



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

Wednesday, February 6, 2019 at 6:00 p.m.

Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members
Meeting was called to order at 6:01 p.m.

Director Elizabeth Canchola	Present
Director Fernando Horruitiner	Present
Director Edgar Martinez	Absent
Director Alberto Ruiz	Present
Director Jodi Steinbauer	Present

Also present were:

Daniel Muñecas, Police Department
Jonathan Lopez, Finance Department
Erin Weislow, Parks & Recreation Department
Barbie Hernandez, Parks & Recreation Director
Connie Diaz, City Clerk
Juanita Cruz, Office of the City Clerk

2. Pledge of Allegiance

3. Approval of Minutes

A. November 7, 2018

Motion to approve the November 7, 2018 meeting minutes made by Director Ruiz and seconded by Director Canchola. By consensus, motion passes unanimously.

4. Public Comments

There were no comments made during public comments.

5. Financial Items:

- A. Bank Reconciliation for December 2018**
- B. Bank Reconciliation for January 2019**
- C. Financial Statements**
- D. RT&C Invoice**

Motion to approve the RT&C Invoice made by Director Canchola and seconded by Director Ruiz. By consensus, motion passes unanimously.

E. Engagement Letter

Motion to approve the Engagement Letter made by Director Ruiz and seconded by Director Horruitiner. By consensus, motion passes unanimously.

F. Form 990

The Finance Department provided the Form 990 to the Board for their review and signature.

G. Update: Two Authorized Signers for the Bank

Motion to approve Director Horruitiner and Director Steinbauer to be the two authorized signers on the checks made by Director Canchola and seconded by Director Ruiz. By consensus, motion passes unanimously.

Director Ruiz discussed the possibility of having alternative members sign the check, in case one of the two signers can't make it. **Motion to approve all directors to be signers, with Director Horruitiner and Director Steinbauer being the two main authorized signers** made by Director Horruitiner and seconded by Director Ruiz. By consensus, motion passes unanimously.

6. Discussion Items:

A. Update: After-School Program

Officer Daniel Muñecas provided the Board with an update on the after-school program.

He explained that things are going well. On Tuesdays and Thursdays, they are doing tutoring sessions and high school students who need their community hours are volunteering to help tutor.

The after-school teachers are now receiving the student's homework directly from the student's teachers.

Officer Muñecas discussed the possibility of the Police Department to obtain a grant from Walmart to possibly use some of that money for bookbags and the event that is hosted in August.

The Board and Officer Muñecas discussed the after-school program. Director Canchola asked what it is exactly that the teachers are doing and how they divide their time between the students. Officer Muñecas stated that the teachers are always there to help students with their homework, it just depends if they ask for help. Some students do ask for help and other students don't.

Director Horruitiner informed the board that he has been dropping by the after-school program more recently and explained how he has seen the after-school program.

Director Horruitiner discussed with Barbie Hernandez, Parks & Recreation Director, about the possibility of having the Park & Recreation Department make a presentation at the after-school program to discuss everything the parks have to offer. Barbie Hernandez agreed, they will discuss what day works best for everyone.

B. Update: Traffic Park

Erin Weislow provided the Board with an update. She reached out to the Miami Foundation to make sure there are no documents missing on the Board's end. She will be reaching out to the Public Works and Police Department regarding the traffic park.

C. Open Discussion

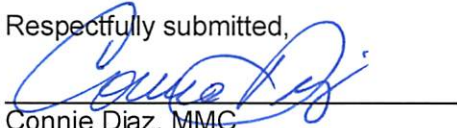
7. New Business

The Board will be having officer elections for the 2019-2021 Term. The Board chose to defer it until next meeting, when they have full attendance.

8. Next Meeting Date Wednesday, March 6, 2019 at 6:00 p.m.

9. Adjournment Meeting adjourns at 6:31 p.m.

Respectfully submitted,



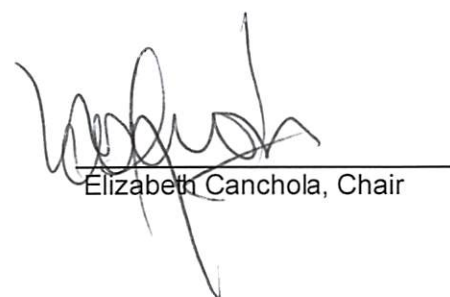
Connie Diaz, MMC
City Clerk

Motion to approve the minutes of the February 6, 2019 Parks and Police 4 Kids Meeting made by Director Steinbauer and seconded by Director Canchola.

Director Elizabeth Canchola
Director Fernando Horruitiner
Director Jodi Steinbauer
Director Edgar Martinez
Director Alberto Ruiz

Yes
not present at vote
Yes
not present at vote
Yes

APPROVED and ADOPTED this 6th day of March 2019.



Elizabeth Canchola, Chair