

**RESOLUTION No. 18-28**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AN OUTDOOR EVENT PERMIT FOR PRISM MUSIC GROUP TO HOST THE “PUPPY BRUNCH AT DOWNTOWN DORAL PARK” AT DOWNTOWN DORAL PARK LOCATED AT 8395 NW 53 ST DORAL, FL 33166, TO OPERATE ON SUNDAY MARCH 11, 2018 FROM 11AM TO 3PM; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Prism Music Group. (“Applicant”) seeks approval from the City of Doral for its Outdoor Event Permit application, which is attached hereto as Exhibit “A” (“Application”); and

**WHEREAS**, staff has recommended that Council approve the Applicant’s proposed Outdoor Event Permit to host the “Puppy Brunch at Downtown Doral Park” event on March 11<sup>th</sup>, 2018 from 11:00 am to 3:00 pm, located at Downtown Doral Park, 8395 NW 53<sup>rd</sup> St, Doral FL, 33166, pursuant to the conditions specified herein.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval.** The outdoor event permit for the “The Puppy Brunch at Downtown Doral” is hereby approved subject to the following conditions:

1. Applicant shall comply with the comments made by the City of Doral Police Department, as provide in Exhibit “B”;
2. Applicant shall comply with the comments made by the City of Doral Parks and Recreation Department, as provided in Exhibit “C”;
3. Applicant shall comply with acquiring all required permits and performing the necessary inspections prior to event start, given by the City of Doral Building Department; and

4. Applicant shall provide an adequate certificate of insurance prior to the event start date.

The foregoing exhibits are incorporated herein and made a part hereof by this reference.

**Section 3. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

**Section 4. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Vice Mayor Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Ana Maria Rodriguez	Yes
Councilman Pete Cabrera	Yes
Councilwoman Christi Fraga	Yes
Councilwoman Claudia Mariaca	Yes

PASSED AND ADOPTED this 13 day of February, 2018.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, CMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
WEISS, SEROTA, HELFMAN, COLE & BIERMANN, P.L.  
CITY ATTORNEY

# EXHIBIT “A”



OUTDOOR EVENT APPLICATION  
TRACKING SHEET

Event Name: Puppy Brunch at Downtown Doral Park  
Organization Name: Prism Music Group  
Submitted Date: ~~1/23/18~~ Event Date: ~~2/25/18~~ 03/11/18

**BUILDING DEPARTMENT**

Date SUBMITTED: 1/24/18  
Date RETURNED: 1/24/18 required. as

→ Emailed Regarding  
Building Permits  
\*1/25/18

**POLICE DEPARTMENT**

Date SUBMITTED: 1/24/18  
Date RETURNED: \_\_\_\_\_

\*Email applicant  
Police questions  
1/25/18

**PLANNING AND ZONING DEPARTMENT**

SUBMITTED: 1/24/18  
RETURNED: \_\_\_\_\_

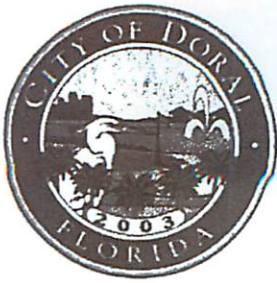
\*Date changed  
to March 11th  
2/2/18

**PARKS AND RECREATION DEPARTMENT**

Date SUBMITTED: 1/24/18  
RETURNED: \_\_\_\_\_

**PUBLIC WORKS DEPARTMENT**

SUBMITTED: \_\_\_\_\_  
RETURNED: \_\_\_\_\_



Location Type  
Public Property  Private Property

## City of Doral Outdoor Event Application

Special Event Name: Puppy Brunch at Downtown Doral Park

Event Organizer: Prism Music Group Event Address: 8395 NW 53rd St

City: Doral State: FL Zip Code: 33166 Dates: 2/25/18 to 2/25/18

Event Hours: From 11 AM (am/pm) to 3 PM (am/pm) Estimated Attendance: 3,000

### Applicant Information

Applicant's Name: Isabella Acker Title: Founder

Applicant Address: 8855 Collins Ave #7g City: Surfside State: FL

Zip Code: 33154 Telephone: 404.272.3600 Email: isabella@prismcreativegroup.com

### Promoter/Company Information

Organizer Name: Prism Music Group

Organizer Address: 8855 Collins Ave #7g City: Surfside State: FL

Telephone: 404.272.3600 Email: isabella@prismcreativegroup.com

## General Event Information

### TYPE OF EVENT:

Grand Opening  Parade  5K Run/Walk  Corporate/Business  Groundbreaking/New Project

Athletic/Sports  Holiday Themed  Store Anniversary  Other (specify): Picnic / Concert

### SPECIAL CONSIDERATIONS:

Animal  Cooking  Alcoholic Beverages  Road Closures  Firework  Food Trucks

Other (specify): \_\_\_\_\_

**Event Description:** A Sunday of bubbles, doggy fun, activities, and all the treats they can dream of. We'll have (human) brunch options and puppy food, a huge puppy adoption station, puppy lounges for those who just want to relax, doggy grooming, mini dog houses and puppy teepees, dog accessory pop-ups, and photo-ops

**Purpose of Event:** A community event to engage the neighborhood with live music and local vendors.

### Period of Requested Use (Including Set-up / Tear-down and Clean-up time):

From 7 AM To 5 PM

Yes No

Is this event open to the general public?

Will there be an admission fee? If yes, please provide amount(s): \_\_\_\_\_

Will alcoholic beverages be served/sold Yes  No  Type TBA Price TBA

Will you have music? Live  Taped  Type of music \_\_\_\_\_

Will there be on-site registration?

Will there be sponsors or vendors on-site? If yes, please list them below.

The Avenue (Using Propane/ fryer), Viv's Little Waffle Shoppe, Ministry of Kaapi, Under the Mango Tree, more TBA.

### Outdoor Event Budget

#### Detailed Revenue

Source	Price	Total Amount of Income
Total Revenue		N/A

#### Detailed Expenditures

Item	Total Amount of Expense
Live Music	1500
Port-o-Johns (3 regular, 1 handicap, 1 wash station)	1500
Furniture Rentals	5000
Sound and Stage	2000
Total Expenses	10,000
Net Income Expected	

### Outdoor Event History

List any events sponsored by your organization and where they were held. Please include, the event name, date, total attendance, and any incidents during the event (if any).

1. Veuve Clicquot Puppy Brunch  
Margaret Pace Park, 1745 North Bayshore Drive, Miami, FL 33132  
Sun, December 17, 2017, 11:00 AM – 3:00 PM EST, 5,000 + attendees, No incidents
2. Brickell City Biergarten  
700 Brickell Avenue (Outdoor field), Miami, FL 33131  
Thu, December 21, 2017, 7:00 PM – 10:00 PM EST, 5,000 + attendees, No incidents
3. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Building Department Initial Review

#### Building Trade

Yes No

Will your event require tents? Size: 10 x 10 Quantity: 18

If larger than 10X10, please explain how the tent(s) will be grounded? \_\_\_\_\_

Will your event require a stage, or platform? Size: 16 x 20x 24 Quantity: 1

Other temporary structure(s)? Please, explain: \_\_\_\_\_

Office Use Only

Permit Required: Yes  No  Staff: [Signature] Date: 1/25/18

#### Electrical Trade

Yes No

Will a generator be used? Size (Watts): 7500, 2500 Quantity: 7500 (1), 2500 (4)

Will light towers be used? Quantity: \_\_\_\_\_

Any other electrical need(s) not specified? Please, explain: \_\_\_\_\_

Office Use Only

Permit Required: Yes  No  Staff: [Signature] Date: 1/25/18

#### Plumbing Trade

What type of restroom facilities will be provided? Existing Building \_\_\_ Portable Toilets x (4, one wash station)

What is the distance of the path to the restrooms nearest the main event? 200 (ft.)  
(Restrooms located more than 500 feet from general event area will require a permit)

Office Use Only

Permit Required: Yes  No  Staff: [Signature] Date: 1/25/18



**Public Works Department**

**Traffic Impact Initial Review**

Will your event involve any partial or complete road/lane closures? Yes  No   
if yes, please provide additional information below.

Will your event involve any partial or complete sidewalk closures? Yes  No

Proposed event will occupy: One lane  Two Lanes  Half Street  Full Street  N/A

How many of the following? Vehicles \_\_\_\_ Pedestrians \_\_\_\_

Street Name: _____
From: _____ to _____
Beginning Date: _____ Time: _____ Ending Date: _____ Time: _____
Street Name: _____
From: _____ to _____
Beginning Date: _____ Time: _____ Ending Date: _____ Time: _____
Street Name: _____
From: _____ to _____
Beginning Date: _____ Time: _____ Ending Date: _____ Time: _____

*You may be required to hire off-duty police officers for traffic control and ensure the safety of participants and/or spectators.*

*Emergency vehicles must have access without delay.*

*Office Use Only*

MOT Permit Required: Yes  No  Staff: \_\_\_\_\_ Date: \_\_\_\_\_

PRISM CREATIVE GROUP  
PUPPY BRUNCH  
FEBRUARY 25, 2018



7000 Watt  
Generator

City of Doral  
Building Review

JAN 24 2018

Sebastian (CB) Eilert  
*plumb required*

Plumbing Reviewed by:  
Jorge Gutierrez  
*JAS 1/24/18*  
PERMIT REQUIRED

Electrical Reviewed by:  
Paul Madsen  
*N/A Form 1/24/18*



January 22nd, 2018

HOLD HARMLESS LETTER

I (We) agree to hold the City of Doral, its agent and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fee) resulting from damage and/ or personal injury that should occur on the premises.

*Isabella Acker*

---

Founder, Prism Music Group LLC. DBA Prism Music Group  
Isabella Acker



**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

DIV OF ALCOHOLIC BEVERAGES & TOBACCO  
2601 BLAIR STONE ROAD  
TALLAHASSEE FL 32399-0783

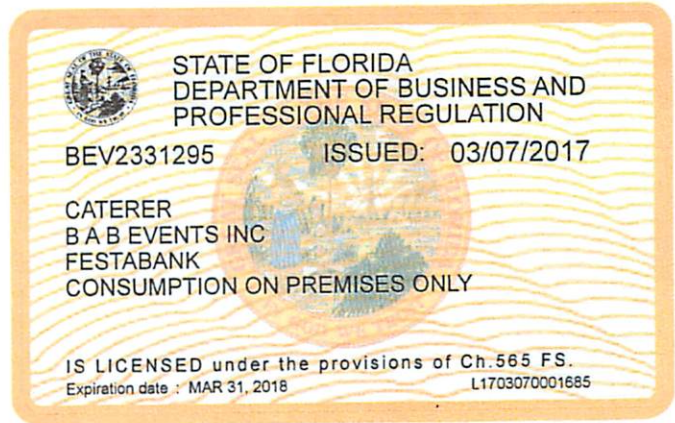
850.487.1395

B A B EVENTS INC  
FESTABANK  
1510 POLK STREET  
HOLLYWOOD FL 33020

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbecue restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto [www.myfloridalicense.com](http://www.myfloridalicense.com). There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

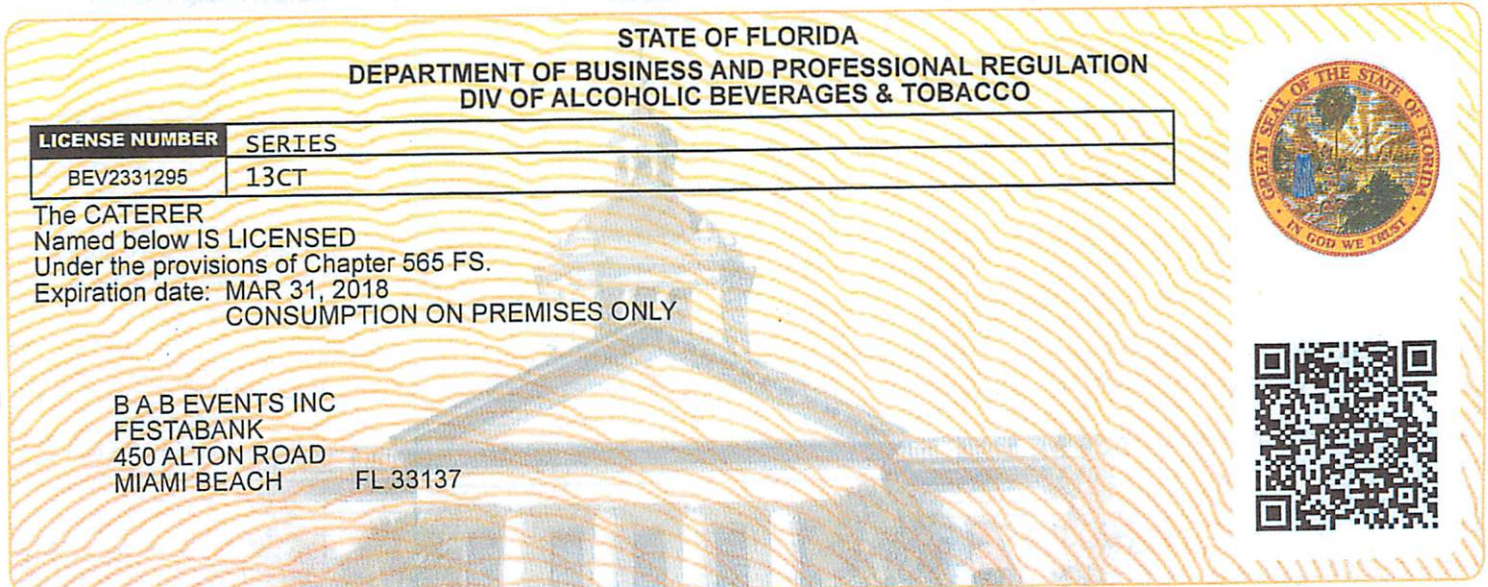
Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR

MATILDE MILLER, INTERIM SECRETARY



ISSUED: 03/07/2017

DISPLAY AS REQUIRED BY LAW

SEQ # L1703070001685



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	<b>SHAHINIAN INSURANCE SERVICES, INC.</b> P.O. BOX 4093 TUSTIN CALIFORNIA 92781-4093 PHONE (800) 457-2231/FAX (714) 544-4370	CONTACT NAME	NIANI	
		PHONE (A/C, No, Ext):	786 333 3667	FAX (A/C, No):
		E-MAIL ADDRESS:	NIANI@CREATIVE-CNTRL.COM	
		INSURER(S) AFFORDING COVERAGE	NAIC #	
		INSURER A:	MAXUM INDEMNITY COMPANY	26743
INSURED	PRISM MUSIC GROUP, LLC SHAHINIAN RPG, INC. / COMMUNITY SPECIAL EVENT EVENT: PUPPY BRUCH AT DOWNTOWN DORAL PARK 8855 COLLINS AVE., #7G SURFSIDE, FL 33154	INSURER B:	ENDORSES COI DATED 1/18/18	
		INSURER C:	CORRECTED EFFECTIVE DATE	
		INSURER D:		
		INSURER E:		
		INSURER F:	FL/2018	

COVERAGES                                      CERTIFICATE NUMBER: 197747                                      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	X		BDG 0080701 02	5/15/17	5/15/18	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ EXCLUDED
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			COVERAGE FOR ABOVE INSURED EFFECTIVE 2/25/18 ONLY			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
							63218- CRAFT FAIR, FOOD STANDS, PUPPIES WELCOME

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
LOCATION: PUPPY BRUNCH AT DOWNTOWN DORAL PARK, DOWNTOWN DORAL PARK, 8395 NW 53RD ST, DORAL, FLORIDA 33166  
2/25/18 ONLY

CITY OF DORAL IS HEREBY NAMED AS ADDITIONAL INSURED

## CERTIFICATE HOLDER

CITY OF DORAL  
8401 NW 53RD TERRACE, 2ND FLOOR  
DORAL, FL 33166

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Planning & Zoning Department**  
**Outdoor Event Application Requirement Checklist**

If any of the below applicable requirements are not submitted with the application the application will be considered **INCOMPLETE**. Please review the application and applicable requirements to ensure accuracy of packet.

**Requirements:**

I. Outdoor Event Application

*If application was submitted less than 7 days prior to the event, an additional charge of \$200.00 will be assessed.*

II. Fee (350.00)

*Payment Methods: Check payable to the City of Doral, Credit Card: Visa and MasterCard (American Express is not accepted)*

III. Hold Harmless Letter

*Sample letter attached to this application*

IV. Site Plan

*Please attach a diagram of the set-up for the event. Show as much detail as possible. Show crowd flow, seating, and parking. Also show configuration and sizes of stage(s), concession booths, tent(s) location, portable toilets, and fire protection equipment.*

V. Certificate of Insurance

*Naming the City of Doral as additional insured*

VI. Owner's Letter of Approval  (parking lot)

*Signed letter of authorization from the owner of the property, or personnel authorized to sign on behalf of owner.*

VII. Consumer's Certificate of Exemption OR Letter from Department of Treasury (IRS)

*Only for non-profit organizations*

# EXHIBIT “B”

City of Doral - Outdoor Event  
Puppy Brunch at Downtown Doral- March 11, 2018  
City of Doral Report

No.	Participating City Departments	Required Fees	Notes
1	- Police - Department	\$ 2,384.55	
3	- Parks & Recreation Department	\$ 884.42	
	<b>Grand Total</b>	<b>\$ 3,268.97</b>	



# EXHIBIT “C”

## Outdoor Event Park Fees

Non-Profit (Doral)     
  Non-Profit (Other)     
  For Profit

<b>Name of Organization:</b>	Prism Music Group
<b>Event Title:</b>	Puppy Brunch at Downtown Doral Park
<b>Event Duration:</b>	11am - 3pm
<b>Contact Person Name:</b>	Isabella Acker
<b>Contact Person Telephone:</b>	404-272-3600
<b>Date of Event:</b>	3/11/2018
<b>Park:</b>	Downtown Doral Park
<b>Rental Location(s):</b>	Park
<b>Parking Zone(s):</b>	Off-site
<b>Proposed Attendance:</b>	1,000
<b>Actual Attendance:</b>	

Staff Fees Breakdown				
Employee Name	Title	Hourly Rate	# of Hours	Total
TBD	APM	\$17.26	6	\$103.56
TBD	PSA	\$11.00	6	\$66.00
TBD	PSA	\$11.00	6	\$66.00
TBD	PSA	\$11.00	6	\$66.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Staff Fees Total</b>				<b>\$301.56</b>

Fees			
	Amount Charged	Amount Waived	Amount Refunded
Rental Fee	\$425.00		
Staff Fees	\$301.56		
Trash Container Disposal	\$0.00		
Restroom Holding Tank Cleaning	\$0.00		
Janitorial Supplies	\$100.00		
Parking Fee	\$0.00		
Additional Hour(s)	\$0.00		
Refundable Deposit	\$300.00		
Taxes	\$57.86		
<b>Totals</b>	<b>\$884.42</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Total Amount Charged</b>	<b>\$884.42</b>
<b>Total Amount Waived</b>	<b>\$0.00</b>
<b>Total Amount Refunded</b>	<b>\$0.00</b>
<b>Grand Total</b>	<b>\$884.42</b>

<b>Amount Paid</b>	
<b>Date Paid</b>	
<b>Check #</b>	

Comments:

## Outdoor Event Park Fees

1. Applicant is to provide a certificate of liability insurance which includes coverage for event participants. Applicant must provide the City with a certificate of liability insurance matching the insurance requirements provided.
2. Applicant will be responsible for ensuring that all third party vendors they are using have adequate liability insurance coverage. The organization will ultimately be responsible for any actions or incidents from any third party vendor.
3. Applicant must provide parking management agreement.
4. Applicant must provide agreement to utilize parking lots located off-site.
5. Applicant is to obtain proper permits for all applicable amenities.
6. All dogs must be kept on a leash unless a designated off-leash is created and secured from the rest of the park.
7. Dogs are not permitted in the playground.
8. The applicant has stated only champagne, prosecco, beers, and alcoholic fruit punches will be served. Alcohol may not be served in glass containers or the original labeled packaging (such as cans or bottles).
9. The use of outlets or any other source of power inside the park is prohibited. Organization must provide their own power for the event.
10. All tents must be secured using water ballast or concrete buckets. Staking tents within the park is prohibited.
11. No vehicles are permitted to drive into the park for set-up. Everything that is to be set-up inside the park is to be brought in by hand-truck or dolly. In the event that the use of a golf cart is approved, the weight placed on the golf cart must be limited as to prevent any damage to the park.
12. Any food trucks must utilize off-street parking adjacent to the park. Food trucks are not permitted to be parked inside the park.
13. Portable toilets must be stationed in the perimeter of the park, as delivery is typically done with a truck and trucks are not permitted inside the facility.
14. Applicant is responsible for ensuring dog owners pick-up after their pets.