



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

Wednesday, April 19, 2017 at 6:30 p.m.

Doral Government Center
1st Floor Multipurpose Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members
Meeting was called to order at 6:35p.m.

Director Elizabeth Canchola	Present
Director Fernando Horruitiner	Present
Director Edgar Martinez	Present
Director Alberto Ruiz	Present
Director Jodi Steinbauer	Present

Also present:

Lt. Daniel Munecas, Police Department
Erin Weislow, Parks & Recreation Department
Haydee Sera, City Attorney's Office
Karina La Rosa, Office of the City Clerk
Matilde Menendez, Finance Department Director

2. Board Elections

A. Chair

Motion to elect Director Canchola as Chair made by Director Steinbauer and seconded by Director Martinez. By consensus, motion passes unanimously.

B. Vice Chair

Motion to elect Director Ruiz as Vice Chair made by Director Steinbauer and seconded by Director Martinez. By consensus, motion passes unanimously.

C. Treasurer

Motion to elect Director Horruitiner as Treasurer made by Director Steinbauer and seconded by Director Martinez. By consensus, motion passes unanimously.

3. Approval of Minutes

- A. March 15, 2017 PP4K Meeting Minutes
- B. April 11, 2017 PP4K Special Meeting Minutes

Motion to approve the minutes made by Director Canchola and seconded by Director Steinbauer. By consensus, motion passes unanimously.

4. Public Comments

Dr. Francis Colon addressed the Board and asked if behavioral problems are addressed through the PP4K Program at the schools. Dr. Colon also offered her assistance as she is an expert in the field.

The Board guided Dr. Colon as to how she may assist and requested that she presented a possible program to introduce to the already established program.

5. Financial Items:

A. Update: Bank Reconciliation February 2017 (Exhibit A)

B. Update: Bank Reconciliation March 2017 (Exhibit B)

Matilde Menendez, Finance Director, provided the Board with an update on the Bank Reconciliations for the months of February and March 2017.

6. Discussion Items:

A. Discussion: PP4K Director Shirts Invoice (Parks & Recreation Department) (Exhibit C)

Erin Weislow, Parks and Recreation, addressed the Board and presented an update on the total invoice for the Director's shirts.

By consensus, the Board directed the Parks & Recreation Department to add the shirt for Director Ruiz, revise the invoice, pay the invoice using the PP4K account and the Board Directors will reimburse the amount to the PP4K account via check made out to the PP4K Foundation.

B. Update: PP4K Flyer – Quote (Parks & Recreation Department)

Motion to approve the quote for the flyer and print a total of 1,500 flyers made by Director Canchola and seconded by Director Steinbauer. By consensus, motion passes unanimously.

C. Discussion: The Miami Foundation's Public Space Challenge (Director Canchola) (Exhibit D)

Director Canchola addressed the Board and provided information on the Public Space Challenge.

Motion to approve to proceed with the project for the Public Space Challenge as presented by Director Canchola and promote it through all media channels made by Director Horruitiner and seconded by Director Ruiz. By consensus, motion passes unanimously.

Motion to approve Director Martinez, Social Media Administrator, to allocate an amount of \$30.00 per event to advertise in the social media platform of Facebook; and for the Director to pay out of pocket and submit a receipt to be reimbursed from the PP4K account made by Director Ruiz and seconded by Director Horruitiner. By consensus, motion passes unanimously.

D. Summer Camp and Big Brother Big Sister Request from John I. Smith (Director Elizabeth Canchola)

Director Canchola provided the Board further information regarding the requested program and Lt. Munecas elaborated on the volunteer capacity that the Police Officers will hold in the program.

Direction was provided to the Parks & Recreation Department and Police Department to come back with sponsorship possibilities for the children participating in the program.

7. New Business

Director Steinbauer addressed the Board regarding the previously approved participation in the Miami International Mall Annual Chocolate Show Event.

By consensus, the Board agreed to provide the City Clerk's Office the possible time shifts they are available to participate in the event booth.

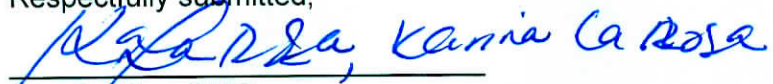
Director Ruiz will look into the possibility obtaining chocolates with PP4K Logo to give away at the event.

8. Next Meeting Date: Wednesday, May 17, 2017 at 6:30 pm

9. Adjournment

Meeting adjourns at 7:56 p.m.

Respectfully submitted,


for 

Connie Diaz, CMC
City Clerk

Motion to approve the minutes of the April 19, 2017 Parks and Police 4 Kids Meeting made by Director Ruiz and seconded by Director Steinbauer.

- | | |
|-------------------------------|-----|
| Director Elizabeth Canchola | Yes |
| Director Fernando Horruitiner | Yes |
| Director Jodi Steinbauer | Yes |
| Director Edgar Martinez | Yes |
| Director Alberto Ruiz | Yes |

APPROVED and ADOPTED this 9 day of May 2017.



Elizabeth Canchola, CHAIR