

WORK ORDER FOR PROFESSIONAL SERVICES

TO: O'Leary Richards Design Associates, Inc.
8525 SW 92 Street, Suite C-11
Miami, FL 33156
Phone (305) 596-6628

DATE: February 9, 2017

PROJECT DESCRIPTION:

The City of Doral authorizes the firm of O'Leary Richards Design Associates, Inc. to proceed with the Tree Mitigation Plan for the Doral Police / PW Facility Expansion project as of the date of this Work Order. The work should be performed as described on the attached Proposal submitted by your firm dated December 22, 2016. The work includes a site visit to verify existing trees removed, revise Landscape Plan (Sheet No. L1.02) and assist the City of Doral in closing out the permit by incorporating the comments by Miami-Dade County Department of Regulatory and Economic Resources into the plans.


SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from O'Leary Richards Design Associates, Inc. The schedule requires the work to be performed within 15 calendar days. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a lump sum basis with a not to exceed amount of \$2,600.00. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

Work Order is not binding until the City of Doral agrees and approves the Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.


CONSULTANT: O'Leary Richards Design Associates, Inc.

BY: 
NAME: Kathryn O'Leary Richards
TITLE: President

WITNESSES: SEAL:

1. 
2. 


OWNER: City of Doral

BY: 
NAME: Edward Rojas
TITLE: City Manager

AUTHENTICATION:

BY: 
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE USE
OF THE CITY OF DORAL:

BY: 
NAME: WEISS, SEROTA, HELFMAN,
COLE, & BIERMAN PL
TITLE: City Attorney

December 22, 2016

Mr. Jorge Hernandez
Capital Improvement Project Manager
City of Doral
8401 NW 53rd Terrace
Doral, FL 33166

Re: Professional Landscape Architectural Services for:
Doral Police & Public Works Facility Expansion
Tree Mitigation Plan for MDC Permit #ATF 7639
Doral, Florida

Dear Mr. Hernandez:

O'Leary Richards Design Associates, Inc. (ORDA) is pleased to provide supplemental services to the City of Doral (Client) for the above-referenced project. The professional services to be included are as follows:

- Site visit to verify existing trees removed without a permit.
- Revise Landscape Plan (Sht. L1.02) to satisfy Miami-Dade County permit #ATF 7639.
- Assist the City of Doral in closing out the permit by incorporating the permitting agency's comments into the plans and coordinating with Miami-Dade County DRER.

Compensation

Our Lump Sum fee for the aforementioned professional services will be **Two Thousand Six Hundred Dollars and 00/100 (\$2,600.00)**.

The work shall be performed in accordance with the terms and conditions of the basic services agreement between O'Leary Richards Design Associates, Inc. and the City of Doral dated 2/19/16.

If the proposed work and fees contained herein are agreeable with you, please sign the enclosed copy of this letter and return same to our office. Looking forward to working with you.

Very truly yours,



Kathryn O'Leary Richards, ASLA, LEED GA
President
O'Leary Richards Design Associates, Inc.

Date: 12/22/16

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8525 SW 92nd Street, Suite C-11
Miami, Florida 33156
Phone: 305.596.6628
Fax: 305.596.9160
LC #26000195

www.olearyrichards.com

AGREED and **ACCEPTED**, on this _____ day of _____, 2016.

Jorge Hernandez, Capital Improvement Project Manager
City of Doral