



# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

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**Wednesday, August 30, 2017 at 6:00 p.m.**

Doral Government Center  
3<sup>rd</sup> Floor Training Room  
8401 NW 53<sup>rd</sup> Terrace  
Doral, FL 33166

**1. Call to Order / Roll Call of Foundation Members**

**Meeting was called to order at 6:09 PM**

Director Elizabeth Canchola	Present
Director Fernando Horroutines	Present
Director Edgar Martinez	Present
Director Alberto Ruiz	Present
Director Jodi Steinbauer	Present

**Also present were:**

Haydee Sera, City Attorney's Office  
Lazaro Quintero, Parks & Recreation Assistant Director  
Jessica Escalona, Finance Department  
Officer Luis Martinez, Police Department  
Zeida Sardina, Office of Councilwoman Fraga  
Karina La Rosa, Office of the City Clerk

**2. Pledge of Allegiance**

**3. Approval of Minutes**

**A. July 19, 2017 Meeting Minutes**

**Motion to approve the July 19, 2017 meeting minutes** made by Director Steinbauer and seconded by Director Canchola. By consensus, motion passes unanimously.

**4. Public Comments**

There were no comments during public comments.

**5. Presentation Items:**

**A. Presentation: Human Trafficking by The LOF Center (Director Ruiz)**

Mr. Jorge Veitia, LOF Center Representative, provided the Board Members with a Human Trafficking Presentation.

Board Members ensued discussion on how PP4K can get a start on engaging the Doral community regarding the Human Sex Trafficking topic and suggested that the LOF Center collaborate with the Police Department.

**B. Presentation: Drug Free World Foundation (Director Canchola) (Police Department)**

Drug Free World Foundation representatives presented to the Board Members how they may partner with PP4K to educate the community.

By consensus, the Board suggested that the Drug Free Foundation partner with the Police Department to reach out to the Doral Schools.

**6. Financial Items:**

**A. Bank Reconciliation for July 2017 (Exhibit A)**

Jessica Escolona, Finance Department, provided the Board with the Bank Reconciliations for the month of July 2017 and a recap of the checks deposited in fiscal year 2017 thus far.

**B. FY 2017 Filed Tax Forms (Exhibit B)**

Jessica Escolona, Finance Department, provided the Board with Form 990 prepared by the accountant.

**C. Approval of Invoice for Preparation of Federal Tax Return 990 (Exhibit C)**

**Motion to approve payment in the amount of \$1,088.20 for the preparation of the Federal Tax Return Form 990** made by Director Canchola and seconded by Director Horruitiner. By consensus, motion passes unanimously.

By consensus, the Board is requesting three quotes for accounting services to be discussed during the next board meeting.

**7. Discussion Items:**

**A. Discussion: Acceptance of the Miami Foundation Public Space Challenge Grant (Director Canchola)**

Director Canchola provided the Board Members with an update on the grant and was pleased to announce that PP4K was awarded the grant for a traffic signal park in the amount of \$10,000.00 to be used for the design of the traffic park.

**Motion to approve the acceptance of the Miami Foundation Public Space Challenge Grant** made by Director Ruiz and seconded by Director Horruitiner. By consensus, motion passes unanimously.

By consensus, the Board would like give a presentation to the City Council at the next September 13, 2017 Council Meeting to inform Council and staff of the grant awarded.

**B. Discussion: Doral Day with the Miami Heat (Director Steinbauer) (Exhibit D)**

Director Steinbauer informed the Board Members that a Miami Heat representative approached her during the Doral Legacy Grand Opening and offered to host a Doral Day with the Miami Heat to raise funds for PP4K.

**Motion to approve the hosting of the Doral Day with the Miami Heat on Saturday, October 21, 2017 and price the tickets \$30.00 each** made by Director Canchola and seconded by Director Steinbauer. By consensus, motion passes unanimously.

**C. Discussion: PP4K Fundraising (Director Steinbauer)**

Director Steinbauer suggested that businesses be contacted for sponsorship opportunity of PP4K specific programs and events. By consensus, the Board Members agreed to approach businesses.

**D. Discussion: PP4K Programs for Miami-Dade County Public Schools Only (Director Ruiz)**

Director Ruiz stated that the PP4K resources should be allocated to Doral students in Doral public schools because charter schools have students that are not Doral residents.

Director Canchola and Director Horruintiner expressed that PP4K should provide programming to all children that make part of the Doral community regardless if they are Doral residents or not

**E. Discussion: PP4K Promotional Items Distribution During Events (Director Canchola)**

Director Canchola explained that the PP4K promotional material was purchased for educating the community about the foundation and its purpose however noticed at the last event that the material we just given out without community members being informed therefore, suggest that donations be accepted in return of a PP4K promotional item such as the string bags and water bottles.

**Motion to allow the Board to accept donations and to educate the community on the foundation's purpose, in return of PP4K promotional items during all events made** Director Horruintiner and seconded by Director Martinez. By consensus, motion passes unanimously.

**F. Recap: Back to School Event (Parks & Recreation Department) (Exhibit E)**

Lazaro Quintero, Parks & Recreation Assistant Director, provided the Board Members with a recap of the Back to School Night event.

**8. New Business**

Director Steinbauer brought to the attention of the Parks & Recreation Department that participants could no long input the steps in the Step Up Doral Challenge app. Lazaro Quintero, Parks & Recreation Department Assistant Director, will inform the Public Affairs Department.

**9. Next Meeting Date:** Wednesday, September 20, 2017 at 6:00 p.m.

**10. Adjournment Meeting adjourns at 8:58 PM**


Respectfully submitted,

  
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Connie Diaz, CMC  
City Clerk

Motion to approve the minutes of the September 20, 2017 Parks and Police 4 Kids Meeting made by Director Steinbauer and seconded by Director Ruiz.

Director Elizabeth Canchola	Yes
Director Fernando Horruintiner	Absent at the time of Roll Call
Director Jodi Steinbauer	Yes
Director Edgar Martinez	Yes
Director Alberto Ruiz	Yes

APPROVED and ADOPTED this 20 day of September 2017.

  
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Elizabeth Canchola, CHAIR

