

RESOLUTION No. 14-34

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA ADOPTING A POLICY AND PROCEDURE FOR CITY SPONSORSHIP OF NON-PROFIT COMMUNITY BASED EVENTS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Doral desires to adopt a policy and procedure to establish criteria and a procedure for the City's sponsorship of non-profit community based events, as presented herein as Exhibit "A."

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated herein.

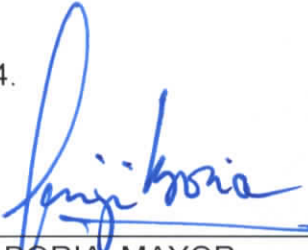
Section 2. Policy & Procedure. The City Council hereby approves and adopts the City Sponsorship of Non-profit Community Based Events Policy and Procedure presented herein as Exhibit "A."

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing resolution was offered by _Vice Mayor Fraga who moved its adoption. The motion was seconded by _Mayor Boria and upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Christi Fraga	Yes
Councilwoman Ana Maria Rodriguez	Yes
Councilwoman Bettina Rodriguez Aguilera	Yes
Councilwoman Sandra Ruiz	Yes

PASSED and ADOPTED this 19 day of February, 2014.



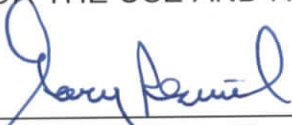
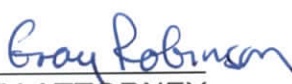
LUIGI BORIA, MAYOR

ATTEST:



BARBARA HERRERA, CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

JOHN R. HERIN, JR., CITY ATTORNEY

EXHIBIT “A”

**CITY OF DORAL
CITY SPONSORSHIP OF NON-PROFIT /
COMMUNITY BASED SPECIAL EVENTS**

POLICY & PROCEDURE

Purpose:

The purpose of this policy is to establish an objective and consistent manner for the City Council to review and approve requests to sponsor or co-sponsor non-profit/community based events.

Responsible Department:

The City Manager's Office and the Planning & Zoning Department.

Eligibility for Sponsorship:

The organization must be either a not-for-profit 501c(3) or 501c(6) corporation in accordance with Internal Revenue Service (IRS) guidelines.

The organization must be registered as a not-for-profit corporation with the State of Florida and be in good standing.

The organization must certify that (i) their combined fundraising and administrative costs constitute no more than thirty-five percent (35%) of the organization's total revenues, as evidenced in the audited financial statements and IRS Form 990 for the previous fiscal year; and (ii) that all of the funds received from the City shall be used for the specific special event and not for general overhead expenses of the organization.

Notwithstanding the foregoing, organizations with annual gross receipts less than \$500,000 and total assets less than \$1,250,000 at the end of the applicable fiscal year, and who qualify to complete IRS Form 990-EZ, may submit an unaudited financial statement.

Organizations may receive only one City sponsorship of a special event per fiscal year (October 1 through September 30).

Organizations approved for City sponsorship will only use the funds for the benefit of the special event, and shall not use any portion of the grant to pay for outstanding debt. All organizations will be required to sign an affidavit verifying, under penalty of perjury, that their submitted statements and financial documents are: the most current and true, submitted to the applicable corresponding agency (e.g. Internal Revenue Service).

Sponsorship Request:

All special event sponsorship requests shall be submitted along with the special event application set forth in Chapter 35 of the Doral Code. Failure to comply with all of the requirements of Chapter 35 – including time restrictions - shall disqualify the organization/special event from City sponsorship. Final determination of eligibility will be at the discretion of the City Council with a recommendation for approval or denial by the City Manager.

All applications for sponsorship requests shall be placed on a Regular Council Meeting agenda no later than sixty (60) days from the time of submission to the City Manager's Office.

Final Report:

Any organization that receives City sponsorship or co-sponsorship of its special event shall submit a final report to the City Manager's Office no later than sixty (60) days after the completion of the sponsored or co-sponsored special event. The City Manager's Office will distribute a copy of the final report to the City Council. The Final Report shall state the outcome of the special event, its success, what was accomplished with the funds provided by the City (if any), and a breakdown of the total number of participants including how many Doral residents participated (approximately). Failure to submit a final report will disqualify an organization from future sponsorship or co-sponsorship.