



Barbara Hernandez  
City Manager

January 26, 2024

Mr. Roger Gonzalez, Sr.  
President  
National Marketing Group Services, Inc.  
7705 NW 48<sup>th</sup> Street, Suite 100  
Doral, Florida 33166

Re: Extension of Professional Services Agreement between the City of Doral ("City") and National Marketing Group Services, Inc. ("NMGS"), dated January 14, 2020 (the "Agreement")

Dear Mr. Gonzalez,

As you are aware, the current Agreement between the City and NMGS is scheduled to expire on February 1, 2024. However, pursuant to Section 2.1 of the Agreement, the parties have the option to extend the Agreement beyond said term. Pursuant to the aforementioned section of the Agreement, the City invites NMGS to extend the Agreement for an additional one (1) year period commencing February 1, 2024, and expiring on January 31, 2025 (the "Renewal Term").

During the Renewal Term set forth above, the new monthly Consulting Fee shall be \$6,333.33.

Except as specifically modified herein, all other terms and conditions of the original Agreement shall remain in full force and effect.

Kindly sign this notice with your acceptance and return at you earliest convenience.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Barbara Hernandez  
City Manager

Ac knowledge and acceptance: Having received, read, and understood the terms of this notice, I, intending to bind National Marking Group Services, Inc., hereby execute this notice as of the date set forth below.

Roger Gonzalez, Sr.

1-26-24  
Date \_\_\_\_\_

National Marking Group Services, Inc.

**RESOLUTION No. 24-08**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A ONE (1) YEAR CONTRACT EXTENSION WITH NATIONAL MARKETING GROUP SERVICES, INC. FOR THE PROVISION OF BROKER AND AGENT OF RECORD SERVICES FOR EMPLOYEE INSURANCE BENEFITS IN AN AMOUNT NOT TO EXCEED \$76,000.00; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT EXTENSION AND TO EXPEND BUDGETED FUNDS IN FURTHERANCE THEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, on May 28, 2015, the City of Doral (“City”) issued Request for Proposals No. 2015-14, “Employee Health Benefits Broker/Agent of Record Services” (“RFP”) for the purpose for the purpose of soliciting proposals for employee insurance benefits; and

**WHEREAS**, pursuant to Resolution No. 15-174, the City Council awarded the RFP to National Marketing Group Services, Inc. (“NMGS”) and authorized the City to enter into a two (2) year contract with NMGS, with an option to renew for an additional two (2) one-year periods, which contract expired on January 31, 2020; and

**WHEREAS**, on December 12, 2019, pursuant to Resolution No. 19-317, the City Council authorized the City Manager to enter a new two (2) year agreement with NMGS, with an option to renew for an additional two (2) years, which agreement is scheduled to expire on February 1, 2024; and

**WHEREAS**, NMGS provides the City with competitive prices for its services, and is a reliable vendor providing quality services; and

**WHEREAS**, NMGS's priority has consistently been to deliver high quality service in a timely, feasible and effective manner, and to exceed the City's expectations through well-defined standards and training that support the City's values; and

**WHEREAS**, staff respectfully requests that the City Council authorize the City Manager to extend the terms and conditions of the existing contract with NMGS to provide employee benefit broker/agent of record services for a term of one (1) year, which extension will also increase the monthly consulting fee from \$5,500 per month to \$6,333.33 per month, in a total amount not to exceed \$76,000.00, while City staff works on commencing a new competitive procurement process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval.** The City Council hereby approves an extension of the agreement between the City of Doral and National Marketing Group Services, Inc, for Employee Health Benefits Broker/Agent of Record Services and the City's voluntary benefits offering for a term of one (1) year, in an amount not to exceed \$76,000.00.

**Section 3. Authorization.** The City Manager is authorized to execute the contract extension letter attached hereto as Exhibit "A" and expend budgeted funds in an amount not to exceed \$76,000.00 on behalf of the City.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Vice Mayor Puig-Corve who moved its adoption. The motion was seconded by Councilmember Porras and upon being put to a vote, the vote was as follows:

Mayor Christi Fraga	Yes
Vice Mayor Oscar Puig-Corve	Yes
Councilwoman Digna Cabral	Yes
Councilman Rafael Pineyro	Yes
Councilwoman Maureen Porras	Yes

PASSED AND ADOPTED this 10 day of January, 2024.




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CHRISTI FRAGA, MAYOR

ATTEST:




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CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:




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VALERIE VICENTE, ESQ. for  
NABORS, GIBLIN & NICKERSON, P.A.  
CITY ATTORNEY