



All Vendors,

Due to current circumstances that are occurring with the COVID-19 virus the following provisions will be made moving forward as of today 4/7/2020.

- All pre-bid and pre-proposal conferences will be held via conference call. A call-in number will be provided in lieu of a location.
- Solicitations will include pictures and videos in lieu of site visits. If a site visit is imperative, City staff will arrange access, on a case by case basis.
- The City will begin using E-Bidding from [Demandstar](#) and [Vendor Registry](#); vendors will now be required to submit all bid documents electronically via either platform. A full instructional guide on how to submit documents will be included with every solicitation and available via the City's Procurement webpage. The City will maintain documentation on its own website at [City of Doral Procurement](#) for general public information and posting requirements.
- Bid openings and review committee meetings will continue to be public meetings but they will be done virtually until further notice. A link will be posted via a notice under each solicitation so that the public is able to view these public meetings.

We appreciate your patience and cooperation during this time and will make every effort to ensure that these procedures are as smooth as possible. If you have any questions, please email us at procurement@cityofdoral.com.

Thank you,

A handwritten signature in blue ink, appearing to read "Tanya D. Donigan", is written over a large, light blue circular scribble.

Tanya D. Donigan
Procurement Manager
City of Doral