



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

Wednesday, June 5, 2019 at 6:00 p.m.

Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members
Meeting was called to order at 6:05 p.m.

Alberto Ruiz, Chair	Present
Edgar Martinez, Vice Chair	Present
Fernando Horroutines, Treasurer	Present
Elizabeth Canchola, Director	Present
Jodi Steinbauer, Director	Present

Also present were:

Lieutenant Daniel Munecas, Police Department
Erin Weislow, Parks & Recreation Department
Matilde Menendez, Finance Director
Juanita Cruz, Office of the City Clerk

2. Pledge of Allegiance

3. Public Comments

There were no comments made during the public comments.

4. Approval of Minutes

A. May 1st, 2019

Motion to approve the May 1st, 2019 meeting minutes made by Director Steinbauer and seconded by Director Canchola. By consensus, motion passes unanimously.

B. May 13th, 2019

Motion to approve the May 13th, 2019 meeting minutes made by Director Steinbauer and seconded by Director Martinez. By consensus, motion passes unanimously.

5. Financial Items:

A. Bank Reconciliation for April 2019

Motion to approve the bank reconciliation for April 2019 made by Director Ruiz and seconded by Director Steinbauer. By consensus, motion passes unanimously.

B. Bank Reconciliation for May 2019

Motion to approve the bank reconciliation for May 2019 made by Director Ruiz and seconded by Director Martinez. By consensus, this motion passes unanimously.

C. GEMRT Invoice for May 2019

Motion to approve the GEMRT Invoice for May 2019 made by Director Ruiz and seconded by Director Martinez. By consensus, motion passes unanimously.

D. 2nd Quarter Financial Statement

Motion to approve the 2nd Quarter Financial Statement made by Director Ruiz and seconded by Director Horruitiner. By consensus, motion passes unanimously.

E. PP4K check deposits – new procedure

The City will no longer be depositing the checks for PP4K. Director Horruitiner agreed to handling the depositing of the checks into their Wells Fargo bank account.

6. Discussion Items:

A. Update: After-School Program – Graduation & Field Trip

Lieutenant Munecas told the board that the graduation and field trip was a success. Director Horruitiner informed the board that the students received their certificates the following week. A plaque will be made out to Kings Bowling from Parks & Police 4 Kids and the Police Department.

B. Update: 2019-2020 Program

The board discussed about improvements that could be made to the program. They discussed the possibility of using more parks such as going to Morgan Levy Park and playing golf there as well as trying to incorporate playing tennis. Director Horruitiner informed the board that he was going to go with Lieutenant Munecas to speak with the PTSA at Eugenia B. Thomas to get things going.

C. Discussion: Back to School Night/ National Night Out Event

Ms. Erin Winslow updated the board and said that she has the flyer ready, all that is missing is the Jackson Logo. Director Martinez said that he was going to send the logo sometime throughout the week. The board discussed the different quotes for the backpacks, they compared and contrasted them and agreed on an 800-backpack quote. Erin let the board know that she will provide an update on the backpacks. In regard to the supplies, Erin mentioned that Covanta and Artie's are interested in donating supplies. Laura from the Parks & Recreation Department was going to call them to see which supplies are being donated and has been planning with the Police Department. Erin informed the board that some vendors are interested in doing presentations and that the SWAT team from Ronald Reagan Highschool was interested in talking about the dangers of vaping. Erin went on to discuss that by Monday, the sponsorships will be sent and in regard to the food and activities, the Parks & Recreation Department will work with the Police Department. Lastly, the board agreed on doing a pre-registration of 650 backpacks for residents, with (2) per household and they are able to prepay at Doral Legacy Park.

D. Discussion: Jackson Health System Donation – Update & Application

Jackson Health System will donate \$3500, the board was informed that they had already donated \$350 so that will be deducted from the \$3500 and that the City will give back the \$350 to the board. The application was given to the Clerk's Office and the City Clerk will fill out the application and send it back to Jackson Healthy System.

E. Discussion: PP4K Webpage – Update & Content Discussion

Director Martinez provided an update in regard to the website. He stated that he was working on merging Facebook and Instagram onto the website and will provide an update when it's completed.

F. Discussion: Promo. Project Management – Claudia Ochoa

Ms. Claudia Ochoa presented herself to the board and explained what promo. Project management is. She wanted to promote it and make it part of the afterschool program. After she finished explaining, the board agreed on wanting to receive more information, in order to see how they would want to tweak it for middle schoolers.

G. Presentation: 21 Chump Street

Director Canchola showed a musical video called '21 Chump Street' and wanted feedback to see if that's something that can be shown to the students in the 2019-2020 Afterschool

program. The board members discussed the video and stated that it does deliver a message, but it shouldn't be shown to middle schoolers because of the way they might interpret it. The board went on to say it's a video that can be shown to high schoolers or something the SWAT team can use in their seminars.

H. Open Discussion: Visitors, BOD & Liaisons

Director Ruiz deferred this item to the next meeting

7. New Business

- BOD - Director Ruiz deferred this item to the next meeting

8. Next Meeting Date: Wednesday, August 7th, 2019 at 6:00 p.m.

9. Adjournment: Meeting adjourns at 7:37 p.m.

Respectfully submitted,



Juanita Cruz, Office of the City Clerk

Motion to approve the minutes of the June 5th, 2019 Parks and Police 4 Kids Meeting made by Director Canchola and seconded by Director Steinbauer.

Alberto Ruiz, Chair	<u>Yes</u>
Edgar Martinez, Vice Chair	<u>Absent/Excused</u>
Fernando Horrutiner, Treasurer	<u>Yes</u>
Elizabeth Canchola, Director	<u>Yes</u>
Jodi Steinbauer, Director	<u>Yes</u>

APPROVED and ADOPTED this 7th day of August of 2019



Alberto Ruiz, Chair