

RESOLUTION No. 20-153

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AMENDING THE FISCAL YEAR 2019-2020 BUDGET TO INCLUDE ONSITE COVID-19 POLYMERISE CHAIN REACTION (PCR) TESTING FOR ALL CITY OF DORAL EMPLOYEES; PROVIDING FOR IMPLEMENTATION AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the approved and adopted 2019/2020 Fiscal Year Budget for the City of Doral (the "City") did not contemplate the COVID-19 pandemic, or provide funding for onsite COVID-19 Polymerise Chain Reaction (PCR) testing for all City of Doral employees; and

WHEREAS, The City of Doral's Code Section 2.321 authorizes the City Council to waive the competitive bidding process upon the recommendation of the City Manager that it is in the best interest to do so, to obtain goods and services which cannot be acquired through the normal purchasing process due to insufficient time, the nature of the goods or services or other factors; and

WHEREAS, it has been deemed prudent to test all City of Doral employees once each month to ensure a ready and able workforce that can sustain operational necessities throughout the City of Doral, especially as we continue to vigilantly enforce COVID-19 safety measures and prepare for the expected increased activity of adverse weather conditions throughout this hurricane season; and

WHEREAS, the Human Resources Department has reached out to several testing laboratories and related vendors to ascertain their ability to conduct polymerise chain reaction (PCR) onsite testing at City Hall with the capability of providing quick turnaround results within 48 hours; and

WHEREAS, Staff has identified One Milo Inc, which began onsite testing at City Hall on Friday, July 24, 2020, and Bio-Tech Clinical Lab/InterLab Corp as responsible laboratories able to comply with the City's needs; and

WHEREAS, The City's goal is to continue weekly onsite testing at City Hall, so that every employee will receive COVID-19 testing once per month. The average cost for COVID-19 testing ranges from \$120 - \$145 per person, depending on the vendor.

WHEREAS, The City of Doral currently has an active workforce of 388 employees, which will increase to 408 when we fill the 20 new temporary part-time COVID-19 Ambassadors. Based on the number of employees and estimated cost, we expect to pay roughly \$59,885 per month through December 31, 2020, not to exceed \$300,000; and

WHEREAS, The Finance Department has identified funding for this request through the Emergency Fund – 107.50005.500340, which is used only in the event of emergencies, such as COVID-19 and is initially funded by the General Fund. If funds are recovered for these expenditures from FEMA or another grant, the General Fund will be reimbursed; however, should the expenditures not be approved, it will remain with the General fund; and

WHEREAS, Staff has recommended waiving competitive bidding and authorizing the City Manager to expend budgeted funds on behalf of the City, pursuant to section 2-321 of the City of Doral Code of Ordinances, and to continue utilizing the services of the aforementioned vendors as well as any additional vendor that may be identified as having the capabilities to meet our needs, as provided in the August 12, 2020,

Memorandum from the Human Resources Director, which is attached hereto as Exhibit “A” and incorporated herein and made a part hereof by this reference;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Waiver. Pursuant to Section 2-321 of the City Code, and upon the recommendation of the City Manager, the competitive bid process is hereby waived in favor of One Milo Inc, and Bio-Tech Clinical Lab/InterLab Corp, and any other suitable vendor that may be identified in the coming months. This waiver in and of itself, absent an agreement, does not vest One Milo Inc., and Bio-Tech Clinical Lab/InterLab Corp, with any contractual rights.

Section 3. Approval. The City Manager is hereby authorized to negotiate and enter into an agreement on behalf of the City of Doral with One Milo Inc., and Bio-Tech Clinical Lab/InterLab Corp, and any other vendor deemed capable of performing COVID-19 onsite testing within the established parameters for an amount not to exceed \$300,000 through December 31, 2020.

Section 4. Authorization. The City Manager is authorized to execute contracts and expend budgeted funds on behalf of the City.

Section 5. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Cabral and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Christi Fraga	Yes
Councilwoman Digna Cabral	Yes
Councilman Pete Cabrera	Yes
Councilwoman Claudia Mariaca	Yes

PASSED AND ADOPTED this 12 day of August, 2020.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:


CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY

EXHIBIT “A”



MEMORANDUM

Date: August 12, 2020

To: Honorable Mayor and City Councilmembers

Via: Albert P. Childress *APC*
City Manager

From: *John C. Prats*
John C. Prats
Human Resources Director

Subject: Onsite COVID-19 Polymerise Chain Reaction (PCR) Testing for Employees

Introduction

As part of the ongoing effort to enhance workplace safety measures throughout the City of Doral, the Human Resources Department worked with the City Manager's Office to secure COVID-19 testing for all City of Doral employees. The testing has been deemed an essential element in reducing the threat of the Corona Virus among employees. The cost of COVID-19 testing at City Hall will affect the fiscal year 2019/2020 and 2020/2021 budget.

Background

On March 1, 2020, the Governor of Florida issued Executive Order (No. 20-51), directing the State Health Officer and Surgeon General to declare a Public Health Emergency due to the discovery of COVID-19. On March 19, 2020, City of Doral Mayor Juan Carlos Bermudez, signed an "Emergency Order," closing all City of Doral parks, to safeguard our community from the possible spread of the virus. In concert with this order, the City Manager implemented a temporary Telecommuting policy that may allow full-time city employees who can perform their normal duties and responsibilities from home during times of National, State or City Declared Emergencies.

On April 10, 2020, Mayor Bermudez signed Emergency Order (2020-05) requiring all employees and customers of retail establishments and construction companies to wear facial coverings over their noses and mouths at all times, while inside establishments. On April 16, 2020, President Donald Trump announced a 3-phase plan to reopen the economy. Since then, Governors and City Mayor's across the nation began weighing options to ensure the health and safety of their respective citizens, regarding implementing a well-thought-out approach to reopening the local economy and reviving "normal" activity. On April 28, 2020, in an effort to slowly identify and establish the "new normal," Mayor Bermudez signed Executive Order (2020-09) to open Doral Central Park and Downtown Park for limited passive activities. Subsequently, on May 28, 2020, Mayor Bermudez signed Emergency Order (2020-24) to reopen Morgan Levy Park; Doral Meadow Park, Doral Glades Park; and Doral Legacy Park (east side)

Since March, nearly 107,315 County residents have tested positive for COVID-19, and the total number of related deaths has surpassed 1,400, which poses a significant health risk to City of Doral residents, visitors, and employees, especially the elderly, immunosuppressed or persons that have high-risk medical conditions. Currently, area hospitals are experiencing diminished capacity and medical availability as COVID-19 patients require hospitalization. As a result of the continued spike in COVID-19 cases, Mayor Gimenez issued a 10 p.m. countywide curfew until 6 a.m. daily effective July 3, 2020, until further notice. Subsequently, Mayor Gimenez replaced Emergency Order 26-20 in its entirety effective July 9, 2020, whereby closing a multitude of businesses to the public and restricting dining to outdoor on-premises service only. Consequently, on July 8 and July 15, Mayor Gimenez issued executive orders extending the previously issued Declarations of State of Emergency in Miami-Dade County through July 30, 2020. To support the aforementioned Executive Orders and concerted efforts of our elected officials to keep the citizens and employees of Doral safe, the City has implemented temperature and blood oxygen checks for all employees and citizens that require access to any and all City facilities. In addition, the City has retrofitted cubicles with glass partitions, issued masks and gloves for all employees, ordered daily disinfecting and cleaning throughout every facility, and the City Manager's Office continues to conduct citywide COVID-19 related informational meetings with employees. In addition, the Human Resources Department has implemented the necessary controls to ensure that we remain actively involved with all decisions pertaining to sending employees home when they are showing signs of illness or potential exposure to COVID-19, as well as ensuring proper documentation before permitting employees back to the worksite following any exhibited symptoms or a positive COVID-19 test result. To further enhance the aforementioned strategic initiatives, we propose the ongoing testing of all City of Doral employees to limit the exposure of COVID-19 in the workplace; thus ensuring a ready and able workforce that can sustain operational necessities throughout the City of Doral, especially as we continue to vigilantly enforce COVID-19 safety measures and prepare for the expected increased activity of adverse weather conditions throughout this hurricane season.

Procurement:

The City of Doral's Code Section 2.321 authorizes the City Council to waive the competitive bidding process upon the recommendation of the City Manager that it is in the best interest to do so, to obtain goods and services which cannot be acquired through the normal purchasing process due to insufficient time, the nature of the goods or services or other factors. To that end, over the last several weeks, the Human Resources Department has reached out to several testing laboratories and related vendors to ascertain their ability to conduct polymerase chain reaction (PCR) onsite testing at City Hall with the capability of providing quick turnaround results within 48 hours. To date, the City has obtained positive results with One Milo Inc, which began onsite testing at City Hall on Friday, July 24, 2020, and Bio-Tech Clinical Lab/InterLab Corp. To ensure a ready pool of vendors, realizing that some vendors occasionally experience a limited supply of testing kits, the Human Resources Department will continue to seek out other vendors capable of delivering the required results.

Recommendation

The Human Resources Department respectfully recommends waiving competitive bidding and authorizing the City Manager to expend funds on behalf of the City, pursuant to section 2-321 of the City of Doral Code of Ordinances, and continue to use the services of the aforementioned vendors as well as any additional vendor that is identified as able to meet our needs. The City's goal is to continue weekly onsite testing at City Hall, so that every employee will receive COVID-19 testing once per month. The average cost for COVID-19 testing ranges from \$120 - \$145 per person, depending on the vendor.

The City of Doral currently has an active workforce of 393 employees, which will increase to 413 when we fill the 20 new temporary part-time COVID-19 Ambassadors. Based on the number of employees and estimated cost, we expect to pay a maximum of \$59,885 per month through December 31, 2020, not to exceed \$300,000. The Finance Department has identified funding for this request through the Emergency Fund – 107.50005.500340 Contractual Services, which is used only in the event of emergencies, such as COVID-19 and is initially funded by the General Fund. If funds are recovered for these expenditures from FEMA or another grant, the General Fund will be reimbursed; however, should the expenditures not be approved, it will remain with the General fund.