

**INTERLOCAL AGREEMENT  
FILM PERMITTING  
MIAMI-DADE COUNTY – CITY OF DORAL**

**THIS AGREEMENT** (“Agreement”) is made and entered into this 21<sup>st</sup> day of January, 2020, by and between Miami-Dade County, Florida (“County”) and the City of Doral (“City”).

**WHEREAS**, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade Office of Film and Entertainment (“Film Office”); and

**WHEREAS**, the Ordinance allows for the County to enter into interlocal agreements with the various municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services; and

**WHEREAS**, the various municipalities have expressed willingness to enter into agreement with Miami-Dade County to perform this function on their behalf:

**NOW THEREFORE**, for and in consideration of the terms, conditions and covenants contained herein, Miami-Dade County and the City of Doral hereto agree as follows:

1. **Purpose:** The City of Doral hereby authorizes the County, through its Film Office, to issue permits to film and still photography production companies allowing them to utilize City facilities and services as authorized by the City.
2. **Term:** The City grants authorization to the County, through its Film Office, to issue permits for the period of five years, commencing ten (10) days from the date of approval of this agreement by both parties.
3. **Option to Renew:** The County or the City may, upon written notice to the other, thirty (30) days prior to the expiration of this agreement, renew this agreement for a period of five years.
4. **Cancellation:** This agreement may be canceled by either party by providing written notice of intention to terminate, with 30 days prior notice, with or without cause. Any permits which may have been issued prior to termination, but covering dates after the termination date will be honored.
5. **Liaison:** The City of Doral will appoint a representative to act as liaison to the Film Office, and who will coordinate City facilities and services, and who shall have the authority to authorize the issuance of permits by the County on behalf of the City.
6. **Advance Notice:** The County agrees to provide written notice to the City of Doral, via email and U.S. mail, of requests for City facilities or services within one working day of receipt of the request from a production company for such service. The City retains the right to deny issuance of a permit based on insufficient advance notice.

7. **Insurance**: The County, through its Film Office agrees to obtain from any production company issued a permit for the City, an insurance certificate, naming the City as additionally insured, in the amount of one million dollars (\$1,000,000.00) for film production and for still photography, providing for comprehensive general liability coverage. In the event that the County fails to verify required insurance, and the City has not waived said requirement, the County shall assume liability under state tort law, within limitations described by 768.28 of Florida Statutes. Verifying insurance means that the County obtains a copy of the production company's liability insurance policy naming the City as an additional insured in the amounts described above.

8. **Refusal**: The City Mayor, Manager or designated employee in his/her discretion maintains the right to reject any permit application if the City determines that it would not be in the best interest of the City to approve the permit application and the granting of the permit would not serve to promote the general welfare of the community.

9. **Guidelines**: The City of Doral agrees to provide in writing, Guidelines to govern the issuance of permits issued on the City behalf. These Guidelines are subject to revision at any time, subject to ten (10) days written notice to the Film Office. All Guidelines must conform to law.

10. **Facilities**: The City of Doral agrees to provide in writing, a schedule of facilities, services and associated fees and required deposits, which it wishes to make available for use. Further, the County agrees to forward any requests for special facilities which the City may own or control and may be requested by a production company.

11. **Collections**: The City of Doral agrees that they will be responsible for the billing and collection of any fees or charges assessed to a production company for use of facilities and/or services and the County will in no way be liable for such charges, if unpaid. The County shall not issue permits to film and still photography production companies that have unpaid fees or charges assessed by the City under this section, provided the City has notified the County of such unpaid fees or charges.

12. **Hold Harmless**: The City of Doral agrees that they will hold the County harmless and that the County will be in no way be liable for any damages caused by a production company permitted to film in the City, where the permit was issued with the appropriate authorization of the City's Liaison.

13. **Facility Photo File**: The City agrees to provide the County with photographs of available areas or facilities which the City wishes to promote for the use of film production and the County agrees to make this material available to production companies, in an effort to market the City, County and South Florida to the film industry.

14. Notice: All legal notices regarding this agreement must be sent to the following address:

Miami - Dade County  
Attn: Office of Film & Entertainment  
111 NW 1st Street, 12<sup>th</sup> Floor  
Miami, FL 33128

City of Doral  
City Mayor, Juan Carlos Bermudez  
8401 NW 53<sup>rd</sup> Terrace  
Doral, FL 33166

15. Amendment: This agreement may be amended only by the mutual written consent of both parties.

16. Entire Agreement: This Interlocal Agreement, and any Exhibits to this Interlocal Agreement, contain the sole and entire agreement entered into by the parties with respect to the subject matter of the Interlocal Agreement, and supersede any and all other prior written or oral agreements.

17. Severability and Savings Clause: If any term or provisions of this Interlocal Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Interlocal Agreement or the application of such term or provision to the persons or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Interlocal Agreement shall be valid and be enforced to the fullest extent permitted by law.

18. Governing Laws: The laws of the State of Florida shall govern this Interlocal Agreement. This Interlocal Agreement is subject to and shall be interpreted to effectuate its compliance with the Miami-Dade County Charter and the City Charter.

**[EXECUTION PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their appropriate officials, as of the date first above written.

ATTEST:

Harvey Ruvin, Clerk  
MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS

BY \_\_\_\_\_  
County Clerk

BY \_\_\_\_\_  
County Mayor or County  
Mayor Designee

Approved as to form \_\_\_\_\_  
County Attorney

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ATTEST:

City of Doral

Pursuant to Resolution No.

BY   
City Clerk

BY   
City Manager

Approved as to form   
City Attorney



## MIAMI-DADE COUNTY OFFICE OF FILM & ENTERTAINMENT

### INTERLOCAL AGREEMENTS WITH MUNICIPALITIES

**S**ome of the positive aspects of having an interlocal agreement with Miami-Dade County is that film production clients can have a “one stop shop” for all of their permitting needs. The Miami-Dade Film Office vets the clients making sure they have the proper insurance and guidelines in place. There is no cost to the municipality to enter into an agreement. Cities may charge their own fees which doesn't not impede on the permitting process. We can also feature your city on our website as a “featured location” and also add locations in your city to our locations database that is fully searchable to anyone with an internet connection.



#### MARKETING ASPECT:

- Sell city/town/village as a location for filmmaking
- The revenue that is generated by production
- The exposure for tourism possibilities

#### TOOLS USED TO MARKET CITIES:

- [www.filmmiami.org](http://www.filmmiami.org) website
- LOCATIONS SEARCH page
- Reel Scout Leads and Electronic packages
- Have as a FEATURED LOCATION on website
- Can feature entire city or individual locations within the city
- We put the Featured Location in the Newsletter which reaches 2000 industry professionals
- Use City of Miami and Miami Beach as examples

#### HOW WE ASSIST:

- On-staff photographer will photograph whatever locations the city wants highlighted or you can send us your own photos.
- One –stop permitting – give us your guidelines to follow
- Post City forms and rules and guidelines on our website
- We can collect their insurance and forms and send it to the designated liaison.

#### POSITIVES:

- Our knowing the clients and can weed out the good and bad
- Easier for the cities as well as clients – as a “one-stop shop”. Up until now, the necessity to obtain filming permits from many jurisdictions has been seen by visiting producers as an obstacle to filming in Greater Miami. Multi-jurisdictional permitting hassles are considered as non-“film friendly” in the Entertainment industry.
- No cost whatsoever to the City
- Cities can charge their own fees which we don't impede on.
- Adding the City as a municipality assists the County Film and Entertainment Office keep better track of the revenue generated by productions and the directly spent into the local economy
- Cities make the final decision on all approvals taking place inside the municipality and any restrictions they want added to the permit. The Miami-Dade County Office of Film & Entertainment facilitates the ease of getting the film permit, but all final approvals are made by the City.



MIAMI-DADE COUNTY OFFICE OF FILM & ENTERTAINMENT

**INTERLOCAL AGREEMENTS WITH MUNICIPALITIES**

Aventura  
Bal Harbor  
Bay Harbor Islands  
Biscayne Park  
Coral Gables  
Cutler Bay  
Doral  
El Portal  
Florida City  
Golden Beach  
Hialeah  
Hialeah Gardens  
Homestead  
Indian Creek Village  
Key Biscayne  
Medley  
Miami  
Miami Beach\*  
Miami Gardens  
Miami Lakes  
Miami Shores

Miami Springs  
North Bay Village  
North Miami  
North Miami Beach  
Opa-Locka  
Palmetto Bay  
Pinecrest  
South Miami  
Sunny Isles Beach  
Surfside  
Sweetwater  
Virginia Gardens  
West Miami

Municipalities Listed in **ORANGE** are permitted through the Miami-Dade Office of Film and Entertainment's Filmmiami.org permitting system  
\* Permits for Miami Beach may be applied for through Filmmiami.org or directly with the City of Miami Beach Film Office.





## MIAMI-DADE COUNTY OFFICE OF FILM & ENTERTAINMENT

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**RESOLUTION No. 21-16**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO RENEW THE INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR FILM PERMITTING IN THE CITY OF DORAL; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Public Affairs Department manages and coordinates the approval of film and still photography permits, working closely with the Parks and Recreation, Police and Public Works Departments as well as local businesses to secure film locations for TV commercials and national TV shows; and

**WHEREAS**, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one-stop permitting process within the Miami-Dade Office of Film and Entertainment; and the Ordinance allows for the County to enter into interlocal agreements with the various municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services.; and

**WHEREAS**, as part of the City's Film Permitting Interlocal Agreement, Miami-Dade County has processed film permitting on behalf of Doral for the past five years. The agreement is now up for renewal.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

**Section 2. Authorization.** The City Manager is hereby authorized to execute renewal of the Interlocal Agreement to continue work with Miami-Dade County for film and photography permits.

**Section 3. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 4. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 13 day of January, 2021.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY

## Connie Diaz (CC)

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**From:** Lisenby, Jeanie L. (RER) <Jeanie.Lisenby@miamidade.gov>  
**Sent:** Monday, March 1, 2021 11:24 AM  
**To:** Marco Giron (PA)  
**Cc:** Maggie Santos (PA); Lighterman, Sandy K. (RER); Belz, Dorothea E. (RER)  
**Subject:** Re: Film permitting  
**Attachments:** R-407-15.pdf

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hey Marco,

The 2015 Resolution allowed for a one-time renewal. (see page 4 attached) That gives the Miami-Dade County Office of Film & Entertainment authority to renew administratively without going back to the full Board of County Commissioners. I did not realize this language was built into the 2015 agreement when I sent you the renewal documents. Please let me know if this email and attachment is sufficient on your end to extend our interlocal agreement for film permitting.

Best Regards,

*Jeanie Lisenby*

Miami-Dade Office of Film & Entertainment  
Department of Regulatory and Economic Resources  
111 NW 1<sup>st</sup> Street, 12<sup>th</sup> Floor  
Miami, FL 33128  
305-375-3238 direct  
305-375-3288 main  
[jeanie.lisenby@miamidade.gov](mailto:jeanie.lisenby@miamidade.gov)  
[www.filmiami.org](http://www.filmiami.org)

Virtual Tours of Music and Movies!  
<http://filmiami.org/GIS-maps.asp>

Consider the environment before printing this email.

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

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**From:** Marco Giron (PA) <Marco.Giron@cityofdoral.com>  
**Sent:** Monday, March 1, 2021 10:59 AM  
**To:** Lisenby, Jeanie L. (RER) <Jeanie.Lisenby@miamidade.gov>; Belz, Dorothea E. (RER) <Dee.Belz@miamidade.gov>  
**Cc:** Maggie Santos (PA) <Maggie.Santos@cityofdoral.com>  
**Subject:** FW: Film permitting

**EMAIL RECEIVED FROM EXTERNAL SOURCE**

Good morning Jeanie,

Hope all is well. Please see email below. We need to close this out.... any update on signed document?