



City of Doral Citizens Audit Advisory Board Minutes

Wednesday, May 4, 2022

6:00 p.m.

Doral Government Center
1st Floor Multipurpose Room
8401 N.W. 53rd Terrace
Doral, FL 33166

1. **Call to Order**

Meeting was called to order at 6:09 PM.

2. **Roll Call of Board Members**

Juan Carlos Davila, Chair	Present
Alexander Giraldo, Vice Chair	Present
Caleb Johnston, Secretary	Present
Manuel Torres, Board Member	Present

Also present were:

Solangel Perez, Acting Chief Financial Officer

3. **Pledge of Allegiance**

4. **Public Comments**

None.

5. **Approval of Minutes**

Motion to approve the March 2, 2022 meeting minutes made by board member **Juan Carlos Davila** and seconded by board member **Manuel Torres**. By consensus, motion passes unanimously.

6. **Discussion Items**

a. **Discussion: Strategic planning meeting recap**

- A general discussion was had with regards to the Strategic planning meeting.

b. **Discussion: Creation of a brief presentation to the City Council.**

- The Board agreed that once a review of the 2021 Audit Report has been done, a short presentation for the City Council will be prepared as was done for 2021.
- c. Discussion: The figures and percentage allocated for Doral Police Department.**
- A general discussion was had with regards to the Police Department's budge.
 - A **Motion** was made by board member **Juan Carlos Davila** and seconded by board member **Manuel Torres** to have an official from the Doral Police Department attend a future CAAB Meeting to discuss what they foresee as their needs due to the dense and rapid population growth in Doral, and are those needs being met on a year-to-year basis. By consensus, motion passed unanimously.
- d. Discussion: Budget Request Economic Development (Causes/Reasons why 2020-2022 drop of 75%).**
- The CAAB held a general discussion on the topic.
- e. Discussion: Request of IT Department's allocation for Economic Development's 'current on-line streaming platforms' (e.g., Doral Yard).**
- A **Motion** was made by board member **Manny Torres** and seconded by board member **Juan Carlos Davila** to have the City Clerk procure the attendance of an official from the City of Doral's IT Department at a future CAAB Meeting to enable the CAAB to make a better presentation to the City Council on the 2021 Audit Report as it pertains to the IT Department. By consensus, motion passed unanimously.
 - The CAAB discussed the IT Department's use of capital budget to replace and update hardware – i.e., hardware should be part of budget and tracked through the Audit Report to make sure it's being properly maintained.
- f. Discussion: Funds that were not allocated between 2020-2022.**
- The CAAB held a general discussion on the topic.
- g. Discussion: Do we have a budget for research and development of NFTs for the City of Doral's future integration into the upcoming crypto financial transaction services?**
- The CAAB held a general discussion on the topic.
- h. Open Discussion:**
- Solangel Perez discussed with the CAAB how the entire budget process works and key dates.
 - Solangel Perez informed the CAAB that the 2021 Audit Report will be available online on May 8, 2022.
 - Solangel Perez will make an inquiry as to whether or not the City's "equipment" and "hardware" warranties are audited/included in the Audit Report.
 - A **Motion** to move the July CAAB Meeting from the first Wednesday in July to the second Wednesday in July (July 13, 2022) was made by board member **Juan Carlos Davila** and seconded by board member **Caleb Johnston**. By consensus, motion passed unanimously. Solangel Perez indicated that she would make the appropriate request with the City Clerk to change the July meeting date.
- i. Discussion: Next Meeting Agenda Items**

- Juan Carlos Davila will request IT Department for the City of Doral and an official from the City of Doral Police Department to be present at a future meeting (requesting for their presence at July's meeting).
- Solangel Perez will have the City's Auditor make a presentation to the CAAB at the June meeting.
- CAAB to begin review and discussions regarding the 2021 Audit Report.

7. **Future Meeting Date:** Wednesday, June 1, 2022 at 6:00 p.m.

8. **Adjournment:** Meeting adjourns at 7:04 PM.

Respectfully submitted,

Caleb Johnston

Caleb Johnston, Secretary

Motion to approve the minutes of the May 4, 2022 Citizens Audit Advisory Board Meeting made by Board Member CALEB JOHNSTON and seconded by Board Member ALEX GIRALDO.

Juan Carlos Davila, Chair
 Alexander Giraldo, Vice Chair
 Caleb Johnston, Secretary
 Manuel Torres, Board Member

JCD
~~AG~~
~~CJ~~
~~MT~~

APPROVED and ADOPTED this 17th day of August 2022.

Juan Carlos Davila, Chair