

**WORK ORDER 3 FOR PROFESSIONAL SERVICES**

TO: Wolfberg Alvarez & Partners  
75 Valencia Ave., Suite 1050  
Coral Gables, FL 33134  
Phone: (305) 666-5474

DATE: July 22, 2020

The City of Doral authorizes the firm of Wolfberg Alvarez & Partners. to provide professional Architectural and Engineering design services to provide Post Design Services for the Real Time Information Center (RTIC) and the Public Works Warehouse Retrofit. The scope of services includes, but is not limited to, site visit by Architect and Electrical Engineer, and the review of RFI's, shop Drawings, Product Data and field observations. The work should be performed as described on the attached Proposal submitted by your firm dated June 30, 2020.

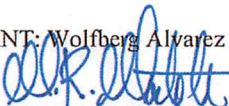
**SCOPE OF SERVICES AND SCEHDULE:**

The scope of the project will be as described in the attached proposal from Wolfberg Alvarez & Partners. The schedule requires the work to be performed until both constructions are completed by the General Contractor (GC). The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$12,900.00. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

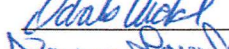
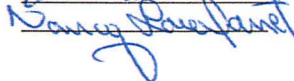
Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in two (2) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

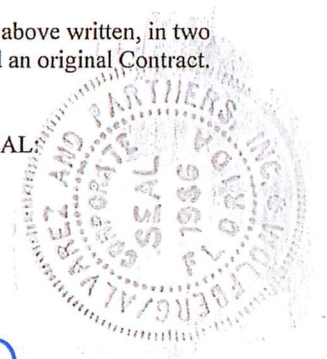
CONSULTANT: Wolfberg Alvarez & Partners

BY:   
NAME: MARCEL R. MORLOTE  
TITLE: PRESIDENT

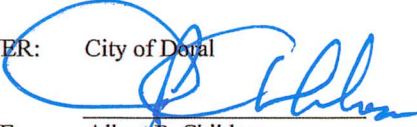
WITNESSES:

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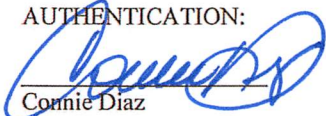
SEAL:



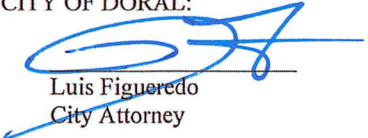
OWNER: City of Doral

BY:   
NAME: Albert P. Childress  
TITLE: City Manager

AUTHENTICATION:

BY:   
NAME: Connie Diaz  
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY:   
NAME: Luis Figueredo  
TITLE: City Attorney



WOLFBERG ALVAREZ & PARTNERS

Marcel R. Morlote, President  
Aris Garcia, Vice President  
Raul J. Estevez, Vice President  
Katrina L. Alvarez-Ruiz, Director  
David A. Wolfberg, Founder (1947-2015)  
Julio E. Alvarez, Founder (1947-2017)

75 VALENCIA AVE., SUITE 1050, CORAL GABLES, FL 33134 PH. 305-666-5474

June 30, 2020

Via Email: [Luis.Sanchez@cityofdoral.com](mailto:Luis.Sanchez@cityofdoral.com)

Mr. Luis Sanchez, FMP  
Facility Manager  
City of Doral  
8401 N.W. 53<sup>rd</sup> Terrace  
Doral, Florida 33166

RE: City of Doral

**Subj:** CA Phase Services (Post Design) for Public Works Building Renovations and  
UPS for RTCI & EOC

Dear Mr. Sanchez:

Per your request, we can provide Construction Administration Phase services for RFI'S, Shop Drawings, Product Data and field observations, for the above-noted projects on an hourly basis.

Inasmuch as the effort required to perform these services is not fully quantifiable at this time, we propose to provide these services at an hourly rate of \$150.00 (average rate for all disciplines). We believe that these services should not exceed a total of 86 man-hours to perform.

I trust this satisfies your inquiry and let me know if you need anything else from us.

Sincerely,

Marcel R. Morlote, R.A.  
President

**RESOLUTION No. 20-142**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, PURSUANT TO SECTION 2-321 OF THE CITY'S CODE OF ORDINANCES, WAIVING THE COMPETITIVE BID PROCESS AND AUTHORIZING THE CITY MANAGER TO ISSUE A WORK ORDER TO WOLFBERG ALVAREZ AND PARTNERS IN AN AMOUNT NOT TO EXCEED \$12,900.00 FOR THE PROVISION OF POST DESIGN SERVICES FOR THE POLICE DEPARTMENT REAL TIME INFORMATION CENTER (RTIC) AND THE PUBLIC WORKS FACILITY RENOVATIONS; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in order to provide the highest quality service to the community, the Doral Police Department must always remain vigilant; and

**WHEREAS**, the Public Works Department (PWD) met with the Information Technology (IT) Department and the Doral Police Department (DPD) to discuss the needs for the DPD Real Time Information Center (RTIC), in which all three departments agreed that a UPS system was essential for the proper function of the RTIC and the Doral EOC; and

**WHEREAS**, on September 11, 2019, the Mayor and the City Council-Members approved a budget transfer to secure funding for the DPD RTIC IT needs via Resolution No. 19-212 (approved 4-0, 1 absentee); and

**WHEREAS**, on October 8, 2019, the Mayor and the City Council-Members adopted Resolution No. 19-257 (approved 4-0, 1 absentee) approving a budget transfer towards the design and installation of the Uninterrupted Power Supply (UPS) that will serve the RTIC and the Emergency Operation Center (EOC); and

**WHEREAS**, the PWD approached Wolfberg Alvarez & Partners and requested a quote for the design of the improvements, Wolfberg is the original Architect of Record (AOR) of the Police and Public Works facility; and

**WHEREAS**, on January 8, 2020, the Mayor and the City Council-Members adopted Resolution No. 20-07 (approved 4-0, 1 absentee) for Wolfberg Alvarez to develop the set of Construction Documents for the Real Time Information Center (RTIC); and

**WHEREAS**, on May 13, 2020, the Mayor and the City Council-Members adopted Resolution No. 20-85 (approved 5-0) approving the Work Order to TGSV Enterprises for the provision of construction services of the RTIC; and

**WHEREAS**, as part of the construction process of a project the Architect of Record (AOR) and the Engineer of Record (EOR) must review and approve RFI's (Request for Information), shop drawings, product data, and field observations; and

**WHEREAS**, since Wolfberg Alvarez is the Police Facility AOR, it is on the best interest of the City for Wolfberg Alvarez to provide the Post Design Services for the Police RTIC; and

**WHEREAS**, furthermore, on March 19, 2018 the City issued WO 1 to Wolfberg Alvarez to design and develop a set of Construction Drawings to improve the Public Works Facility which will houses PWD personnel and equipment during normal operation and during emergency operations such as Hurricanes; and

**WHEREAS**, as part of the construction process of a project the AOR and the EOR must review and approve RFI's, shop drawings, product data, and field observations; and

**WHEREAS**, since Wolfberg Alvarez is the PWD Facility AOR, it is on the best interest of the City for Wolfberg Alvarez to provide the Post Design Services for the Public Works Facility Renovations; and

**WHEREAS**, the PWD reached out to Wolfberg Alvarez to provide an estimate for the Post Design Services for the Police Department Real Time Information Center (RTIC) and the Public Works Facility Renovations Projects; and

**WHEREAS**, the Wolfberg Alvarez provided the attached proposal to provide Post Design Services for both projects on a time and material basis, for a not to exceed amount of \$12,900.00; and

**WHEREAS**, the (PWD) respectfully requests the waiving of the competitive bid process, pursuant to section 2-321 of the City of Doral Code of Ordinances, and respectfully requests authorization from the Mayor and City Council-Members for the City Manager to issue a Work Order to Wolfberg Alvarez & Partners for the provision of Post Design Services for the Police Department Real Time Information Center and the Public Works Facility Renovations, on a time and material basis, in an amount not to exceed amount of \$12,900.00, as it is in the best interest to the City; and

**WHEREAS**, funding for this request is available from the Public Works Department Fund, FY 2019-2020, Account Number #001.80005.500650.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

**Section 2. Approval.** The Work Order between the City of Doral and Wolfberg Alvarez & Partners for the provision of Post Design Services for the Police Department Real Time Information Center and the Public Works Facility Renovations, on a time and material basis, in an amount not to exceed amount of \$12,900.00 as it is in the best interest to the City, a copy which is attached as Exhibit "A", is hereby approved.

**Section 3. Authorization.** The City Manager is authorized to waive competitive bidding, execute the Work Order, and expend budgeted funds on behalf of the City in furtherance hereof.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.


The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption.

The motion was seconded by Councilmember Cabral and upon being put to a vote, the

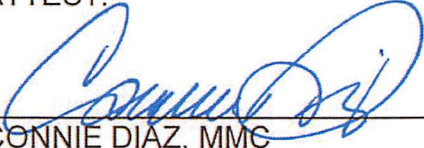
vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Christi Fraga	Yes
Councilwoman Digna Cabral	Yes
Councilman Pete Cabrera	Yes
Councilwoman Claudia Mariaca	Yes

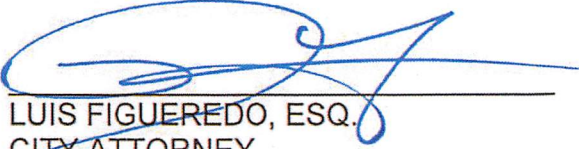
PASSED AND ADOPTED this 22 day of July, 2020.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY