	14,000.00	12,131.86	12,500.00	7,455.00	-	-
001.71005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	6,467.94	5,988.98	7,590.00	7,590.00	5,079.00	7,455.00	-	7,455.00	7,455.00
	<b>TOTAL OPERATING COST</b>	<b>85,848.30</b>	<b>84,009.15</b>	<b>110,647.00</b>	<b>110,647.00</b>	<b>52,842.60</b>	<b>81,105.00</b>	<b>87,850.00</b>	<b>78,550.00</b>	<b>78,745.00</b>
001.71005.500640	CAPITAL OUTLAY	16,523.73	8,531.36	4,100.00	4,100.00	1,811.00	4,100.00	2,000.00	-	-
001.71005.500641	CAPITAL OUTLAY-VEHICLE	-	-	-	-	-	-	50,000.00	50,000.00	50,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>16,523.73</b>	<b>8,531.36</b>	<b>4,100.00</b>	<b>4,100.00</b>	<b>1,811.00</b>	<b>4,100.00</b>	<b>52,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
	<b>Total Code</b>	<b>891,572.86</b>	<b>840,625.48</b>	<b>981,193.00</b>	<b>998,661.00</b>	<b>606,488.70</b>	<b>861,702.00</b>	<b>1,228,552.00</b>	<b>1,208,863.00</b>	<b>1,216,037.00</b>

City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>PUBLIC WORKS DEPARTMENT</b>										
001.80005.500111	ADMINISTRATIVE SALARIES	107,046.07	113,548.99	110,504.00	111,604.00	73,733.00	103,347.00	114,240.00	115,097.00	115,097.00
001.80005.500120	FULL TIME SALARIES	571,025.87	611,364.01	788,663.00	793,665.00	481,153.15	713,859.00	1,162,817.00	1,107,646.00	953,517.00
001.80005.500125	COMPENSATED ABSENCES	8,562.22	18,333.53	43,999.00	43,999.00	4,273.77	58,015.00	82,599.00	40,000.00	40,000.00
001.80005.500130	OTHER SALARIES	44,680.47	41,565.20	34,583.00	34,583.00	39,451.62	4,274.00	49,118.00	47,029.00	41,101.00
001.80005.500140	OVERTIME	533.19	786.89	15,000.00	15,000.00	608.07	608.00	15,000.00	15,000.00	15,000.00
001.80005.500210	PAYROLL TAXES	54,111.38	57,929.72	76,482.00	76,948.00	43,972.48	67,865.00	109,593.00	102,020.00	89,775.00
001.80005.500220	RETIREMENT CONTRIBUTIONS	80,974.65	81,894.78	70,638.00	83,977.00	46,892.89	68,906.00	152,780.00	146,263.00	127,768.00
001.80005.500230	LIFE & HEALTH INSURANCE	145,073.87	133,858.43	170,460.00	170,460.00	110,314.62	148,449.00	361,584.00	241,500.00	257,188.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>1,012,007.72</b>	<b>1,059,281.55</b>	<b>1,310,329.00</b>	<b>1,330,236.00</b>	<b>800,399.60</b>	<b>1,165,323.00</b>	<b>2,047,731.00</b>	<b>1,814,555.00</b>	<b>1,639,446.00</b>
001.80005.500310	PROFESSIONAL SERVICES	541,646.23	387,712.10	284,575.00	848,824.00	272,967.80	485,836.00	851,000.00	335,000.00	335,000.00
001.80005.500340	OTHER CONTRACTUAL SERVICES	210,470.57	337,219.65	622,500.00	733,223.00	214,842.54	458,700.00	958,100.00	958,100.00	958,100.00
001.80005.500400	TRAVEL & PER DIEM	6,198.05	6,602.93	8,239.00	8,239.00	3,143.66	5,095.34	8,239.00	8,239.00	8,395.00
001.80005.500410	COMMUNICATIONS & FREIGHT SERVICES	8,628.30	8,148.49	16,610.00	16,610.00	6,449.93	9,047.00	3,850.00	3,850.00	3,850.00
001.80005.500430	UTILITY SERVICES	5,231.34	35,746.12	53,800.00	64,408.00	42,665.40	62,500.00	119,500.00	119,500.00	119,500.00
001.80005.500440	RENTALS & LEASES	52,734.59	23,231.59	15,880.00	21,585.00	5,448.77	10,500.00	78,191.00	78,191.00	78,191.00
001.80005.500460	REPAIRS & MAINTENANCE	1,642.31	34,731.34	183,000.00	183,000.00	43,995.06	131,000.00	182,500.00	187,500.00	187,500.00
001.80005.500461	REPAIRS & MAINTENANCE VEHICLES	12,536.92	15,229.93	17,400.00	17,400.00	12,468.69	17,400.00	31,480.00	31,480.00	31,480.00
001.80005.500470	PRINTING & BINDING	102.02	2,130.53	1,500.00	1,500.00	572.87	1,500.00	1,500.00	1,500.00	1,500.00
001.80005.500490	OTHER CURRENT CHARGES	21,320.00	6,632.00	15,000.00	15,000.00	-	5,000.00	20,000.00	20,000.00	20,000.00
001.80005.500510	OFFICE SUPPLIES	2,289.33	2,252.40	4,000.00	4,000.00	2,613.68	3,335.00	4,000.00	4,000.00	4,000.00
001.80005.500520	OPERATING SUPPLIES	87,504.47	65,230.80	131,000.00	161,000.00	58,055.20	108,069.00	177,600.00	177,600.00	177,600.00
001.80005.500522	OPERATING SUPPLIES - VEHICLES	23,595.95	30,363.88	50,035.00	50,035.00	18,379.45	24,500.00	770,300.00	770,300.00	770,300.00
001.80005.500530	ROAD MATERIALS & SUPPLIES	7,057.66	9,209.83	25,000.00	25,000.00	4,223.99	15,000.00	25,000.00	25,000.00	25,000.00
001.80005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	4,103.99	5,874.32	8,070.00	8,070.00	4,036.67	4,876.00	8,270.00	8,270.00	8,270.00
	<b>TOTAL OPERATING COST</b>	<b>985,061.73</b>	<b>970,315.91</b>	<b>1,436,609.00</b>	<b>2,157,894.00</b>	<b>689,863.71</b>	<b>1,342,358.34</b>	<b>3,239,530.00</b>	<b>2,728,530.00</b>	<b>2,728,686.00</b>
001.80005.500610	CAPITAL OUTLAY - ACQUISITION OF LAND	-	-	-	-	-	-	2,000,000.00	2,000,000.00	2,000,000.00
001.80005.500620	CAPITAL OUTLAY - BUILDING	4,304,570.35	1,972,062.79	1,639,475.00	2,038,282.00	112,985.27		3,605,000.00	2,000,000.00	2,000,000.00
001.80005.500640	CAPITAL OUTLAY - MACHINERY	24,224.12	64,942.86	85,590.00	81,390.00	15,410.79	31,121.00	150,362.00	16,209.00	16,209.00
001.80005.500641	CAPITAL OUTLAY - VEHICLES	33,391.00	41,559.35	84,000.00	84,000.00	52,420.00	83,061.00	201,988.00	27,000.00	27,000.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>4,362,185.47</b>	<b>2,078,565.00</b>	<b>1,809,065.00</b>	<b>2,203,672.00</b>	<b>180,816.06</b>	<b>114,182.00</b>	<b>5,957,350.00</b>	<b>4,043,209.00</b>	<b>4,043,209.00</b>
	<b>Total Public Works</b>	<b>6,359,254.92</b>	<b>4,108,162.46</b>	<b>4,556,003.00</b>	<b>5,691,802.00</b>	<b>1,671,079.37</b>	<b>2,621,863.34</b>	<b>11,244,611.00</b>	<b>8,586,294.00</b>	<b>8,411,341.00</b>



City of Doral  
 Adopted General Fund Expenditure Budget  
 Fiscal Year 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Approved Budget 2013 - 2014	Amended Budget 2013 - 2014	Actual As Of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manager Proposed Budget 2014 - 2015	Council Adopted Budget 2014 - 2015
<b>PARKS &amp; RECREATION DEPARTMENT</b>										
001.90005.500111	ADMINISTRATIVE SALARIES	69,482.23	85,347.20	86,687.00	87,557.00	106,915.57	86,687.00	95,954.00	95,954.00	95,954.00
001.90005.500120	FULL TIME SALARIES	663,682.42	698,465.83	765,422.00	771,668.00	451,477.38	765,422.00	846,805.00	833,111.00	833,111.00
001.90005.500130	OTHER SALARIES	503,939.34	521,909.13	550,000.00	550,000.00	325,432.23	550,000.00	566,500.00	566,500.00	566,500.00
001.90005.500125	COMPENSATED ABSENCES	16,072.96	15,053.63	32,773.00	32,773.00	11,633.48	15,000.00	36,333.00	35,733.00	35,733.00
001.90005.500140	OVERTIME	15,493.72	16,472.39	16,500.00	16,500.00	12,951.86	16,500.00	17,000.00	18,000.00	18,000.00
001.90005.500210	PAYROLL TAXES	96,344.88	102,232.80	112,256.00	112,799.00	69,042.68	109,635.00	121,169.00	119,930.00	119,930.00
001.90005.500220	RETIREMENT CONTRIBUTIONS	88,085.00	82,968.14	60,020.00	74,649.00	42,930.35	69,814.00	113,290.00	111,419.00	111,419.00
001.90005.500230	LIFE & HEALTH INSURANCE	170,948.76	158,602.82	161,804.00	161,804.00	101,844.54	144,077.00	297,932.00	168,835.00	183,270.00
	<b>TOTAL PERSONNEL COSTS</b>	<b>1,624,049.31</b>	<b>1,681,051.94</b>	<b>1,785,462.00</b>	<b>1,807,750.00</b>	<b>1,122,228.09</b>	<b>1,757,135.00</b>	<b>2,094,983.00</b>	<b>1,949,482.00</b>	<b>1,963,917.00</b>
001.90005.500310	PROFESSIONAL SERVICES	235,526.02	282,084.36	10,000.00	683,800.00	37,297.74	683,800.00	855,000.00	750,000.00	750,000.00
001.90005.500340	CONTRACTUAL SERVICES - OTHER	305,140.62	257,100.58	301,614.00	329,814.00	185,862.38	329,814.00	323,114.00	375,124.00	375,124.00
001.90005.500344	CONTRACTUAL SERVICES - SOCCER	81,868.00	-	-	-	-	-	-	-	-
001.90005.500400	TRAVEL & PER DIEM	11,699.97	11,821.69	10,049.00	12,049.00	5,640.95	10,049.00	10,943.00	11,418.00	12,354.00
001.90005.500410	COMMUNICATIONS & FREIGHT SERVICES	21,130.83	19,210.47	18,480.00	18,480.00	11,453.67	18,480.00	22,580.00	13,600.00	13,600.00
001.90005.500430	UTILITY SERVICES	117,024.60	123,163.01	137,160.00	153,797.00	87,243.03	153,797.00	140,160.00	140,160.00	140,160.00
001.90005.500440	RENTALS & LEASES	124,030.21	143,019.64	153,760.00	153,760.00	103,126.17	153,760.00	157,325.00	168,765.00	168,765.00
001.90005.500460	REPAIRS & MAINTENANCE	385,462.59	338,655.25	319,000.00	366,037.00	161,166.41	371,037.00	337,000.00	330,000.00	330,000.00
001.90005.500461	REPAIRS & MAINTENANCE VEHICLES	11,837.30	13,457.83	12,130.00	17,630.00	13,110.06	12,630.00	14,530.00	10,300.00	10,300.00
001.90005.500470	PRINTING & BINDING	44,942.39	34,050.43	43,945.00	44,736.00	26,859.06	44,736.00	47,228.00	48,288.00	48,288.00
001.90005.500480	PROMOTIONAL ACTIVITIES	16,176.27	12,982.97	24,950.00	26,650.00	15,493.55	26,650.00	27,350.00	27,350.00	30,850.00
001.90005.500490	OTHER CURRENT CHARGES	290,206.26	285,505.09	326,055.00	324,055.00	207,646.72	326,055.00	371,120.00	329,330.00	329,330.00
001.90005.500494	CULTURAL ARTS PROGRAM	33,346.77	43,837.16	-	-	-	-	-	-	60,000.00
001.90005.500510	OFFICE SUPPLIES	3,999.73	3,643.28	4,000.00	4,000.00	2,818.12	4,000.00	4,100.00	4,100.00	4,100.00
001.90005.500520	OPERATING SUPPLIES	220,563.83	197,205.52	222,397.00	223,144.00	91,984.43	223,144.00	246,128.00	247,228.00	247,228.00
001.90005.500521	OPERATING SUPPLIES - VEHICLES	17,869.38	20,140.10	20,564.00	20,564.00	13,350.10	20,564.00	750.00	750.00	750.00
001.90005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	8,706.02	6,156.64	6,371.00	6,371.00	3,284.00	6,371.00	6,976.00	6,976.00	6,976.00
	<b>TOTAL OPERATING COST</b>	<b>1,929,530.79</b>	<b>1,792,034.02</b>	<b>1,610,475.00</b>	<b>2,384,887.00</b>	<b>966,336.39</b>	<b>2,384,887.00</b>	<b>2,564,304.00</b>	<b>2,463,389.00</b>	<b>2,527,825.00</b>
001.90005.500610	CAPITAL OUTLAY - LAND	-	75,000.00	-	-	-	-	850,000.00	1,300,000.00	1,300,000.00
001.90005.500620	CAPITAL OUTLAY - BUILDING	882,230.76	131,580.10	-	4,504,113.00	-	-	9,000,000.00	5,500,000.00	5,500,000.00
001.90005.500634	CAPITAL OUTLAY -PARK IMPROVEMENTS	-	45,694.07	-	-	-	-	915,000.00	915,000.00	915,000.00
001.90005.500640	CAPITAL OUTLAY	48,957.12	50,627.78	9,500.00	42,258.00	3,197.97	-	41,400.00	14,000.00	14,000.00
001.90005.500641	CAPITAL OUTLAY- VEHICLES	19,612.00	19,675.20	-	-	-	-	56,000.00	20,000.00	20,000.00
001.90005.500651	CAPITAL - CONSTRUCTION IN PROGRESS	-	-	-	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>950,799.88</b>	<b>322,577.15</b>	<b>9,500.00</b>	<b>4,546,371.00</b>	<b>3,197.97</b>	<b>-</b>	<b>10,862,400.00</b>	<b>7,749,000.00</b>	<b>7,749,000.00</b>
	<b>Total Parks &amp; Recreation</b>	<b>4,504,379.98</b>	<b>3,795,663.11</b>	<b>3,405,437.00</b>	<b>8,739,008.00</b>	<b>2,091,762.45</b>	<b>4,142,022.00</b>	<b>15,521,687.00</b>	<b>12,161,871.00</b>	<b>12,240,742.00</b>
	<b>TOTAL GENERAL FUND</b>	<b>42,867,018.62</b>	<b>35,551,306.83</b>	<b>37,957,696.00</b>	<b>45,891,745.00</b>	<b>23,328,104.10</b>	<b>34,701,404.89</b>	<b>68,384,319.00</b>	<b>54,915,411.00</b>	<b>57,713,079.00</b>

City of Doral  
Adopted Budget  
2014-2015

Account Number	Account Title	Actual FY 2011-12	Actual FY 2012-13	Budget FY 2013-14	Actual As Of 6/29/2010	Year End Estimate FY 2013-14	Department Request FY 2014-15	City Manger Proposal FY 2014-15	City Council Adopted FY 2014-15
<b>101 Transportation Fund</b>									
<b>PUBLIC WORKS</b>									
<b>\$1,913.53 per unit</b>									
101.8000.300100	Designated Fund Balance	-	-	2,097,895.00	-	10,691,411	<b>5,826,080</b>	<b>5,826,080</b>	<b>5,826,080</b>
101.8000.312410	Local Option Gas Tax	526,302.00	524,714.03	516,000.00	358,346.20	535,350	553,200	553,200	553,200
101.8000.312420	Local Option Gas Tax- New	204,193.00	202,885.08	200,000.00	143,541.62	211,542	214,500	214,500	214,500
101.8000.312600	Municipal Surtax - CITT Funds	-	1,667,049.00	1,700,000.00	722,782.00	1,678,000	1,700,000	1,870,000	1,870,000
101.8000.331408	Circulator Grant FL04-0122	-	-	-	6,680.97	6,681	-	-	-
101.8000.331409	Circulator Grant FL04-0148	-	-	-	94,293.37	94,293	-	-	-
101.8000.334102	FDOT - Grant	145,932.00	-	-	115,025.66	115,026	-	-	-
101.8000.335490	State Transp. Grant - FPN	184,947.00	-	-	-	-	-	-	-
101.8000.363240	Roadway Beautification-Impact Fees	1,760,552.00	1,707,974.60	1,700,000.00	1,578,471.18	1,708,400	1,700,000	1,700,000	1,700,000
101.8000.366100	Developer Contributions	-	204,865.75	183,500.00	183,500.00	183,500	-	-	-
101.8000.369200	Prior Years Recovery	(169,531.00)	0.00	-	-	-	-	-	-
101.8000.381100	Operating Transfers In	2,000,000.00	2,000,000.00	-	-	-	-	-	-
<b>TOTAL REVENUES</b>		<b>4,652,395.00</b>	<b>6,307,488.46</b>	<b>6,397,395.00</b>	<b>3,202,641.00</b>	<b>15,224,203</b>	<b>9,993,780</b>	<b>10,163,780</b>	<b>10,163,780</b>
<b>PUBLIC WORKS</b>									
101.80005.500120	FULL TIME SALARIES	36,692.00	52,154.01	101,062.00	29,795.43	101,199.97	106,000	106,000	106,000
101.80005.500125	COMPENSATED ABSENCES	2,147.00	-	3,887.00	-	3,887.00	4,085	4,077	4,077
101.80005.500210	FICA & MICA TAXES	2,851.00	3,851.33	7,731.00	2,268.83	7,731.00	8,437	8,421	8,421
101.80005.500.220	RETIREMENT CONTRIBUTIONS	4,541.00	3,432.65	6,064.00	1,262.48	6,064.00	12,744	12,720	12,720
101.80005.500230	LIFE & HEALTH INSURANCE	6,719.00	1,496.16	18,873.00	2,717.20	18,873.00	25,185	25,185	25,185
<b>TOTAL PERSONNEL COSTS</b>		<b>52,950.00</b>	<b>60,934.15</b>	<b>137,617.00</b>	<b>36,043.94</b>	<b>137,754.97</b>	<b>156,451</b>	<b>156,403</b>	<b>156,403</b>
101.80005.500310	PROFESSIONAL SERVICES	53,197.00	229.00	395,199.00	36,412.00	219,495.00	870,000	1,386,000	1,386,000
101.80005.500315	PROFESSIONAL SERVICES - GRANT	137,536.00	-	-	-	-	-	-	-
101.80005.500341	CONTRACTUAL SERVICES	818,111.00	1,068,527.54	1,626,595.00	356,024.25	1,626,595.00	1,990,000	1,990,000	1,990,000
101.80005.500440	RENTAL & LEASES	67,200.00	67,200.00	39,200.00	33,600.00	33,600.00	-	-	-
<b>TOTAL OPERATING COST</b>		<b>1,076,044.00</b>	<b>1,135,956.54</b>	<b>2,060,994.00</b>	<b>426,036.25</b>	<b>1,879,690.00</b>	<b>2,860,000</b>	<b>3,376,000</b>	<b>3,376,000</b>
101.80005.500631	CAPITAL OUTLAY - MEDIAN ST BEAUTIFICATION	-	-	-	-	-	250,000	250,000	250,000
101.80005.500633	CAPITAL OUTLAY - STREET IMPRV	1,343,658.00	1,390,831.17	6,392,656.00	1,173,654.58	6,252,071.00	6,317,129	5,971,377	5,971,377
101.80005.500641	CAPITAL OUTLAY - VEHICLES	-	2,809.18	460,645.00	235,797.73	406,645.00	360,000	360,000	360,000
101.80005.500640	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	300,000	300,000	300,000
101.80005.500648	GRANT (CIRCULATOR #FL 04-0122)	-	4,858.89	341,958.00	82,998.77	341,958.00	-	-	-
101.80005.500649	GRANT (CIRCULATOR #FL 040148)	-	2,632.27	308,004.00	157,949.49	380,004.00	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>1,343,658.00</b>	<b>1,401,131.51</b>	<b>7,503,263.00</b>	<b>1,650,400.57</b>	<b>7,380,678.00</b>	<b>6,977,129</b>	<b>6,631,377</b>	<b>6,631,377</b>
101.80005.500710	DEBT SERVICE PRINCIPAL TROLLEY	139,192.00	49,921.65	37,232.00	27,849.18	-	-	-	0
101.80005.500720	DEBT SERVICE INTEREST TROLLEY	5,253.00	1,883.73	446.00	408.30	-	-	-	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>144,445.00</b>	<b>51,805.38</b>	<b>37,678.00</b>	<b>28,257.48</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Transportation Fund</b>		<b>2,617,097.00</b>	<b>2,649,827.58</b>	<b>9,739,552.00</b>	<b>2,140,738.24</b>	<b>9,398,122.97</b>	<b>9,993,580</b>	<b>10,163,780</b>	<b>10,163,780</b>

5,826,080.03

**City of Doral**  
**Adopted Budget - Other Funds**  
**2014 - 2015**

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Budget 2013 - 2014	Actual As of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manger Proposed 2014 - 2015	City Council Adopted 2014 - 2015
<b>102 Park Impact Fee Fund</b>									
<b>Park Impact Fee Fund Revenues</b>									
<b>\$1453.40 per unit</b>									
102.9000.300100	Designated Fund Balance	5,069,692.12	-	4,583,596.00	-	6,244,535	6,024,442	6,024,442	6,024,442
102.9000.331.700	Grant - Federal	-	-	500,000.00	-	-	500,000	500,000	500,000
102.9000.363101	Special Assessment - Educational	-	-	493,904.00	-	-	493,904	493,904	493,904
102.9000.363270	Impact Fees - Parks	1,426,230.58	1,693,273.00	2,000,000.00	556,484.00	750,000	1,500,000	1,500,000	1,500,000
	<b>TOTAL REVENUE</b>	<b>6,495,922.70</b>	<b>1,693,273.00</b>	<b>7,577,500.00</b>	<b>556,484.00</b>	<b>6,994,535</b>	<b>8,518,346</b>	<b>8,518,346</b>	<b>8,518,346</b>
<b>Park Impact Fee Fund Expenses</b>									
102.90005.500310	PROFESSIONAL SERVICES -	-	-	678,426	-	677,976	-	-	-
102.90005.500341	CONTRACTUAL SERVICES	-	-	-	-	-	-	-	-
102.90005.500491	OTHER CURRENT CHARGES	-	-	-	-	-	-	-	-
	<b>TOTAL OPERATING COST</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
102.90005.500620	CAPITAL OUTLAY - Building	-	-	6,561,574	23,650.00	-	8,518,346	8,518,346	8,518,346
102.90005.500634	CAPITAL OUTLAY - IMPROVEMENTS - PARKS	2,223,077	294,047	615,917	153,737.00	292,117	-	-	-
102.90005.500640	CAPITAL OUTLAY - PARK DEVELOPMENT	-	-	-	-	-	-	-	-
102.90005.500641	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,223,077</b>	<b>294,047</b>	<b>7,855,917</b>	<b>177,387</b>	<b>970,093</b>	<b>8,518,346</b>	<b>8,518,346</b>	<b>8,518,346</b>
	<b>TOTAL PARK IMPACT FEE FUND</b>	<b>2,223,077</b>	<b>294,047</b>	<b>7,855,917</b>	<b>177,387</b>	<b>970,093</b>	<b>8,518,346</b>	<b>8,518,346</b>	<b>8,518,346</b>
						6,024,442			

City of Doral  
 Adopted Budget - Other Funds  
 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Budget 2013 - 2014	Actual As of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manger Proposed 2014 - 2015	City Council Adopted 2014 - 2015
<b>103 Police Impact Fee Fund</b>									
<b>Police Impact Fee Fund Revenues</b>									
<b>\$464.62 per unit</b>									
103.6000.300100	Designated Fund Balance	965,699	1,139,369	1,289,369	1,284,072.00	1,284,072	1,434,072	1,434,072	1,434,072
103.6000.363.220	Impact Fees - Police	173,670	150,000	180,000	121,562.00	150,000	180,000	180,000	180,000
	<b>TOTAL REVENUE</b>	<b>1,139,369</b>	<b>1,289,369</b>	<b>1,469,369</b>	<b>1,405,634.00</b>	<b>1,434,072</b>	<b>1,614,072</b>	<b>1,614,072</b>	<b>1,614,072</b>
<b>Police Impact Fee Fund Expenses</b>									
103.60005.500310	PROFESSIONAL SERVICES -	-	-	-	-	-	-	-	-
103.60005.500341	CONTRACTUAL SERVICES	-	-	-	-	-	-	-	-
103.60005.500491	OTHER CURRENT CHARGES	-	-	-	-	-	-	-	-
	<b>TOTAL OPERATING COST</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
					-				
103.60005.500610	CAPITAL OUTLAY - LAND PURCHASE	-	-	-	-	-	-	-	-
103.60005.500634	CAPITAL OUTLAY - Building IMPROVEMENTS	-	-	-	-	-	1,614,072	1,614,072	1,614,072
103.60005.500640	CAPITAL OUTLAY - Furniture & Equipment	-	-	-	-	-	-	-	-
103.60005.500641	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,614,072</b>	<b>1,614,072</b>	<b>1,614,072</b>
	<b>TOTAL POLICE IMPACT FEE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,614,072</b>	<b>1,614,072</b>	<b>1,614,072</b>

City of Doral  
 Adopted Budget - Other Funds  
 2014 - 2015

Account Number	Account Title	Actual 2011 - 2012	Actual 2012 - 2013	Budget 2013 - 2014	Actual As of 6/30/2014	Year End Estimate 2013 - 2014	Department Request 2014 - 2015	City Manger Proposed 2014 - 2015	City Council Adopted 2014 - 2015
<b>301 Capital Improvement Fund</b>									
<b>Capital Improvement Fund Revenues</b>									
301.5000.300100	Beginning Fund Balance	-	-	525,417	426,764.00	426,764.00	388,686.00	388,686.00	388,686.00
301.5000.300101	Encumbrance Carry Over	-	116,358	-	-	116,358.00	-	-	-
301.5000.361100	Interest Income	-	-	-	-	0.00	-	-	-
301.5000.337100	County Grant Reimb	35,372.00	-	-	-	0.00	-	-	-
301.5000.381100	Operating Transfers In	2,000,000.00	7,323,000	-	-	0.00	-	-	-
	<b>TOTAL REVENUE</b>	<b>2,035,372.00</b>	<b>7,439,358</b>	<b>525,417</b>	<b>426,764.00</b>	<b>543,122.00</b>	<b>388,686.00</b>	<b>388,686.00</b>	<b>388,686.00</b>
<b>Capital Improvement Fund Expenses</b>									
301.80005.500310	PROFESSIONAL SERVICES - CITY HALL CONSTRUCT	11,981,478.59	67,515	525,417	17,408.00	17,408.00	-	-	-
301.80005.500341	CONTRACTUAL SERVICES	-	-	-	-	-	-	-	-
301.80005.500491	OTHER CURRENT CHARGES	-	-	-	-	-	-	-	-
	<b>TOTAL OPERATING COST</b>	<b>11,981,478.59</b>	<b>67,515</b>	<b>525,417</b>	<b>17,408.00</b>	<b>17,408.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
301.80005.500610	CAPITAL OUTLAY - LAND PURCHASE	-	7,323,000	7,323,000	-	0.00	-	-	-
301.80005.500634	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	0.00	388,686.00	388,686.00	388,686.00
301.80005.500620	CAPITAL OUTLAY - BUILDINGS	2,119,723.67	48,843	48,843	134,738.00	134,738.00	-	-	-
301.80005.500640	CAPITAL OUTLAY -	-	-	-	2,290.00	2,290.00	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,119,723.67</b>	<b>7,371,843</b>	<b>7,371,843</b>	<b>137,028.00</b>	<b>137,028.00</b>	<b>388,686.00</b>	<b>388,686.00</b>	<b>388,686.00</b>
	<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<b>14,101,202.26</b>	<b>7,439,358</b>	<b>7,897,260</b>	<b>154,436.00</b>	<b>154,436.00</b>	<b>388,686.00</b>	<b>388,686.00</b>	<b>388,686.00</b>

388,686

City of Doral  
Adopted Budget  
2014-15

Account Number	Account Title	Actual FY 2011-12	Actual FY 2012-13	Budget FY 2013-14	Actual As Of 6/2/2010	Year End Estimate FY 2013-14	Department Request FY 2014-15	City Manger Proposed FY 2014-15	City Council Adopted FY 2014-15
<b>401 Stormwater Fund</b>									
401.8000.300100	Beginning Fund Balance	-	-	1,515,156	-	23,069,922	1,674,173	1,674,173	1,674,173
401.8000.314300	Storm Water User Fees	3,796,658.00	3,848,250.00	3,800,000	2,463,254.71	4,084,588	4,000,000	4,000,000	4,000,000
401.8000.334100	State Grant Reimb	27,891.00	60,598.00	-	11,526.00	611,526	600,000	600,000	600,000
401.8000.361100	Interest Income	94,269.00	66,081.00	75,000	55,272.18	68,386	50,000	50,000	50,000
401.8000.367100	Change in Investment Values	(20,883.00)	(47,927.00)	-	(12,506.59)	(17,348)	-	-	-
401.8000.369200	Prior Year Recovery	-	-	-	-	-	-	-	-
401.8000.389100	NRCS Reimbursement	1,567,630.00	196,925.00	-	-	-	-	-	-
<b>TOTAL STORMWATER FUND REVENUE</b>		<b>5,465,565.00</b>	<b>4,123,927.00</b>	<b>5,390,156.00</b>	<b>2,517,546.30</b>	<b>27,817,074.00</b>	<b>6,324,173.00</b>	<b>6,324,173.00</b>	<b>6,324,173.00</b>
<b>STORMWATER FUND EXPENSES</b>									
401.80005.500111	ADMINISTRATIVE SALARIES	-	-	-	-	-	-	-	-
401.80005.500120	FULL TIME SALARIES	48,854.00	88,195.46	88,492.00	58,454.08	81,994	92,173	92,173	92,173
401.80005.500125	COMPENSATED ABSENCES	615.00	690.46	3,370.00	-	-	3,545	3,545	3,545
401.80005.500140	OVERTIME	-	36.78	-	-	-	-	-	-
401.80005.500210	FICA & MICA TAXES	3,622.00	6,634.01	6,769.00	4,241.97	6,100	7,322	7,322	7,322
401.80005.500.220	RETIREMENT CONTRIBUTIONS	5,863.00	6,840.70	7,081.00	3,325.84	3,794	11,061	11,061	11,061
401.80005.500230	LIFE & HEALTH INSURANCE	13,077.00	19,147.82	19,107.00	8,127.26	8,964	25,030	25,030	25,030
<b>TOTAL PERSONNEL COSTS</b>		<b>72,031.00</b>	<b>121,545.23</b>	<b>124,819.00</b>	<b>74,149.15</b>	<b>100,852</b>	<b>139,131</b>	<b>139,131</b>	<b>139,131</b>
401.80005.500314	PROFESSIONAL SERVICES- ENGINEERING	420,606.00	286,238.32	1,112,771.00	225,442.12	776,498	700,000	700,000	700,000
401.80005.500340	CONTRACTUAL SERVICE S - OTHER	3,142,873.00	1,542,207.30	4,562,219.00	533,982.89	1,991,960	4,749,720	4,749,720	4,749,720
401.80005.500.400	TRAVEL & PER DIEM	331.00	-	3,396.00	403.00	1,921	3,396	3,396	3,396
401.80005.500410	COMMUNICATIONS & FREIGHT SERVICES	1,243.00	1,755.03	3,150.00	1,018.11	1,906	3,150	3,150	3,150
401.80005.500.440	RENTAL & LEASES	-	-	4,000.00	-	4,000	4,000	4,000	4,000
401.80005.500460	REPAIRS & MAINTENANCE - VEHICLES	40.00	585.12	2,930.00	39.99	1,050	2,930	2,930	2,930
401.80005.500470	PRINTING & BINDING	84.00	699.00	3,700.00	-	2,000	3,700	3,700	3,700
401.80005.500470	OTHER CURRENT CHARGES	-	-	82,231.00	11,876.41	51,402	-	-	-
401.80005.500.510	OFFICE SUPPLIES	-	-	800.00	-	350	800	800	800
401.80005.500520	OPERATING SUPPLIES	107.00	1,555.03	7,180.00	1,066.95	4,200	7,180	7,180	7,180
401.80005.500522	OPERATING SUPPLIES VEHICLES	277.00	2,804.42	5,600.00	230.56	1,456	5,600	5,600	5,600
401.80005.500540	DUE, SUBSCRIPTIONS & MEMBERSHIPS	1,355.00	2,097.91	4,112.00	1,040.34	2,040	4,112	4,112	4,112
401.80005.500591	ACCUMULATED DEPRECIATION	-	371,605.00	-	-	-	-	-	-
<b>TOTAL OPERATING COST</b>		<b>3,566,916.00</b>	<b>2,209,547.13</b>	<b>5,792,089</b>	<b>775,100.37</b>	<b>2,838,783</b>	<b>5,484,588</b>	<b>5,484,588</b>	<b>5,484,588</b>
401.80005.500640	CAPITAL OUTLAY - OFFICE EQUIP & MACH	3,397.00	-	3,000.00	-	1,000	250	250	250
<b>TOTAL CAPITAL OUTLAY</b>		<b>3,397.00</b>	<b>-</b>	<b>3,000.00</b>	<b>-</b>	<b>1,000</b>	<b>250</b>	<b>250</b>	<b>250</b>
401.80005.500710	DEBT SERVICE PRINCIPAL- COUNTY BOND	300,054.00	-	324,407	189,196.63	324,337	311,541	311,541	311,541
401.80005.500720	DEBT SERVICE INTEREST - COUNTY BOND	400,279.00	388,659.00	376,111	219,435.67	376,175	388,663	388,663	388,663
<b>TOTAL DEBT SERVICE</b>		<b>700,333.00</b>	<b>388,659.00</b>	<b>700,518.00</b>	<b>408,632.30</b>	<b>700,512</b>	<b>700,204</b>	<b>700,204</b>	<b>700,204</b>
<b>TOTAL STORMWATER FUND</b>		<b>4,342,677.00</b>	<b>2,719,751.36</b>	<b>6,620,426.00</b>	<b>1,257,881.82</b>	<b>3,641,147.00</b>	<b>6,324,173.00</b>	<b>6,324,173.00</b>	<b>6,324,173.00</b>

24,175,927.00



# SENIOR EXECUTIVE ASSISTANT TO THE CITY MANAGER

Class Code:  
5150

Bargaining Unit: N/A

CITY OF DORAL  
Established Date: June 27, 2014  
Revision Date: June 30, 2014

## **GENERAL PURPOSE:**

The Senior Executive Assistant to the City Manager ensures directives of the City Manager are addressed in a timely and effective manner. Significant aspects of the work include the organization of work, fact finding, coordination of efforts within the City government, communication with elected officials and their staff, and the development of presentations and reports. The Senior Executive Assistant reports directly to the City Manager. The Senior Executive Assistant to the City Manager actively participates with senior management staff in the advancement of the City Manager's work plan and is a key component of work plan execution.

EEOC-4: Administrative Support FLSA Classification: Exempt, full time, 37.5 hour work-week

## **SUPERVISION RECEIVED AND EXERCISED:**

The Senior Executive Assistant to the City Manager works under the general supervision of the City Manager. The Senior Executive Assistant supervises the Clerical Aide (Receptionist - Main Lobby), Clerical Aide to the City Manager (3rd Floor Lobby) and the Part-Time Clerical Aide.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Manages special projects and organizational initiatives of the City Manager to ensure their timely and successful implementation;
- Develops schedules for work completion, organizes and prepares meeting agendas, develops and coordinates topics of City Council consideration;
- Provides general assistance and support to the City Manager on matters concerning the administration of the City government;
- Organizes, schedules, and manages the execution of organizational initiatives on behalf of the City Manager;
- Works with the City Manager to execute programs that support the City's strategic planning and organizational development agenda;
- Develops and implements a workflow/tracking process and calendar that permits the City Manager sufficient time to review, analyze and provide direction on strategic issues affecting management of the organization;
- Prepares meeting agendas and appropriate supporting documentation for meeting items to maximize the efficiency of meeting discussions;
- Reviews meeting notes and comments, communicating appropriate follow up actions, and tracking responses/resolutions;
- Confers with and advises department heads in the preparation of responses and action plans in accordance with the City Manager's policies and direction;
- Serves as the City Manager's primary contact with the Office of the City Clerk on the development and management of City Council agenda items; and
- Demonstrates knowledge of the principles, practices and theories of management analysis and project management;
- Demonstrates knowledge of municipal level of government; general knowledge of the practices, methods and techniques of public budgeting, accounting and auditing; ability to develop procedures for administrative



improvement;

- Ability to develop comprehensive plans from general instructions; ability to successfully execute a directive and accomplish an appropriate outcome without detailed instruction; ability to gather pertinent facts, make thorough analyses and arrive at sound conclusions; ability to interpret findings;
- Ability to prepare and write comprehensive reports and proposals;
- Ability to establish and maintain effective working relationships with employees, elected and appointed officials, representatives of private agencies, community groups and citizens.

**MINIMUM QUALIFICATIONS:**

- A Bachelor's degree in Public Administration or related field from an accredited college.
- Ten (10) years of progressively high-level administrative experience in municipal government, including managing large, complex high-visibility projects and providing customer service at an executive level, is required.
- Or any equivalent combination of experience and education which provides the required knowledge, skills and abilities.
- Must be fluent in English. Ability to communicate in Spanish is a plus.
- Considerable knowledge of modern office practices and procedures.
- Must be computer literate with knowledge of Microsoft Word, WordPerfect or a similar word processing program.
- Ability to meet and deal with fellow workers in an effective and courteous manner.
- Ability to deal with confidential and sensitive matters.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



CITY OF DORAL  
Established Date:  
Revision Date:

# Clerical Aide II

Class Code:

Bargaining Unit: N/A

## **GENERAL PURPOSE:**

Performs multiple clerical duties as assigned by the City Manager or his designee.

EEOC-4 : Administrative Support FLSA Classification: Non-exempt, full time, 37.5 hour work-week

## **SUPERVISION RECEIVED AND EXERCISED:**

Works under the general supervision of the City Manager or his designee.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Utilizes a full range of modern secretarial skills to perform clerical duties, operation of word processing equipment, micro-computers, fax machine, typewriters, and other office equipment.
- Requisitions supplies and equipment for City Manager's Office.
- Maintains an inventory of supplies and compiles cost data for budgetary and other uses.
- May assist the City Manager or designee with check requests, ordering of supplies, and a variety of purchasing matters
- Maintains office supply inventory for the City Manager's Office and lunchroom area (other supplies)
- Creates new files and organizes files according to the department's established policies and procedures; retrieves and assembles material from files.
- Maintains the mail card for the City Manager's Office; Opens and distributes mail; maintains control of correspondence flow through the department and assures that response deadlines are met.
- Composes correspondence or selects standardized formats; prepares a variety of reports, memos, correspondence, documents, and requisitions.
- Files documents for the Department according to departmental procedures.
- Maintains an organized, neat and efficient filing system.
- May perform back-up coverage for receptionist during relief periods; answers phone, takes messages and/or directs customers to the appropriate department.
- Retrieves information and documents from files at the request of department personnel.
- Performs any other duties as directed by the supervisor.
- Prepares inventory and logs documents for safe off-site storage.
- Receives visitors and screens telephone callers; acts as receptionist and answers requests for information involving department, division or section activities and established policies and procedures.
- Takes and transcribes dictation as required, performs data entry, prints reports as instructed.
- Sets up meeting rooms, organizing refreshments for meeting and events.
- May be required to run City related errands as instructed by supervisor.
- Retrieves information or data from internet or other sources as instructed.
- Files correspondence, invoices, cards, records, and reports.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

- A High School Diploma or a GED equivalent and one year of general secretarial experience.
- A high school degree and one year of general secretarial experience.
- Must be fluent in spoken and written English. Ability to communicate in Spanish is a plus.
- Must be computer literate with knowledge of Microsoft Word, Excel, Power Point and other similar programs.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



CITY OF DORAL  
Established Date: Oct 9, 2013  
Revision Date: July 23, 2014

# Deputy City Clerk

Bargaining Unit: N/A

Class Code:  
5750

## **GENERAL PURPOSE:**

Performs advanced administrative, secretarial and clerical work for the City Clerk and any other person as designated by the City Clerk.

This position assists with the administration and coordination in the taking of minutes of all City Council meetings and appropriate safekeeping of all legislation adopted. Assists in the supervision of all City elections; ensures the handling, classification and filing of all documents as the depository of all records.

EEOC-6: Administrative Support. FLSA Classification: Exempt, full time, 37.5 hour work-week

## **SUPERVISION RECEIVED AND EXERCISED:**

The Deputy City Clerk works under the supervision of the City Clerk. The Deputy City Clerk has supervisory responsibilities of the City Clerk's Office as directed by the City Clerk.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Performs advanced secretarial and administrative work as directed by the City Clerk.
- Compiles, develops, and analyzes reports and studies as directed by the City Clerk.
- Assists the City Clerk with the department's finances and budgeting.
- Assists the City Clerk with the management and retention of public records as per the requirements of the State of Florida and the City of Doral City Code.
- Assists the City Clerk with city-wide records storage.
- Assists with responding and tracking public records requests.
- Answers calls for the Office of the City Clerk.
- Coordinates and ensures that all documents are archived and copies are sent to the Division of Archives.
- Assist in the compliance of all charges made to the City Clerk by residents and business or other organizations requesting data.
- Attends meeting to present budget, activity reports and future development plans.
- Monitors the daily office activities to ensure compliance with standard procedures.
- Answers routine correspondence and composes letters for the City Clerk's signature.
- Opens, sorts, and routes all correspondence to City Clerk.
- Performs other clerical duties such as filing and managing office records and assists in the work of the office as assigned by the City Clerk.
- Responsible for the overall management of document scanning and indexing of permanent records as part of the City's records management program.
- Assists in the preparation of City Council agenda packets.
- Attends Council workshops and Council meetings and may be required to take minutes of said meetings at the direction of the City Clerk.
- Serves as Acting City Clerk in the absence of, and upon designation by, the City Clerk.

- Actively pursues Certified Municipal Clerk Certification and once obtained maintains certification up to date.
- Performs any other duties as assigned by the City Clerk.

**MINIMUM QUALIFICATIONS:**

- A Bachelor's degree from an accredited college in a related field.
- Must be fluent in English. Ability to communicate in Spanish is a plus.
- Knowledge of business English, spelling, grammar, punctuation and vocabulary.
- Three (3) years of experience in the performance of general secretarial and clerical work, preferably for an executive level position.
- Considerable knowledge of modern office practices and procedures.
- Must be computer literate with knowledge of Microsoft Word, Excel, PowerPoint and other similar programs.
- Ability to get along with others and work effectively with the public and fellow workers.
- Ability to perform several tasks at one time.
- Ability to deal with confidential and sensitive matters.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



CITY OF DORAL  
Established Date: Oct 23, 2013  
Revision Date: July 23, 2014

# Executive Assistant/ Advisory Board Coordinator

Class Code:  
9822

Bargaining Unit: N/A

## **GENERAL PURPOSE:**

Performs advanced secretarial and clerical work for the Office of the City Clerk. Performs the duties of coordinating the City's Advisory Boards; serves as the City Clerk Liaison to all advisory boards, committees, task forces, (and any other boards that serve in an advisory capacity as created by Council); and performs any other duties for the Office of the City Clerk as required by the City Clerk.

EEOC-4: Administrative Support (Exempt, full-time, 37.5 hour work week)

## **SUPERVISION RECEIVED AND EXERCISED:**

Works under the general supervision of the City Clerk. The Executive Assistant / Advisory Board Coordinator do not have supervisory duties.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Scheduling advisory board meetings.
- Preparation of advisory board meeting materials for distribution during the meetings.
- Advertising board meetings pursuant to Ch. 286 F.S., and established Office of the City Clerk procedures.
- Disseminating information to advisory board members and their Staff liaisons.
- Posting agendas and approved minutes of advisory board meetings.
- Maintaining regular communication with advisory board members on board-related issues.
- Ensuring that Council-approved advisory board policies and procedures are adhered to by the boards.
- Coordinating annual Advisory Board Workshop(s).
- Maintaining and managing all advisory board records.
- Utilizes a full range of modern secretarial and clerical skills to perform clerical duties, operation of word processing equipment, fax machine, scanners and other office equipment.
- Creates new files and organizes files according to the department's established policies and procedures; retrieves and assembles material from files.
- Opens and distributes City Clerk mail; maintains control of correspondence flow through the department and assures that response deadlines are met.
- Updates calendars for City events and any other events as from time to time may be necessary.
- Assists with all Council meeting preparation.
- Assist with Agenda meeting preparation.
- Attends all Council meetings.
- Receives visitors and answers telephone calls for the Office of the City Clerk.
- Drafts correspondence for the City Clerk and; assists with bulk mailings from the City Clerk.
- Files documents for the City Council and the Office of the City Clerk according to departmental procedures.
- Assist the City Clerk with maintaining the finances of the Department.
- Retrieves information and documents from files at the request of the City Clerk.

- Assists with responding and tracking of public records requests.
- Assists with the processing of proposals / bids received in response to public solicitations.
- Logs documents as per the Office of the City Clerk policies and procedures.
- Assist the City Clerk with management and retention of public records as per statutory requirements.
- Updates and maintains City website calendar up to date with all public meetings.
- Performs any other duties as directed by the supervisor.

**MINIMUM QUALIFICATIONS:**

- An Associate's degree from an accredited college in Public Administration, Business Administration, or related field, and one (1) year of general secretarial experience.
- Must be fluent in spoken and written English. Ability to communicate in Spanish is a plus.
- Basic knowledge of modern office practices and procedures.
- Must be computer literate with knowledge of Microsoft Word, Excel, Power Point and other similar programs.
- Ability to get along with others and work effectively with the public and fellow workers.
- Ability to use and understand the equipment used to digitize documents.
- Ability to use and understand the document management software used to digitally archive public records.
- Ability to meet and deal with the public in a courteous, eloquent and effective manner.
- Ability to perform several tasks at one time.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



# Records Specialist & Local Hearing Administrator

Class Code:  
9820

Bargaining Unit: N/A

CITY OF DORAL  
Established Date: Aug 23, 2013  
Revision Date: July 23, 2014

## **GENERAL PURPOSE:**

Acts in the capacity of Local Hearing and Public Records Coordinator for red-light camera local hearings. Serves as Clerk for the City's red-light camera hearings. Assists with the management and retention of public records produced during said hearings and assists the City Clerk with responding to public records requests received by the Office of the City Clerk. Performs administrative, secretarial and clerical work for the City Clerk and any other person as designated by the City Clerk.

EEOC-4: Administrative Support (Exempt, full-time, 37.5 hour work week)

## **SUPERVISION RECEIVED AND EXERCISED:**

Works under the general supervision of the City Clerk and direct supervision of the Deputy City Clerk.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Acts in the capacity of Records Specialist & Local Hearing Administrator for the City's red-light camera hearings and the management and processing of Public Records Requests which consists of:

- Serving as the Clerk for all red-light camera local hearings.
- Scheduling and noticing said local hearings.
- Maintaining the records of said local hearings pursuant to the laws of the State of Florida and the City of Doral City Code.
- Assisting with any other responsibilities related to said local hearings as directed by the City Clerk.
- Assists the City Clerk with city-wide records storage and management.
- Responsible for tracking and responding to public records requests received by the Office of the City Clerk.
- Assists with all bid openings.
- Performing secretarial and administrative work as directed by the City Clerk.
- Answers calls for the Office of the City Clerk
- Performs other clerical duties such as filing and maintaining office records and assists in the office as assigned by the City Clerk.
- Assisting the City Clerk, with responding to Councilmember requests and staff for public records or information.
- Attends City Council meetings and provides administrative support.
- Prepares Evidence packages for local hearings.
- Enters hearing adjudication.
- Process Uniform Traffic Citation (UTC) dismissal request to Miami-Dade County Traffic Division and ensures that UTC's have been dismissed.
- Fielding calls/ walk-in constituents with inquiries concerning the hearing.
- Updates calendars for City events and any other events as from time to time may be necessary.
- Assist with Agenda preparation for council meetings.



**MINIMUM QUALIFICATIONS:**

- An Associate's degree in Public Administration or related field and two (2) years of general local government experience. Bachelor's degree is desirable.
- Knowledge of records retention requirements and records management preferred.
- Must be fluent in spoken and written English. Ability to communicate in Spanish is a plus.
- Knowledge of business English, spelling, grammar, punctuation and vocabulary.
- Must be computer literate with knowledge of Microsoft Word, Excel, Power Point, etc.
- Knowledge of secretarial procedures, methods and techniques.
- Ability to meet and deal with the public and employees in a courteous, eloquent and effective manner.
- Ability to search for and compile information from files and other sources.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



# Public Affairs Manager

Bargaining Unit: N/A

Class Code:  
5714-1

CITY OF DORAL  
Established Date: July 23, 2014  
Revision Date: July 23, 2014

## **GENERAL PURPOSE:**

The Public Affairs Manager is responsible for the management for the City of Doral's communications strategy and objectives. Develops communications plan and implements a broad range of public relations activities. Under the guidance of the City Manager this position serves as a key member of the City's leadership team with direct responsibility for media and public relations.

EEOC-4: Administrative Support. FLSA Classification: Exempt, full time, 37.5 hour work-week

## **SUPERVISION RECEIVED AND EXERCISED:**

The Public Affairs Manager works under the supervision of the City Manager. The Public Affairs Manager has supervisory responsibilities of the Public Affairs Division staff.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Directs and manages a City-wide Public Affairs program consistent with the City's goals and initiatives ensuring high quality customer service, professional standards and quality controls.
- Develops and manages annual operating budget.
- Develops and implements long range and annual action plans to meet the needs of the City.
- Demonstrates leadership by advocating for innovation and strategic change, and promoting the development of a diverse and engaged workforce.
- Manages and develops a qualified staff, ensuring professional and courteous service from all employees in support of the City's mission, values, customers and constituents.
- Serves as the City's spokesperson and media liaison for English and Spanish media. Provides information to the public and the media. Organizes news conferences and briefings for the City Manager, members of the City Commission, and City Departments. Writes and conducts interviews.
- Develops effective communication plan that leverages brand promise
- Develops, integrates and implements Public Relations activities designed to enhance the City's brand.
- Organizes and arranges public appearances and speaking engagements for the City officials to promote and generate support for City activities and programs.
- Cultivates and maintains strong media relationships.
- Enhances community outreach efforts with the use of existing communication tools (TV, Website, print publications, newsletters and other media and public relations).
- Serves as executive editor for the development, production and maintenance of the City's internal and external communication vehicles, including main website, marketing materials, publications, newsletters, invitations, flyers, advertisements, and annual reports.
- Enhances relationships with targeted, high-level external audiences.
- Manages contractors and vendors for Doral TV
- Performs any other duties as assigned by the City Manager.

**MINIMUM QUALIFICATIONS:**

- Bachelor's degree in Public or Business Administration, journalism, communications, English, or related field.
- Minimum five years related managerial and supervisory experience in media relations, public relations, journalism, or public affairs, plus one year of experience
- Bilingual (English/Spanish).
- Valid Florida Driver's License.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



CITY OF DORAL  
Established Date: July 1, 2014  
Revision Date: August 1, 2014

# Assistant HR Director

Bargaining Unit: N/A

Class Code:  
5250

## **GENERAL PURPOSE:**

Assists the Director in managing all aspects of the Human Resources Department, including employment/labor relations, recruitment and selection, classification and pay, workers compensation consistent with the City's mission, vision and values. Assists the Director to ensure compliance with applicable federal, state and county laws, labor contracts and the City's Rules and Regulations.

EEOC-4: Professionals. FLSA Classification: Exempt, full time, 37.5 hour work-week

## **SUPERVISION RECEIVED AND EXERCISED:**

The Assistant HR Director works under the supervision of the HR Director. The Deputy City Clerk has supervisory responsibilities of the Human Resources Department as directed by the Director.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Assists the Director in managing the daily operation of the Human Resources Department, including recruitment and selection, compensation and classification, recognition programs, labor relations, employee relations, records maintenance, and promotional testing.
- Assists the Director in the administration of various programs and processes relating to employee insurance benefits, workers compensation, physical exams and drug/alcohol testing, safety and loss control, and property and general liability insurance programs.
- Assists the Director in managing the administration of collective bargaining agreements, negotiation of contracts, management of grievances, and disciplinary actions.
- Conducts human resources training, to include progressive discipline, EEO (sexual harassment).
- Assists in the preparation and administration of the Human Resources budget.
- Performs employee performance evaluations and reviews evaluations performed by subordinate staff.
- Knowledge of City practices, policies and procedures, federal, state, and local laws relating to human resources to include: EEO, ADA, FLSA, FMLA, ADEA, and HIPAA.
- Knowledge of human resources techniques, labor relations, benefits, City employee Rules and Regulations and collective bargaining agreements.
- Knowledge of records management practices and related laws, as well as validation and administration requirements for employee selection and promotional examinations.
- Knowledge of RFP's service contracts and certificates of insurance, contract negotiation methods and procedures, provisions of insurance carrier plans and policies, management and supervisory practices and City emergency action plan.
- Ability to manage, supervise, train, discipline, and delegate work of subordinates.
- Good verbal and written communication skills are required.

- Ability to communicate professionally and maintain effective working relationships with employees of all levels, applicants, management, union representatives, city officials, attorneys, and service providers.
- Performs any other duties as assigned by the HR Director

**MINIMUM QUALIFICATIONS:**

- Bachelor's degree in Personnel Management, Labor Relations, Public Administration, Business Administration, or related field; Master's degree preferred.
- Minimum five (5) years professional human resources experience, to include two (2) years at a supervisory/management level.
- Valid Florida Driver's License.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



# Administrative & Finance Assistant

Class Code:

Bargaining Unit: N/A

CITY OF DORAL  
Established Date: August 4, 2014  
Revision Date: August 4, 2014

## GENERAL PURPOSE:

Performs advanced secretarial, clerical work and assist in the preparation of the budget.

EEO-6: Administrative Support. FLSA Classification: Exempt, full time, 37.5 hour work-week

## SUPERVISION RECEIVED AND EXERCISED:

The Administrative & Finance Assistant works under the supervision of the Finance Director. The Administrative and Finance Assistant to the Finance Director may have some supervisory responsibilities, as assigned by the Finance Director.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Performs advanced secretarial and administrative work including, but not limited to: transcribing correspondence such as letters, memoranda, general orders; answering phones, scheduling appointments, and assisting with other standard clerical duties.
- Composes, types, and proofreads a variety of detailed material including council reports, budget documents, and letters.
- Tracks and monitors performance evaluations for finance department staff; ensures that Personnel Action Forms (PAFs) are completed and submitted to HR in a timely manner.
- Compiles, develops, and analyzes both internal and external reports and studies as directed by the Finance Director.
- Responsible for the general employee payroll.
- Assists in the coordination and preparation of departmental budgets and other finance related activities.
- Provides back up support to Accounts Receivable and Accounts Payable. Including the printing of accounts payable checks.
- Orders supplies and equipment. Uses financial software to track purchase orders, invoices and requisitions for supplies.
- Responds to inquiries and requests for information from department heads as directed by the Finance Director.
- Maintains the department's document imaging process, including the coordination of the imaging process, the storage of images, and the assurance of the integrity of documents.
- Develops and maintains the department's record management system including the retention schedule for documents.
- Performs any other duties as directed by the supervisor.

**MINIMUM QUALIFICATIONS:**

- An Associate's degree from an accredited college in Public Administration, Business Administration, Finance, or related field.
- Must be fluent in the English language. Ability to communicate in Spanish is a plus.
- Three (3) years' experience in the performance of general secretarial and clerical work.
- Considerable knowledge of modern office practices and procedures.
- Must be computer literate with knowledge of Microsoft Word, WordPerfect or a similar program.
- Ability to get along with others and work effectively with the public and fellow workers.
- Ability to deal with confidential and sensitive matters.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



# Accountant

Bargaining Unit: N/A

Class Code:

CITY OF DORAL  
Established Date: August 4, 2014  
Revision Date: August 4, 2014

## **GENERAL PURPOSE:**

Under the supervision of the Finance Director, performs various duties in the daily operations of the Finance Department ensuring compliance with all applicable standards, methods and principles of sound financial management.

EEO-4: Professional. FLSA Classification: Exempt, full time, 37.5 hour work-week

## **SUPERVISION RECEIVED AND EXERCISED:**

The Accountant works under the supervision of the Finance Director.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Assist in the preparation of the Financial Section of the Comprehensive Annual Financial Report (CAFR).
- Responsible for the preparation of the Statistical Section of CAFR.
- Assist external auditors with confirmations, prepared by client (PBC) schedules and other requested reports in the year end audit.
- Responsible for analyzing and reconciling revenues on a daily, monthly, quarterly and annual basis.
- Assists in the annual preparation and daily maintenance of the City's budget, includes providing reports and information to City Management, reviewing expenses and revenue information, and providing monthly budget updates.
- Prepares monthly and annual closing journal entries.
- Reconciles on a biweekly basis the payroll registers, interfaces information to the general ledger and prepares a summary reconciled report to accompany each payroll.
- Sets up new general ledger accounts as requested.
- Analyses and reconciles bank accounts of the City to ensure in balance and deals with banking issues such as the processing of non-sufficient fund checks, making account adjustments, and preparing transmittals to debit appropriate accounts.
- Assists departments in accounting and processing procedures and practices, including the use of the financial system. Checks financial related work to ensure compliance with standards.
- Responsible for monitoring data processing procedures related to the accounting system and coordinating such activities with other staff.
- Prepares petty cash checks as needed and reconciles petty cash accounts.



**MINIMUM QUALIFICATIONS:**

- A Bachelor's degree in Finance, Business Administration, Accounting or related field.
- Three to five (3-5) years' general accounting or public accounting experience is required; government accounting experience preferred.
- Must be fluent in the English language. Ability to communicate in Spanish is a plus.
- Must be computer literate with knowledge of Microsoft Office applications.
- Ability to maintain a high level of confidentiality.
- Ability to establish and maintain effective working relationships with auditors, employees, the general public and city officials.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



# Assistant Planning and Zoning Director

Bargaining Unit: N/A

CITY OF DORAL  
Established Date: September 11, 2014  
Revision Date: September 11, 2014

## **GENERAL PURPOSE:**

Assists the Planning and Zoning Director manage a City-wide Planning and Zoning Program consist with the City's vision, goals and initiatives ensuring high quality customer service, professional and ethical standards and quality controls.

EEOC-4: Professionals. FLSA Classification: Exempt, full time, 37.5 hour work-week

## **SUPERVISION RECEIVED AND EXERCISED:**

Works under the general supervision of the City Planning and Zoning Director. The Assistant Planning and Zoning Director supervises the Planning Department staff.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Coordinates, develops, interprets, and implements the City's Comprehensive Plan.
- Formulates recommendations for amendments to the Comprehensive Plan and Land Development Regulations for submittal to the City Manager.
- Reviews and disseminates information pertaining to legislation adopted by the City Council and other agencies which regulate the City's land development.
- Prepares and submits reports and studies as requested by the Planning and Zoning Director.
- Attends Planning Board meetings and other periodic meetings.
- Meets with members of the general public to address planning issues.
- Assists and provides information on land use matters to walk-through public on a daily basis.
- Participates in the development and implementation of the departmental operations and procedures manual.
- Assists the Planning and Zoning Director develop and implement long range and annual action plans to meet the needs of a growing City, including the development and maintenance of a comprehensive land use and development plan; compiles and analyses data regarding current land use trends and factors affecting the City's overall development; makes recommendations regarding zoning changes that promote the City's development goals.
- Assists the Planning and Zoning Director develop, implement and maintain demographic and economic database, reports and related information necessary for comprehensive long-term urban planning consistent with the City's objectives.
- Assists in the re-write and preparations of amendments and updates to the element of the Comprehensive Land Use Plan, Zoning Codes, and City Codes.
- Reviews and processes zoning applications, maintenance of official zoning and plat maps, and related zoning activities as directed by the Planning and Zoning Director.
- Assist the Planning and Zoning Director in developing a qualified staff, ensuring professional and

courteous service from all employees in support of the City's mission, values, customers and stakeholders.

- Works collaboratively with and regularly interacts with other agencies, boards, authorities, commissions and civic groups.
- Pursues ongoing professional development through course attendance, professional organizations, and meetings/conventions to stay informed of technological advancements and trends in the field.
- Conforms with and abides by all regulations, policies, work procedures and instructions.
- Assist the Planning and Zoning Director develop and manage the annual operating budget of the Department.
- Attend board meetings as directed by the Planning and Zoning Director.
- Performs any other duties as directed by the Planning and Zoning Director.

**MINIMUM QUALIFICATIONS:**

- A Bachelor's degree in Planning, Public Administration or related field from an accredited college. A Master's degree is highly desirable. Certification with the American Institute of Certified Planners desirable.
- Three (3) years of professional planning and/or zoning experience in the public sector.
- Must be computer literate with working knowledge of Microsoft Word, WordPerfect or a similar word processing program.
- Ability to meet and deal with the public in an effective and courteous manner.
- Ability to get along with others and work effectively with the public and fellow workers.
- Must be fluent in the English language. Ability to communicate in Spanish is a plus
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



# Special Event Coordinator

Class Code:

Bargaining Unit: N/A

CITY OF DORAL  
Established Date: July 30, 2014  
Revision Date: September 15, 2014

## GENERAL PURPOSE:

The employee in this class performs work of more than average difficulty in serving as a primary individual for analysis and implementation of the city's law enforcement resources in support of special events, including events initiated and sponsored by external agencies as well as city sponsored/co-sponsored events. Work is performed under general supervision and requires the ability to review special event situations and determine the impact on law enforcement resources. Some events are pre-planned while others are in reaction to emergency situations. Development of special event deployment plans for dealing with traffic conditions, crowd control, staffing needs, use of equipment and related crime issues requires the exercise of reasonable initiative and independent judgment. Coordination with various segments of the police department, as well as with other city and outside agencies, necessitates the exercise of considerable tact and discretion. Employees may be required to work on weekends and during irregular hours dependent upon events. Work is reviewed while in progress and through reports submitted and results obtained.

FLSA Classification: Exempt, full time, 37.5.0 hour work-week

## SUPERVISION RECEIVED AND EXERCISED:

The Police Planner works under the supervision of the Police Chief.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Acts as a liaison between the Police Department and special event representatives within the City organization who receive and process special events and/or right-of-way permits;
- Receives information on events and conducts an initial analysis to determine if law enforcement resources are sufficient to provide necessary support for the event;
- Participates in planning and review meetings with representatives of other city departments and with representatives of event sponsors;
- Recommends approval or disapproval of events based on analysis;
- Develops and submits departmental costs associated with the provision of resources for special events.
- Evaluates special events conditions, establishes and recommends plans for the deployment and use of law enforcement resources, including sworn personnel and equipment;
- Examines maintenance of traffic plans involving the placement of barricades, cones, street closures, alternate street usage, etc. and coordinates MOT proposals with the city's transportation/public works department;
- Creates maps and other visual displays of proposed deployment that may be evaluated and utilized by police command and supervisory personnel.
- Establishes staffing needs for special events, including appropriate relief staffing; coordinates with the department's extra duty section for necessary off-duty staff when on-duty personnel are not involved in event support or to augment regular personnel where necessary;

- Coordinates planning and deployment proposals with other law enforcement agencies when mutual aid or other cooperative efforts are required; ensures that other departments, outside agencies, media and the community receive necessary information related to special events.
- Participates in pre-event review to determine that approved plans will be implemented as scheduled; checks placement of cones and barricades; confirms street closures, etc.;
- Makes appropriate contacts with other departments and entities for follow-up to ensure planned staffing, equipment placement, and support activities are in order and provided in a timely manner.
- Serves as advisor and evaluator to event commander on scene at designated special events;
- Assists in providing pre-planned and contingency plan data to event commander and in proposing amendments to plans as may be required; assists in proposing actions when unexpected situations occur.
- Coordinates and/or participates in the analysis and review of the effectiveness of the department's activities in special events situations; works with representatives of other city departments and outside entities in post event evaluation of recurring special events to develop improved support planning;
- Works with operational and fiscal units to establish correct accounting in terms of staff-hours, equipment usage and other support resource costs for the department's participation in special events.
- Develops and recommends policies and procedures for police support of special events; submits reports on special events; generates and submits invoice to vendor.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

- Bachelor's Degree in Public or Business Administration, Criminology, Criminal Justice or related field; and
- At least five (5) years of experience in field related to planning and managing police resources, preferably including six (6) months in experience in special event planning and management; or an equivalent combination of training and experience.
- Valid Florida Driver's License; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



# Facility Maintenance Technician Assistant

---

## **GENERAL PURPOSE:**

Performs skilled and semi-skilled work in the construction, maintenance, cleaning and repairs of city facilities and installations.

## **SUPERVISION RECEIVED AND EXERCISED:**

The Facility Maintenance Technician Assistant works under the general supervision of the Facility Manager and Construction Chief.

Non-Exempt, full time, 40 hour work week

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Performs various routine maintenance duties within assigned city facilities including: repairing and performing preventative maintenance work on the building, plumbing, heating, air conditioning, and electrical systems.
- Performs general electrical maintenance and troubleshooting work like changing bulbs, replacing ballast transformer, electrical wall switches, electrical outlets, breakers, replacing electrical motors, replacing light fixtures.
- Performs general maintenance and repairs of plumbing systems like unclogging drains, fixing or replacing leaky faucets, installing sinks, toilets, and drinking water fountains.
- Assist in the servicing of air conditioning equipment, cleans coils, changes a/c filters, and performs routine HVAC system preventative maintenance work.
- Performs maintenance and repairs of floors, walls and ceiling finishes, including but not limited to, painting and plastering of surfaces, installation and repair of vinyl, ceramic tiles, and carpet flooring.
- Performs routine maintenance and repair of windows and glass wall partitions.
- Assists in minor cement work and performs lesser repairs to concrete structures.
- Oversees roof maintenance program; inspect condition of roofs; clean roof gutters and drains.
- Performs rough carpentry work in constructing forms, barricades, boxes and shelves.
- Assembles and performs minor repairs to office furniture.
- Install, repair and maintain doors and door hardware.
- Operates various equipment and hand tools including power tools, drills and saws, electrical meters, etc.
- Performs daily walk through of city facilities for problems in equipment, services, or facility structure and communicates needs to Facility Manager.
- Performs other maintenance duties as needed including grounds maintenance, etc.
- Assist custodial employees in the cleaning of city facilities as needed.
- Assist in orientation, occupancy and utilization of new facilities.
- Receives and responds to trouble and complaint reports.
- Keep records of work performed.
- Reports to supervisor on status of work orders, material used, parts needed, etc.
- Assist the department during emergency preparedness. A 24 hour on call employee.

- Operates a city vehicle as means of transportation to and from city facilities, and for the delivery and distribution of materials, parts and supplies needed to complete required tasks.
- Works with minimum supervision.
- Perform any other duties as assigned by the Facility Manager.

#### **MINIMUM QUALIFICATIONS:**

- High School Diploma or GED equivalent.
- Considerable experience in the related building trades. Certificate of competency in the related fields are a plus or any equivalent combination of training and experience which provides the required knowledge, skills and ability.
- Considerable skill in the use and operations of related hand and power tools, and in the use of equipment to maintain the cleanliness of offices and city facilities.
- Knowledge of carpentry, woods, lumber, glues, plaster, concrete, and tiles.
- Knowledge of related occupational hazards and standard safety procedures.
- Ability to read and work from drawn plans and sketches.
- Valid Florida Driver's License.
- Requires physical strength and agility to perform assigned tasks, which include but are not limited to, bending, twisting, walking, climbing, reaching, lifting and carrying.
- Must be computer literate with knowledge of Microsoft Word, WordPerfect or a similar word processing program.
- Must be able to work independently and complete daily activities and tasks according to work schedule.
- Ability to meet and deal with the public and fellow workers in an effective and courteous manner.
- Must be fluent in English. Ability to communicate in Spanish is a plus.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.



CITY OF DORAL  
Established Date: August 4, 2014  
Revision Date: August 4, 2014

# Parks Maintenance Technician

Class Code:

Bargaining Unit: N/A

## GENERAL PURPOSE:

The Parks Maintenance Repairer is a manual and semi-skilled position which works in the performance of a variety of maintenance and repair tasks in one or more of the trade areas at various parks, athletic fields, recreation facilities, and playgrounds. This position reports directly to the Park Manager.

EEOC-3: Technician. FLSA Classification: Non-Exempt, full time, 37.5 hour work-week

## SUPERVISION RECEIVED AND EXERCISED:

The Parks Maintenance Technician works under the supervision of the Parks Manager.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Responsible for the maintenance and repair in one or more of the trade areas at various parks, athletic fields, recreation facilities, and playgrounds.
- Performs a variety of general maintenance duties to include but not limiting to cutting plumping pipes, assembling risers, digging trenches, replacing ceiling tiles, repairing door locks, repairing and replacing door closers, handles and doors. Also responsible for painting, repairing plumbing fixtures and general building repairs.
- Performs preventative maintenance, detects problems and reports it back to supervisor.
- Performs pest control duties, and maintains fire extinguishers.
- Paints, and high water pressure cleans various recreation facilities.
- Cleans equipment and makes minor repairs to them as necessary. Operates tools and equipment such as hand tools, power tools, generators and pressure cleaners.
- Performs facility checks to ensure that no repairs are necessary.
- Performs playground inspections and repairs as needed.
- Responsible for reviewing work orders which are submitted and updating system to reflect work orders which have been completed.
- Assist with the setup of special events and any programming or sports.
- Required to be present during special events, programming, or sports to address any electrical, mechanical, or plumbing issues.
- Performs related work as required and assigned by the Parks and Recreation Director, Assistant Parks and Recreation Director, or by the Parks Maintenance Supervisor.
- Completes special projects as directed.
- Performs any other duties as assigned by the Park Manager.



**MINIMUM QUALIFICATIONS:**

- A High School Diploma supplemented by three (3) years progressively responsible experience in the maintenance and repair of parks, athletic fields and recreation facilities.
- Knowledge of a wide range of recreational and athletic equipment and related facilities.
- Knowledge of the materials, equipment, methods and practices essential to the maintenance and construction of parks and related facilities.
- Additional specialized training and certifications such as turf maintenance (Bermuda and artificial) and irrigation is preferred.
- Knowledge of the occupational hazards and safety precautions of the work being performed.
- Must be able to safely handle the use of power and specialized tools.
- Must possess excellent customer service skills and be able to establish good customer relations. Must have an ability to deal with people effectively, courteously and enthusiastically.
- Must be able to handle multiple assignments at once.
- Requires physical strength and agility to perform assigned tasks, which include, but are not limited to, bending, twisting, walking, climbing, reaching, lifting and carrying.
- Must be able to work independently and complete daily activities and tasks according to work schedule.
- Must be able to speak in the English language. Spanish is a plus.
- including a drug/alcohol screening test.
- Valid Florida Driver's License.
- Must be a non-smoker.
- The minimum requirements may be waived by the City Manager.