

**Letter of Agency for Third Party Point of Contact**  
[Profile #:            (VZW use only)]

Date: 1/24/2017

Customer Contact Information:

Name: City of Doral  
Street Address: 8401 Northwest 53<sup>rd</sup> Terrace  
City, State, Zip Code: Doral, Florida 33166

Agent Contact Information:

Name: Troy and Banks, Inc.  
Street Address: 221 Kensington  
City, State, Zip Code: Buffalo, New York 14226

Subject: Designation of third party agent by City of Doral (“Customer”) under the Verizon Wireless Account Agreement by and between Customer and Celco Partnership, doing business as Verizon Wireless (“Verizon Wireless”) (the “Agreement”).

To Verizon Wireless:

This letter, effective when executed by the parties (the “Letter of Agency”), is in furtherance of Customer’s request to designate Troy and Banks, Inc., located at 2216 Kensington, Buffalo, NY 14226 (“Customer Agent”) through its employees identified below, as a Point of Contact (“POC”) under Customer’s account(s) to perform certain transactions and functions as described below. Unless terminated earlier by Customer or an effective time period is indicated below, this Letter of Agency shall run concurrently with the Agreement.

If delegation of agent is limited in duration, check the box and complete accordingly.

This authorization shall remain in effect for **8** months from the date of execution by Customer. **eight**

**List applicable Verizon Wireless accounts:**

842039526-00001, 842039526-0001

**The undersigned acknowledge and agree that:**

- Customer has requested Verizon Wireless to add the following employee(s) of Customer Agent listed below as a POC(s) on Customer’s account(s).
- Customer accepts responsibility, including full financial responsibility, for any acts or omissions of the Customer Agent arising out of or related to this appointment as a POC.
- Customer Agent may act only on behalf of Customer as authorized by Customer herein; Customer Agent may not order equipment or services for Customer Agent,

individually, under this authorization, and Customer Agent may not order equipment or services for other companies hereunder.

- Customer Agent cannot be authorized to add, delete and change POCs.
- Customer Agent, through the individuals identified below, is authorized to act on Customer's behalf, as follows (please check one role):

**Maintain Role:** Full authority to act on Customer's behalf except for signing, amending, or terminating the Agreement. These users are not authorized to add, delete, and change POCs.

**Buy Role:** These POCs are authorized to initiate new activation requests, add/change/delete services, add/delete premium services (text bundles, data features, mobile web, etc.), port mobile telephone number(s) ("MTNs") in and out, and purchase or upgrade equipment.

**View Role:** Can only obtain certain information about the account but is not authorized to perform any transactions. These POCs can obtain account balance information, MTN minutes of use, request bill reprints, make a payment, price plan inquiry, roaming info, and request technical support.

**If a more restricted role is required please describe all allowed transactions in detail:**

It is understood that the above authorization may require Verizon Wireless to disclose confidential Customer and/or Verizon Wireless information (collectively, "Confidential Information") to Customer Agent, and the undersigned Customer Agent agrees to fully protect and safeguard such Confidential Information pursuant to a non-disclosure agreement by and between Customer Agent and Verizon Wireless. Customer Agent further acknowledges and agrees that it is and shall be prohibited from using or disclosing Confidential Information to any third party or for any other purpose than in support of the Agreement, and may not disclose to or use Verizon Wireless Confidential Information for any other Verizon Wireless customers without the express prior written consent of Verizon Wireless.

Customer and Customer Agent represent and warrant that if Customer Agent has any other business relationship with Verizon Wireless (other than Agent's similar engagement by other Verizon Wireless customers as a POC), that may present an actual or potential conflict of interest, that such conflict has been disclosed to Customer by Customer Agent and waived by the Customer. This is a continuing obligation and Customer Agent agrees to disclose any future conflicts, and Customer agrees to waive any such conflicts.

The following employees are authorized to act on Customer Agent's behalf for the purpose of providing services for Customer as specified in the role selected by Customer above:

Customer Agent's Authorized Employees:				
Employee Name	Title	Phone #	Email Address	Business Mailing Address
Andrew Fioretti	Telecomm Analyst	716-517-3975	afioretti@troybanks.com	2216 Kensington Buffalo, New York 14226

The individuals signing this Letter of Agency represent that they have the authority to execute this Letter of Agency on behalf of the parties.

**CUSTOMER**

Signature: 

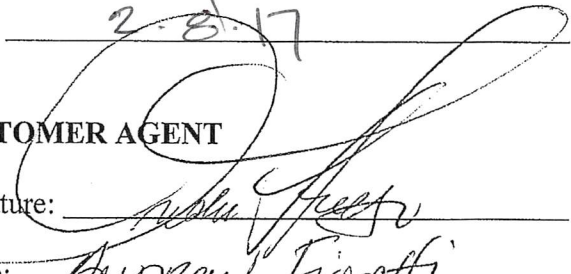
Name: EDWARD A. ROJAS

Title: CM

Date: 2-8-17

DAE

**CUSTOMER AGENT**

Signature: 

Name: Andrew Fioretti

Title: Telecom auditor

Date: 1/24/2017

**RESOLUTION No. 16-159**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE RANKING OF RESPONDENTS TO RFP #2016-07 "UTILITY INVOICE AUDITING SERVICES"; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH TROY & BANKS, AS THE TOP RANKED FIRM, SUBJECT TO APPROVAL AS TO FORM AND LEGAL SUFFICIENCY BY THE CITY ATTORNEY, FOR THE PROVISION OF UTILITY INVOICE AUDITING SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH THE NEXT HIGHEST RANKED FIRM SUCCESSIVELY IF AN AGREEMENT CAN NOT BE NEGOTIATED; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Doral (the "City") issued a Request for Proposal #2016-07 for "Utility Invoice Auditing Services" (the "RFP"), and the City of Doral received two (2) submittals by the April 8, 2016 deadline, with all firms meeting the required criteria; and

**WHEREAS**, upon review of the submittals received, the respondents were ranked and scored based on a 200 point system; and

**WHEREAS**, staff recommends that the City Council accept the ranking of the firms as specified herein and authorize the City Manager to negotiate and enter into an agreement with Troy & Banks to provide Utility Invoice Auditing Services, or, if negotiations fail with the top ranked firm, to negotiate an agreement with the next highest ranked firm successively until an agreement is reached; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Rankings.** The City Council hereby approves the rankings of the two (2) firms as provided by the Evaluation Committee as follows:

1. Troy & Banks; and
2. American Utility Bill Auditors.

The foregoing rankings do not vest any contractual rights on any of the foregoing parties.

**Section 3. Authorization to Procure Services.** The City Manager is hereby authorized to negotiate and with Troy & Banks, as the top ranked firm, and enter into an agreement, subject to approval by the City Attorney, as to form and legal sufficiency, for the provision of utility invoice auditing services.

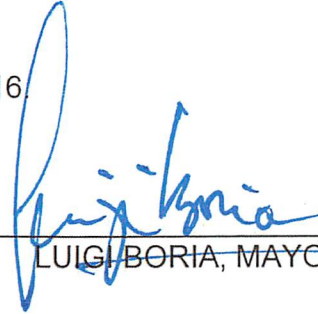
**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

**Section 5. Effective Date.** This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Cabrera who moved its adoption. The motion was seconded by Councilmember Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Christi Fraga	Yes
Councilman Pete Cabrera	Yes
Councilwoman Ana Maria Rodriguez	Yes
Councilwoman Sandra Ruiz	Yes

PASSED AND ADOPTED this 10 day of August, 2016.



Handwritten signature of Luigi Boria in blue ink, positioned above a horizontal line.

LUIGI BORIA, MAYOR

ATTEST:



Handwritten signature of Connie Diaz in blue ink, positioned above a horizontal line.

CONNIE DIAZ, CMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



Handwritten signature in blue ink, positioned above a horizontal line.

WEISS, SEROTA, HELFMAN, COLE, & BIERMANN, PL  
CITY ATTORNEY