



# CITY OF DORAL RECORD (MASTER) COPY TRANSMITTAL FORM

OFFICE OF THE CITY CLERK  
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Transmittal From: Police  
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Date of Transmittal: 06/29/10



The following record (master) copy is being transmitted to the Office of the City Clerk:

- ☐ Contract
- ☐ Agreement
- ☐ Lease
- ☐ Deed
- ☐ Bond Documentation

- ☐ Vehicle Title
- ☐ Special Magistrate Order
- ☒ Other:  
Memorandum of Understanding

Is this record (master) copy to be recorded with the County Clerk? ☐ Yes ☐ No

Description of Record Copy:

Memorandum of Understanding (MOU) between Immigration and Customs  
Enforcement and local, County or State Law Enforcement Agency for  
the reimbursement of Joint Operations Expenses from the Treasury  
Forfeiture Fund

## Office of the City Clerk Administrative Use Only

Received by: Kristha Gomez

Reviewed for completion by Kristha Gomez

Returned to originating Department for the following corrections on N/A  
Date

Archived in the Office of the City Clerk on 6/30/10 (Date)

Copy provided in electronic format to originating Department on 6/30/10 (Date)

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN  
IMMIGRATION AND CUSTOMS ENFORCEMENT AND LOCAL,  
COUNTY, OR STATE LAW ENFORCEMENT AGENCY FOR THE  
REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM  
THE TREASURY FORFEITURE FUND**

This Agreement is entered into by the City of Doral P.D. (NCIC Code FL0131100 #     ) and Immigration and Customs Enforcement (ICE), SAC Miami Office for the purpose of the reimbursement of costs incurred by the City of Doral P.D. in providing resources to joint operations/task forces.

Payments may be made to the extent they are included in the ICE Fiscal Year Plan, and the money is available within the Treasury Forfeiture Fund to satisfy the request(s) for the reimbursement of overtime expenses related to joint operations.

**I. LIFE OF THIS AGREEMENT**

This Agreement becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party.

**II. AUTHORITY**

This Agreement is established pursuant to the provisions of 31 USC 9703, the Treasury Forfeiture Fund Act of 1992, which provides for the reimbursement of certain expenses incurred by local, county, and state law enforcement agencies as participants of joint operations/task forces with a federal agency participating in the Treasury Forfeiture Fund.

**III. PURPOSE OF THIS AGREEMENT**

This Agreement establishes the responsibilities of both parties and the procedures for the reimbursement of overtime expenses pursuant to 31 USC 9703.

**IV. APPLICABILITY OF THIS AGREEMENT**

This agreement is valid for all joint investigations led by ICE, SAC Miami Office, with the participation of the City of Doral P.D., and until terminated, in writing, by either party.

**V. TERMS, CONDITIONS, AND PROCEDURES**

**A. Assignment of Officer(s)**

To the maximum extent possible, the City of Doral P.D. shall assign dedicated officers to any investigation or joint operation. Included as part of this Agreement, the City of Doral P.D. shall provide the ICE, SAC Miami Office with the names, titles, last four digits of SSNs, badge or ID numbers, and hourly overtime wages of the officer(s) assigned to the joint operation. This information must be updated as necessary.

**B. Submission of Requests for Reimbursement (Invoices) and Supporting Documentation**

1. The City of Doral P.D. may request the reimbursement of overtime salary expenses directly related to work on a joint operation with ICE, SAC Miami Office, performed by its officer(s) assigned to this joint operation.

The City of Doral P.D. **may not** request the reimbursement of the same expenses from any other Federal law enforcement agencies that may also be participating in the investigation.

2. **Reimbursement payments will not be made by check.** To receive reimbursement payments, the City of Doral P.D. must ensure that Customs and Border Protection, National Finance Center (CBP/NFC) has a current ACH Form on file with the agency's bank account information, for the purposes of Electronic Funds Transfer. The ACH Form must be sent to the following address:

CBP National Finance Center  
Attn: Forfeiture Fund  
6026 LAKESIDE BLVD.  
INDIANAPOLIS, IN 46278

If any changes occur in the law enforcement agency's bank account information, a new ACH Form must be filled out and sent to the CBP/NFC as soon as possible.

3. In order to receive the reimbursement of officers' overtime and other expenses related to joint operations, the City of Doral P.D. must submit to ICE, SAC Miami Office the TEOAF Form "Local, County, and State Law Enforcement Agency Request for Reimbursement of Joint Operations Expenses (Invoice)", signed by an authorized representative of that agency and accompanied by supporting documents such as copies of time sheets and receipts.
4. The City of Doral P.D. remains fully responsible, as the employer of the officer(s) assigned to the investigation, for the payment of overtime salaries and related benefits such as tax withholdings, insurance coverage, and all other requirements under the law, regulation, ordinance, or contract, regardless of the reimbursable overtime charges incurred. Treasury Forfeiture Fund reimburses overtime salaries. Benefits are not reimbursable.
5. The maximum reimbursement entitlement for overtime worked on behalf of the joint investigation is set at \$15,000 per officer per year.
6. The City of Doral P.D. will submit all requests for the reimbursement of joint operations' expenses to ICE, SAC Miami Office.

## **VI. PROGRAM AUDIT**

This Agreement and its provisions are subject to audit by ICE, the Department of the Treasury Office of Inspector General, the General Accounting Office, and other government designated auditors. The City of Doral P.D. agrees to permit such audits and agrees to maintain all records relating to these transactions for a period not less than three years; and in the event of an on-going audit, until the audit is completed.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, receipts of expenditures related to this agreement, as well as interviews of any and all personnel involved in these transactions.

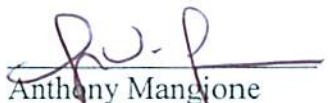
## VII. REVISIONS

The terms of this Agreement may be amended, upon the written approval by both parties. The revision becomes effective on the date of approval.

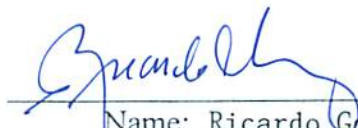
## VIII. NO PRIVATE RIGHT CREATED

This is an internal government agreement between the ICE, SAC Miami Office and the City of Doral P.D., and is not intended to confer any right or benefit to any private person or party.


### Signatures:

  
Anthony Mangione  
Special Agent in Charge  
ICE, SAC Miami Office

Date: 5-18-10

  
Name: Ricardo Gomez, Esq.  
Title: Chief of Police  
State/Local Agency: City of Doral P.D.

Date: 04-26-10

  
Yvonne Soler-McKinley  
City Manager

  
Jimmy Morales  
City Attorney

  
Barbara Herrera  
City Clerk