

Memorandum

To: Honorable Mayor and City Council

Date: June 19, 2020

From: Albert P. Childress, City Manager

Subject: Weekly Council Update/ June 14 - June 20, 2020

City Manager's Office

• City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager Gallet, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

Recap of the weekend
Status of Budget
Connie – Public Records
Granting of Vacations
Spike in Number of COVID-19 Cases
I.T. – Phishing
Elections
Hurricane Season – EOC Training
July 4th

• City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.

• City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.

• Deputy City Manager held weekly meeting with Planning and Zoning Assistant Director, Mr. Javier Gonzalez.

• City Manager and Deputy City Manager held individual meetings with Finance Director, Ms. Matilde Menendez. Assistant Finance Director, Ms. Solangel Perez and City Councilmembers regarding FY 20-21 Proposed Budget Review.

• Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.

• Deputy City Manager held weekly meeting with Parks & Recreation Director, Ms. Erin Weislow.

• Deputy City Manager held Central Park Facility Workshops with City and AECOM staff members.

• City Manager held weekly meeting with Chief of Police Hernan Organvidez.

• City Manager held weekly meeting with Human Resources Director, Mr. John Prats.

• Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.

• Deputy City Manager held weekly meeting with Building Official/Director, Mr. Rene Velazco.

• Deputy City Manager held meeting with Parks & Recreation Director, Ms. Erin Weislow, Parks & Recreation Assistant Director, Mr. Lazaro Quintero and AECOM regarding Doral Lighting of Trails - Shared Path/Bollard Light Selection.

• Deputy City Manager held meeting with Mr. Frank Sanabria from The Doug Williams Group regarding Voice of Customers Review.

• City Manager attended webinar regarding Mandatory Ethics Training - Virtual and Engaging.

• City Manager held weekly meeting with Communications & Protocol Manager, Ms. Maggie Santos.

• City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.

• Deputy City Manager held weekly meeting with Public Works Assistant Director/Chief of Engineering, Mr. Eugene Collings-Bonfill.

• City Manager and Deputy City Manager attended meeting with State lobbyist team.

Capital Improvement Project Manager

• Doral Cultural Arts Center

- Design on-going
- ITB re-submitted to the City for review June 15th
- I00% CD'S submitted under City review submitted 6/18
- Morgan Levy
 - All plans uploaded to Doral BD under review
 - Proposals submitted 6/16 in response to ITB and are being evaluated by Procurement
- White Course
 - Design Development Documents under review Comments sent to consultant week of 6/15
 - Site Plan Submitted to Doral Planning & Zoning under official review
- Doral Meadow
 - City staff reviewing 100% Construction Documents
 - Signage & Banner has been approved and printed. The signage is ready to be installed
 - Pending Building Approval resubmittal with revisions June 19th
 - Sledgehammers, hard hats, googles and reflective vest requested from Karmil for Groundbreaking Event
- Doral Boulevard Pedestrian Bridge:
 - Responses have been submitted to all FDOT comments.
 - FDOT has closed 122 comments, 40 comments are still under review
- Trail Network:
 - 90% Construction Documents under MDC review
- Doral Central Park:
 - Park components workshop held on June 16th & 17th

- Central Park walkthrough on June 16th
- Lighting of Trails:
 - Pending internal City staff meeting to select lighting fixture June 12th
 - Doral internal fixture selection meeting June 18th
- Trails and Tails Park:
 - Design Is on-going

Building Department

• ADMIN: Director attended Directors Meeting, Director/AD weekly with DCM; Director, Chief Building Inspector, and Floodplain Manager attended Central Park Facility Workshop.

• "WeB" Software UPDATE: Ongoing configuration and Go To Meeting Trainings with Implementation Consultant, resolving Automation triggers, compiling forms, reports and templates. Review Contractor Registration requirements. Configuration Review of CSS Admin portal.

• HUMAN RESOURCES ACTIVITIES: Employees continue to go to COVID-19 testing site. Results continue to be submitted to HR. Submitted pending staff evaluations.

• 2nd FLOOR LEADERSHIP TEAM MEETINGS: No activity this week.

• Uniform Contract: Procurement assisting. Contract agreement pending signature.

• STAFF NEWS: Renewed membership to ICC and purchased Code books for the new cycle of the Florida Building Code 2020, 7th Edition. Chiefs, and plans examiners attended the regularly scheduled Chief's meetings at the Miami-Dade County.

• Jackson Hospital: The site plan permit for the project was completely approved and a permit was issued.

• Alexan project on 79th Ave and 36th Street is on the final stages of obtaining a Temporary Certificate of Occupancy on Phase One which includes two residential towers.

• Adjustments continue to be made to streamline the electronic plans submittal process. Reinstated early start permitting program, and expedited plans processing program.

• Director met with CC Homes to review progress in the project, submittals of plans and applications, and to resolve any pending matters left from the previous week.

• CUSTOMER SERVICE/CLERICAL SECTION PERFORMANCE:

• LOBBY DATA (DORALQ): 86 total customers, 17 customers daily average with a wait time of 8.4 minutes and service time with clerk of 10 minutes.

• PHONES: 441 Total Calls Received, 88 Average Numbers of Calls per Day, 20 hrs Total Time on Calls Received, 2:48 mins Average Time Per Call.

• VELARO CHAT PORTAL: 268 Total Online Customers with 2 Total Engagements averaging 01 mins of Handle Time.

• PROFESSIONAL SERVICES/TECHNICAL SECTION PERFORMANCE:

• PLANS REVIEWS: 259 Plan Reviews with an average plan review time per plan per trade of 37 mins.

• INSPECTIONS: 95 Average Daily Inspections, 474 total Inspections Completed

Code Compliance

- New Code Compliance Clerk, Evelyn Freile started on Monday June 15, 2020.
- Department began installing "Doral Proud" yard signs at entrance to residential communities after receiving approval from their HOA/property managers.
- Field Supervisor updated department notices to better configure with Energov software.
- Director agreed to three lien settlements for pending Special Magistrate cases that resulted in the recovery of \$5000 for the city.

Finance

- Accounts Payable: Processed 268 invoices. This week 19 checks were issued for a total of \$59,564.
- Journaled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Assisting the City Manager in the preparation of the Proposed Budget for FY2021.

• Attended scheduled meetings with City Manager, Deputy City Manager and Mayor and Council members to discuss the Proposed Budget for FY2021.

• The Finance Team meet with FEMA representatives to close-out the Hurricane Irma Claims. All projects have been Obligated by FEMA and turned over to the State of Florida for processing.

PROCUREMENT

• A total of 38 PO's were created for a total value of \$432,630.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 06/17/2020

Bid #Broadcast Date Due Date Bid NameDeptITB No. 2020-0904/21/202006/03/2020Street Sweeping ProgramPWPre-bid meeting 05/07/20, 8 firms attended.5 Submittals, bids are being evaluated.Street Sweeping ProgramPW

RFP No. 2020-10 04/20/20 05/29/2020 Sponsorship Asset Inventory, Valuation, Naming Rights PR

Pre-bid meeting 04/30/20, 9 firms attended. & Sales 3 Submittals, bids are being evaluated.

ITB No. 2020-14 04/13/2020 05/21/2020 Right-of-Way Maintenance Services PW Pre-bid meeting 4/24/2020, 10 firms attended. 9 submittals received; Award Recommendation made.

RFP No. 2020-15 05/08/2020 06/05/2020 Financial Auditing ServicesFNPre-bid meeting N/A7 Submittals, bids are being evaluated.

RFP No. 2020-16 06/05/2020 07/10/2020 Disaster Cost Recovery and Related Grant and Project FN Pre-Bid meeting 06/24/2020, Management Services

ITB No. 2020-17 05/08/2020 06/16/2020 Morgan Levy Park Building Renovations PW Pre-Bid meeting 05/19/2020, 21 firms attended. 6 Submittals, bids are being evaluated.

RFP No. 2020-18 06/05/2020 07/14/2020 Insurance and Risk Management Services FN Pre-Bid Meeting 06/25/2020,

RFP No. 2020-19 06/19/2020 07/21/2020 Differed Compensation Plan FN Pre-Bid Meeting 06/30/2020, FN

ITB No. 2020-23 06/17/2020 07/23/2020 Canal Bank Stabilization Program: Year 5A Phase II PW

Pre-Bid meeting 07/07/2020,

ITB No. 2020-24 06/18/2020 07/24/2020 Stormwater Improvements: Sub Basin A-2 PW Pre-Bid meeting 07/08/2020,

Human Resources

- After receiving the counter-signed termination agreement from NEOGOV, HR, Finance, and Information Technology participated in a virtual presentation and demonstration with Kronos the 2nd responsive bidder to the RFP for an all-encompassing HRIS/Payroll system.
- Responded to two surveys sent out by neighboring City HR Director's in reference to Telecommuting practices
- HR participated in Laborer & CIP Administrator Interviews for the Public Works Department.
- Conducted a pre-employment applicant meeting to fill the vacant HR Generalist position.
- Conducted an HR audit of 10 personnel files to ensure GS1 compliance.
- Reviewed 15 medical files to ensure accurate indexing and reviewed and collected information for 5 new Workers' Compensation claims.
- To date, 125 COVID-19 test results have been submitted to HR.
- HR Director met with two employees pertaining to their positions being eliminated from the FY 2020/2021 budget.

Information Technology

- Police Support:
- Successfully migrated 215 mailboxes to the cloud.
- Began testing a FirstNet sim card on a laptop.
- Upgraded IA application to 7.4.

- IA application and Blue team are now web-based.
- Upgraded KACE and KACE agents to the latest version.
- Systems Administration.

Review and Keep the backups 100% operational.

Contacted back-up and recovery vendor to check the status of network issue

Resolved the indexing issue in records retention server.

started Office365 migration project in PD, test connectivity

Fragmentation records retention server, and reviewed antivirus exclusions folders Replaced memory with issue at the NAP.

Fixed port groups in the hosts, need to test all hosts.

Finished the pre-migration groups.

Started the first migration groups at Night.

Gave AirWatch permission to new helpdesk supervisor.

Upgrade memory in the internal affairs server due a new version installation.

Migrated the server to another host and restarted to help Network Administrator

Worked with records retention vendor to create journaling to PD Office 365

Retrieve PZ files from records retention to assist Helpdesk.

• Security Manager

Analyzed 63 emails reported by City users

Assisted PD IT and Sr. Systems Analyst with email migration

Discovered and remediated email forwarding issue

Configured policy to manage local account passwords

- Closed 91% of support tickets
- Setup and deployment of FirstNet iPads (in progress)
- Upgrade Windows 7 computers to Windows 10 (in progress)
- Integration of Device Enrollment Program into AirWatch console (in progress)
- Workspace One meeting for Token renewal (in progress)
- Collecting loaner laptops (in progress)
- ARM360 preliminary meeting at Doral EOC (completed)
- Door access modifications (completed)
- Deployment of laptops for Energov project (in progress)

Systems Analyst

IT CD-PLUS TEST Licensing/Business Tax Type SPC and TMP COMPLTED

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IT CD-PLUS Code Route App new .IPA files Update COMPLETED

IT CD-PLUS Code Route Version 2.12.3 Deployment COMPLETED

IT CD-PLUS IO's and IAA's Documentation Revision COMPLETED

IT BD/PZ/PW/BTR Automatic Triggers Discussion COMPLETED

IT BlueBeam Trades Meeting Discussion COMPLETED

IT EnerGov Native Forms/Reports Inventory IN PROGRESS

IT EnerGov Native Stored Procedures IN PROGRESS

IT CD-PLUS User Account DB Cleanup IN PROGRESS

IT/PW Elevator and Access Control Integration Purchase Order (Vendor Onsite) IN PROGRESS

Network Administration

Monitored City's Network.

Participated in internal and external meetings.

Network Provisioned for adding devices to the Network on the City Manager's Office.

Network Troubleshooting on the Main Data Center for services from the Police Department.

Configured the Public DNS and Firewalls to support new network services.

Worked on fixing issues with the Firewalls' Manager.

Network troubleshot at Morgan Levy Park due to a hardware failure.

Configured phone system and call flow modified, based on users' requests.

Network troubleshot due to service disruptions on the Intersection Sites.

Assisted technicians from City Hall and from the Police Department during different issues.

• Database Administrator:

• Working on the Data Conversion Energov Project on:

I.- Automation Review Training - IO's and IAA's.

2.- SharePoint Automation Review Conference Call.

3.- Additional Forms Mock-Up Support Conference Call.

4.- Meeting with the Assistant Building Department Director to go over the Data Dictionary for Energov.

• GIS Administration:

As per planning/zoning dept's request, troubleshoot and resolved: installed/upgraded GIS SQL client on user's desktop.

As per public works dept's request, future project GIS map no truck thru route.

Meeting with IT director about annual review performance.

Worked on EnerGov to add land use and zoning to geo rules, geo query, zone query.

As per code compliance dept's request, updated code enforcement map thru online, EnerGov and PDF.

Verified and tested privileged account AD.

• Citywide Projects

2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

This week we had many trainings for the IT team.

Automation Training - IO's and IAA's as we created in SharePoint all IO and IAA based on CD-Plus list.

We are finalizing inventory of what we will need to generate to complete system requirements. CSS Admin Configuration training to establish the front-end for our clients was completed.

Creating a Forms inventory of all forms versus standard Energov forms to evaluate process to start generating these next week.

Project overall is 30% completed

2019-2020 Tyler 311

We are having a discussion with Tyler to explain Doral's vision of how the request management process would work both for Doral staff, the citizens, and key integration components with PW systems due to its API limitation.

We are still trying to coordinate some training for the IT team for the SRSS portal for reporting. We started updating a user guide to start testing Tyler311 with MyCivic App, we are waiting to configure MyCivic App to finalize the user guide.

Project overall is 39% completed

2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project We collected all documents, stamps and mark-up per department and started to establish standards, this week we will present to the directors the project plan. Project overall is 17% completed

2019-2020 Energov Integration to Laserfiche (Document Retention Software) Project We are preparing documentation for next council meeting approval. Project overall is 9% • Application Development:

Created online form for Temporary Outdoor Permit (PZ). Assisted to Energov sessions. Tested Tyler 311. Assisted PZ and BD with properties. Fixed issue with Lien system.

- Website Projects
- FPL 2 LPR Poles:

MDC is moving forward with permits, requesting more information. Electrical and structural documentation requested by the City of Doral is being reviewed/ completed for the approval of the site 26 and 30 MOT. Waiting on MDC for approvals of site 26 and 30.

Contractor re-submitted to MDC for issued permits changes to site 26.

These permits site 26 & 30 are pending for the pre-construction meeting to be requested and the electrical sub permit will need to be applied for.

Project is 28 % completed.

• WCCD 37122- New Smart City Certification Project

New comments received are being answered to WCCD for final revision continue Completing all indicators with new documentation requested on second review.

Project is 90% completed

- Intersection LPR's & CCTV
- Maintenance and monitoring of License Plate Readers to include field repairs.
- Maintenance and monitoring of Traffic surveillance cameras to include field repairs.

• Continued working with Miami-Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site I, Site 26 ,and Site 30 LPR camera installation.

• Attended field meeting with UP Electric and PMs to discuss the relocation of the traffic signal pole at NW 36 St & 79 Av (NWC).

• Attended preliminary ARM360 meeting at Doral EOC.

Parks and Recreation

- Parks and Recreation- Needs Assessment Meeting (Grants)
- Core Admin Meeting
- Xtreme Cheer Meeting
- Central Park Facility Workshops
- Parks and Recreation weekly meeting
- Record Parks "Reopening Doral" Video
- Central Park Facility Workshop
- COVID-19 weekly meeting- South Florida Parks Coalition
- Continue to work with contracted summer camp providers on protocols
- Continue to work with contracted sports providers and in-house sports programs on COVID protocol and programs to meet allowed skills & drills programs.
- Virtual Classes for Doral Special Olympics Group
- Doral Legacy Park and Doral Glades Park Tour with Doral Central Park Architecture firm
- Bid Opening ITB 2020-17 for Morgan Levy Building Renovations
- Doral Lighting of Trails- Shared Paths/ Bollard Light selection

Planning and Zoning

• 61 Permits reviewed for this week.

• 26 Inspections performed this week.

• 3 Courtesy Inspections, RE: Permit No. 2019100242 Atrium (Corner of NW 79th AVE and NW 36th ST) to check landscaping, Herbie Center at 10200 NW 25 ST to perform a parking count and Oasis at 8450 NW 33rd Ter.

•10 New BTR/CU for this week.

• 2 New Temporary Outdoor Dining Permit Applications received this week. Both applications are on hold due to missing required documentation.

- I Outdoor Retail Event received this week.
- 0 Window Sign Permit Application received this week.
- 0 Zoning Verification and Zoning Determination Letters received this week.
- Staff participated in weekly Department's meeting.
- Staff participated in Energov training.
- Staff participated in Pre-application meetings for Prison Brewery and Angels Reach Foundation.
- Staff met with IT Department to discussed upcoming Virtual Zoning Workshop.

• Staff participated in the Central Park Facility Workshop held at the Police Substation on June 16, 2020.

• Staff participated in the second Central Park Facility Workshop held at the Police Substation on June 17, 2020.

• Staff participated in the Economic Development Needs Assessment meeting on June 17, 2020.

• Staff conducted a meeting to discuss potential permitting and zoning inspection issues to help

expedite the permitting and inspection process with the Planning and Zoning Department.

• Staff worked with IT to create an online form for temporary outdoor dining permits to expedite the permit process for such applications.

• Staff coordinated kick-off meeting with H.W. Lochner Inc. for the 2020 update to the Water Supply facilities Plan.

• Staff coordinated kick-off meeting with Tindale Oliver & Associates for the Adaptive Reuse Area Walkability Study.

Economic Development:

• Met with CEO of Chilean company Genosur, CEO of 7 Holdings Group and president of ASELA USA to welcome the bio-tech lab and manufacturing operation to Doral and provide orientation and support through a joint initiative with Pro-Chile and ASELA USA, the largest entrepreneurial member organization in Latin America.

- Met with GMCVB and Doral Hotel group to resume co-op advertising campaigns.
- Met with Beacon Council EDO Partners, RE: Miami-Dade County Targeted Jobs Incentive Fund.
- Met with Safety Matters Inc. and USDOT, RE: doing business in Doral.

• Met with Terrazzo and Surfaces and USDOT, RE: warehouse space and orientation for new business in Doral.

- Met with Miami International Mall, RE: mall plans, promotions and events.
- Met with GMCVB and Visitor Center group, RE: reopening visitor centers.
- Met with Sabor Havana Cigars, RE: event and promotions in Doral.
- Met with Angels Reach Foundation, RE: orientation and support.
- Rescheduled presentation to Rotary Club of Doral to July 17.
- Met with Business Flare consultants, RE: data
- Met with grants consultants, RE: economic development grant opportunities.
- Met with Sette Services, RE: doing business in Doral.
- Met with CL Diesel, RE: tech upgrades, trade programs and Enterprise Florida referral.
- Met with Public Affairs to implement reopening-themed advertising campaign.
- Administered CBO Grants, Façade Grants and PTSA Grants.

• Coordinated with Public Affairs to promote SBA EIDL program reopening.

• Provided business assistance information, technical support, B2B and support organization referrals, site selection orientation and data to businesses.

Police Department

Arrests

- Felonies: 3
- Misdemeanors: 8
- Traffic: 5
- Warrants: 6
- DUI: 0

Traffic Citations

- Hazardous Moving Violations: 129
- Non-Hazardous Moving Violations: 106

Notable Arrests & Incidents Improper Exhibition of a Weapon Disorderly Conduct Resisting Arrest

Patrol units were summoned to the Wawa Gas Station located in the 8700 Block of NW 33 Street regarding an armed man who was threatening store employees. Upon arrival the officers learned that the subject had entered the store, went to the refrigerated case, obtained a cold drink, and went to pay for it at the cash register. The store attendant advised the subject that the drink cost more than the amount he had placed on the counter. The male became upset and started to insult the employees using expletives and also produced a box cutter with the blade fully extended. The male was waving the blade in the direction of the employees. The responding officers were able to disarm the man without further incident and no one getting injured. The subject was arrested and transported to TGK.

Criminal Mischief

Detectives arrested a male who was involved in an incident of road rage where he vandalized the other driver's vehicle causing over \$900 in damages. The victim advised that the subject's car was driving recklessly and forced her to take evasive action to avoid a collision. She followed the subject's vehicle in order to copy down the tag. When they were stopped at a light the subject exited his car approached the victim's vehicle and started shouting profanities at her. He then proceeded to spit at the victim's car and break the driver's side mirror. The victim reported the incident to police. Miami Springs Police Department officers located the subject at this residence and transported him to the Doral Police Department. The subject denied spitting at the victim's vehicle or damaging the mirror. He then asked for an attorney. He was charged accordingly and transported to TGK.

Public Information Office

• The PIO handled inquiries from the media on matters involving the Doral Police Department.

• The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.

• As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.

• The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.

• The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resources Unit

Thursday-11

- Medley Range-qualifications
- Wingate-follow up with management in reference to See Something Say Something-15 w/112
- Extended Stay-research and paperwork for meeting tomorrow
- Galapagos 2-resident contact coordinate birthday drive by
- COVID Tent Measurements
- Park Checks
- Answer calls for service Area 1 & 2

Friday-12

- Doral Commons Publix-Food drive and roll call-logistics
- Astoria-resident contact
- Landmark-resident contact
- Valencia-entrance check
- Sandcastle-resident contact
- Extended Stay meeting with area manager for all 3 hotels in Doral -trespass x 3
- Southern Evolution-business contact
- COVID Tent Measurements
- Park Checks
- Answer calls for service Area I & 2

Monday-15

- 9690 Plaza-business contacts
- KLA School –logistics for ceremony
- All import Auto NW 79 Ave updated on flood plans for the area-ref S. Bortz-drain clean request
- · Coronado apartments follow up noise dispute
- SAMS-business contact
- Galapagos 2 resident contact
- Downtown Doral Publix-met w/GM Mike.
- Publix Doral Commons-business contact
- DRE-school check
- COVID Tent Measurements
- Park Checks
- Answer calls for service Area 1 & 2

Tuesday-16

- SAMS-check on Covid-19 testing-R
- Landmark resident contact previous 26 DPD case 10359
- Madeira 2 follow up on DPD cases 10365 and 10369
- Doral Park Country Club-follow w/front desk
- Milan-Hurricane Readiness meeting
- Starbucks-business contact opening seating area today
- COVID Tent Measurements
- Park Checks
- Answer calls for service Area 1 & 2

Wednesday-17

- Doral Commons Publix
- Doral Isles-f/u with security ref new equipment used in waterway calls in the property
- Vintage Doral meet with new property manager
- International Mall-bi weekly mall watch
- COVID Tent Measurements
- Park Checks
- 311 Food Deliveries
- Answer calls for service Area I & 2

Emergency Management

• Continued internal coordination with Directors on upcoming Miami-Dade County Office of Emergency Management (OEM) Virtual Hazard Impact Assessment Functional Exercise to take place on June 24.

• With CM office, coordinated upcoming Hurricane preparedness meeting with Directors to be held on June 29, 2020.

• Began coordination with County OEM and Directors on upcoming ARM360 training to be held on July I or August 6, 2020.

• Began coordination with County OEM and Doral EOC assigned personnel on upcoming virtual Municipal Branch and WebEOC training to be held on July 7 or July 31, 2020.

• Attended FEMA webinar on FEMA COVID-19 Pandemic Operational Guidance for the 2020 Hurricane Season.

- Attended FEMA Critical Incident Stress Debriefing webinar.
- Attended NOAAs Hazard Simplification Partners webinar.
- Attended Hazard Impact Assessment Controller/Evaluator Briefing webinar.

• Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other information with Directors.

• Contacted Department of Health for follow-up on Closed POD Agreement.

• Continued outreach on COVID-19 prevention and mitigation on website and social media platforms including information provided by the CDC, the Florida Department of Health, Miami-Dade County Fire Rescue, and the City's Public Affairs Office.

• Procured additional N95 masks (partial order).

• Continued hurricane preparedness outreach on social media including emergency kit preparation and preparation for seniors especially during COVID-19 pandemic. Tips also included emergency preparedness for disabled individuals and pet owners.

• Monitored Doral Alerts weather notifications.

Public Works

• Attended pre-design meeting with APCTE for the development of construction documents for the Public Affairs, IT AC Replacement units, and security improvements at the Government Center.

• Obtained permit for the Lobby Elevators Access Card Installation at the Doral Government Center.

• Picked up completed customized protective mask for City employees.

Transportation:

• Developed response letter regarding the critical safety deficiencies identified by the Florida Department of Transportation (FDOT) Triennial Assessment.

• Finalized the Traffic Assessment requested by the Florida Department of Transportation (FDOT) for the Doral Comprehensive Plan Amendment for the Downtown Arts Reuse District.

• NW 82 Ave. Roadway Construction between NW 27 St. and NW 33 St.: (6/18) Remaining construction debris, final sodding and all punch list items have been completed. Final walk thru is scheduled for Friday 6/19.

• NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave.: (6/18) Miami Dade County traffic signal division has issued letter of electrical inspection approval to initiate FPL connection. New median has been prepared for asphalt. Anticipating Mast Arm delivery scheduled for July 10th.

• Citywide Sidewalk Improvements: (6/18) No new progress; waiting on FPL to remove pole. Recent email on 6/18.

• NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave.: (6/18) Contractor still working on sub-base and lime rock base from 79th to 82nd. FPL started repairing the broken hand hold which is delaying the spread of rock on the east bound lane. MDWASD crews were on site to make adjustment on air release valves.