

RESOLUTION No. 21-220

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE RANKING OF RESPONDENTS TO REQUEST FOR PROPOSALS 2021-06 “HRIS AND PAYROLL SOFTWARE”; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH PAYCOM AS THE TOP RANKED FIRM, SUBJECT TO APPROVAL AS TO FORM AND LEGAL SUFFICIENCY BY THE CITY ATTORNEY, FOR THE PROVISION OF THE CITY’S HRIS AND PAYROLL SYSTEM SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH THE NEXT HIGHEST RANKED FIRM IF AN AGREEMENT CANNOT BE NEGOTIATED; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR THE EXPENDITURE OF BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral (the “City”) issued a Request for Proposal No. 2021-06 for “HRIS & Payroll Software” (the “RFP”), and the City received four (4) submittals by the May 6, 2021 deadline; and

WHEREAS, the City sought proposals for an all-encompassing, hosted solution for HRIS, Payroll, and Timekeeping system to process and maintain records for time, attendance, payroll and personnel for all City Employees; including local, state and federal reporting requirements for human resources, accounting, taxes and benefits; and

WHEREAS, the Evaluation Committee met on July 23, 2021, (Phase I) to score and rank the proposals and recommended the top two ranking firms with the most desirable criteria to participate in phase II, the presentations/interview phase, on August 16, 2021. At the Evaluation Committee’s request, we met again on August 23, 2021, for Phase II, Round II, to give the firms an opportunity to clarify information, immediately after which the committee met to re-evaluate, based on the requested clarifications; and

WHEREAS, the Evaluation Committee determined that Paycom was the highest scored based on the predetermined point system; and

WHEREAS, staff recommends that the City Council accept the ranking of the firm as specified herein and authorize the City Manager to negotiate and enter into an agreement with Paycom, or, if negotiations fail with the top ranked firm, to negotiate an agreement with the next highest ranked firm, for the provision of HRIS & Payroll Software payable from the General Government's professional services line item; and

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval of Rankings. The City Council hereby approves the ranking of the two (2) firm as provided by the Evaluation Committee as follows:

(1) Paycom

(2) ADP

The foregoing rankings do not vest any contractual rights on any of the foregoing parties.

Section 3. Authorization. The City Manager is hereby authorized to negotiate with Paycom, as the top ranked firm, and enter into an agreement, or, if negotiations fail with the top ranked firm, to negotiate an agreement with the next highest ranked firm successively until an agreement is reached, subject to approval by the City Attorney, as to form and legal sufficiency, for the provision of HRIS & Payroll system services, payable from the General Government's professional services line item.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Cabral and upon being put to a vote, the vote was as follows:

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| Mayor Juan Carlos Bermudez | Yes |
| Vice Mayor Pete Cabrera | Yes |
| Councilwoman Digna Cabral | Yes |
| Councilwoman Claudia Mariaca | Yes |
| Councilman Oscar Puig-Corve | Yes |

PASSED AND ADOPTED this 13 day of October 2021.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY