



MINUTES

CITY OF DORAL

CULTURAL AFFAIRS ADVISORY BOARD MEETING *The Mission of the Cultural Affairs Advisory Board is to effectively create and promote cultural opportunities by providing programs, activities, and events that will reflect the rich, cultural diversity of the Doral Community.*

Tuesday, September 27th, 2011, at 6:00PM
Conference Room # 100
8300 N.W. 53rd Street, DORAL, FL 33166

1. Call to Order/ Roll Call of Members

TIME: 6.07PM

Board Members

Carmen Johnson, Chair	PRESENT
Dr. Toni Bilbao, Vice Chair	PRESENT
Rene Negron, Secretary	PRESENT
Yvette Pons, Member	NOT PRESENT
May Garcia-Clissent, Member	Excused due to Health Reasons

City Representation: Analsabel Garcia, CAAB LIASON

Visitors/Participants

Liza Ortega	EVENT X
Andy Labrada	EVENT X
Michael Hughes	FIU-Frost Art Museum
Scarlett Ramirez	RWR Reagan Doral Senior High Student

2. Agenda/Order of Business.

Minutes approved with no comments or amendments. Motion presented to approved minutes by Chair Carmen Johnson, seconded by Dr. Toni Bilbao.

a. Approval of Minutes –Meeting August 30 , 2011

b. Topics of Discussion

Agenda Item i: Report Summer Enchanted Evenings Series.

Average attendance on each event 350. Budgeted \$30,000, Expensed \$20,263
Great feedback from audience. Utilizing RWRDoral Senior High's auditorium was perceived as an improvement compared with previous year.

Agenda Item ii: FIU Frost Museum presentation

Michael Hughes, FIU Frost Museum's Director of Development attended the meeting to offer conducting Art Events at the Museum, and proposed a strategic alliance with CAAB for other Doral Cultural Events.

Agenda Item iii: Event X Presentation- Culinary Event in Doral

Event X showed their expertise in producing Food Festival events, showing what was done for the City of Sunny Isles.

It was explained that many Advisory Boards and organizations have been trying to produce and implement a Doral Food Festival.

We suggested to present in a future meeting a proposal for such event in the City of Doral.

As well would be meeting with Park & Recreations to to evaluate if this kind of event could fit in one of City of Doral Key events.

Agenda Item iv: DOC Miami International event

Monica Rosales has been invited to participate to the next meeting in October to report results of this important event in the City of Doral

Agenda Item v: Report Hispanic Heritage- Art Expressions - event with Miami Dade County

Selection of Doral Park Country Club was an improvement from previous years: more space for Art, large space for attendance, and better parking. Estimated participation: 150. Budgeted \$5,500, Expensed \$5,497.12

Agenda Item vi: Hispanic Heritage event- Noche de Honor - September 30 Celebration
Reminder to CAAB members to attend .

Agenda Item vii: Holiday Card contest

To improve elementary students' participation, a motion was presented to change the submission period from Nov 7th to 25th. Presented by Dr Toni Bilbao, second by Chair Carmen Johnson, and passed unanimously.

Agenda Item viii: Brazilian Festival

Board members will survey Brazilians in the community to learn what would be the proper event to cater for their community. Target, Carnival/Mardi Gras in February time frame.

c. Discussion open to the public – NONE

d. New Business - NONE

e. Future Meeting Date- Our next meeting – October 25, 2011

f. Adjournment

Motion to adjourn meeting by Chair Carmen Johnson, Seconded by Rene Negron, at 7:30PM

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at 305-593-6725 or view the agenda packet on the City's website at www.cityofdoral.com or at City Hall, 8300 N.W. 53rd Street Suite 100, Doral, Florida during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.).

Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Motion made by May Garcia-Clissent and seconded by Toni Bilbao.

Carmen Johnson

Chair

Carmen Johnson

Yvette Pons

Board Member

May Garcia-Clissent

Board Member

May Garcia-Clissent

Dr. Toni Bilbao

Board Member

Toni Bilbao

Rene Negron

Secretary

Rene Negron

Chairperson