

**RESOLUTION No. 21-250**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, PURSUANT TO SECTION 2-322 OF THE CITY'S CODE OF ORDINANCES, APPROVING THE PURCHASE OF DOCUSIGN SOFTWARE SUBSCRIPTION USING PRICING VIA CARAHSOFT TECHNOLOGY CORPORATIONS GSA SCHEDULE No. GS-35F-0119Y; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTUAL DOCUMENTS AND EXPEND BUDGETED FUNDS FOR THE PERIOD SET FORTH HEREIN, AND ANY SUBSEQUENT EXTENSIONS UP TO FIVE YEARS IN LENGTH; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, The City's Smart City roadmap continues with digital transformation that enhances the City's ability to automate how agreements are prepared, signed, acted-on and managed; and

**WHEREAS**, DocuSign allows the City to manage electronic agreements with eSignature, a way to sign electronically on different devices and is compliant with the US ESIGN Act and the European Union's eIDAS regulation, including EU Advanced and EU Qualified Signatures; and,

**WHEREAS**, DocuSign connects and automates the agreement lifecycle, by transforming analog manual processes into a digital automated workflow. The result is an accelerated pace of doing business, increased compliance, and more efficient for City; and,

**WHEREAS**, Section 2-322 of the City's Code of Ordinances provides that the City may enter into contracts competitively entered into by other governmental entities; and vendor participating in GSA schedule No. GS-35F-0119Y, as specified in the quote attached; and,

**WHEREAS**, The City Clerk's Office respectfully recommends that the Mayor and Council authorize the purchase DocuSign software using pricing by Carahsoft Technology Corporations GSA schedule No. GS-35F-0119Y, Software subscription, Services and Support in an amount not to exceed budgeted funds for the period set forth and any approved additional subsequent extensions up to five years in length.

**NOW, THEREFORE, BE IT RESOLVED BY MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The foregoing recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Waiver.** Pursuant to section 2-322 of the City's Code of Ordinances provides that the City may enter into contracts competitively entered into by other governmental entities; and vendor participating in GSA schedule No. GS-35F-0119Y, as specified in the quote attached.

**Section 3. Approval & Authorization.** The purchase of DocuSign Software Subscription in an amount not to exceed budgeted funds for the period set forth and any approved additional subsequent extensions up to five years in length. Funding is available from IT – Capital Outlay Other Account #001.22005.500652.

**Section 4. Implementation.** The City manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Digna Cabral	Yes
Councilman Pete Cabrera	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 10 day of November, 2021.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY