



City of Doral Commission on the Status of Women Minutes

Thursday, May 12, 2016

Doral Government Center
1st Floor Multipurpose Room
8401 NW 53 Terrace
Doral, FL 33166

1. **Call to Order:** Meeting was called to order at 6:10pm.
2. **Roll Call of Members:**
 - Ana Maria Arizaleta - present
 - Marisela Boria - present
 - Tina Floyd Fernandez - absent
 - Alejandra Moreno - present
 - Mary Taboada - present
3. **Public Comments:**
 - None
4. **Approval of Minutes:**
 - Minutes from April 21st were approved unanimously
 - Still pending is the approval of minutes from March meeting
5. **Agenda/Order of Business**
 - Feedback from Presentation of Annual Report to City Council on 5/11/16:
 - Annual Board Presentation did not occur. Alejandra left the Council Meeting at 8:45pm during the public comment discussion of items A) 16-1669 and B) 16-1668 (that were considered prior to the regular order of agenda items, including a 2.5 hour presentation from the applicant and construction company) and there were still 4 presentations (including the graduation of the Doral Citizen's Policy Academy and the Mayor's Citizen Government Academy) pending before our agenda item.

- It was agreed that Mary Taboada will present the report during the June Council evening meeting (Maggie to request the item be added to the agenda)
- Feedback from Meeting with City Management on 4/27/16: Meeting with City Management was very productive, the following topics were discussed:
 - Implementation of recommendation to post emergency numbers on the bathrooms in the public City buildings and park bathrooms. Alejandra forwarded a picture of the post in Miami's Airport bathrooms as an example to Maggie for her to provide Mr Albert Childress
 - Status of the "Envelope Initiative" – the clerk's office had forwarded the copies of the emails sent to the Chambers of Commerce and other city organizations after the prior month's COSW report to Council. Alejandra apologized to City Management as there was a breakdown in communications and we were not made aware of these communications even after specifically requesting an update for the prior 2 months
 - Status of the "Stewards of Children" Training from Kristie House: Barbara Hernandez, Parks and Recreation Director confirmed that the city is still in negotiation with Kristie House representatives as well as identifying the appropriate calendar windows to schedule the training.
 - Annual Report from Boards: it was agreed by all parties attending that the defined process for boards to report their annual activities and plans for the upcoming year, including projected expenses is flawed and does not allow sufficient time for the expenses to be considered within the following year's budget process. It was agreed that a communication would go out to the advisory board members to request that they complete their reports during their May meetings so that it would go before Council in the June meeting (this date is still after the required deadline for budget processes, however City Management will take into consideration prior year's budgets for expenses when submitting their departmental requirements).
 - It was also agreed that the quarterly event's refreshments going forward would be coordinated directly by City Staff, in particular by the Public Affairs Department
 - Lourdes Lopez also indicated her willingness to work more closely with the COSW – maybe even having the City's women staff attending some of our meetings/events.
- Coordination of Women's Self Esteem Event (May 14th): final details were agreed for the event this Saturday:
 - Multipurpose room with podium, projector, conference setup and 5 long tables with tablecloths (4 table sponsors and 1 for registration)
 - Refreshments coordinated by Public Affairs (Maggie)
 - Alejandra will use \$35 to \$40 to purchase giveaways for the attendees (surplus from refreshments expense cap)

- Distribution of flyer and email invites
- Alejandra will bring coffee dispenser – we have creamer, sugar, foam cups and stirrers left over from prior events
- The board will meet for setup at 9:30am.

6. New Business:

- No new business at this time

7. Adjournment

- Meeting was adjourned at 6:43pm

Respectfully Submitted,

Alejandra Moreno

Motion to approve the minutes of the May 12, 2016 Commission on the Status of Women Meeting made by Mary Takada and seconded by noy playd

Board Member

[Signature]

Board Member

[Signature]

Board Member

[Signature]

Board Member

Chairperson