



# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

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**Wednesday, April 4, 2018 at 6:00 p.m.**

Doral Police Substation  
Community Room  
3719 N.W. 97<sup>th</sup> Avenue  
Doral, FL 33178

**1. Call to Order / Roll Call of Foundation Members**  
Meeting was called to order at 6: 04 p.m.

Director Elizabeth Canchola	Present
Director Fernando Horruitiner	Present
Director Edgar Martinez	Present
Director Alberto Ruiz	Present
Director Jodi Steinbauer	Present

Also present were:

Barbara Hernandez, Parks & Recreation Department Director  
Erin Weislow, Parks & Recreation Department  
Lt. Daniel Muñecas, Police Department  
Noel Feliciano, Police Department  
Jonathan Lopez, Finance Department  
Karina La Rosa, Office of the City Clerk

**2. Pledge of Allegiance**

**3. Approval of Minutes**

A. March 13, 2018 Meeting Minutes

**Motion to approve the March 13, 2018 meeting minutes** made by Director Canchola and seconded by Director Horruitiner. By consensus, motion passes unanimously.

**4. Public Comments**

There were no comments made during public comments.

**5. Financial Items:**

A. **Bank Reconciliation for March 2018 (Finance Department) (Exhibit A)**

Jonathan Lopez, Finance Department, provided the Board with the March 2018 Bank Reconciliation.

**B. Receipts & Checks Issued to Date (*Finance Department*) (*Exhibit B*)**

By consensus, the Board Directors requested a monthly spreadsheet inclusive of the description of checks deposited and funds withdrawn.

**6. Presentation & Discussion Items:**

**A. Presentation: United Martial Arts Sponsorship of Sports Equipment for the PP4K After School Program (*Director Canchola*)**

Daniel Osorio, United Martial Arts Representative, presented the sports equipment being donated to the PP4K After School Program.

Erin Weislow, Parks & Recreation Department, advised the Board of a form that the Finance Department asked to be completed to keep record of donations.

**B. Update: Proceeds from the Doral 5K Run/Walk Event (*Parks & Recreation Department*)**

Erin Weislow, Parks & Recreation Department, provided the Board with an update on the proceeds donated from the Doral 5K Run/Walk Event.

**C. Update: Mayor's Basketball Classic Event (*Parks & Recreation Department*)**

Erin Weislow, Parks & Recreation Department, provided the Board with an update on the Mayor's Basketball Classic Event. Ms. Weislow also advised that almost all 500 tickets have been sold and there will be pizza for sale and the proceeds will be donated to the PP4K Foundation.

**D. Update: PP4K After School Program at John I. Smith School (*Director Horruitiner*)**

Director Horruitiner provided the Board Directors with an update on the financial aspects of the PP4K After School Program at the John I. Smith School.

The Board ensued discussion on the services rendered by the teachers for the after school program.

**Motion to approve a purchase of two gift cards in the amount of \$8.08 per hour per teach for the services rendered from January 15, 2018 to April 13, 2018 plus the gift card fee made by Director Steinbauer and seconded by Director Canchola. By consensus, motion passes unanimously.**

By consensus, the Board agreed to pay the teacher the hourly rate of \$24.18 from April 16, 2018 to the end of the program.

By consensus, the Board directed Director Horruitiner to send a letter to the John I. Smith School Principal and Teachers explaining that the hourly rate will be \$24.18 as of April 16, 2018 and that the difference in the amount of \$8.08 per hour per teacher for the services rendered from January 15, 2018 to April 13, 2018 will be paid in the form of a gift card at the end of the program.

**Motion to approve reimbursement to the John I. Smith School in the amount of \$24.18 per hour per teach for the services rendered retroactively from January 15, 2018 to the end of the program made by Director Horruitiner and seconded by Director Canchola. By consensus, motion passes unanimously.**

**E. Discussion: PP4K Webpage (*Director Ruiz*) (*Deferred from 03/13/18 Meeting*)**

Director Ruiz stated that City Attorney Daniel Espino advised that the PP4K Foundation may have its own webpage. Director Ruiz provided the Board with available domains.

By consensus, the Board directed Director Ruiz to come back with a proposal inclusive of price for the build of the webpage and maintenance fees.

**F. Discussion: U.S. Southern Command Community Fair (Police Department)**

By consensus, the Board elected to participate in the U.S. Southern Command Community Fair.

**G. Open Discussion**

Noel Feliciano, Police Department, provided an update on the PP4K After School end of program ceremony.

By consensus, the Board approved payment for the end of program fieldtrip to Kings Bowl and certificates for the student participants.

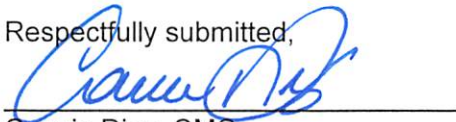
**7. New Business**

There was no new business discussed.

**8. Next Meeting Date** Wednesday, May 2, 2018 at 6:00 p.m.

**9. Adjournment** Meeting adjourns at 7:14 p.m.

Respectfully submitted,



Connie Diaz, CMC  
City Clerk

Motion to approve the minutes of the April 4, 2018 Parks and Police 4 Kids Meeting made by Director Alberto Ruiz and seconded by Director Elizabeth Canchola

Director Elizabeth Canchola  
Director Fernando Horruitiner  
Director Jodi Steinbauer  
Director Edgar Martinez  
Director Alberto Ruiz

YES  
YES  
YES  
YES  
YES

APPROVED and ADOPTED this 2<sup>nd</sup> day of May 2018.

  
Elizabeth Canchola, CHAIR