

WORK ORDER FOR PROFESSIONAL SERVICES

TO: Wolfberg Alvarez & Partners
75 Valencia Ave., Suite 1050
Coral Gables, FL 33134
Phone: (305) 666-5474

DATE: October 18, 2018

The City of Doral authorizes the firm of Wolfberg Alvarez & Partners. to provide professional engineering design services for the City of Doral Police Department Central Operations Center. The scope of services includes, but is not limited to, site visit by architect, electrical, mechanical and plumbing engineering, preparation of contract documents consisting of architectural, electrical, mechanical and plumbing drawings. The work should be performed as described on the attached Proposal submitted by your firm dated October 18, 2018.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from Wolfberg Alvarez & Partners. The schedule requires the work to be performed within four (4) week after notice to proceed is issued. The performance of services associated with this Work Order will be executed on a lump sum basis in the amount of \$26,590.00. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Wolfberg Alvarez & Partners

BY: 
NAME: MARCEL R. MORLOTE
TITLE: PRESIDENT

OWNER: City of Doral

BY: 
NAME: Edward Rojas
TITLE: City Manager

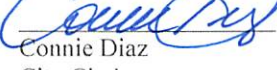
WITNESSES:

1. 
2. 

SEAL:



AUTHENTICATION:

BY: 
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE USE
OF THE CITY OF DORAL:

BY: 
NAME: Luis Figueredo
TITLE: City Attorney

September 14, 2018

via Email: Jorge.Hernandez@cityofdoral.com

Mr. Jorge Hernandez, CIP Manager
City of Doral
8401 N.W. 53th Terrace
Doral, FL 33166-4517

RE: City of Doral Police Department Central Operations Center
WA Project No.: 21321.02
Subj: Professional A/E Services Proposal

Dear Mr. Hernandez:

Pursuant to your recent request, following is our Proposal for Architectural/Engineering Services consisting of modifications to the recently constructed Police Department Building based on Sketch No. 072718 provided by the City.

Room 152:

- Conference Room.
- Reception area.
- Lounge/kitchenette area.
- Dropped acoustical ceiling, flooring, finishes.
- Electric power outlets.
- Empty conduit for A/V and communications.
- North-facing windows will remain.
- Millwork as required.

Corridor 137:

- Realign wall.
- Relocate doors.
- Relocate IT Room 137A.
- Provide access doors in corridor 137.

Breakdown of Services:

Project Manager	8 hours @ \$150.00 =	\$ 1,200.00
Project Architect	24 hours @ \$140.00 =	\$ 3,360.00
Architectural CADD Operator	32 hours @ \$75.00 =	\$ 2,400.00
HVAC Sr. Engineer	8 hours @ \$110.00 =	\$ 880.00
HVAC CADD Operator	8 hours @ \$65.00 =	\$ 520.00
Electrical Sr. Engineer	24 hours @ \$110.00 =	\$ 2,640.00
Electrical CADD Operator	24hours @ \$65.00 =	\$ 1,560.00
Plumbing Sr. Engineer	6 hours @ \$110.00 =	\$ 660.00
Plumbing CADD Operator	6 hours @ \$65.00 =	\$ 390.00
Construction Cost Estimating	8 hours @ \$140.00 =	<u>\$ 1,120.00</u>

TOTAL: **\$ 14,730.00**

A preliminary assessment of the HVAC system indicates that there will be no required modifications to the system. As such, no modifications to the HVAC system are included in this proposal, and no redundant HVAC system is included.

The scope for the fire protection system modifications required for the improvements, will be covered by specifications on the drawings as the modifications will be implemented via shop drawings.

Sound system will include empty conduit and wiring as required based on a City-retained sound equipment vendor.

I trust you concur with this Proposal. Should you have any questions, please contact this office.

Sincerely,



Jorge G. Maldonado, P.E.
Director, Civil Engineering



Marcel R. Morfote, President
Aris Garcia, Vice President
Raul J. Estevez, Vice President
Kalrina L. Alvarez-Ruiz, Director
David A. Wolfberg, Founder (1947-2015)
Julio E. Alvarez, Founder (1947-2017)

75 VALENCIA AVE., SUITE 1050, CORAL GABLES, FL 33134 PH. 305-666-5474

October 17, 2018
REVISED – October 18, 2018

via Email: Jorge.Hernandez@cityofdoral.com

Mr. Jorge Hernandez, CIP Manager
City of Doral
8401 N.W. 53th Terrace
Doral, FL 33166-4517

RE: City of Doral Police Department Central Operations Center
WA Project No.: 21321.02
Subj: Professional A/E Services Proposal

Dear Mr. Hernandez:

Pursuant to our meeting yesterday and your subsequent request, following is our Proposal for Architectural/Engineering Services consisting of revisions to the recently completed design documents and added scope of work to the Central Operations Center. This scope of the work and compensation is above and beyond those included in our September 14, 2018 proposal.

- Revise the previously completed design documents to leave as-is the I.T. closet and water fountain. Eliminate the wall cabinet and kitchenette and reconfigure the station layout. Include the station furniture in contract.
- Reconfigure the Interview Alcoves, no. 147, 148 and the Sargent's offices no. 140 to a new Breakroom and two EOC Management offices. The Breakroom shall contain a counter with sink and space for 2 vending machines, a refrigerator and a freezer.

Mr. Jorge Hernandez, City of Doral
City of Doral Police Dept. Central Operations Center
WA Project No.: 21321.02
Professional A/E Services Proposal

October 17, 2018 – **REVISED** – October 18, 2018
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Breakdown of Services:

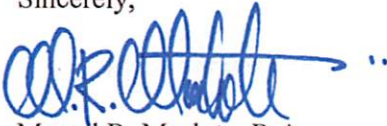
Project Manager	8 hours @ \$150.00 =	\$ 1,200.00
Project Architect	24 hours @ \$140.00 =	\$ 3,360.00
Architectural CADD Operator	24 hours @ \$75.00 =	\$ 2,400.00
HVAC Sr. Engineer	8 hours @ \$110.00 =	\$ 880.00
HVAC CADD Operator	8 hours @ \$65.00 =	\$ 520.00
Electrical Sr. Engineer	20 hours @ \$110.00 =	\$ 2,200.00
Electrical CADD Operator	20 hours @ \$65.00 =	\$ 1,300.00
Plumbing Sr. Engineer	0 hours @ \$110.00 =	\$ 0.00
Plumbing CADD Operator	0 hours @ \$65.00 =	\$ 0.00
Construction Cost Estimating	0 hours @ \$140.00 =	\$ <u>0.00</u>

TOTAL: **\$ 11,860.00**

The City will provide power and empty conduit requirements for all monitors and equipment as well as empty conduit requirements between existing I.T. Rooms and the Operations Center.

I trust you concur with this Proposal. Should you have any questions, please contact this office.

Sincerely,



Marcel R. Morlote, R.A.

cc: Jorge Maldonado - WA

RESOLUTION No. 18-204

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, PURSUANT TO SECTION 2-322 OF THE CITY CODE OF ORDINANCES, APPROVING THE AGREEMENT WITH WOLFBERG ALVAREZ AND PARTNERS FOR DESIGN SERVICES FOR THE EMERGENCY OPERATIONS CENTER (EOC); AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY IN AN AMOUNT NOT TO EXCEED \$26,590.00; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral established the Office of Emergency Management (OEM) in 2014 as part of its commitment to prepare, respond, recover and mitigate any major disaster, whether natural or man-made. The City has operated as a Satellite Emergency Operations Center (EOC) while consistently expanding its capabilities in all stages of emergency management during incidents that can significantly impact the lives of Doral residents and business owners; and

WHEREAS, making the City of Doral a Divisional EOC will allow the City to have a representative at the Miami-Dade County EOC, which will expedite direct communication and request for resources. A Divisional EOC will also allow the City of Doral to have different Jurisdictions and Agencies representative such as FP&L, AT&T, Red Cross, Miami-Dade Police and Fire Department, FEMA, FBI, Homeland Security, etc.; and

WHEREAS, in order to accomplish the aforementioned objective, it is necessary to allocate the proper funding to design, equip and construct the technology infrastructure required for a sustainable, efficient, and interoperable City of Doral Divisional Emergency Operations Center; and

WHEREAS, the City has complied with statutorily mandated statutes requiring competitive bidding; and

WHEREAS the EOC serves as the coordination hub for an incident response. The EOC will provide a central intelligence area for the City and a response team personnel to gather critical information, coordinate response activities, and manage personnel during emergencies and catastrophic events; and

WHEREAS, to accomplish the aforementioned objective, it is necessary to allocate the proper funding to design, equip and construct the technology infrastructure required for a sustainable, efficient, and interoperable City of Doral Divisional Emergency Operations Center; and

WHEREAS, the City Manager and the Police Department respectfully request authorization from the Mayor and City Council to enter into an agreement with Wolfberg Alvarez and Partners for the design of the Emergency Operations Center in the existing Police Department Headquarters located at 6100 N.W. 99th Avenue Doral, Florida for an amount not to exceed \$26,590.00.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. The agreement with Wolberg Alvarez and Partners for the design of the Emergency Operations Center (EOC) in an amount not to \$26,590.00.

Section 3. Authorization. The City Council hereby approves an agreement with Wolberg Alvarez and Partners for the design of the Emergency Operations Center

(EOC). Funding for this service is available in Account No. 001.60005.500650.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Cabrera who moved its adoption. The motion was seconded by Vice Mayor Mariaca and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Claudia Mariaca	Yes
Councilman Pete Cabrera	Yes
Councilwoman Christi Fraga	No

PASSED AND ADOPTED this 15 day of November, 2018.




JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, CMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY