

# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING

Wednesday, March 18, 2015 at 12:00 p.m. 8401 NW 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor Council Chambers Doral, FL 33166

- 1. Call to Order / Roll Call of Foundation Members
- 2. Approval of Minutes from January 13, 2015
- 3. Public Comments
- 4. Discussion Items
  - A. PP4K Financial Statements (Saugar, PA)
    - a. Engagement Letter
    - b. Invoices for Approval
  - **B. Bicycle Action Committee Presentation** 
    - a. Attachment: Bicycle Action Committee Proposal
  - C. Rescheduling 2015 Mayor & Council's Gala Benefiting
    - a. Attachment: Pending Invoice from Trump National Doral Miami
  - D. Status on PP4K By-Law Revisions
- 5. Report
  - A. Program Update: The United Youth Orchestra of South Florida (TUYO) Afterschool Orchestral Program
- 6. Next Meeting Date
- 7. Adjournment

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at <a href="www.cityofdoral.com">www.cityofdoral.com</a> or at City of Doral Government Center, 8401 NW 53<sup>rd</sup> Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.). Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING DRAFT MINUTES

# Tuesday, January 13, 2015 at 12:00 p.m. 8401 NW 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor Council Chambers Doral, FL 33166

#### 1. Call to Order / Roll Call of Foundation Members

Meeting was called to order at 12:30 pm

Chairman Luigi Boria
Director Sandra Ruiz
Director Pete Cabrera
Director Christi Fraga
Director Ana Maria Rodriguez

Present (arrived at 12:35 pm)

Present Not Present Present Present

Also present were: Weiss, Serota Helfman et.al, City Attorney Connie Diaz, Interim City Clerk

### 2. Approval of Minutes from November 12, 2014

**Motion to approve** made by Director Rodriguez and seconded by Director Fraga. By consensus, motion passes unanimously.

#### 3. Public Comments

A resident addressed the board and expressed support for the Board.

#### 4. Discussion Items

Matilde Menendez, Finance Director, addressed the board and presented the below items for approval.

#### A. PP4K Financial Statements (Saugar, PA)

a. Adjustment for Compilation

**Motion to approve** made by Director Fraga and seconded by Vice Chair Ruiz. By consensus, motion passes unanimously.

## b. Accounts for Approval

**Motion to approve** made by Director Fraga and seconded by Vice Chair Ruiz. By consensus, motion passes unanimously.

#### c. Financial Statements for Approval

**Motion to approve** made by Director Fraga and seconded by Vice Chair Ruiz. By consensus, motion passes unanimously.

d. Saugar, PA Invoice for Approval

**Motion to approve** made by Director Fraga and seconded by Vice Chair Ruiz. By consensus, motion passes unanimously.

Motion to continue retaining the services of the current CPA (Saugar, PA) in an amount not to exceed \$1,500 made by Director Fraga and seconded by Vice Chair Ruiz. By consensus, motion passes unanimously.

#### B. Extension of IRS Tax Return Deadline

**Motion to file an extension should it be needed** made by Director Fraga and seconded by Vice Chair Ruiz. By consensus, motion passes unanimously.

#### C. Research Information

Barbie Hernandez, Parks and Recreation Director, addressed the Board and presented the research compiled by the department.

Chair Boria requested a written opinion with regards to the composition of the Board and its bylaws.

By consensus, the Board requested to bring back the written opinion as well as the recommendations.

#### 5. Next Meeting – Date

The next meeting will be February 11, 2015.

## 6. Adjournment

Meeting adjourned at 12:57 p.m.
Respectfully submitted,
Connie Diaz, Interim City Clerk
Motion to approve the minutes of the January 13, 2015 Parks and Police 4 Kids Meeting made by and seconded by
Director Ana Maria Rodriguez Director Pete Cabrera Director Christi Fraga Vice Chair Sandra Ruiz Chair Luigi Boria
APPROVED and ADOPTED this 18 day of March, 2015.

LUIGI BORIA, CHAIR



"Certified Public Accountant"

1609 S.W. 57<sup>th</sup> Avenue Miami, Florida 33155-2134 Telephone Number: (305) 266-3008 Facsimile Number: (305) 266-1008

January 20, 2015

Members of the Board of Directors Parks & Police 4 Kids, Inc. Finance Department 8401 N.W. 53<sup>rd</sup> Terrace Doral, Florida 33166

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services I will provide.

I will perform the following services:

I will compile, from information you provide, the annual statements of financial position and the related statement of activities of Parks & Police 4 Kids, Inc. (a nonprofit organization) for the year ended September 30, 2014, and issue an accountant's report thereon in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

The objective of a compilation is to assist you in presenting financial information in the form of financial statements. I will utilize information that is your representation without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

You are responsible for-

- a. the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
- b. designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.
- c. preventing and detecting fraud.
- d. identifying and ensuring that the organization complies with the laws and regulations applicable to its activities.
- e. making all financial records and related information available to us and for the accuracy and completeness of that information.

I will conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review.

Members of the Board of Directors Parks & Police 4 Kids, Inc. January 20, 2015 Page 2 of 4

Additionally, a compilation does not contemplate obtaining an understanding of the organization's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit. Accordingly, I will not express an opinion or provide any assurance regarding the financial statements being compiled.

The engagement cannot be relied upon to disclose errors, fraud, or illegal acts. However, I will inform the appropriate level of management of any material errors, and of any evidence or information that comes to my attention during the performance of the compilation procedures that fraud may have occurred. In addition, I will inform you of any evidence or information that comes to my attention during the performance of the compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. I have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

If, for any reason, I are unable to complete the compilations of your financial statements, I will not issue reports on such statements as a result of this engagement.

I will prepare the federal Form 990 (Return of Organization Exempt from Federal Income Tax) with supporting schedules for Parks & Police Kids, Inc., for the fiscal year ending September 30, 2014. I will also propose any adjusting entries that I find necessary in connection with the preparation of the income tax return.

You are responsible for the safeguarding of assets, the proper recording of transactions in the books of accounts, the substantial accuracy of the financial records, and the full and accurate disclosure of all relevant facts affecting the return(s) to us. You also have final responsibility for the tax return and, therefore, the appropriate company officials should review the return carefully before an authorized officer signs and files it.

If, during the work, I discover information that affects prior-year tax returns, I will make you aware of the facts. However, I cannot be responsible for identifying all items that may affect prior-year returns. If you become aware of such information during the year, please contact me to discuss the best resolution of the issue. I will be happy to prepare appropriate amended returns as a separate engagement.

The Internal Revenue Code and regulations impose preparation and disclosure standards with noncompliance penalties on both the preparer of a tax return and on the taxpayer. To avoid exposure to these penalties, it may be necessary in some cases to make certain disclosures to you and/or in the tax return concerning positions taken on the return that do not meet these standards. Accordingly, I will advise you if I identify such a situation, and I will discuss those tax positions that may increase the risk of exposure to penalties and any recommended disclosures before completing the preparation of the return. If I conclude that I am obligated to disclose a position and you refuse to permit disclosure, I reserve the right to withdraw from the engagement. Likewise, where I disagree about the obligation to disclose a position, you also have a right to choose another professional to prepare your return. In either event, you agree to compensate me for the services to the date of the withdrawal. Our engagement with you will terminate upon withdrawal.

The IRS permits you to authorize me to discuss, on a limited basis, aspects of your return for one year after the return's due date. Your consent to such a discussion is evidenced by checking a box on the return. Unless you tell me otherwise, I will check that box authorizing the IRS to discuss your return with me.

Certain communications involving tax advice may be privileged and not subject to disclosure to the IRS. By disclosing the contents of those communications to anyone, or by turning over information about those communications to the government, you, your employees, or agents may be waiving this privilege. To protect this right to privileged communication, please consult with me or your attorney prior to disclosing any information about the tax advice." Should you decide it is appropriate for me to disclose any potentially privileged communication, you agree to provide me with written, advance authority to make that disclosure.

Members of the Board of Directors Parks & Police 4 Kids, Inc. January 20, 2015 Page 3 of 4

Should I receive any request for the disclosure of privileged information from any third party, including a subpoena or IRS summons, I will notify you. In the event you direct me not to make the disclosure, you agree to hold me harmless from any expenses incurred in defending the privilege, including, by way of illustration only, our attorney's fees, court costs, outside adviser's costs, or penalties or fines imposed as a result of your asserting the privilege or your direction to me to assert the privilege.

The return may be selected for review by the taxing authorities. In the event of an audit, you may be requested to produce documents, records, or other evidence to substantiate the items of income and deduction shown on a tax return. Any proposed adjustments by the examining agent are subject to certain rights of appeal. In the event of a tax examination, I will be available, upon request, to represent you. However, such additional services are not included in the fees for preparation of the tax return.

You agree to assume all management responsibilities for the bookkeeping services, tax services, or other nonattest services I provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

I estimate that the fees for these services will be \$1,500 for the compilations and the preparation of the tax return (Form 990). You will also be billed for out-of-pocket costs such as report production, word processing, postage, travel, etc. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs. The invoices for these services will be rendered as work progresses and are payable upon presentation. A retainer of \$700 is required prior to commencement of the work.

You may request that I perform additional services not contemplated by this engagement letter. If this occurs, I will communicate with you regarding the scope of the additional services and the estimated fee. I also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from me documenting such additional services, my services will continue to be governed by the terms of this engagement letter.

In accordance with my firm policies, work may be suspended if your account becomes 10 days or more overdue and will not be resume until your account is paid in full. Interest shall accrue on all amounts overdue at the rate of one and half percent per month or the maximum rate allowed by law, whichever is less. If I elect to terminate my services for nonpayment, our engagement will be deemed to have been completed even if I have not completed the report. You will be obligated to compensate me for all time expended, reimburse me for all out-of-pocket expenditures including attorneys' fees and costs incurred in the enforcement of any of the provisions of this agreement including all costs of collection of all and any sums that remains unpaid.

I appreciate the opportunity to be of service to you and I believe this letter accurately summarizes the significant of our engagement. If you have any questions, please let me know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to me.

Sincerely,

Saugar, P.A.

Members of the Board of Directors Parks & Police 4 Kids, Inc. January 20, 2015 Page 4 of 4

This letter correctly sets forth the understanding of Parks & Police 4 Kids, Inc.
Signature:
Title: Chairman of the Board of Directors
Date:
Signature:
Title: Member of the Board of Directors
Date:

## SAUGAR, P.A.

**Invoice** 

"Certified Public Accountant"

**Invoice Number:** 2150101

> **Invoice Date:** 1/22/15

1609 S.W. 57th Avenue Miami, Florida 33155-2134 Telephone Number: (305) 266-3008 Facsimile Number: (305) 266-1008

## Client:

Parks & Police 4 Kids, Inc. 8401 N.W. 53rd Terrace Attn: Finance Department Doral, FL 33166

Customer ID:	PAYMENT TERMS
parks&police	Due upon receipt

DESCRIPTION	Amount
DESCRIPTION  Professional services rendered related to the designing of the Non-Profit General Ledger's chart of accounts. Set-up to the client's computer and training.	Amount 675.00

Subtotal 675.00 Total Invoice Amount 675.00 0.00

Payment Received

**TOTAL** 675.00

Check No:

## SAUGAR, P.A.

**Invoice** 

"Certified Public Accountant"

**Invoice Number:** 2150102

**Invoice Date:** 1/22/15

1609 S.W. 57th Avenue Miami, Florida 33155-2134 Telephone Number: (305) 266-3008 Facsimile Number: (305) 266-1008

Client:

Parks & Police 4 Kids, Inc. 8401 N.W. 53rd Terrace Attn: Finance Department Doral, FL 33166

Customer ID:	PAYMENT TERMS
parks&police	Due upon receipt

DESCRIPTION	Amount
Retainer for services to be provided related to the compilation and tax return preparation for the FYE Sept 30, 2014	700.00

Subtotal

Total Invoice Amount
Payment Received

TOTAL

700.00 700.00

0.00

700.00

Check No:



Dear Supporters of the Bicycle Action Committee:

I want to personally thank you for supporting our joint venture relationship with various cities including The City of Miami, The City of Coral Gables, The Village of Pinecrest, The City of South Miami and The City of Miami Beach. With your support, the Bicycle Action Committee is able to manufacture city-specific bike clothing that raises money for bike projects and initiatives in these cities. In addition to showcasing your company's logo or brand, our bike clothing demonstrates your company's commitment to bike safety and awareness.

Today I am announcing the launch of the City of Fort Lauderdale Joint Venture
Fundraising. The City of Fort Lauderdale has an extensive list of bike initiatives, and
I am excited about our role in helping the City achieve its goals.

I wanted to give you the first opportunity to support the Bicycle Action Committee. Promote your business by donating \$350 or more and display your brand/logo on our clothing. Pricing information for clothing can be found on the following page.

Support the cause by making a donation in any amount to our general fund which helps fund our overhead costs such as website design.

Acceptable methods of payment include writing a check payable to Bicycle Action Committee, visiting our website and using PayPal and calling our office to provide credit card information.

RICHARD A. CAHLIN

1001 Brickell Bay Drive Suite 1400 Miami, Florida 33131 P. 305 371 6200 F. 305 371 8726



The Bicycle Action Committee is a non-profit organization under Section 501(c)(3) of the Internal Revenue Code, so your donation is fully tax-deductible. We are proudly sponsored by Mallah Furman CPA's.

Thank you for your support and your role in promoting bike safety and awareness in our community.

Safety and Solidarity,

Richard A. Cahlin
CEO and Founder, Bicycle Action Committee

RICHARD A. CAHLIN

1001 Brickell Bay Drive Suite 1400 Miami, Florida 33131 P. 305 371 6200 F. 305 371 8726



Dear Valued Community Member:

Bicycling is on the rise in American cities all across the nation. Given the economic and health benefits of biking, it is easy to see why this method of commuting has become increasingly popular. According to data released by the U.S. Census Bureau in May 2014, the number of Americans who bike to work has increased by about sixty percent in the past decade. As this number continues to increase, so does the concern for bike safety.

Enter the Bicycle Action Committee (BAC), formed in 2008 by a group of local bike enthusiasts as a means to push cities forward to become more bicycle-friendly. Made up of business owners, city representatives and cyclists, the BAC aims to increase bike safety and awareness by utilizing a partnership between the private and public sector. Members of the BAC present at various City Council meetings and request permission to use the city seal and colors on bike jerseys and shorts. The sales proceeds from these bike jerseys and shorts are then given directly back to the cities to be used in funding various city bike initiatives. Proceeds from these bike-clothing sales have already been used to fund various bike initiative programs in our partner cities including construction of the Virginia Key Mountain Bike Trail. Involved cities include The City of Miami, The City of Coral Gables, The Village of Pinecrest, The City of South Miami, The City of Miami Beach and The City of Fort Lauderdale. The BAC is proudly sponsored by Mallah Furman CPA's.

The success of these efforts is greatly dependent on bike clothing sales, as these sales fund local bike projects. Our clothing is top of the line quality made by well-respected Veloce Speedwear. The education patented male and female riders adorn the front of the jersey together with bicycle safety patterns throughout the bike clothing.

RICHARD A. CAHLIN

1001 Brickell Bay Drive Suite 1400 Miami, Florida 33131 P. 305 371 6200 F. 305 371 8726



We are looking for sponsors to place their logo on our bike clothing. Given that cycling has a tremendous following and network, our sponsors' logos will be seen in various cities throughout the country.

With your sponsorship, you will receive a jersey and shorts, as well as recognition in our newsletter. I ask that you please support the male and female cyclists of this country by becoming a sponsor. The BAC is a non-profit organization under Section 501(c)(3) of the Internal Revenue Code, so your donation is fully tax-deductible.

You can make your check payable to Bicycle Action Committee and mail it back in the enclosed envelope or you can make your contribution on our website.

Thank you for your help in making our country a safer place for cyclists.

Safety and Solidarity,

Richard A. Cahlin

CEO and Founder, Bicycle Action Committee

RICHARD A. CAHLIN



## SPONSORSHIP FORM

#### Enclosed is a check / credit card payment for Bicycle Action Committee

PAYMENT METHOD & TOTAL AMOUNT

☐ Check Enclosed Please make check payable to Bicycle Action Co	ommittee	
☐ Visa ☐ Mastercard ☐ Discover Card ☐ American Expr	'ess	
Credit Card #	Exp	CVC Code
Name on Card	Signature	
Email Address	Email required	for credit card confirmation
Billing Address		
City	State	Zip Code
Phone	To call to follow	v-up as needed
Please include me/us as a sponsor at the following level		
(Placement options shown visually on following page)		
\$900 — Back of Jersey		
\$500 — Side of Jersey		
\$500 — Side of cycling short		
\$350 — Front of Jersey		
\$350 — Jersey Sleeve		
\$350 — Back of jersey small		
\$350 — Back of cycling Short		

BAC is a non-profit organization under section 501(c)(3) of the Internal Revenue code, so your donation is fully tax deductible.

#### DONATE AND/OR SHOP ONLINE AT WWW.BICYCLEACTIONCOMMITTEE.COM

Please mail this form along with your payment to:

#### **BICYCLE ACTION COMMITTEE**

1001 Brickell Bay Drive, Suite 1400 Miami, Fl 33131

Questions? Please contact **RICHARD A. CAHLIN** at 305.371.6200 ext.1107 | rcahlin@bicycleactioncommittee.com

## SPONSORSHIP LEVELS







## THE CITY OF CORAL GABLES

The City of Coral Gables' Bicycle and Pedestrian Master Plan includes more than 27 miles of new or improved bikeways sidewalks and crosswalks. It recommends a comprehensive expansion and diversification of facilities to expand the demographics of residents who bicycle. Beyond constructing a network of safe bikeways, education, encouragement and programming are playing a critical role in making Coral Gables more bike friendly.



## THE VILLAGE OF PINECREST

The Village of Pinecrest adopted the Village Bicycling Plan, which was developed by the Transportation Advisory Committee (TAC), a resident committee, and approved by Village Council. The proposed project will add bike lanes and bike routes throughout the Village to increase safety and promote connectivity along those roads that accommodate safe environment for sharing the roadway with vehicular traffic.



## CITY OF MIAMI

The City of Miami is working to create a more vibrant and livable community that is safe and convenient to bicycle. Through the implementation of bicycle lanes, shared use lane markings, signage, and greenways, Miami has begun to develop a bicycle network.

Miami has been working to increase safe and convenient bicycle parking, as well as a robust bicycle share program.



## MIAMI BEACH

The Miami Beach City Commission adopted the Atlantic Greenway

Network (AGN) Master Plan, also known as the Bike Master Plan,
in 2007. As an outcome of the AGN Master Plan, the City has
constructed over 15 miles of bicycle facilities and has over seven
more miles in construction and design stages. Other initiatives
include the Miami Beach Bike Sharing Program, Bicycle Safety

Campaign, Miami Beach Community Bike Ride and Bike to School Day.



## CITY OF FORT LAUDERDALE

The City of Fort Lauderdale is working to create a resilient, livable community that is safe and convenient to bicycle, walk and take transit. The City is working to accomplish this goal through a multipronged approach including education, engineering, enforcement, encouragement and evaluation. The City has a Transportation & Mobility Department that is dedicated to this goal and has been working on bicycle initiatives including adding new facilities, developing a Safety Action Plan, promoting awareness through events such as an Open Streets, and facilitating safety education.

Congresse Ayes

Formation Ave

Stormander

Formation Ave

Formation

Formatio

## CITIES UNDER REVIEW

North Miami

Miami Lakes

Doral

Village of Palmetto Bay

Sunny Isles

City of Aventura

## The Miami Herald

#### PINECREST OKS GRANT FOR GREEN TRANSIT STUDY

By Brittny C. Valdes

The future of Pinecrest is looking more bicycle and pedestrian friendly.

The Village Council recently approved a \$32,000 bicycle and pedestrian mobility plan grant from the Miami-Dade County Metropolitan Planning Organization to help fund a study that will analyze how to better connect the village's eastern residential area to its three-mile U.S. 1 corridor.

The study stems from the Village Council's 2012 vision plan that proposed to beautify and improve Pinecrest's U.S. 1 corridor by adding sidewalks, new and wider bike lanes, bike racks, and possible shower and changing facilities behind commercial outlets on the corridor.

"This will allow residents to go between properties without having to go to U.S. 1," said Village Manager Yocelyn Galiano Gomez, who added the plan promotes an interactive community because residents will be able to safely walk and bike to the corridor instead of drive.

Galiano Gomez said the lack of bike and pedestrian routes in the village is one reason there is so much traffic on the corridor. The Village Council must match 20 percent of the grant, which is \$8,000, to pay for the \$40,000 study.

A consultant has not been chosen and there are no exact dates for the study to commence, but Galiano Gomez said Pinecrest has a strong biking community, so this plan is vital.

Richard Cahlin, a former Pinecrest resident who now lives in Coconut Grove, agrees. "Any road biker has heard of someone who has fallen, gotten hit or died," said Cahlin, a certified public accountant who road-bikes as a hobby and created the Bicycle Action Committee (BAC) in 2008 to promote bicycle safety throughout Miami-Dade County.

## The Miami Herald

The BAC, made up of business owners, city representatives and cyclists, has previously partnered with Miami and Coral Gables by adopting the cities' logos, manufacturing cycling outfits with the cities' logos on them, and then selling them to cyclers to raise money for bicycling initiatives in each of the cities.

The BAC was able to fund a mountain bike trail in Virginia Key for the city of Miami and bike racks for Coral Gables. Cahlin, who works for Mallah Furman in Brickell, receives donations from his firm, colleagues and friends to help pay for the outfits, which BAC sells for \$75 (top and bottom).

Now Cahlin has asked Pinecrest's Village Council members to join his efforts, and they agreed.

"It's complimentary to what we are trying to do," said Galiano Gomez. Cahlin will present the outfits he designed for Pinecrest at the next Village Council meeting on July 16 at 6 p.m.

"It's a road paved with bureaucrats that all have good intentions," Cahlin said about his reasons to fundraise for bike initiatives. "More and more people are electing to bike for health, eco and money reasons. The awareness that this creates is important for anybody on the road."

## BICYCLE ACTION COMMITTEE IN THE NEWS



#### BIKE ACTION COMMITTEE CREATES CAMPAIGN TO PROMOTE SAFETY

By Raquel Garcia

Richard A. Cahlin will not tell you he is "over the hill," but he will say that as he approaches that proverbial hill, he figured it would be easier on his physique to get there on a bike rather than by running. Today the retired distance runner and CPA — who averages about 75 to 80 miles weekly on his road bike — also chairs the City of Miami Bike Action Committee private / public partnership. The group currently is selling biking jerseys and shorts designed with the Coral Gables city seal in order to promote bike safety and fund bicycle racks in the City Beautiful.

"About three years ago a group of us started to get together once a month to promote bike safety and awareness," Cahlin said. "It's like school lunches, no one is against bike safety but as an initiative it can be a very difficult task." The group of city employees and avid bikers decided a light-hearted way to push for the cause would be to sell biking gear and use the proceeds to enhance bike safety in the sponsoring municipality.

According to Trenda Mcpherson, State Bicycle Safety Program manager with the Florida Department of Transportation (FDOT), biking fatalities in Florida have gone down from a high of 126 in 2008 to 83 in 2010 (most recent available numbers). In Miami-Dade County there were 527 bicyclists injured and seven killed in traffic accidents in 2010 according to figures from David Henderson, Bicycle/Pedestrian Coordinator with the Miami-Dade County Metropolitan Planning Office.

The City of Miami sponsored the first Bike Action Committee campaign where 100 biking outfits were sold with the city seal and the proceeds went to support the mountain biking trail on Virginia Key. The spandex-style outfits are made locally by Veloce Speedwear and range in cost from \$75 to \$200. Company logos are placed on the outfit as they would appear on a racecar driver's uniform and logo placement cost varies depending on donation.

## BICYCLE ACTION COMMITTEE IN THE NEWS



Cahlin recently made a presentation to the Village of Pinecrest and was approved so he will be starting a campaign there soon. The presentation to South Miami also met with approval from commissioners.

FDOT's "Alert Today Alive Tomorrow" pilot program conducted a one month analysis of pedestrian and biker safety in Miami-Dade County. From a survey of 4,084 individuals, it determined that 85 percent of bicyclists are male, 86.5 percent do not wear helmets, 90 percent did not use lights at night (a statutory requirement) and only 22.5 percent were riding correctly against traffic. They also found that 44.5 percent of motorists in Dade County do not yield to pedestrians or bicyclists.

Cahlin has traveled the country on biking adventures to Maine, California, Vermont, but says the best riding is right here in South Florida. "Key Biscayne is one of the most beautiful rides, across the bridge with water on both sides; it doesn't get much better than that. We have the most beautiful weather year round to take advantage of cycling, and make it safe."



City of Doral Attention: Vianca Peron 8401 NW 53rd Terrace Doral, Florida 33166

**Booking:** Parks and Police for Kids Gala

**Event:** February 5, 2015

Phone: 305-593-6600

Fax: n/a

Email: vianca.peron@cityofdoral.com

Date	Inv#	Description	Amount	
02/25/15	2-PAR0313JS	Second Deposit	\$11,0	00.00
		ТОТ	AL DUE \$11,0	00.00

#### INVOICE IS DUE AND PAYABLE UPON RECEIPT

Wire Information:

Bank: JP Morgan Chase

Bank Address: 270 Park Avenue New York, NY 10017

Beneficiary: Trump Miami Resort Management LLC

Bank Account: 465-948284 (Checking)

**ABA**: 021000021

**SWIFT CODE #:** CHASUS33 (for international wires)

Federal Tax I.D.: 80-0799239

Please submit check payable to:

Trump National Doral Miami

Due Date: March 4, 2015

Attn: Rosemary F. Restrepo, Credit Manager

Invoice # 2-PAR0313JS

**P.O.** # n/a

4400 NW 87th Avenue Miami, Florida 33178



**Program Report** 

**January 15 – February 28, 2015** 

# Academic Achievements

## **Academic achievements**

### **Music Theory**

After the first month of the program, children are capable of reading rhythms and music notes. They recognize all notes from the scale and all rhythms required to understand the following repertoire:

- Hello hello my friend
- Twinkle twinkle little star

#### **Violin Group**

In this group children are starting to hold the bow and the violin in the right position. They are able to follow instructions in order to play every piece.

They are developing discipline and enthusiasm towards the activity and working hard to overcome the difficulties of the repertoire.

### **Guitar Group**

This group has developed the use of basic right hand technique using thumb, index and middle fingers to perform a basic arpeggio required by the repertoire above mentioned.

They have developed and recognize the cords of C Major, D Minor, F Major and G Major, harmonies used for the mentioned repertoire.

#### **Orchestral Ensemble**

We have conducted one general rehearsal integrating violins and guitars achieving disciplinary work, musical ensemble and rhythm patterns required for performance.

# Attendance January + February 2015

	Last Name	First Name	Nombre de Rep	Phone Number	Instrument	Age	Grade	Teacher	Pick Up	1\22	1\27	1\29	# A	Date registered
1	Bechalani	Samuel	Dayana Bechalani	(786) 547-7263	Guitar 30/30		K	Miss Taylor	PU	Р	Р	Р	0	9/23/2014
2	Bechalani	Andrés	Dayana Bechalani	(786) 547-7263	Guitar		3rd	Miss Sajuana	PU	Р	Р	Р	0	9/23/2014
3	Bechalani	Paola	Dayana Bechalani	(786) 547-7263	Violin		4th	Miss Gonzales	PU	Р	Р	Р	0	9/23/2014
4	Bolaños	Valentina	Diana Garcia	(305) 898-5759	Violin 3/4		5th	Miss Quettan	PU	Α	Α	Р	2	2/2/2015
5	Cordova	Valeria	Merly Arnaldy	(786) 344-9733	Violin 3/4		5th	Miss Quettan	PU	Р	Р	Р	0	1/23/2015
6	Carrasquel	Abi	Ledys Carrasquel	(786) 474-8916	Violin 3/4	9	4th	Miss Gonzales	PU	Р	Р	Р	0	9/30/2014
7	Carrasquel	Manuel	Ledys Carrasquel	(786) 474-8916	Violin 1/2		1st	Miss Peña	PU	Р	Р	Р	0	2/10/2015
8	Gomez	Ana	Gabriela Lugo	(754) 244-6312	Guitar	11	6th	Miss Travieso	W	Р	Р	Р	0	10/21/2014
9	Leal	Sofia	Sandra Giraldo	(786) 953-4149	Guitar		4th	Miss Gonzales	AC	Α	Α	Р	2	2/2/2015
10	Lerma	Isabella	Catalina Chabur	(305) 812-6784	Violin	9	4th		PU	Α	Р	Р	1	9/25/2014
11	Llanes	Katelyn	Ivette Dominguez	(786) 252-2187	Guitar	12	7th	Miss Saavedra	PU	Р	Р	Р	0	9/17/2014
12	León	Isabela	Belinda León	(305) 494-9389	Guitar 30/30		K	Miss Torres	AC/PU	Α	Р	Р	1	1/24/2015
13	Luna	Elizabeth	Maria Luna	(786) 202-1468	Guitar		4th	Miss Bosque	W	Α	Α	Р	2	
14	Marcano	Moisés	Michelle Carmona	(305) 7766433	Guitar 30/30	6	1st	Miss Amy	AC	Р	Р	Р	0	10/1/2014
15	Marcano	Aaron	Michelle Carmona	(305) 7766433	Violin	10	4th		AC	Р	Р	Р	0	10/1/2014
16	Marcano	Nicole	Ana Rondon	(786) 273-6868	Guitar		4th	Miss Gonzales	AC	Α	Α	Р	2	1/29/2015
17	Martinez	Sofía	Laila Achram	(305) 609-0655	Guitar	11	6th	Miss Travieso	W	Р	Р	Р	0	10/30/2014
18	Negrette	Emily	Fabiana Martinez	(786) 486-6419	Guitar	11	6th	Mister Black	W	Р	Р	Р	0	
19	Pacheco	Sebastian	Jenny Puchi	(786) 354-7134	Violin 3/4		4th	Miss Resillas	W	Р	Р	Р	0	
20	Pacheco	Sophia	Jenny Puchi	(786) 354-7134	Guitar		7th	Miss Castro	W	Р	Р	Р	0	
		María	Camila Peña	(786) 348-5741	Guitar	12	7th	Mister Ferrer	W	Р	Р	Р	0	10/21/2014
22	Perez	Tiffany	Adriana Perez	(786) 536-9877	Violin 3/4		4th	Miss Gonzales	PU	Α	Α	Р	2	
	Quiñones	Jairo	Griselda Urdaneta	(786) 223-7636	Guitar 30/30	5	K		PU	Р	Α	Р	1	
	Rada	Sofia	Claudia Rada	(786) 317-0700	Guitar	11	6th	Miss Martinez	W	Р	Р	Р	0	9/23/2014
	Ramirez	Brianna	Tammy Ramirez	(786) 224-8706	Guitar	12	6th		PU	Α	Α	Р	2	9/30/2014
26	Ron	Andrés	Adriana Guzman	(786) 972-8696	Violin 1/2	8	3rd	Miss Prada	PU	Р	Р	Р	0	10/16/2014
27	Sanchez	Oriana	Andreina Cárdenas	(786) 991-7963	Guitar	12	6th	Mr. Rodríguez	W	Α	Р	Р	1	10/3/2014
28	Trujillo	Samuel	Rosalyn Trujillo	(786) 759-8225	Guitar	14	8th	Miss Tia	W	Α	Α	Р	2	
		Susana	Susana Sayegh	(786) 521-4807	Violin 1/2	6	K	Miss Alvarez	PU	Р	Р	Р	0	10/16/2014
30	Zerpa	Sabrina	Carolina Howard	(954) 601-6714	Violin	11	6th		W	Α	Р	Р	11	10/1/2014

	Last Name	First Name	Nombre de Rep	Phone Number	Instrument	Grade	Teacher	Pick Up	2\3	2\5	2\10	2\12	2\17	2\19	2\24	2\26	
1	Albarracin		Claudia Albarracin	(954) 245-2106	Violin 3/4			PU	-	-	-	-		Р	Р	Р	
_			Dayana Bechalani	(786) 547-7263	Violin 1/2	K	Miss Taylor	PU	Р	Α	Р	Р		Р	R	R	
_		Andrea	Dayana Bechalani	(786) 547-7263	Violin 1\2		Miss Sajuana	PU	Р	Α	Р	Р		Р	Р	Р	
_		Paola	Dayana Bechalani	(786) 547-7263	Guitar	4th	Miss Gonzales	PU	Р	Α	Р	Р		Р	Р	Р	
_			Diana Garcia	(305) 898-5759	Violin 3/4	5th	Miss Quettan	PU	Р	Р	Р	Р		Р	Р	Р	
6	Cachucho		Ma Carolina Troconis	(786) 395-6562	Violin/Propio	1st		PU	-	-	-	Р		Α	Р	Р	
7	Cordova	Valeria	Merly Arnaldy	(786) 344-9733	Violin	5th	Miss Quettan	PU	Р	Р	Р	Р		Р	Р	Α	
8	Carrasquel		Ledys Carrasquel	(786) 474-8916	Violin 3/4	4th	Miss Gonzales	PU	Р	Р	Р	Р		Р	Р	Α	
9	Carrasquel		Ledys Carrasquel	(786) 474-8916	Violin 1/2	1st	Miss Peña	PU	Р	Р	Р	Р		Р	Р	Α	
10		Angelik	Jeanine Correa	(786) 238-6558	Guitar	6th		W	-	- 1	-	Р		Р	Р	Р	
		Alyssa	Ana Polanco	(786) 290-9823	Violin 1/2	1st		PU	-	-	_	-		-	Р	Р	
		Analysse	Ana Polanco	(786) 290-9823	Violin 3/4	4th		PU	-	_	_	-		-	Р	Р	
		Ana	Gabriela Lugo	(754) 244-6312	Guitar	6th	Miss Travieso	W	Α	Α	Р	Р		Р	Р	Р	
	Leal	Sofia	Sandra Giraldo	(786) 953-4149	Guitar	4th	Miss Gonzales	AC	Α	Р	Р	Р		Р	Р	Р	
	Lerma	Isabella	Catalina Chabur	(305) 812-6784	Violin	4th		PU	A	P	Α	P		P	Α	A	
			Ivette Dominguez	(786) 252-2187	Guitar		Miss Saavedra	PU	Р	P	P	P		P	Р	P	
			Belinda León	(305) 494-9389	Guitar 30/30	K	Miss Torres	AC/PU	P	P	P	P		P	P	P	
			Michelle Carmona	(305) 7766433	Guitar 30/30	1st	Miss Amy	AC	P	P	P	P		P	P	P	
		Aaron	Michelle Carmona	(305) 7766433	Violin	4th	Wilde 7 tilly	AC	P	P	P	P		P	P	P	
-		Nicole	Ana Rondon	(786) 273-6868	Guitar	4th	Miss Gonzales	AC	Α	P	P	P		P	P	P	
	Martinez	Sofía	Laila Achram	(305) 609-0655	Guitar	6th	Miss Travieso	W	Р	P	P	P		P	Α	P	
_		Emily	Fabiana Martinez	(786) 486-6419	Guitar	6th	Mister Black	W	P	P	P	P		P	P	P	
		Maria	Camila Peña	(786) 348-5741	Guitar	7th	Mister Ferrer	W	P	P	P	P		P	P	R	
		Sebastian	Jenny Puchi	(786) 354-7134	Violin 3/4	4th	Miss Resillas	W	P	P	P	P		P	P	Р	
_	Quiñones	Jairo	Griselda Urdaneta	(786) 223-7636	Guitar 30/30	K	THOO I COMIGO	PU	P	P	P	P		P	P	P	
		Sofia	Claudia Rada	(786) 317-0700	Guitar	6th	Miss Martinez	W	P	P	P	P		P	P	P	
		Brianna	Tammy Ramirez	(786) 224-8706	Guitar	6th	IVIIOO IVIAI (II ICZ	PU	Р	Р	Р	Р		Р	Р	Р	
		Andrés	Adriana Guzman	(786) 972-8696	Violin 1/2	3rd	Miss Prada	PU	Α	P	P	P		P	P	P	
		Oriana	Andreina Cardenas	(786) 972-8696	Guitar	6th	IVIIOS I IAUA	W	P	Р	P	Р		Р	Р	Р	
			Rosalyn Trujillo	(786) 759-8225	Guitar	8th	Miss Tia	W	-	<del>                                     </del>	1'	Р		Р	A	Р	
-		Susana	Susana Sayegh	(786) 739-8223	Violin 1/2	K	Miss Alvarez	PU	P	P	P	Α		Р	P	Р	
		Sabrina	Carolina Howard	(954) 601-6714	Guitar	1	Miss Gram	W	Р	Р	P	P		Р	Р	Р	
52	∠cipa	Cavilla	Carolina i lowaru	(304) 001-07 14	Guitai	Olli	IVIIOO GIAIII	ı vv		'-	T.	1-		1"	1-	1"	
				-		:			-								

# **Finances**

## TUYO BALANCE AT ROLANDO ESPINOSA K-8 CENTER

Starting balance	. Total income Park and police	4 kids. Check #1134. Date: 1/8/2015		14,803.97
Date	Reference / Check	Payments	Balance	
1/24/2015	1016	SIMANOF Fee	2,202	12,601.97
1/27/2015	7919	Office Max. Copies and materials	59.02	12,542.95
1/16/2015	691925	Fedex - Copies	8.35	12,534.60
1/28/2015	683538	Fedex - Copies	13.43	12,521.17
2/17/2015	1018	1st month payment, Violin teacher: Jesús Carnero	540	11,981.17
2/17/2015	1021	1st month payment, Guitar teaccher: José Antonio Serran	540	11,441.17
2/17/2015	1022	1 st month Instrument rental (30 instruments delivered)	1242.3	10,198.87

LO MULTISERVICES 3970 ADRA AVE DORAL, FL 33178-2940	1016 53-751/631 10962 01 / 24 / 20/5 Date
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LC MULTISERVICES 3970 ADRA AVE DORAL, FL 33178-2940	1018 02/17/20/5
Pay to the Jesus Carnero Order of Jesus Carnero -	
For Salary 15 Jan - 15 Feb	dreeva balendo t

## Jose Antonio Serrano payment

LC MULTISERVICES 3970 ADRA AVE DORAL, FL 33178-2940	1021 02/17/2015 Date
Pay to the JOSE ANTONIO SERI	Dollars Baculty Page 48
For Salary 15 Jan - 15 Feb	dansa Calind A

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000330 Reg. Price	0.13	
Regular Total	7.80	
Discounts	0.00	
Tota1	7.80	

Sub-Total	7.80
Tax	0.55
Deposit	0.00
Tota1	8.35

isa (S) Account: 2671

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Regular Total Discounts Total	7.80 0.00 <b>7.80</b>	

Sub-Total	7.80	
Tax	0.55	
Deposit	0.00	
Total	8.35	

Visa (S) 8.35 Account: 2671

Auth: 691925 (A)

Total Tender 8.35 Change Due 0.00

Total Discounts

0.00

8.35





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Team Member: Magalis P.

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CLR 1S on 32# Wht 000224 Reg. Price CLR 1S on 32# Wht 000224 Reg. Price CLR 1S on 32# Wht 000224 Reg. Price BW 1S on 24# Wht 000330 Reg. Price CLR 1S on 32# Wht 000224 Reg. Price	4 @ 0.69 2 @ 0.69 11 @ 0.69 1 @ 0.13 1 @ 0.69	0.6900 T 0.6900 T 0.6900 T 0.1300 T 0.6900 T
000224 Reg. Price Regular Total Discounts	0.69 12.55 0.00	
Total	12.55	

Sub-Total Tax Deposit	12.55 0.88 0.00
Total	13.43
Visa (S) Account: 2671 Auth: 683538 (A)	13.43

Total Discounts 0.00



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# **Dismissal Letters**



I hereby certify that <b>ANGELIQUE CRESPO</b> has attended The United Youth Orch	estra Program
from <u>January 2015</u> to <u>February 2015</u> , that I am dismissing him/her from the p	rogram and that
the instrument assigned has been returned in good conditions.	
Jeanine Correa	Date
Legal Guardian	2 4 6 6



I hereby certify that <u>BRIANA RAMIREZ</u> has attended The United Youth Orchestra Program from <u>January 2015</u> to <u>February 2015</u> , that I am dismissing him/her from the program and that the instrument assigned has been returned in good conditions.
Tammy Ramirez Date



I hereby certify that <u>MARIA PEÑA</u> has attended The United Youth Orchestra P. <u>January 2015</u> to <u>February 2015</u> , that I am dismissing him/her from the progra instrument assigned has been returned in good conditions.	•
Camila Peña	Date

Legal Guardian



I hereby certify that <u>SAMUEL BECHALANI</u> has attended The United Youth Orch from <u>January 2015</u> to <u>February 2015</u> , that I am dismissing him/her from the p the instrument assigned has been returned in good conditions.	_
the instrument assigned has been returned in good conditions.	
Dayana Bechalani	Date
Legal Guardian	



I hereby certify that <b>VALERIA CORDOVA</b> has attended The United Youth Orche	estra Program
from January 2015 to February 2015, that I am dismissing him/her from the pr	rogram and that
the instrument assigned has been returned in good conditions.	
Merly Arnaldy	Date
Legal Guardian	



I hereby certify that <u>ISABELLA LERMA</u> has attended The United Youth Orchestra Program <u>January 2015</u> to <u>February 2015</u> , that I am dismissing him/her from the program and that instrument assigned has been returned in good conditions.	
Catalina Chabur Legal Guardian	ate



I hereby certify that <u>SAMUEL TRUJILLO</u> has attended The United Youth Orches <u>January 2015</u> to <u>February 2015</u> , that I am dismissing him/her from the progra instrument assigned has been returned in good conditions.	=
Rosalyn Trujillo	Date

Legal Guardian

## **Photos**



















