

WORK ORDER No. 8 FOR PROFESSIONAL SERVICES

TO: Wantman Group, Inc.
11401 SW 40 ST
Miami, FL
(786) 228-5666

DATE: January 13, 2020

The City of Doral authorizes the firm of Wantman Group, Inc. to proceed with the provision of professional engineering and architecture services for the Doral Government Center Parking Garage Retrofit design and development of construction documents. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between Wantman Group, Inc and the City of Doral dated February 16, 2018, and the attached Proposal submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:


The scope of the project will be as described in the attached proposal dated January 07, 2020 from Wantman Group, Inc. The schedule requires the work to be performed in nine (9) weeks from Notice to Proceed (NTP). All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a lump sum basis with a not to exceed amount of \$39,950.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 16, 2018 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. This Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in two (2) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.


CONSULTANT: Wantman Group, Inc

BY: 
NAME: Nancy Clements
TITLE: Sr. Vice President

WITNESSES: SEAL:

1. 
2. 

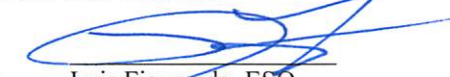
OWNER: City of Doral

BY: 
NAME: Albert P. Childress
TITLE: City Manager

AUTHENTICATION:

BY: 
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE USE
OF THE CITY OF DORAL:

BY: 
NAME: Luis Figueredo, ESQ.
TITLE: City Attorney

RESOLUTION No. 20-28

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A WORK ORDER BETWEEN THE CITY OF DORAL AND THE WANTMAN GROUP INC. FOR THE DESIGN AND DEVELOPMENT OF CONSTRUCTION DOCUMENTS FOR THE DORAL GOVERNMENT CENTER PARKING GARAGE RETROFIT IN AN AMOUNT NOT TO EXCEED \$39,950.00; AUTHORIZING THE CITY MANAGER TO TRANSFER FUNDS FROM THE CAPITAL IMPROVEMENT FUND – “PROFESSIONAL SERVICES” ACCOUNT No. 301.80005.500310, TO THE CAPITAL IMPROVEMENT FUND – “CONSTRUCTION IN PROGRESS” ACCOUNT No. 301.80005.500650; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, as the City continues to grow, there is a need for the City's Government Center to adapt and transform in order to ensure staff can provide the community a better service and to accommodate the needs of a growing City staff; and

WHEREAS, in July 2018, the City Manager's Office requested to relocate the Public Affairs Department and Economic Development from the third floor of the Government Center (adjacent to the City Manager's Conference Room) to a different location as the space was going to be used for either the Park's Bond Development Team or the new City Attorney office; and

WHEREAS, in addition, the City Manager's Office provided a directive to the Public Works Department (PWD) to design and develop a new working space for Public Affairs in the first floor "empty shell" area currently use as a storage, and to look into the possibility of adding storage space in the Parking Garage in order to relocate the items in the first floor; and

WHEREAS, the scope of the proposed project is to add two (2) separate storage rooms within the existing garage on the ground and on the 2nd floor parking level, add Electric Vehicle (EV) Charging Stations to the 2nd and 3rd floor parking levels, and vacuum & air equipment to the 3rd floor parking level to service City vehicles; and

WHEREAS, the Wantman Group Inc (WGI) is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in November 2017; and

WHEREAS, City staff respectfully requests that the Mayor and City Council Members approve Work Order No. 08 for WGI, a copy of which is attached hereto as Exhibit "A", for the provision of professional engineering services to design and develop construction documents for the Doral Government Center Parking Garage Retrofit on a time and material basis in an amount not to exceed \$39,950.00; and

WHEREAS, funding for this request is available in the Capital Improvement Fund – "Professional Services" Account, Account No. 301.80005.500310; and

WHEREAS, the PWD respectfully requests authorization from the Mayor and the City Council Members to authorize the City Manager to transfer the available funds from the Capital Improvement Fund – "Professional Services" Account, Account No. 301.80005.500310, to the Capital Improvement Fund – "Construction In Progress" Account, Account No. 301.80005.500650; and

WHEREAS, the design will be funded from Account No. 301.80005.500650.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. The Work Order between the City of Doral and WGI for the design services and development of construction documents for the Doral Government Center Parking Garage Retrofit, in an amount not to exceed of \$39,950.00, a copy which is attached as Exhibit "A", and transfer the available funds from the Capital Improvement Fund – "Professional Services" Account, Account No. 301.80005.500310, to the Capital Improvement Fund – "Construction In Progress" Account, Account No. 301.80005.500650, is hereby approved.

Section 3. Authorization. The City Manager is authorized to execute the Work Order and expend budgeted funds on behalf of the City in furtherance hereof.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Cabral and upon being put to a vote, the vote was as follows:


Mayor Juan Carlos Bermudez	Yes
Vice Mayor Christi Fraga	Not Present at Time of Vote
Councilwoman Digna Cabral	Yes
Councilman Pete Cabrera	Absent / Excused
Councilwoman Claudia Mariaca	Yes

PASSED AND ADOPTED this 12 day of February, 2020.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY



November 5, 2019
~~November 22, 2019 Rev 1~~
~~January 7, 2020 Rev 2~~
January 13, 2020 Rev 3

Mr. Luis Sanchez
Facility Manager
City of Doral, Public Works Department
Government Center
8401 NW 53rd Terrace
Doral, FL 33166
luis.sanchez@cityofdoral.com

RE: City of Doral – City Hall Parking Garage Retrofit

Greetings Mr. Sanchez,

The following is our general understanding of the project based on recent email correspondence, a site walkthrough and initial review of the as-built drawings:

The City of Doral Public Works Department (CLIENT) is retrofitting the existing City Hall parking garage to add three (3) separate storage rooms within the existing garage on the ground and 2nd floor parking levels, add vehicle charging stations to the 2nd and 3rd floor parking levels, and add a vacuum system to the 3rd floor parking level (PROJECT). Proposed Scope of Basic Services as generally illustrated by the email correspondence will be further detailed to follow. We are pleased to submit this proposal package, and look forward to continuing our ongoing relationship with the City of Doral.

Proposed Scope of Basic Services

ITEM 1 – SITE VISIT AND DATA GATHERING

This task will include the following items:

1. Architect will visit site and tour the existing parking garage and PROJECT area with the CLIENT for verification purposes.
2. Architect, Mechanical Engineer, Electrical Engineer and Structural Engineer will attend one (1) kick-off meeting by teleconference with City of Doral staff to become acquainted and obtain any relevant information related to the project in an initial data gathering session. WGI will prepare meeting minutes and distribute to the project team.

ITEM 2 – 90% CONSTRUCTION DOCUMENTS

WGI will use information gathered from the site visit, during the kick-off meeting and from review of the CLIENT provided as-built drawings to develop 90% construction documents consisting of plans only. These plans will be submitted to the CLIENT Project Manager for routing, review and approval. Review comments will be addressed accordingly and incorporated into the plans. WGI will prepare a single estimate of probable construction cost for CLIENT at this phase only.

1. CLIENT's building department will review the plans at this phase.

ITEM 3 – 100% CONSTRUCTION DOCUMENTS

WGI will develop the approved 90% plans, including CLIENT's building department review comments, into 100% construction documents consisting of permit-ready plans. WGI will submit permit-ready plans and associated design information to the CLIENT in order to obtain building permit approval.

ITEM 4 – BUILDING PERMITTING AND BIDDING ASSISTANCE

WGI will assist the City of Doral during the building permitting and bidding phases as explicitly described below:

1. Respond to Miami-Dade County fire review comments;
2. Answer questions and respond to Request for Information (RFI) during the bidding process;

ITEM 5 – POST DESIGN SERVICES

WGI will provide post design services as explicitly described below:

1. Architect to participate in one (1) pre-construction meeting by teleconference with CLIENT and selected contractor;
2. Respond to up to four (4) total contractor RFI;

BASIS OF THIS PROPOSAL

This proposal is based on the following:

1. As-built documents to be provided by CLIENT in CAD format. This will eliminate the need to visit site to measure and document existing conditions.
2. Cut sheets and product information related to the vehicle charging stations and vacuum system have been provided by CLIENT (copies attached).
3. Structural: Design will include addition of three separate storage rooms of masonry construction within the existing parking garage and to attach new charging stations and vacuum system to the existing structure. Coordinate with Architect. Structural fee assumes storage rooms are added at both the ground and second floor parking levels.
4. Mechanical and Plumbing: Minor work to provide air conditioning for one of the three storage rooms added within the existing parking garage and add vacuum system to the 3rd floor parking level. Coordinate with Architect.
5. Electrical: Minor work to add connection for vacuum system to 3rd level, vehicle charging stations to the 2nd and 3rd floor parking levels and associated electrical work in coordination with the other disciplines. Coordinate with Architect.
6. WGI is not responsible for identifying or documenting the removal of any hazardous materials such as asbestos, lead-based paint, etc.
7. Permitting assistance other than response to reasonable comments is not included. CLIENT will complete permit application(s), obtain all documentation needed for permit submittal and submit to the building department for review.
 - a. Two (2) sets of signed/sealed 100% Construction Documents and a CD with digital PDF not signed/sealed will be mailed to the CLIENT Project Manager. Printing of these permit sets only is included within this proposal. Other reproduction and printing services not explicitly stated are not included.
8. CLIENT will have a field supervisor to coordinate construction. WGI will not be responsible for administration of the construction contract;
9. Site visits and meetings during construction are not included.
 - a. Substantial Completion and Final inspection are not included. CLIENT shall certify date of Substantial Completion.
10. CLIENT will engage, at the CLIENT's expense, a special inspector for the purposes of performing special inspections in accordance with the requirements of the project and authority having jurisdiction.
11. This scope and fee proposal is valid for 30-days from the date of issuance. After this period, WGI reserves the right to modify both the scope and fee.
12. This proposal does not include Value Engineering Services and subsequent revisions, nor any revisions resulting from changes proposed by other parties.
13. Scope outlined herein are the Basic Services associated with the attached staff hours and fee. Any services outside these Basic Services shall be considered Additional Services and for which WGI will receive additional compensation. Additional Services must be authorized by Client in writing and accepted by WGI.

PROPOSED FEE

We propose to provide the scope of Basic Services described above on a time and materials basis for an amount not to exceed **\$39,950** (staff hour breakdown attached).

PROPOSED DESIGN SCHEDULE

The proposed design schedule does not include CLIENT review times or time associated with ITEM 4 – BUILDING PERMITTING AND BIDDING ASSISTANCE and ITEM 5 – POST DESIGN SERVICES. Each task shall commence as the previous is completed and approved by the CLIENT. The following is an estimated schedule upon receiving Notice to Proceed (NTP):

ITEM 1	1 week
ITEM 2	5 weeks
ITEM 3	<u>3 weeks</u>
TOTAL	9 weeks

Respectfully,
WANTMAN GROUP, INC.



Eric Luttmann, AIA

Copy: Andres Garganta, PE
Arnaldo Hernandez, RA

City of Doral
 City Hall Parking Garage Retrofit

01/07/2020 Rev 2

Tasks/Job Classification	Principal Engineer	Project Manager	Architect	Senior Engineer (Structural)	Project Engineer (Structural)	Project Engineer (Mechanical)	Project Engineer (Electrical)	CADD Tech (Structural)	CADD Tech (M/E)	Wantman Staff Hours by Task	Wantman Labor by Task
Loaded Hourly Rates	\$200.00	\$160.00	\$110.00	\$146.00	\$120.00	\$120.00	\$120.00	\$63.00	\$63.00		
ITEM 1 - SITE VISIT AND DATA GATHERING	1	1	12	2	2	2	2	0	0	22	
ITEM 2 - 90% CONSTRUCTION DOCUMENTS	1	16	40	24	40	12	12	40	24	209	
ITEM 3 - 100% CONSTRUCTION DOCUMENTS	2	4	16	12	24	8	8	24	12	110	
ITEM 4 - BUILDING PERMITTING AND BIDDING ASSISTANCE	0	2	1	0	1	1	1	0	0	6	
ITEM 5 - POST DESIGN SERVICES	1	8	2	2	0	2	2	0	0	17	
Sub Total Staff Hours (A)	5	31	71	40	67	25	25	64	36	364	
Sub Total - Amount by Job Classification (B)	\$1,000.00	\$4,960.00	\$7,810.00	\$5,840.00	\$8,040.00	\$3,000.00	\$3,000.00	\$4,032.00	\$2,268.00		\$39,950.00
Total Hours - All Tasks											364
Subtotal \$ - Architectural / PM											\$13,770.00
Subtotal \$ - Structural											\$17,912.00
Subtotal \$ - Mechanical / Electrical											\$8,268.00
Total Fee (Total \$ All Tasks + Direct Expenses) (C)											\$39,950.00

GENERAL CONSULTANT WORK ORDERS AND SCHEDULE
FIG 31(1)

CONTRACT	TOTAL	WORK ORDER NO. 1		WORK ORDER NO. 2		WORK ORDER NO. 3		WORK ORDER NO. 4		WORK ORDER NO. 5		WORK ORDER NO. 6		WORK ORDER NO. 7		WORK ORDER NO. 8		WORK ORDER NO. 9		TOTAL	
		AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT
ADP	\$11,000.00	\$11,000.00	ADP	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
...
TOTAL	\$1,000,000.00	\$1,000,000.00	TOTAL	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00

CONTRACT	TOTAL	WORK ORDER NO. 1		WORK ORDER NO. 2		WORK ORDER NO. 3		WORK ORDER NO. 4		WORK ORDER NO. 5		WORK ORDER NO. 6		WORK ORDER NO. 7		WORK ORDER NO. 8		WORK ORDER NO. 9		TOTAL	
		AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT	AMOUNT	PROJECT
ADP	\$11,000.00	\$11,000.00	ADP	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
...
TOTAL	\$1,000,000.00	\$1,000,000.00	TOTAL	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00