

RESOLUTION No. 17-72

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE VOLUNTEER AND MENTOR PROGRAMS POLICY; AUTHORIZING THE CITY MANAGER TO ESTABLISH A MENTORSHIP PROGRAM WITH TAKE STOCK IN CHILDREN; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Take Stock In Children (“TSIC”) is a Florida non-profit organization, established in 1995, which provides a unique opportunity for deserving low-income youth/students, many from minority families, to escape the cycle of poverty through education and mentoring; and

WHEREAS, TSIC works with schools, businesses, and community organizations to provide education assistance and other support to deserving students to ensure academic success; and

WHEREAS, the City of Doral (the “City”) constantly strives to improve the chances for success for the City’s youth; and

WHEREAS, an opportunity exists for the City to develop a City employee volunteering program, whereby City employees would mentor students at Ronald Reagan High School, making them eligible for support and scholarships upon completion of the program; and

WHEREAS, to accomplish the foregoing, the City Council desires to establish a volunteer activity employment policy and a relationship with TSIC; and

WHEREAS, the Mayor and City Council believe the developing such a policy and mentorship program is in the best interest of the community.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval. The Volunteer and Mentor Programs Policy, in substantially the form attached hereto as Exhibit "A", which is incorporated herein and made a part hereof by this reference, is hereby approved.

Section 3. Authorization. The City Manager is hereby authorized to enter into an agreement and/or other contractual documents, subject to approval as to form and legal sufficiency by the City Attorney, as may be necessary to formalize the City's relationship with the Take Stock In Children and the City's Take Stock In Children Mentorship Program, in accordance with the Volunteer and Mentor Programs Policy. The City Manager is further authorized to expend budgeted funds to facilitate staff's participation in the mentorship program

Section 4. Implementation. The City Manager and City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Fraga who moved its adoption. The motion was seconded by Councilmember Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Christi Fraga	Yes
Councilwoman Claudia Mariaca	Yes
Councilwoman Ana Maria Rodriguez	Yes

PASSED AND ADOPTED this 12 day of April, 2017.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, CMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L.
CITY ATTORNEY

EXHIBIT “A”



Volunteer and Mentor Programs Policy

PURPOSE

To provide an official policy for all full-time City of Doral employees to partner with City Approved Student Mentoring Agencies to become mentors to children in schools within City of Doral limits.

PROGRAM PURPOSE

In an effort to effectuate the goal of becoming mentors and/or graduation coaches to students in schools within the City of Doral, with the objective to increase high school graduation rates, full-time City employees will be matched with students from local schools to accomplish the following objectives:

- A. To provide students with a positive role model who can offer, moral support, guidance and information on educational resources to pursue high school education and enrollment in a college/university.
- B. To provide assistance in developing positive and constructive learning/study habits that will curb school absenteeism, reduce drop out odds and help improve grades.
- C. To maintain a supportive relationship that will increase self-esteem, emphasize career awareness, facilitate learning and promote goal setting towards college and/or other educational opportunities.
- D. To instill in City employees a sense of civic duty and foster employee community service involvement.
- E. To promote the City of Doral as an entity which cares about and prospers with the success of its young citizens.

PROCEDURE

- A. The City Manager's Office will maintain a list of City Approved Student Mentoring Agencies in Doral as put forth by the educational community initiatives of the City, and may include but is not limited to, Take Stock in Children and KAPOW.
- B. All mentors are required to attend an official mentor and application procedures training conducted by the approved program. Mentors from our City workforce will provide voluntary service by meeting and providing coaching and mentorship to students for the purposes of the

respective program. Mentors will be carried on City time which will be payroll coded as Mentor Leave Time when performing this service for no more than (1) hour per week not including applicable possible travel time not to exceed an additional (1) hour of total travel time to and from the school/program location.

- C. Special Events such as college fairs, job training, district or regional competitions, and other events may have City employee participation approved for up to 8 hours of paid leave as Mentor Leave Time, as approved by the Office of the City Manager and/or Department Director.
- D. Department Directors are expected to allow employee Mentor time off provided that it does not increase staffing cost or decrease departmental efficiency.

POLICY APPROVAL

_____	_____
Human Resources Director	Date
_____	_____
City Manager	Date

