

RESOLUTION No. 18-44

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AN OUTDOOR EVENT PERMIT FOR THE MUSCULAR DYSTROPHY ASSOCIATION TO HOST THE “MDA MUSCLE WALK” AT DORAL CENTRAL PARK, LOCATED AT 3000 NW 87 AVE ON SATURDAY, NOVEMBER 3, 2018 FROM 1:00PM TO 7:00PM; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Muscular Dystrophy Association (“Applicant”) seeks approval from the City of Doral for an Outdoor Event Permit, pursuant to the application attached hereto as Exhibit “A”; and

WHEREAS, staff has recommended that Council approve the Applicant’s proposed Outdoor Event Permit to host the “MDA Muscle Walk” on Saturday, November 3, 2018 from 1:00pm to 7:00pm at Doral Central Park located at 3000 NW 87th Ave, Doral, FL 33172.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval. The outdoor event permit for the “MDA Muscle Walk” is hereby approved subject to the following conditions:

1. Applicant shall comply with the comments set forth by the Parks and Recreation Department, as provided in Exhibit “B”;
2. Applicant shall comply with the comments made by the City of Doral Police Department, as provided in Exhibit “C”.
3. Applicant shall comply with acquiring all required permits and performing the necessary inspections prior to event start, provided by the City of Doral Building Department; and

4. Applicant shall pay any additional department costs referenced in Exhibit "D".

All of above-referenced exhibits are incorporated herein and made a part hereof by this reference.

Section 3. Implementation. The City Manager and the City Attorney are authorized to take such further action as may be necessary to implement the purpose and provision of this Resolution.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Cabrera and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Ana Maria Rodriguez	Absent/Excused
Councilman Pete Cabrera	Yes
Councilwoman Christi Fraga	Yes
Councilwoman Claudia Mariaca	Yes

PASSED AND ADOPTED this 14 day of March, 2018.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, CMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L.
CITY ATTORNEY

EXHIBITS



Location Type
Public Property Private Property

City of Doral Outdoor Event Application

Special Event Name: MDA Miami Muscle Walk
Event Organizer: Muscular Dystrophy Association Event Address: 3000 NW 87th Ave.
City: Doral State: FL. Zip Code: 33172 Dates: 11/03/2018 to 11/03/2018
Event Hours: From 1:00pm (am/pm) to 7:00pm (am/pm) Estimated Attendance: 200-300

Applicant Information

Applicant's Name: Jeaneece Washington Title: Fundraising Coordinator
Applicant Address: 550 Fairway Dr. Suite 201 City: Deerfield Bch State: FL.
Zip Code: 33441 Telephone: 561-742-3748 Email: jwashington@mdausa.org

Promoter/Company Information

Organizer Name: Muscular Dystrophy Association
Organizer Address: 550 Fairway Dr. Suite 201 City: Deerfield Bch State: FL.
Telephone: 561-742-3748 Email: jwashington@mdausa.org

General Event Information

TYPE OF EVENT:

Grand Opening Parade 5K Run/Walk Corporate/Business Groundbreaking/New Project
 Athletic/Sports Holiday Themed Store Anniversary Other (specify): _____

SPECIAL CONSIDERATIONS:

Animal Cooking Alcoholic Beverages Road Closures Firework Food Trucks

Other (specify): _____

Event Description: MDA Miami Muscle Walk will take place right before sunset. We will start registration at 3:00pm, walk party at 4:00pm, and the actual walk will take place at 5:00pm. We will wrap it up with awards around 5:45pm. We should be out of the park no later than 6:30pm.

Purpose of Event: MDA Miami Muscle Walk is a life-changing experience that brings together families to forge powerful connections. Muscle Walk, the largest event of its kind, provides an opportunity for friends, neighbors and businesses to take action, unite and bring strength to life for this important event. It's a collective celebration of the strength of MDA families where the funds raised help transform hope into answers.

Period of Requested Use (Including Set-up / Tear-down and Clean-up time):

From 1:00 pm To 7:00 pm

Yes No

- Is this event open to the general public?
- Will there be an admission fee? If yes, please provide amount(s): _____
- Will alcoholic beverages be served, sold Yes ___ No ^x Type _____ Price _____
- Will you have music? Live ___ Taped ___ Type of music ^{DJ} _____
- Will there be on-site registration?
- Will there be sponsors or vendors on-site? If yes, please list them below.

Outdoor Event Budget

Detailed Revenue

Source	Price	Total Amount of Income
Total Revenue		

Detailed Expenditures

Item	Total Amount of Expense
Total Expenses	
Net Income Expected	

Outdoor Event History

List any events sponsored by your organization and where they were held. Please include, the event name, date, total attendance, and any incidents during the event (if any).

1. MDA Miami Muscle Walk - annual event , usually in October or November, 200 - 300 people, no incidents

2. MDA Palm Beach Muscle Walk - annual event, usually in October or November, 200 - 300 people, no incidents

3. Ed Morse golf tournament - annual event, usually in May, 200 people, no incidents

Building Department Initial Review

Building Trade

Yes No

Will your event require tents? Size: 10 X 10 Quantity: 10 or more

If larger than 10X10, please explain how the tent(s) will be grounded? _____

Will your event require a stage, or platform? Size: 12 X 8 Quantity: 1

Other temporary structure(s)? Please, explain: _____

Office Use Only

Permit Required: Yes No _____ Staff: [Signature] Date: 2/18/18

Electrical Trade

Yes No

Will a generator be used? Size (Watts): _____ Quantity: _____

Will light towers be used? Quantity: _____

Any other electrical need(s) not specified? Please, explain: _____

Office Use Only

Permit Required: Yes _____ No Staff: [Signature] Date: 2/18/18

Plumbing Trade

What type of restroom facilities will be provided? Existing Building Portable Toilets _____

What is the distance of the path to the restrooms nearest the main event? _____ (ft.)
(Restrooms located more than 500 feet from general event area will require a permit)

Office Use Only

Permit Required: Yes No _____ Staff: [Signature] Date: 2/18/18

Public Works Department

Traffic Impact Initial Review

Will your event involve any partial or complete road/lane closures? Yes ___ No x
if yes, please provide additional information below.

Will your event involve any partial or complete sidewalk closures? Yes ___ No x

Proposed event will occupy: One lane ___ Two Lanes ___ Half Street ___ Full Street ___

How many of the following? Vehicles 100 Pedestrians 200-300

Street Name: _____
From: _____ to _____
Beginning Date: _____ Time: _____ Ending Date: _____ Time: _____
Street Name: _____
From: _____ to _____
Beginning Date: _____ Time: _____ Ending Date: _____ Time: _____
Street Name: _____
From: _____ to _____
Beginning Date: _____ Time: _____ Ending Date: _____ Time: _____

You may be required to hire off-duty police officers for traffic control and ensure the safety of participants and/or spectators.

Emergency vehicles must have access without delay.

Office Use Only

MOT Permit Required: Yes ___ No ___ Staff: _____ Date: _____

Signed by Permittee: Jeni Devarison Title: Operations Coordinator Date: 1/17/2018

Event will be held in zone "E" and parking will be zone "2"

Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor



Selfie Station



Registration

Stage



DJ



Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor Sponsor

City of Doral Building Review

FEB 06 2018

permit required Sebastian (CB) Eilert

Plumbing Reviewed by:
Jorge Gutierrez
JAG 2/6/18
~~PERMIT REQUIRED~~

Electrical Reviewed by:

Paul Madsen
N/A PRM 2/6/18

Outdoor Event Park Fees

Comments:

1. Organization is to provide a certificate of liability insurance which includes coverage for event participants. ✓
2. Organization will be responsible for ensuring that all third party vendors they are using have adequate liability insurance coverage. The organization will ultimately be responsible for any actions or incidents from any third party vendor.
3. The organization must provide the City with a certificate of liability insurance matching the insurance requirements provided to them. ✓
4. Organization is to provide trash cans for their event area.
5. Organization is to obtain proper permits for all applicable amenities. ✓ *stage stairs*
6. Organization is to provide parking management.
7. Parking for event must take place in Zone 2 to avoid disruption to normal park activities.
8. Event activities must take place in Zone E.
9. Setup may begin at 6:30am on the day of the event.
10. Organization shall provide vehicular/bicycle traffic management between the event area and the inner loop sidewalk for pedestrians.



- Parking Zones
- Rental Zones

Plumbing Reviewed by:
Jorge Gutierrez
4/19 2/6/18
PERMIT REQUIRED



The City of Doral is on [Twitter](#) , [Facebook](#) and [YouTube](#)!

From: Jeaneece Washington [<mailto:JWashington@mdausa.org>]
Sent: Friday, February 02, 2018 2:53 PM
To: Yulissa Arancibia (PZ) <Yulissa.Arancibia@cityofdoral.com>
Subject: Site Plan

Hi Yulissa,

I have attached the site plan. We would like to setup in the same area as 2016 in the first parking lot of the circle.

Thanks!

Jeaneece Washington

Fundraising Coordinator
Muscular Dystrophy Association
550 Fairway Drive, Suite 201
Deerfield Beach, FL 33441
o: 561.742.3748 | f: 561.742.3793

Follow us online: mda.org • [@MDAnews](https://twitter.com/MDAnews) • facebook.com/MDASouthFlorida



From: Yulissa Arancibia (PZ) [<mailto:Yulissa.Arancibia@cityofdoral.com>]
Sent: Wednesday, January 24, 2018 11:06 AM
To: Jeaneece Washington <JWashington@mdausa.org>
Subject: RE:

Thank you for the docs. Please see attachment.

Thank you,

Yulissa Arancibia

AA to the Planning & Zoning Director &
Outdoor Events Coordinator
Planning & Zoning Department
City of Doral
8401 NW 53rd Terrace
Doral, FL 33166
T (305) 593-6630 Ext. 3001
F (305) 593-6768



Muscular Dystrophy Association
mda.org

January 17, 2018

City of Doral
8401 NW 53 Terrace
Doral, FL 33166

I (We) agree to hold The City of Doral, its agent and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from damage and/ or personal injury that should occur on the premises.

Sincerely,

A handwritten signature in black ink that reads "Terri Sessions". To the left of the signature is a small, light blue circular icon.

Terri Sessions
Divisional Operations Coordinator
Muscular Dystrophy Association

518.office@mdausa.org

office 561.742.3748
fax 561.742.3793

550 Fairway Drive, Suite 201
Deerfield Beach, Florida 33441

Outdoor Event Park Fees

Non-Profit (Doral)
 Non-Profit (Other)
 For Profit

Name of Organization:	Muscular Dystrophy Association
Event Title:	MDA Muscle Walk
Event Duration:	(Setup/Breakdown: 1:00pm-7:00pm) (Event: 3:00pm - 6:30pm)
Contact Person Name:	Jeaneece Washington
Contact Person Telephone:	561-742-3748
Date of Event:	11/3/2018
Park:	Doral Central Park
Rental Location(s):	Zone E
Parking Zone(s):	Zone 2
Proposed Attendance:	300
Actual Attendance:	

Staff Fees Breakdown				
Employee Name	Title	Hourly Rate	# of Hours	Total
TBD	APM	\$17.26	3.5	\$60.41
TBD	PSA	\$11.00	3.5	\$38.50
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Staff Fees Total				\$98.91

Fees			
	Amount Charged	Amount Waived	Amount Refunded
Rental Fee	\$225.00	\$0.00	
Staff Fees	\$98.91	\$0.00	
Trash Container Disposal	\$0.00	\$0.00	
Restroom Holding Tank Cleaning	\$0.00	\$0.00	
Janitorial Supplies	\$100.00	\$0.00	
Parking Fee	\$0.00	\$0.00	
Additional Hour(s)	\$0.00	\$0.00	
Refundable Deposit	\$200.00	\$0.00	
Taxes	\$29.67	\$0.00	
Totals	\$453.58	\$0.00	\$0.00

Total Amount Charged	\$453.58
Total Amount Waived	\$0.00
Total Amount Refunded	\$0.00
Grand Total	\$453.58

DOES NOT INCLUDE REFUNDABLE DEPOSIT.

Amount Paid	
Date Paid	
Check #	

Outdoor Event Park Fees

Comments:

1. Organization is to provide a certificate of liability insurance which includes coverage for event participants.
2. Organization will be responsible for ensuring that all third party vendors they are using have adequate liability insurance coverage. The organization will ultimately be responsible for any actions or incidents from any third party vendor.
3. The organization must provide the City with a certificate of liability insurance matching the insurance requirements provided to them.
4. Organization is to obtain proper permits for all applicable amenities.
5. Organization is to provide parking management.
6. Parking for event must take place in Zone 2 to avoid disruption to normal park activities.
7. Event activities must take place in Zone E.
8. Organization shall provide vehicular/bicycle traffic management between the event area and the inner loop sidewalk for pedestrians.
9. Provide sales tax exemption status to waive sales tax.



-  Parking Zones
-  Rental Zones

City of Doral Police Department
For All The Right Reasons!™



INVOICE

Attn: Off-Duty Coordinators
6100 NW 99th Avenue Doral, FL 33178
Phone 305-593-6699
Fax 786-871-1501

Invoice #100
Date: 3/2/2018

Acct# 0016000342100

To:
ATTN: Jeaneece Washington
Muscular Dystrophy Association
550 Fairway Dr. Suite #201
Deerfield Beach, FL 33441

For:
Off-Duty Police Services
alexandra.dominguez@doralpd.co

DESCRIPTION	HOURS	RATE	AMOUNT
Off-Duty Services ,(1) OFFICER 11/03/2018	6.5	\$51.78	\$336.57
Off-Duty Services ,(1) OFFICER 11/03/2018	6.5	\$51.78	\$336.57
	13	Total Due:	\$673.14

Make all checks payable to City of Doral Police Department

Total due within 15 days of receipt of invoice.

Overdue accounts subject to immediate suspension of Off-Duty services.

*will take to council March



OUTDOOR EVENT APPLICATION TRACKING SHEET

Event Name: MDA Miami Muscle Walk
Organization Name: Muscular Dystrophy Associate
Submitted Date: _____ Event Date: 11/03/18

BUILDING DEPARTMENT

Date SUBMITTED: 2/5/18
Date RETURNED: 2/8/18

*Building permits Required
2/8/18

POLICE DEPARTMENT

Date SUBMITTED: 2/5/18
Date RETURNED: _____

*emailed regarding
park & police fees 2/14/18

PLANNING AND ZONING DEPARTMENT

SUBMITTED: 1/24/18
RETURNED: _____

*missing site map
1/24/18

*missing Insurance
*missing 1/24/18

PARKS AND RECREATION DEPARTMENT

Date SUBMITTED: 2/5/18
RETURNED: 2/22/18

*emailed applicant
park fees 2/22/18

PUBLIC WORKS DEPARTMENT

SUBMITTED: _____
RETURNED: _____

Outdoor Event Park Fees

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 For Profit

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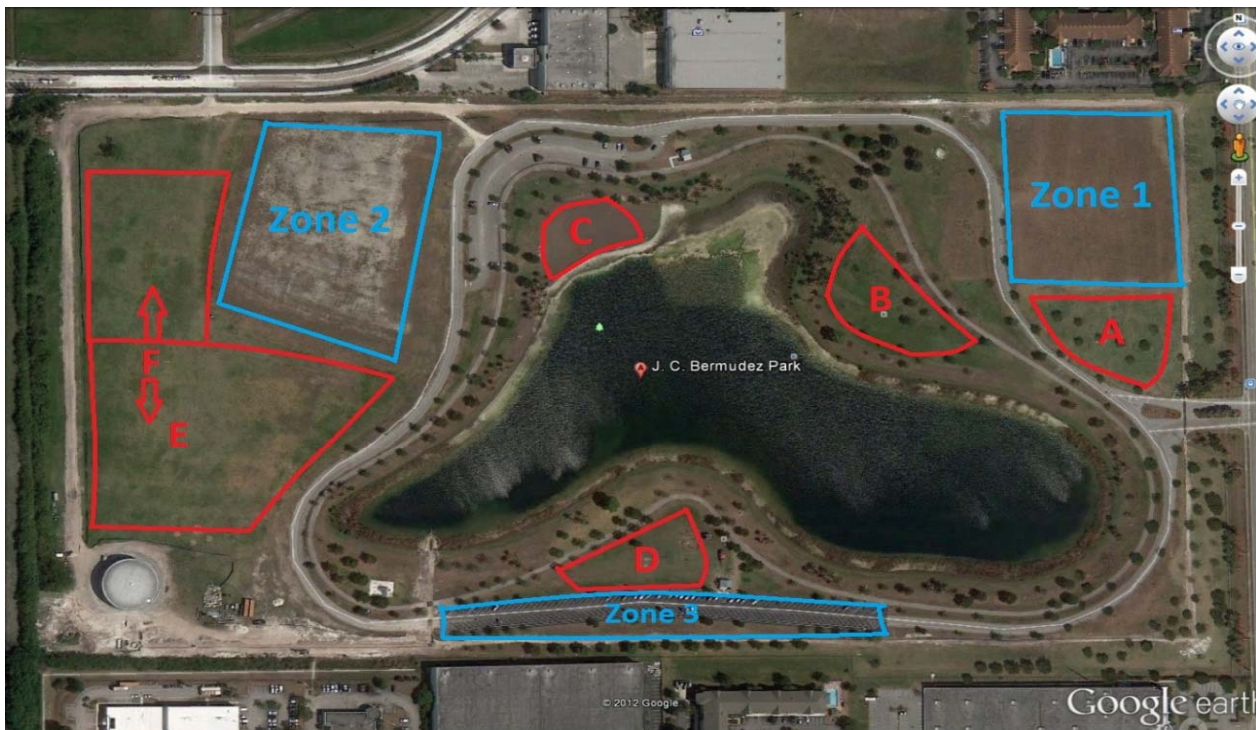
DOES NOT INCLUDE REFUNDABLE DEPOSIT.

Amount Paid	
Date Paid	
Check #	

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- Rental Zones

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City of Doral - Outdoor Event
MDA Muscle Walk - Muscular Dystrophy Association
City of Doral Report

No.	Participating City Departments	Required Fees	Notes
1	- Police - Department	\$ 673.14	
3	- Parks & Recreation Department	\$ 453.58	
	Grand Total	\$ 1,126.72	