



Edward Rojas  
City Manager

March 23, 2017

Justin A. Porter  
President  
18101 SW 98<sup>th</sup> Court  
Miami, FL 33157

Ref: Renewal of Contract – Tip Top Enterprises, Inc. for Park Landscaping Maintenance

Dear Mr. Porter:

Please allow this letter to serve as notice that the City of Doral (the "City") is renewing the agreement with Tip Top Enterprises, Inc. for the provision of Park Landscaping Maintenance (the "Agreement") for a period of one year through April of 2018 (the "Renewal Term"). The scope of work may be modified from time to time during this Renewal Term to add or remove services to existing or future facilities. All other terms of the original Agreement which was executed on April 16, 2013 as part of the award from RFP# 2013-02 will remain in full force and effect through the Renewal term.

Please kindly acknowledge receipt of this notice by signing in the corresponding area below and returning an original copy to my office at your earliest possible convenience.

On behalf of the City, please accept my sincerest gratitude for the services you have provided the City. It is fully recognized that on occasions you have gone over and above that of which was expected of you in your efforts to provide the best possible service to the City of Doral community. If you have any question please do not hesitate to contact me.

Sincerely,

*(Signature)*  
Edward Rojas  
City Manager

DAE

Acknowledgement: Having received, read, and understood the terms of this notice, I, intending to bind Tip Top Enterprises, Inc., hereby execute this notice as of the date below.

Tip Top Enterprises, Inc.

*(Signature)*  
Justin Porter, President

04032017  
Date:

**RESOLUTION No. 16-08**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AN EXTENSION TO THE CURRENT AGREEMENT WITH TIP TOP ENTERPRISES, INC. FOR THE PROVISION OF LANDSCAPING SERVICES TO MAINTAIN THE CITY'S PARKS AND BIKEWAY NETWORK FOR A PERIOD OF TWO (2) ADDITIONAL ONE (1) YEAR TERMS IN AN AMOUNT NOT TO EXCEED THE AMOUNT BUDGETED FOR PARK AND BIKE WAY MAINTENANCE; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTUAL DOCUMENTS AND EXPEND BUDGETED FUNDS IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, on January 23<sup>rd</sup>, 2013, the Parks & Recreation Department advertised RFP# 2013-02 "Park Landscaping Maintenance" (the "RFP") for the provision of providing landscaping services to maintain the City's parks and bikeway network with a proposed award term of three (3) years with two (2) additional one (1) year renewals for a possible total of five (5) years; and

**WHEREAS**, on April 10<sup>th</sup>, 2013 the City Council approved Resolution # 13-39 authorizing the City Manager to enter into an agreement with Tip Top Enterprises, Inc. ("Tip Top"), for a period of three (3) years with a not to exceed amount of \$226,100.45 per year (the "Agreement"); and

**WHEREAS**, the Resolution #13-39 did not authorize the manager to extend the two (2) additional one (1) year term; and

**WHEREAS**, during the current contract period, Tip Top Enterprises, Inc. has provided excellent, responsive service, addressing issues or requests from our department regarding the landscaping maintenance of parks and bikeways with very quick turnaround times; and

**WHEREAS**, it is also recognized that, as the City continues to expand its bikeway system, the City must have a responsive contractor that is able to provide maintenance services to those new areas once put into use; and

**WHEREAS**, staff has recommended the City Council approve an extension of the current agreement for two (2) additional one (1) year terms, bringing the full term to that which was initially advertised in the RFP, pursuant to the same terms and conditions of the Agreement, in an amount not to exceed the amount budgeted for park and bikeway maintenance.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval.** The City Council hereby approves an extension to the Agreement with Tip Top Enterprises, Inc. for the provision of providing landscaping services to maintain the City's parks and bikeway network for a period of two (2) additional one (1) year terms, pursuant to the same terms and conditions of the Agreement, in an amount not to exceed the amount budgeted for park and bikeway maintenance

**Section 3. Authorization.** The City Manager is hereby authorized to execute such documentation as may be necessary to accomplish an extension of the Agreement, subject to approval by the City Attorney as to form and legal sufficiency, and to expend budgeted funds in furtherance hereof. It is expressly acknowledged that the total yearly amount of the Agreement will vary from the initial term and from year to year given the expansion of the bikeway system in the City. The contract amount shall

not exceed the amount budgeted for park and bikeway maintenance, unless accomplished through separate council action.

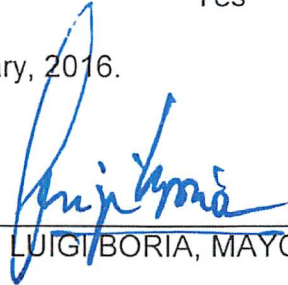
**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

**Section 5. Effective Date.** This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Ruiz who moved its adoption.  
The motion was seconded by Councilmember Cabrera and upon being put to a vote,  
the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Christi Fraga	Yes
Councilman Pete Cabrera	Yes
Councilwoman Ana Maria Rodriguez	Absent/Excused
Councilwoman Sandra Ruiz	Yes

PASSED AND ADOPTED this 13 day of January, 2016.



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LUIGI BORIA, MAYOR

ATTEST:



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CONNIE DIAZ, CMC  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE SOLE USE  
OF THE CITY OF DORAL



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WEISS, SEROTA, HELEMAN, COLE, & BIERMAN, PL  
CITY ATTORNEY

**RESOLUTION NO. 13-39**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH TIP TOP ENTERPRISES, INC. FOR THE PROVISION OF CITY OF DORAL PARKS AND GOVERNMENT CENTER LANDSCAPING MAINTENANCE FOR A PERIOD OF THREE (3) YEARS IN AN AMOUNT NOT TO EXCEED \$226,100.45 PER YEAR; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in response to RFP #2013-03, the City of Doral received fifteen (15) proposals by the February 25, 2013, 11:00 a.m. deadline; and

**WHEREAS**, upon review of the proposals, Staff respectfully requests that the City Council authorize the City Manager to negotiate and enter into an agreement with Tip Top Enterprises, Inc. for the provision of City of Doral Parks and Government Center landscaping maintenance for a period of three (3) years in an amount not to exceed \$226,100.45 per year.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1.** The City Council hereby authorizes the City Manager to negotiate and enter into an agreement with Tip Top Enterprises, Inc. for the provision of City of Doral Parks and Government Center landscaping maintenance for a period of three (3) years in an amount not to exceed \$226,100.45 per year.

**Section 2.** This Resolution shall take effect immediately upon adoption.

The foregoing resolution was offered by Councilmember Fraga who moved its adoption. The motion was seconded by Councilmember Ruiz and upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Bettina Rodriguez-Aguilera	Yes
Councilwoman Ana Maria Rodriguez	Yes
Councilwoman Christi Fraga	Yes
Councilwoman Sandra Ruiz	Yes

PASSED and ADOPTED this 10th day of April, 2013.

  
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LUIGI BORIA, MAYOR

ATTEST:

  
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BARBARA HERRERA, CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

  
\_\_\_\_\_  
JOE JIMENEZ, ESQ., CITY ATTORNEY